

**Audio Only:** dial Phone Conference Line: (509) 598-2842  
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Due to multiple respiratory illnesses, Jefferson Healthcare is still highly encouraging the practice of infection protocols. You may attend this meeting virtually by accessing the information below or in person in the Sheridan Conference Room at 915 Sheridan Street. Limited seating is available.

Time:	WELCOME	Who:
2:00pm	Call to Order	Commissioner Buhler Rienstra
	Approve Agenda	Board of Commissioners
	<b>FOCUS REPORT</b>	
2:00pm	WSHA Update	Cassie Sauer & Darcy Jaffe
	<b>PUBLIC COMMENT</b>	
2:30pm	Public comments are welcome orally, with a 3-minute limit, or may be submitted via email at <a href="mailto:commissioners@jeffersonhealthcare.org">commissioners@jeffersonhealthcare.org</a> , or written and addressed to Commissioners at 834 Sheridan Street, Port Townsend, WA 98368. Written submissions must be received by 5:00pm the day prior to the meeting.	
	<b>CONSENT AGENDA</b>	
2:40pm	<b>Minutes: Action Requested</b>	Board of Commissioners
	<ul style="list-style-type: none"> <li>July 24, 2024 Regular Session (pages 2-4)</li> </ul>	
2:45pm	<b>Required Approvals: Action Requested</b>	Board of Commissioners
	<ul style="list-style-type: none"> <li>Resolution 2024-18 Surplus Equipment (pages 5-6)</li> <li>Resolution 2024-19 Canceled Warrants (pages 7-11)</li> <li>July Warrants and Adjustments (pages 12-13)</li> <li>Medical Staff Credentials / Appointments / Reappointments (pages 14-16)</li> </ul>	
	<b>STANDING REPORTS</b>	
2:50pm	<ul style="list-style-type: none"> <li>Quality Report</li> </ul>	Brandie Manuel, CPSQO
3:05pm	<ul style="list-style-type: none"> <li>Financial Report <ul style="list-style-type: none"> <li>Resolution 2024-20 Closure of Bond Fund (page 17)</li> </ul> </li> </ul>	Tyler Freeman, CFO
3:20pm	<i>Break</i>	
	<b>STANDING REPORTS</b>	
3:35pm	<ul style="list-style-type: none"> <li>Construction Report</li> </ul>	Jake Davidson, COO
3:50pm	<ul style="list-style-type: none"> <li>Administrative Report</li> </ul>	Mike Glenn, CEO
	<b>BOARD BUSINESS</b>	
4:10pm	<ul style="list-style-type: none"> <li>Meeting Evaluation</li> </ul>	Board of Commissioners
4:25pm	<b>CONCLUDE</b>	

This Regular Session will be officially recorded. The times shown on the agenda are estimates only.

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Time:	WELCOME	Who:
2:00pm	<p><b>Call to Order</b> The meeting was called to order at 2:00pm by Board Chair Buhler Rienstra. Commissioners in attendance included Commissioners Dressler, McComas, and Ready. Commissioner Kolff was excused due to a planned vacation out of the country. Also, in attendance were Mike Glenn, CEO; Tyler Freeman, CFO; Jake Davidson, COO; Brandie Manuel, CPSQO; Tina Toner, CNO; Dunia Faulx, CPAO, Dr. Joe Mattern, CMO; and Shannon Groff, Executive Assistant. This meeting was officially audio recorded by Jefferson Healthcare.</p>	Commissioner Buhler Rienstra
	<p><b>Approve Agenda</b> Commissioner McComas made a motion to approve the agenda as presented. Commissioner Dressler seconded. <b>Action:</b> Motion passed unanimously.</p>	Board of Commissioners
	<b>FOCUS REPORT</b>	
2:00pm	<p><b>Medical Group Update</b> Jake Davidson, COO and Dr. Butterfield, CMO gave a medical group update. They compared clinic visit volumes from 2018 to current, gave an overview of the Medical Group providers, the new Medical Group structure, access to care, access for our current patients, and the access for our new patients. They gave an overview of the access center, our nurse triage process, revamped referrals process, growth over the years, a rendering of the mobile health clinic, and the quality care in our departments. Discussion ensued.</p>	Jake Davidson, COO & Dr. Butterfield, CMO, Med Group
	<b>PUBLIC COMMENT</b>	
2:30pm	<p>Public comments are welcome orally, with a 3-minute limit, or may be submitted via email at <a href="mailto:commissioners@jeffersonhealthcare.org">commissioners@jeffersonhealthcare.org</a>, or written and addressed to Commissioners at 834 Sheridan Street, Port Townsend, WA 98368. Written submissions must be received by 5:00pm the day prior to the meeting.</p> <p>There was no public comment made at this months meeting.</p>	
	<b>CONSENT AGENDA</b>	

