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Due to multiple respiratory illnesses, Jefferson Healthcare is still highly encouraging the practice of infection protocols. You may attend this meeting virtually by accessing the information below or in person in the Sheridan Conference Room at 915 Sheridan Street. Limited seating is available.

Time:	WELCOME	Who:
2:00pm	<p>Call to Order The meeting was called to order at 2:00pm by Board Chair Buhler Rienstra. Commissioners in attendance included Commissioners McComas, Kolff, Dressler and Ready. Also, in attendance were Mike Glenn, CEO; Tyler Freeman, CFO; Jake Davidson, COO; Tina Toner, CNO; Molly Propst, CHRO; Brandie Manuel, CPSQO; and Shannon Groff, Executive Assistant.</p> <p>This meeting was officially audio-recorded by Jefferson Healthcare.</p>	Commissioner Buhler Rienstra
	<p>Approve Agenda Commissioner McComas made a motion to approve the agenda as amended, we will not be holding executive session at today’s meeting. Commissioner Dressler seconded. Commissioner Ready made a motion to amend the agenda to add discussion on concerns he had regarding a previous meeting. Action: Motion died for lack of a second.</p> <p>Commissioners discussed the proposed agenda.</p> <p>Action: Motion passed with four in favor and Commissioner Ready opposed.</p>	Board of Commissioners
FOCUS REPORT		
2:00pm	<p>Cybersecurity Report Rob Weis, director of Information services, presented his yearly report on Cybersecurity. He talked through trends in 2024, which included breaches, supply chain, ransomware attacks, and how to identify and contain breaches in our organization. Rob reviewed the cost and frequency of a data breach by the attack vendor. Our Information Technology team uses a KLAS report, which helps us talk about investment priority, prevention, identification, protection and detection along with preparedness, response and our recovery. The KLAS report also shows us the impact of AI in a healthcare setting. Rob talked through a Washington hospital breach that was due to a lack of MFA (2 factor authentication) and what action we are taking to help prevent this happening at Jefferson Healthcare. Rob shared</p>	Rob Weis, Information Services Director

	<p>how many computers, servers, network switches we are protecting and how many Helpdesk tickets IT receives on average each month (441-660). Rob reviewed the Cybersecurity goals with this group, which indicated having 0 breaches, initiating an IT incident response, clinical response and communication response. We talked through internal critical findings and have completed 2 and 3 remaining (domain controllers vulnerable to coercion attacks, out of date software and weak password management policies) Azure cloud findings (2 critical and 1 high priority) which include admin privileges, legacy authentication and lacks risk-based policies. Rob dived into the cybersecurity framework, and performance goals, which they are just getting in to. Lastly, Rob showed us Providence’s Risk Assessment by Deloitte from 2023 and 2024, which was a high-level overview.</p>	
2:30pm	<p>Patient Story Tina Toner, Chief Nursing Officer gave us a patient story for March, which noted a great patient experience that included multiple departments. The patient touched on the check in/out process before and after surgery and how the staff made the patient feel at ease before going into surgery. The patient also touched on how well they were taken care of when they were on the inpatient unit for 24 hours following their surgery. The patient thanked our staff for all their hard work and dedication to providing the “best medical care in the country.”</p>	Tina Toner, Chief Nursing Officer
PUBLIC COMMENT		
2:45pm	<p>Public comments are welcome orally, with a 3-minute limit, or may be submitted via email at commissioners@jeffersonhealthcare.org, or written and addressed to Commissioners at 834 Sheridan Street, Port Townsend, WA 98368. Written submissions must be received by 5:00pm the day prior to the meeting.</p> <p>Tom Thiersch made a comment on how well Mr. Weis did in his Cybersecurity presentation. The one thing that stood out to him was the change in passwords and how places are now requiring pass “keys” or “badges”. He also talked about how we have a lot of staff working behind the scenes who don’t get the recognition they should. He specifically called out Colleen Rodrigues for all of her hard work and dedication to the organization and patients.</p> <p>Matt Ready made a comment about a previous Jefferson Healthcare meeting.</p> <p>Commissioner Kolff made a motion to close public comment at this time. Commissioner McComas seconded. Action: Motion passed with four approvals and Commissioner Ready opposed.</p>	
ACTION REQUESTED		

