

**Audio Only:** dial Phone Conference Line: (509) 598-2842  
When prompted, enter Conference ID number: 975 178 013#  
**Microsoft Teams meeting:** Join on your computer or mobile app.  
This option will allow you to join the meeting live.  
[Click here to join the meeting](#)

Due to multiple respiratory illnesses, Jefferson Healthcare is still highly encouraging the practice of infection protocols. You may attend this meeting virtually by accessing the information below or in person in the Sheridan Conference Room at 915 Sheridan Street. Limited seating is available.

Time:	WELCOME	Who:
2:00pm	<p><b>Call to Order</b> The meeting was called to order at 2:00pm by Board Chair Buhler Rienstra. Commissioners in attendance included Commissioners Dressler, McComas, Koff, and Ready. Also, in attendance were Mike Glenn, CEO; Tyler Freeman, CFO; Jake Davidson, COO; Brandie Manuel, CPSQO; Tina Toner, CNO; Dunia Faulx, CPAO, Dr. Joe Mattern, CMO; and Shannon Groff, Executive Assistant. This meeting was officially audio-recorded by Jefferson Healthcare.</p>	Commissioner Buhler Rienstra
	<p><b>Approve Agenda</b> Commissioner Jill Buhler Rienstra motioned to amend the agenda to include a Patient Story by CNO, Tina Toner, and a Board Report at the end of the meeting. Commissioner Dressler made a motion to approve the amended agenda. Commissioner Kolff seconded. <b>Action:</b> Motion passed unanimously.</p>	Board of Commissioners
	<b>FOCUS REPORT</b>	
2:00pm	<p><b>WSHA Update</b> Cassier Sauer, CEO of WSHA gave an update on the primary election results with the map progression, a review of the candidates, “the House” in general, the congressional district and their open seats, the state political landscape in the House and Senate, the Legislative District 2024, Hospital Financial Challenges and how they are widespread, the sources of financial challenges, how insurance challenges compound financial issues, charity care, and their significant financial impact, the cost containment likely in the legislature, our advocacy in action, how our local advocacy is critical, a how-to for signing up for WSHA Advocacy Network, and a thank you to Jefferson Healthcare.</p>	Cassie Sauer
2:35pm	<p><b>Patient Story</b> Tina Toner, CNO presented this month’s patient story from a patient visit in the Emergency Department. “People will forget what you said, people will forget what you did, but people will never forget how you made them feel” Thank you very much, ED Nurses.</p>	Tina Toner, CNO

PUBLIC COMMENT		
2:30pm	<p>Public comments are welcome orally, with a 3-minute limit, or may be submitted via email at <a href="mailto:commissioners@jeffersonhealthcare.org">commissioners@jeffersonhealthcare.org</a>, or written and addressed to Commissioners at 834 Sheridan Street, Port Townsend, WA 98368. Written submissions must be received by 5:00pm the day prior to the meeting.</p> <p>Angela, a member from the community joined our call and mentioned attending a community catalyst meeting on July 30 and they discussed how to lower our tax credits. If the insurance credits expire, due to not being able to afford their premiums, over 4,000,000 people could lose their insurance.</p>	
CONSENT AGENDA		
2:40pm	<p><b>Minutes: Action Requested</b></p> <ul style="list-style-type: none"> <li>July 24, 2024 Regular Session</li> </ul> <p>Commissioner McComas made a motion to approve the July 24, 2024 Regular Session Minutes. Commissioner Ready seconded. <b>Action:</b> Motion passed unanimously. Kees Kolff abstained due to not being at the previous meeting.</p>	Board of Commissioners
2:45pm	<p><b>Required Approvals: Action Requested</b></p> <ul style="list-style-type: none"> <li>Resolution 2024-18 Surplus Equipment</li> <li>Resolution 2024-19 Canceled Warrants</li> <li>July Warrants and Adjustments</li> <li>Medical Staff Credentials / Appointments / Reappointments</li> </ul> <p>Commissioner Ready made a motion to approve the Required Approvals. McComas Ready seconded. <b>Action:</b> Motion passed unanimously.</p>	Board of Commissioners
STANDING REPORTS		
2:50pm	<ul style="list-style-type: none"> <li><b>Quality Report</b></li> </ul> <p>Brandie Manuel, Chief Patient Safety and Quality Officer presented the August Quality Report, which included our strategic goals, our Jefferson Healthcare Infection Prevention team, an introduction of Infection Prevention, the reportable quality measures, our continuous improvement on prevention of Surgical Site Infection (SSI) and a patient comment from NRC Health, as well as our Q3 projects and focus areas.</p>	Brandie Manuel, CPSQO
3:05pm	<ul style="list-style-type: none"> <li><b>Financial Report</b> <ul style="list-style-type: none"> <li>Resolution 2024-20 Closure of Bond Fund</li> </ul> </li> </ul> <p>Tyler Freeman, Chief Financial Officer, presented the July Financial Report, which included operating statistics, an income statement summary, cash and accounts receivable, and a preview of August 2024. Discussion ensued.</p>	Tyler Freeman, CFO