2:35pm	<p><b>Minutes: Action Requested</b></p> <ul style="list-style-type: none"> <li>June 19, 2024 Special Session</li> </ul>	Board of Commissioners
2:40pm	<p>Commissioner Dressler made a motion to approve the June 19, 2024 Regular Session Minutes. Commissioner Ready seconded. <b>Action:</b> Motion passed unanimously</p> <p><b>Required Approvals: Action Requested</b></p> <ul style="list-style-type: none"> <li>Resolution 2024-13 Surplus Equipment</li> <li>Resolution 2024-14 Canceled Warrants</li> <li>Resolution 2024-15 Quarterly QAPI Report</li> <li>Resolution 2024-16 Medical Director Addendum: Infection Control</li> <li>Resolution 2024-17 Interlocal Agreement- RHC</li> <li>May and June Warrants and Adjustments</li> <li>Medical Staff Credentials / Appointments / Reappointments</li> </ul> <p>Commissioner Dressler made a motion to approve the Required Approvals. Commissioner Ready seconded. <b>Action:</b> Motion passed unanimously.</p>	Board of Commissioners
<b>STANDING REPORTS</b>		
2:45pm 3:00pm	<ul style="list-style-type: none"> <li><b>Quality Report</b></li> </ul> <p>Brandie Manuel, Chief Patient Safety and Quality Officer presented the July Quality Report, which included a review of Q2 quality and safety performance, quality and safety highlighting the work that our leaders are doing, the implementation of the comprehensive equity program for LGBTQIA+, our inpatient/ambulatory feedback through NRC Health, some projects that are a work in progress in quality, and some comments from our patients. Discussion ensued.</p> <ul style="list-style-type: none"> <li><b>Financial Report</b></li> </ul> <p>Tyler Freeman, Chief Financial Officer, presented the May and June Financial Report, which included operating statistics, income statement summary, cash and accounts receivable and a preview of July 2024. Discussion ensued.</p>	Brandie Manuel, CPSQO  Tyler Freeman, CFO
3:15pm	<p><b>Break</b></p> <p>Commissioners recessed for break at 3:02pm Commissioners reconvened from break at 3:15pm</p>	
<b>STANDING REPORTS</b>		
3:30pm	<ul style="list-style-type: none"> <li><b>Construction Report</b></li> </ul> <p>Jake Davidson, Chief Operating Officer provided a project update. Discussion ensued.</p>	Jake Davidson, COO
3:45pm	<ul style="list-style-type: none"> <li><b>Administrative Report</b></li> </ul> <p>Mike Glenn, Chief Executive Officer, and Dunia Faulx, Chief Planning and Advocacy Officer, presented the July Administrative report. Discussion ensued.</p>	Mike Glenn, CEO

	<p>Commissioner McComas made a motion to approve the 2024-17 resolution with The Rural Collaborative. Commissioner Ready seconded. <b>Action:</b> Motion passed unanimously.</p>	
	<b>BOARD BUSINESS</b>	
4:05pm	<ul style="list-style-type: none"> <li>• <b>Meeting Evaluation</b></li> </ul> <p>Commissioners evaluated the meeting.</p>	Board of Commissioners
4:20pm	<b>CONCLUDE</b>	
	<p>Commissioner Dressler made a motion to conclude the meeting. Commissioner McComas seconded. <b>Action:</b> Motion passed unanimously.</p> <p>Meeting concluded at 4:24pm</p> <p>This Regular Session will be officially recorded. The times shown on the agenda are estimates only.</p> <p>Approved by the Commission: Chair of Commission: Jill Buhler Rienstra</p> <hr/> <p>Secretary of Commission: Marie Dressler</p>	

This Regular Session will be officially recorded. The times shown on the agenda are estimates only.