2:55pm	<p>Action Requested</p> <ul style="list-style-type: none"> • February 19, 2025 Special Session Minutes • March 18, 2025 Special Session Minutes • Medical Staff Credentials / Appointments / Reappointments <p>Commissioner Dressler made a motion to approve the minutes and medical staff credentials, appointments and reappointments as written. Commissioner McComas seconded.</p> <p>Action: Motion passed unanimously.</p>	Board of Commissioners
CONSENT AGENDA		
3:00pm	<p>Required Approvals: Action Requested</p> <ul style="list-style-type: none"> • Resolution 2025-08 Surplus Equipment • Resolution 2025-09 Canceled Warrants • January and February Warrants and Adjustments <p>Commissioner McComas made a motion to approve the Required Approvals. Commissioner Dressler seconded.</p> <p>Action: Motion passed unanimously.</p>	Board of Commissioners
STANDING REPORTS		
3:05pm	<ul style="list-style-type: none"> • Quality Report <p>Brandie Manuel, Chief Patient Safety & Quality Officer gave a March quality report which included an oversight of the Quality Management System (QMS), an accreditation update and a note that we closed all non-conformities on our Advanced Hip and Knee Program from the recent DNV survey. Brandie read a few patient comments that we've received in NRC Health. In addition, she gave a patient experience update with a note of appreciation to Amy Carlson, who is retiring in early April. To round things out for this presentation, Brandie talked through the projects and focus areas in our patient safety & quality areas.</p>	Brandie Manuel, Chief Patient Safety & Quality Officer
3:20pm	<ul style="list-style-type: none"> • Financial Report <p>Tyler Freeman, Chief Financial Officer, presented the January and February Financial Reports which detailed our statistics, income statement and our cash and accounts receivable. We also got a preview for March 2024. Discussion ensued.</p>	Tyler Freeman, Chief Financial Officer
3:35pm	<p>Break</p> <p>Commissioners recessed for break at 3:40pm Commissioners reconvened from break at 3:55pm</p>	
STANDING BUSINESS		
3:50pm	<ul style="list-style-type: none"> • Construction Report <p>Jake Davidson, Chief Operating Officer provided a project update, that showed updated photos of staff breakrooms, top view of the masons working on the exterior wall this morning and a parking lot view from our waterside entrance by Rehab. Jake reported that the construction is on time and on budget, and referred to the milestone</p>	Jake Davidson, Chief Operating Officer

4:05pm	<p>timeline. RT has now moved to their new space and now the team is working on the second CT! Our open house date is confirmed for August 24, 2025. Jake also gave a reminder on the road disruption work and the road will reopen on April 15, 2025. At this moment, there are no new service line updates , but a lot of provider recruitment is happening.</p> <ul style="list-style-type: none"> • Administrative Report <p>Mike Glenn, Chief Executive Officer, gave his administrative report which included an update on the state and federal side of things for Advocacy, some key issues and updates specifically in Olympia, WA and Washington, DC. This update included what is at stake for us as an organization and other healthcare organizations in Washington State if proposed budget cuts occur. Mike reviewed past and upcoming team events and noted what a busy month April will be!</p>	Mike Glenn, Chief Executive Officer
BOARD BUSINESS		
5:00pm	<ul style="list-style-type: none"> • Board Reports <p>Commissioner McComas announced that the Jefferson Healthcare Foundation has met its goal in raising over \$2.5 million dollars for our new LINAC machine.</p> <p>Commissioner Kolff announced that the Climate Action Control is working with the county and city to talk about the sea level rise and the effects of the changing climate. He also mentioned how fortunate we are to have Representative Randall in our corner.</p> <p>Commissioner Ready motioned to create a board committee to address ethical and legal Issues. Commissioner Kolff seconded with conditions. Discussion followed. Commissioner Kolff withdrew his second and proposed a second with an additional condition. Commissioner Ready rejected the conditions. There was no other second to the main motion. Action: Motion died for lack of a second.</p> <ul style="list-style-type: none"> • Agenda Evaluation <p>Commissioner Kolff made a motion to skip agenda evaluation as we were over our time. Commissioner Dressler second. Action: Motion passed unanimously.</p>	Board of Commissioners
5:10pm		Board of Commissioners
EXECUTIVE SESSION		
4:45pm	<p>Executive session as allowed by RCW 42.30.110, subcategory to be announced at the beginning of this meeting. Action may be taken.</p> <p>Executive Session for March 26, 2025 was canceled.</p>	
CONCLUDE		
5:14pm	<ul style="list-style-type: none"> • Meeting Evaluation <p>Commissioners declined to evaluate the meeting.</p>	Board of Commissioners
5:14pm	<ul style="list-style-type: none"> • Conclude 	Board of Commissioners