	Commissioner Kolff made a motion to approve the 2024-20 Closure of Bond Fund resolution. Commissioner Ready seconded. <b>Action:</b> Motion passed unanimously.	
3:20pm	<b>Break</b> Commissioners recessed for break at 3:26pm Commissioners reconvened from break at 3:40pm	
<b>STANDING REPORTS</b>		
3:35pm	<ul style="list-style-type: none"> <li>• <b>Construction Report</b></li> </ul> <p>Jake Davidson, Chief Operating Officer provided a project update. Discussion ensued.</p>	Jake Davidson, COO
3:50pm	<ul style="list-style-type: none"> <li>• <b>Administrative Report</b></li> </ul> <p>Mike Glenn, Chief Executive Officer, and Dunia Faulx, Chief Planning and Advocacy Officer, presented the August Administrative report. Discussion ensued.</p> <ul style="list-style-type: none"> <li>• <b>CMO Report</b></li> </ul> <p>Dr. Mattern gave an update on the increase in our COVID numbers, which seem to be wiping people out. Clallam County has experienced a significant increase in patients and a decrease in staff reporting for shift due to COVID. We have been accepting some of their patients. COVID vaccines are beginning to become available this week. We were able to place an order for our employee to be able to receive these. Madrona Clinic is looking into being able to provide COVID and Flu vaccines combined. If you've had COVID in the last 3 months, you'll want to wait an additional 3 months before getting vaccinated. We are working on communication that will be sent out to our community. We are also screening for Candida Auris and are actively screening our patients. We have had a recent in-person General Medical Staff meeting at Finnriver, which reviewed our new chairs of medical staff positions. We have the Medical Staff Symposium happening in November 2024. We have been in a pretty good situation regarding staffing in most departments and have had successful recruitment for our new service lines. We hosted two Radiation Oncology candidates over the last few weeks. We are in discussion with TIROG, which is our Radiation Oncology partner. Medical Oncology has been hard to staff – Dr. Kundra, our Locums Tenen has signed on for an additional year.</p>	Mike Glenn, CEO  Dr. Joseph Mattern, CMO
<b>BOARD BUSINESS</b>		
4:10pm	<ul style="list-style-type: none"> <li>• <b>Board Report</b></li> </ul> <p>The Board discussed adding a topic around WSHA Rural Advocacy Days on the next scheduled Board Retreat</p>	Board of Commissioners
4:20pm	<ul style="list-style-type: none"> <li>• <b>Meeting Evaluation</b></li> </ul> <p>Commissioners evaluated the meeting. Commissioner McComas was excused at 4:00pm due to prior planned commitments.</p>	Board of Commissioners

4:25pm	CONCLUDE	
	<p>Commissioner Kolff made a motion to conclude the meeting. Commissioner Ready seconded. <b>Action:</b> Motion passed unanimously.</p> <p>Meeting concluded at 5:04pm</p> <p>This Regular Session will be officially recorded. The times shown on the agenda are estimates only.</p> <p>Approved by the Commission: Chair of Commission: Jill Buhler Rienstra</p> <hr/> <p>Secretary of Commission: Marie Dressler</p>	

This Regular Session will be officially recorded. The times shown on the agenda are estimates only.