JEFFERSON COUNTY PUBLIC HOSPITAL DISTRICT NO. 2

RESOLUTION 2024-18

A RESOLUTION TO DECLARE CERTAIN EQUIPMENT SURPLUS TO THE NEEDS OF JEFFERSON COUNTY PUBLIC HOSPITAL DISTRICT NO. 2 AND TO AUTHORIZE THE DISPOSAL OF SAID EQUIPMENT

WHEREAS the item(s) of equipment enumerated below are obsolete and otherwise surplus to the District, and;

WHEREAS said equipment now represents an unnecessary cost to the District to retain and store it,

NOW, THEREFORE, BE IT RESOLVED THAT:

- 1) The following equipment be declared surplus to the needs of Jefferson County Public Hospital District No. 2 and will be disposed of in compliance with state law:

Description	Asset #	Serial #	Model #
Table, Physical Therapy	Xr0025	C1-4544	85200

APPROVED this 28 day of August 2024.

APPROVED BY THE COMMISSION:

Commission Chair Jill Buhler Rienstra: \_\_\_\_\_

Commission Secretary Marie Dressler: \_\_\_\_\_

Attest:

Commissioner Bruce McComas: \_\_\_\_\_

Commissioner Kees Kolff: \_\_\_\_\_

Commissioner Matt Ready: \_\_\_\_\_

Jefferson County Public Hospital District #2  
**Surplus Equipment Form**

Department: 7140 Date: ~~7/16/24~~ 7/16/24

Equipment to be declared surplus: TABLE, PHYSICAL THERAPY

Asset Number: xr0025 Serial Number: C1-4544

Model Number: 85200

**Justification for declaring surplus:** (check all that apply)

- No longer supports current software
- End of life, useful life exhausted
- Not supported by original manufacturer, parts not available
- Cost of parts to repair exceeds cost of new equipment
- Technology outdated
- Removed or altered during remodeling process
- Other \_\_\_\_\_

Depreciated value: \_\_\_\_\_

\_\_\_\_\_  
Department Director Signature

*Franklin Pangraz* 8-6-24  
\_\_\_\_\_  
Materials Director Signature

**Recommended Disposition:**

- Send to surplus storage until \_\_\_\_\_ if not pulled for service dispose in appropriate manner.
- Use as trade-in and return to vendor \_\_\_\_\_
- Send to recycler\* \_\_\_\_\_
- Placed with third party reseller \_\_\_\_\_
- Send to landfill\* \_\_\_\_\_

\*If another party wishes to take equipment from District at no cost the CEO shall have discretion to allow this.

Sell to \_\_\_\_\_

Approved by Commission on \_\_\_\_\_ Resolution # \_\_\_\_\_

JEFFERSON COUNTY PUBLIC HOSPITAL DISTRICT NO. 2

RESOLUTION 2024-19

A RESOLUTION CANCELING CERTAIN WARRANTS IN  
THE AMOUNT OF \$3,824.58

WHEREAS warrants of any municipal corporation not presented within one year of their issue, or, that have been voided or replaced, shall be canceled by the passage of a resolution of the governing body;

NOW, THEREFORE BE IT RESOLVED THAT:

In order to comply with RCW 36.22.100, the warrants indicated below in the total amount of \$3,824.58 to be canceled.

Date of Issue	Warrant #	Amount
July 6, 2023	300145	\$18.85
July 6, 2023	300205	\$1,375.00
July 20, 2023	300614	\$14.65
July 1, 2023	300671	\$13.38
July 27, 2023	300679	\$2,402.70
<b>Total</b>		<b>\$3,824.58</b>

APPROVED this 28 day of August 2024.

APPROVED BY THE COMMISSION:

Commission Chair Jill Buhler Rienstra: \_\_\_\_\_

Commission Secretary Marie Dressler: \_\_\_\_\_

Attest:

Commissioner Matt Ready: \_\_\_\_\_

Commissioner Kees Kolff: \_\_\_\_\_

Commissioner Bruce McComas: \_\_\_\_\_

# DRAFT

JEFFERSON HEALTHCARE  
834 SHERIDAN AVENUE  
PORT TOWNSEND, WA 98368

TO: BOARD OF COMMISSIONERS  
FROM: TYLER FREEMAN, CFO  
RE: July 2024 WARRANT SUMMARY

The following items need to be approved at the next commission meeting:

General Fund Warrants & ACH Transfers	<b>\$34,072,279.35</b>	(Provided under separate cover)
Allowance for Uncollectible Accounts / Charity	<b>\$1,241,534.00</b>	(Attached)
Canceled Warrants	<b>3,824.58</b>	(Attached)

# DRAFT

JEFFERSON HEALTHCARE  
834 SHERIDAN AVENUE  
PORT TOWNSEND, WA 98368

TO: BOARD OF COMMISSIONERS  
FROM: TYLER FREEMAN, CFO  
RE: July 2024 GENERAL FUND WARRANTS & ACH  
FUND TRANSFERS

Submitted for your approval are the following warrants:

GENERAL FUND:

308685 - 309546	<b>\$8,330,224.76</b>
ACH TRANSFERS	<u>\$25,742,054.59</u>
	<u>\$34,072,279.35</u>
YEAR-TO-DATE:	<u><u>\$182,038,744.13</u></u>

Warrants are available for review if requested.