	<p>Commissioner Kolff made a motion to conclude the meeting. Commissioner Dressler seconded. Action: Motion passed unanimously.</p> <p>Meeting concluded at 5:14pm</p> <p>Approved by the Commission: Chair of Commission: Jill Buhler Rienstra</p> <p><i>Via Microsoft Teams Meeting</i></p> <hr/> <p>Secretary of Commission: Marie Dressler</p> <p><i>Via Microsoft Teams Meeting</i></p> <hr/>	
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This Regular Session will be officially recorded. The times shown on the agenda are estimates only.



Cybersecurity Risk Assessment 2024

GET UP TO DATE,
STAY UP TO DATE,
AND LOOK AHEAD





By Rob Weis

Director of Information Technology
Information Security Officer

About me...

- Started September 2021
- 3rd IT leadership role
- Second Health System 
- 22 years of full time IT experience
- Health IT & Federal IT (Dept. Energy)
- Passionate about Leadership, IT, Cybersecurity, Infrastructure
- Working Genius: Wonderment & Discernment (WD)
-  The outdoors, hiking, skiing, and adventuring/traveling!
- Classic cars, guitar, wine tasting, exploring new places, and BBQ'ing

Trends in 2024

- Breaches over 500 records ↓
667 down from 747
- Affected individuals ↑ 168M in
2024 (HIPAA Journal per the OCR)
- Supply chain, partners,
third party 
 - 100M records in
Change Healthcare breach
- Ransomware attacks ↑
264% increase since 2018
(OCR)
 - Washington Hospital Hit
- Breach cost (all sectors) = **\$4.88M**
Up 10% from \$4.45
 - Healthcare Only = **\$9.77M** 
IBM Breach Report
- Identify and Contain 
 - 2024 = **226** days to identify
Up from 2023 @ 204
 - **68-74** days to contain
 - TOTAL = **284 - 291** days 

Trends - IBM Breach Report

Cost and frequency of a data breach by initial attack vector

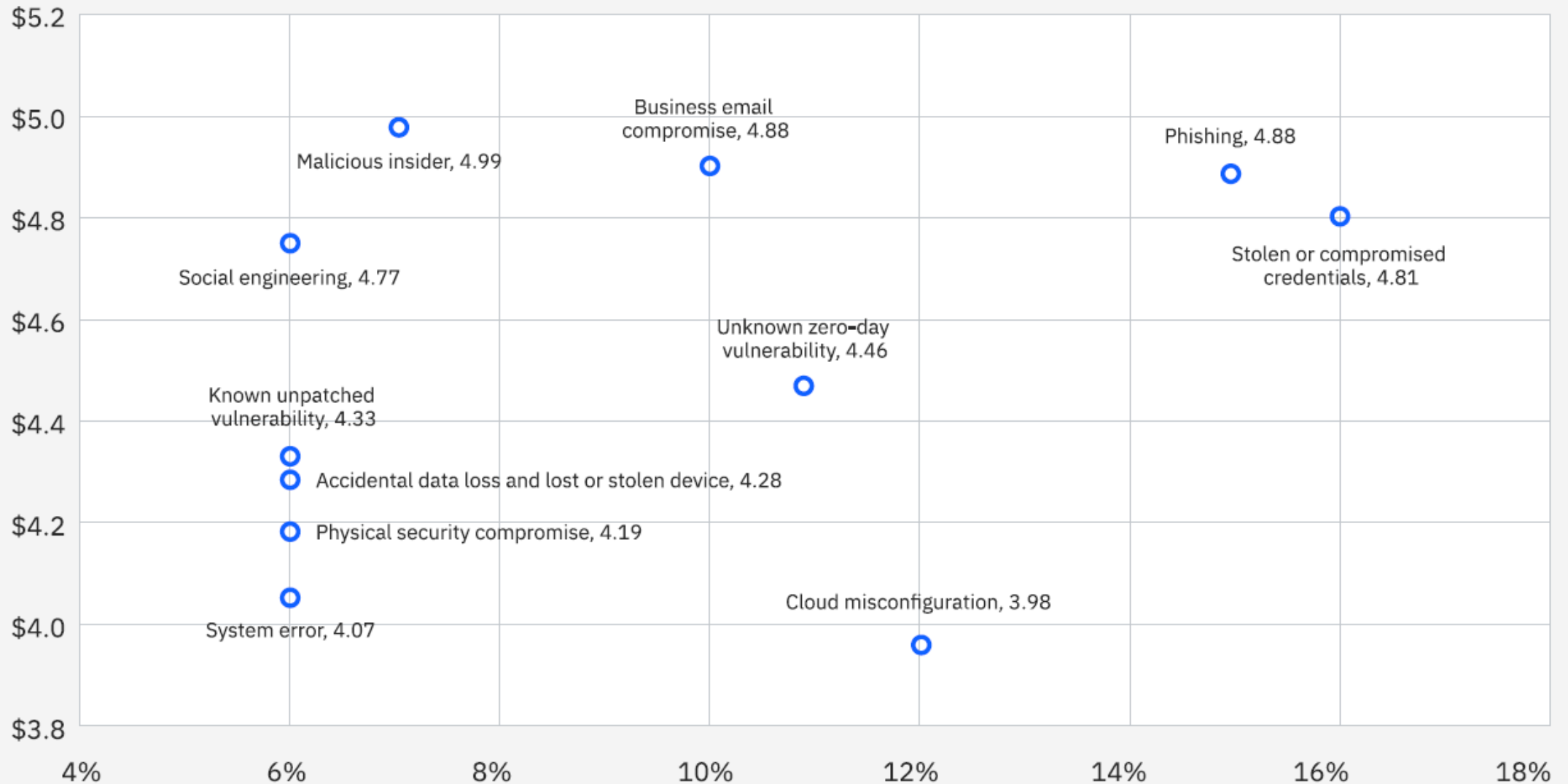
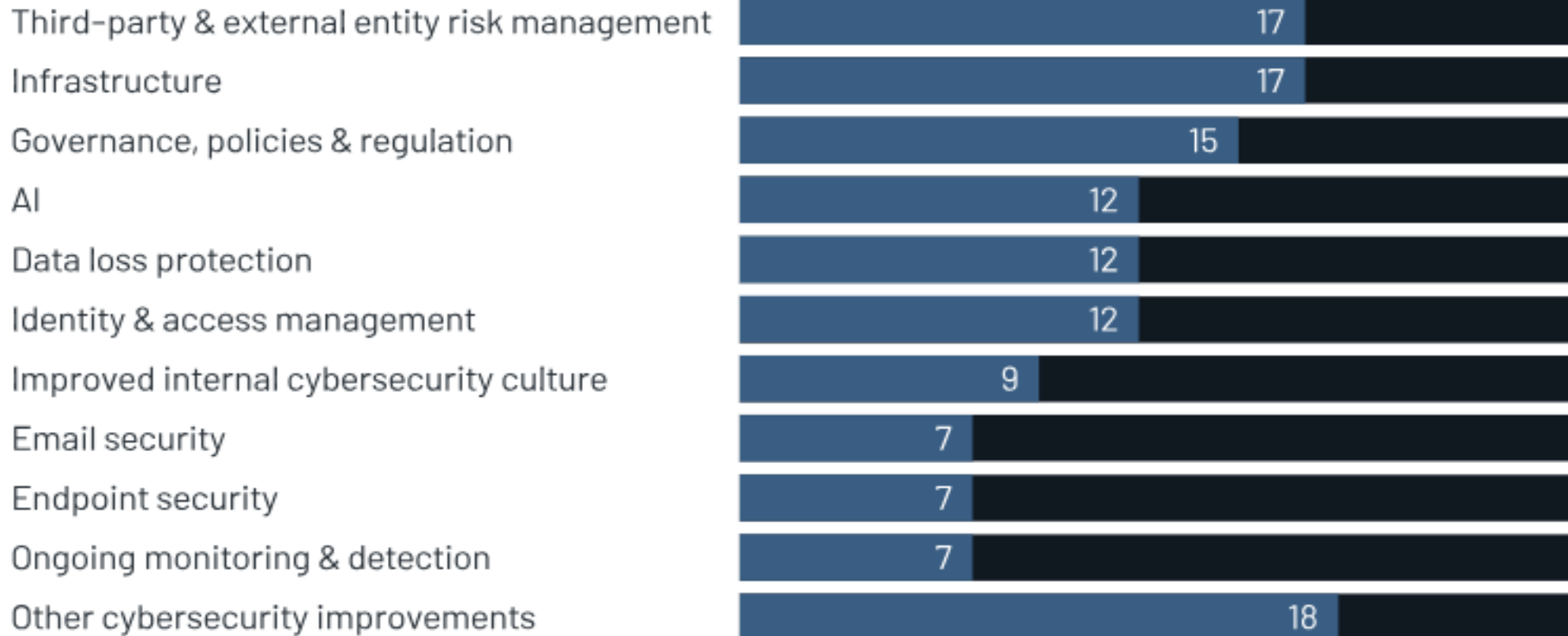