# DRAFT

JEFFERSON HEALTHCARE  
834 SHERIDAN AVENUE  
PORT TOWNSEND, WA 98368

TO: BOARD OF COMMISSIONERS  
FROM: TYLER FREEMAN, CFO  
RE: July 2024 ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS, ADMINISTRATIVE, AND CHARITY CARE WRITE OFFS

Submitted for your approval are the following:

	July	July YTD	July YTD BUDGET
Allowance for Uncollectible Accounts:	595,733.00	2,750,074.00	2,111,517.00
Charity Care:	413,662.00	2,815,728.00	1,996,718.00
Other Administrative Adjustments:	232,139.00	831,564.00	960,255.00
	<hr/>		
TOTAL FOR MONTH:	1,241,534.00	6,397,366.00	5,068,490.00
	<hr/> <hr/>		

# DRAFT

**JEFFERSON HEALTHCARE  
834 SHERIDAN AVENUE  
PORT TOWNSEND, WA 98368**

**TO: BOARD OF COMMISSIONERS  
FROM: TYLER FREEMAN, CFO  
RE: July 2024 WARRANT CANCELLATIONS**

**State law requires you to pass a resolution canceling any warrants which are not presented to the Treasurer for payment within one year of issue.**

<b>DATE</b>	<b>WARRANT</b>	<b>AMOUNT</b>
07/06/2023	300145 FBO HOSPITAL DISTRICT #2	18.85
07/06/2023	300205 FBO HOSPITAL DISTRICT #2	1,375.00
07/20/2023	300614 FBO HOSPITAL DISTRICT #2	14.65
07/01/2023	300671 FBO HOSPITAL DISTRICT #2	13.38
07/27/2023	300679 FBO HOSPITAL DISTRICT #2	2,402.70
		3,824.58