Figure 7. Measured in USD millions; percentage of all breaches

Trends - Investments (January 2025) – KLAS Report

Top Cybersecurity Investment Priorities (n=70)

Prevention: Identification, Protection & Detection



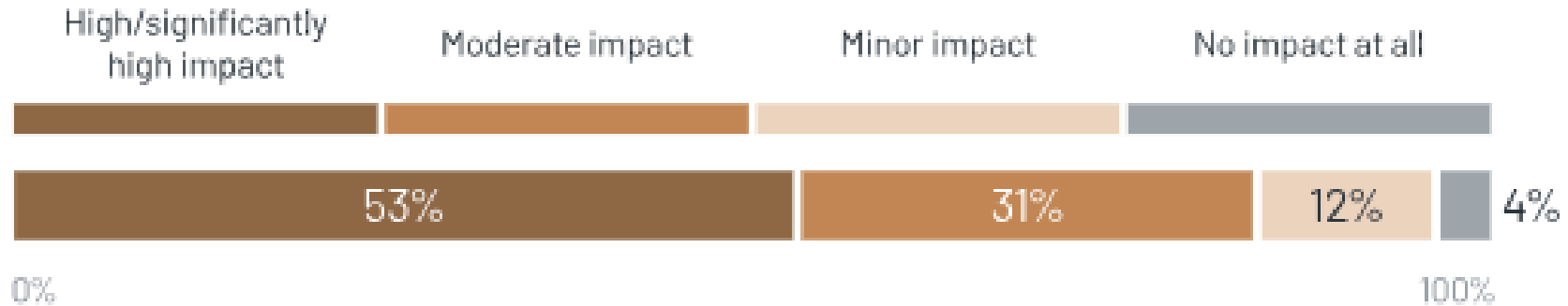
Preparedness: Response & Recovery



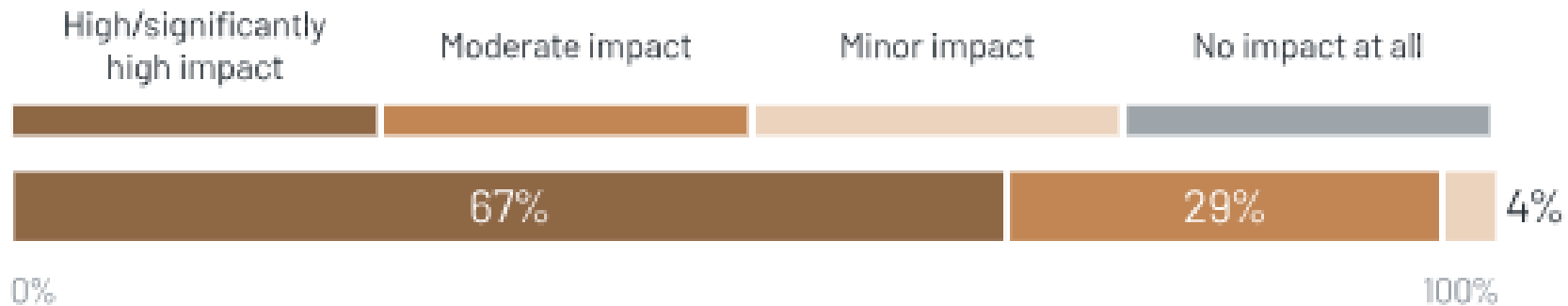
Note: Respondents could give multiple answers.

Trends – AI in Cybersecurity (KLAS Report)

Impact of AI on Enhancing Healthcare Cybersecurity (n=58)



Impact of AI on Creating Challenges for Healthcare Cybersecurity (n=55)



A little closer to home – Hospital Breach

Washington hospital breached

It was shared that the breach was due to a lack of MFA (2 factor authentication) on an account with VPN access -- most likely from a vendor account.





ACTION WE ARE TAKING

We are actively combing through all our MFA configurations and accounts to make sure all accounts have MFA.












Any accounts with previous exemptions will be reviewed and the person will be contacted to determine how best to get MFA implemented. My goal is 100% compliance in this case due to the critical risk involved. 🗝️

Our World – Snapshot in Time

LAST 30 DAYS

-  30 advanced email attacks
23% email blocked out of 238,000
-  3,177 malware threats blocked
-  28M Network Connections blocked at the firewall
-  1.1 PB of network traffic monitored using AI tools (Darktrace)
 - 504 AI investigations
 - 138 behaviors controlled
 - 15 autonomous actions taken by AI

WE ARE PROTECTING

- 1,216 computers
- 90 servers
- 95 network switches
 - New building adding 14
 - Biomedical Network Adding 16
 - New total ~ 125
- 3,092 devices active
         
-  Cloud (Azure)
- 441 Helpdesk Tickets
 - 29 Cybersecurity related

The “Why”

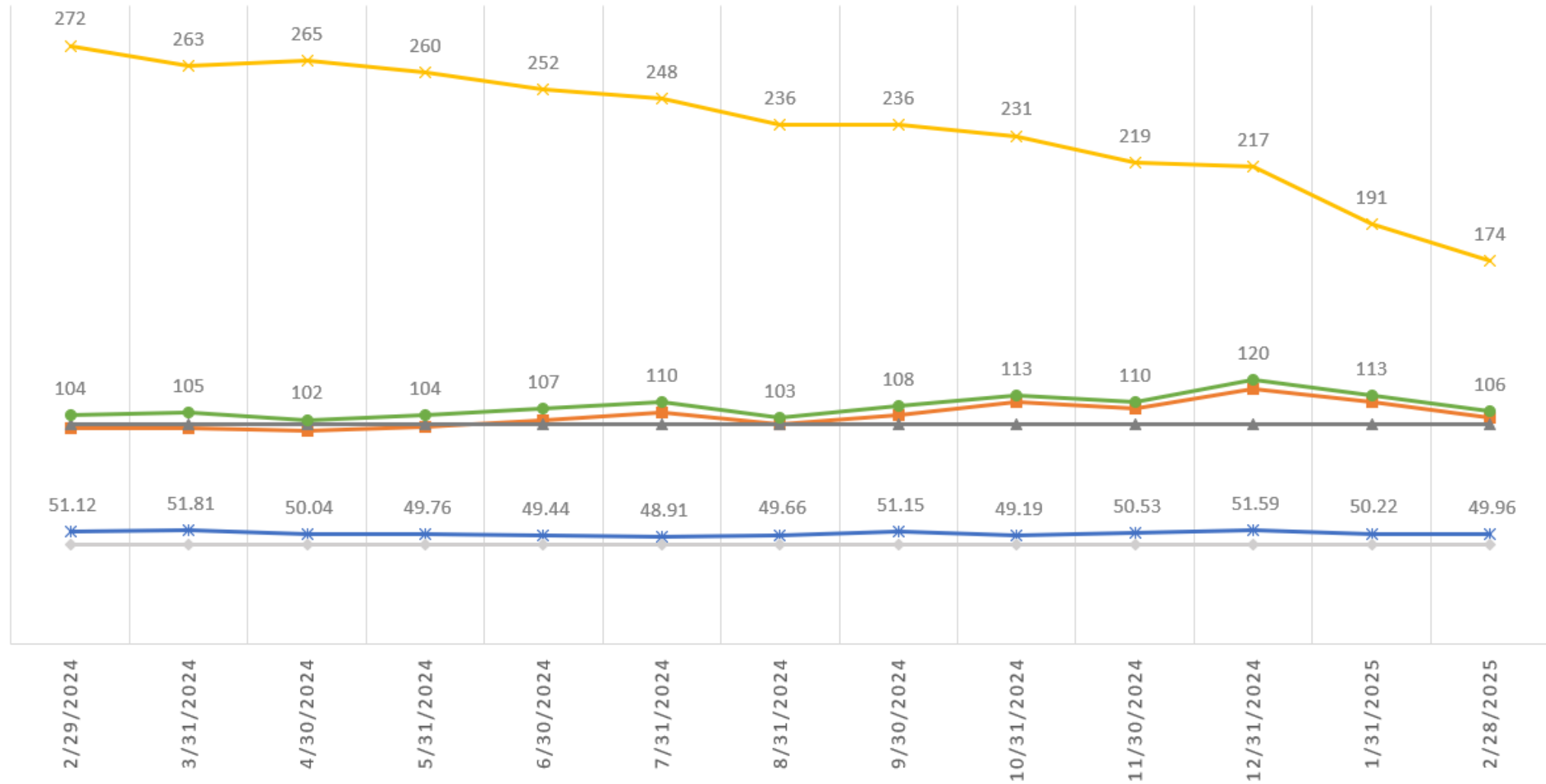
- Protect our patients
 - Prevent or stop any cyber event that impacts “operations”
 - Anything that takes focus away from patient care or a care giver on the patient
 - Keep our focus on the patient!
 - Quality Pillar: Eliminate patient harm events
- Keep our patient’s Trust 🗝️
- Financial 💰
 - Fines, cyber insurance, forensic costs, consultants, revenue impact, etc.



January - February 2025

Cash and Accounts Receivable

⌘ DAYS OUTSTANDING IN A/R ⌘ DAYS AR GOAL - 45 ⌘ DAYS OF CASH ⌘ DAYS CASH GOAL - 90 ⌘ DAYS CASH W/ PROJECT FUNDS ⌘ DAYS CASH W/ 3RD PARTY



March 2025

Preview – (*as of 0:00 03/24/25)

- **\$ 41,026,469 in Projected HB charges**
 - Average: \$1,228,663/day (HB only)
 - Budget: \$1,252,777/day
 - 105% of Budget
- **\$ 14,499,077 in HB cash collections**
 - Average: \$482,361/day (HB only)
 - Goal: \$566,261/day
- **50.5 Days in A/R**
- **Questions**

Building Update

March 2025



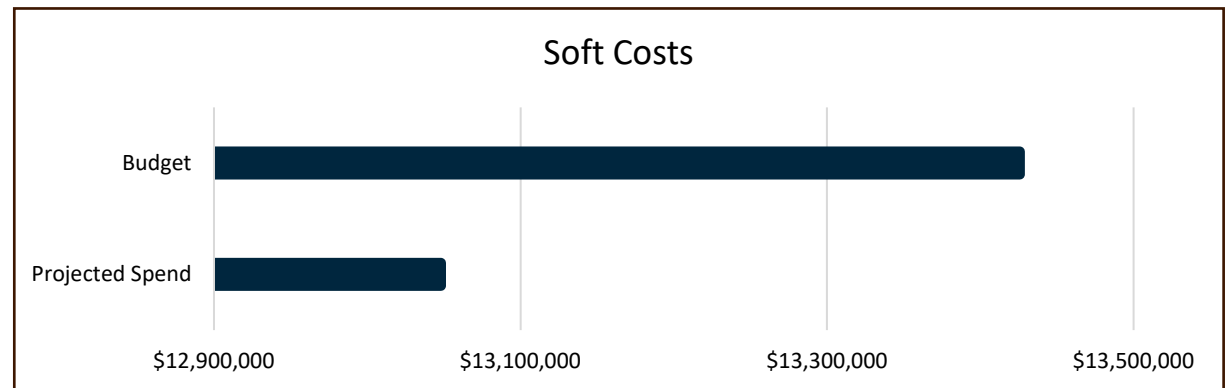
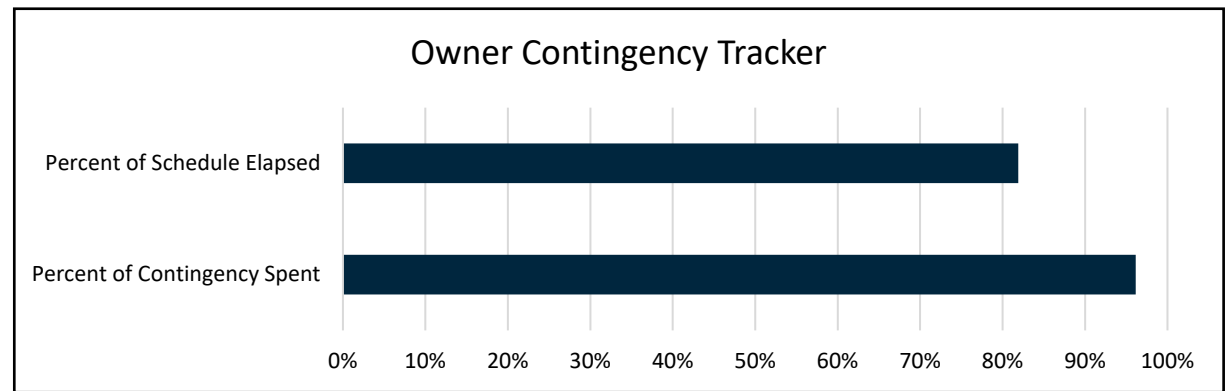
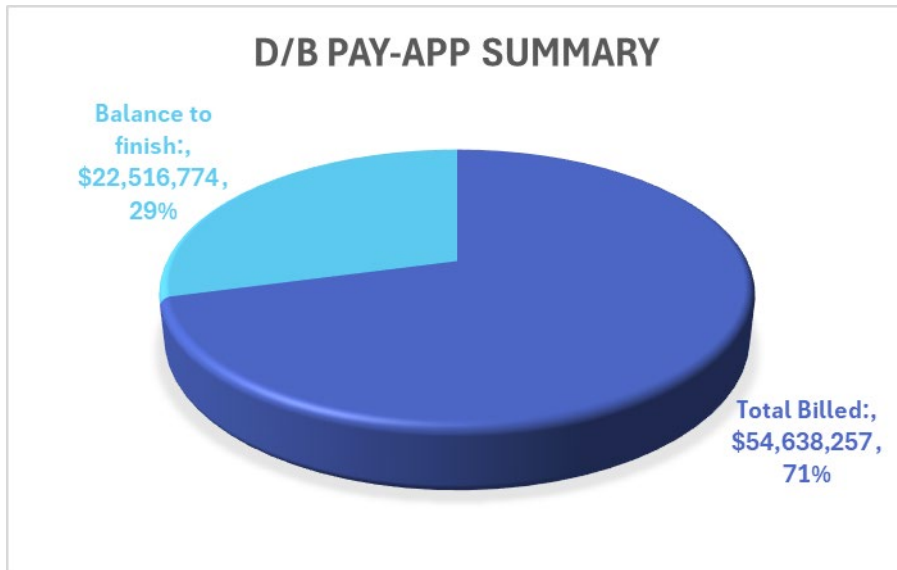
View from Sheridan Ave + 7th St

Construction Update:



Construction On Time / On Budget

		2023			2024												2025							
	Duration	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	
Hospital Expansion	10/23-7/25																		X					82%



Milestone Timeline

- New RT Space operational!
 - 2nd CT work begins now
- In Progress- Drywall, painting, masonry on the exterior, windows- large windows going in! ADA ramp in front of Waterside is poured- looks great!
- Substantial Completion - July 18th, 2025
- CT Substantial Completion- August 20th, 2025
- Open House- August 24th
- August 25th- Open Some Services
- Sept 2nd- Open All Services

Road Disruptions

- Hospital Road Shut Down- January 17th – April 15th 2025
 - Patient & Employee's should use 7th street to access the Waterside Entrance.



New Service Line Recruitment Update

Signed Providers:



Neurology: Dr. Kelly Ramirez



Radiation Oncology: Dr. Sabrina Prime

- Radiation Oncologist- Partnering with Tumor Institute Radiation Oncology Group (TIROG)
- Start August 2025



Pulmonology: Dr. Kevin Chong

- Start August 18th 2025
- 1st Patient August 26th

In Progress Recruitment:

- Urologist
 - Offer Made
- Dermatologist/APP (5)
- Otolaryngologist (1)
- Audiologist



Aerial Looking NE