**Gross Revenue**

Inpatient Revenue

Outpatient Revenue

**Total Gross Revenue**

**Revenue Adjustments**

Cost Adjustment Medicaid

Cost Adjustment Medicare

Charity Care

Contractual Allowances Other

Administrative Adjustments

Allowance for Uncollectible Accounts

**Total Revenue Adjustments**

**Net Patient Service Revenue**

**Other Revenue**

Pharmacies

Grants

Other Operating Revenue

**Total Operating Revenues**

**Operating Expenses**

Salaries And Wages

Employee Benefits

Professional Fees

Purchased Services

Supplies

Insurance

Leases And Rentals

Depreciation And Amortization

Repairs And Maintenance

Utilities

Licenses And Taxes

Other

**Total Operating Expenses**

**Operating Income (Loss)**

**Non Operating Revenues (Expenses)**

Taxation For Maint Operations

Investment Income

Interest Expense

Bond Issuance Costs

Gain or (Loss) on Disposed Asset

Contributions

**Total Non Operating Revenues (Expenses)**

**Change in Net Position (Loss)**

	July 2024 Actual	July 2024 Budget	Variance Favorable/ (Unfavorable)	%	July 2024 YTD	July 2024 Budget YTD	Variance Favorable/ (Unfavorable)	%	July 2023 YTD
<b>Gross Revenue</b>									
Inpatient Revenue	3,105,559	3,721,745	(616,185)	-17%	24,254,911	25,571,987	(1,317,076)	-5%	23,649,438
Outpatient Revenue	31,859,712	29,253,285	2,606,427	9%	214,634,573	200,998,378	13,636,195	7%	182,321,771
<b>Total Gross Revenue</b>	<b>34,965,271</b>	<b>32,975,030</b>	<b>1,990,242</b>	<b>6%</b>	<b>238,889,484</b>	<b>226,570,364</b>	<b>12,319,119</b>	<b>5%</b>	<b>205,971,209</b>
<b>Revenue Adjustments</b>									
Cost Adjustment Medicaid	2,306,322	2,607,748	301,426	12%	14,680,132	17,917,753	3,237,621	18%	16,312,758
Cost Adjustment Medicare	13,156,994	11,836,686	(1,320,309)	-11%	94,043,444	81,329,487	(12,713,957)	-16%	74,707,782
Charity Care	413,662	290,602	(123,060)	-42%	2,815,728	1,996,718	(819,010)	-41%	1,873,604
Contractual Allowances Other	2,780,694	2,894,639	113,945	4%	20,259,631	19,888,973	(370,658)	-2%	18,014,096
Administrative Adjustments	232,139	139,755	(92,384)	-66%	831,564	960,255	128,691	13%	762,127
Allowance for Uncollectible Accounts	595,733	307,310	(288,424)	-94%	2,750,074	2,111,517	(638,558)	-30%	2,039,477
<b>Total Revenue Adjustments</b>	<b>19,485,546</b>	<b>18,076,741</b>	<b>(1,408,805)</b>	<b>-8%</b>	<b>135,380,573</b>	<b>124,204,702</b>	<b>(11,175,871)</b>	<b>-9%</b>	<b>113,709,844</b>
<b>Net Patient Service Revenue</b>	<b>15,479,726</b>	<b>14,898,289</b>	<b>581,437</b>	<b>4%</b>	<b>103,508,910</b>	<b>102,365,662</b>	<b>1,143,248</b>	<b>1%</b>	<b>92,261,365</b>
<b>Other Revenue</b>									
Pharmacies	612,255	715,134	(102,879)	-14%	3,392,630	4,913,666	(1,521,035)	-31%	4,331,631
Grants	(190,000)	63,963	(253,963)	-397%	255,192	439,488	(184,295)	-42%	185,841
Other Operating Revenue	53,121	45,000	8,121	18%	515,283	295,000	220,283	75%	831,245
<b>Total Operating Revenues</b>	<b>15,955,102</b>	<b>15,722,386</b>	<b>232,716</b>	<b>1%</b>	<b>107,672,016</b>	<b>108,013,815</b>	<b>(341,799)</b>	<b>0%</b>	<b>97,610,082</b>
<b>Operating Expenses</b>									
Salaries And Wages	7,608,981	7,585,544	(23,436)	0%	51,222,153	52,120,031	897,878	2%	44,434,012
Employee Benefits	1,610,296	1,747,688	137,392	8%	11,320,285	12,008,305	688,020	6%	10,517,996
Professional Fees	584,176	205,419	(378,757)	-184%	3,657,489	1,411,428	(2,246,061)	-159%	5,242,986
Purchased Services	1,073,574	1,302,296	228,722	18%	7,757,519	8,948,031	1,190,512	13%	6,811,079
Supplies	3,501,496	3,107,851	(393,645)	-13%	21,939,535	21,353,560	(585,975)	-3%	19,505,400
Insurance	160,148	152,618	(7,530)	-5%	1,010,084	1,048,633	38,550	4%	916,597
Leases And Rentals	60,730	55,093	(5,638)	-10%	402,644	378,542	(24,103)	-6%	205,105
Depreciation And Amortization	470,088	437,672	(32,416)	-7%	3,347,398	3,007,232	(340,167)	-11%	2,986,358
Repairs And Maintenance	111,696	135,900	24,204	18%	701,046	933,763	232,717	25%	612,511
Utilities	143,530	136,899	(6,630)	-5%	860,257	940,630	80,373	9%	795,096
Licenses And Taxes	342,506	88,315	(254,191)	-288%	1,122,262	606,810	(515,452)	-85%	605,451
Other	215,687	311,710	96,023	31%	1,863,604	2,141,746	278,142	13%	2,020,230
<b>Total Operating Expenses</b>	<b>15,882,907</b>	<b>15,267,004</b>	<b>(615,903)</b>	<b>-4%</b>	<b>105,204,276</b>	<b>104,898,711</b>	<b>(305,565)</b>	<b>0%</b>	<b>94,652,821</b>
<b>Operating Income (Loss)</b>	<b>72,195</b>	<b>455,382</b>	<b>(383,187)</b>	<b>-84%</b>	<b>2,467,740</b>	<b>3,115,104</b>	<b>(647,364)</b>	<b>-21%</b>	<b>2,957,262</b>
<b>Non Operating Revenues (Expenses)</b>									
Taxation For Maint Operations	44,037	45,205	(1,168)	-3%	308,264	310,601	(2,337)	-1%	305,964
Investment Income	526,839	207,344	319,495	154%	3,910,264	1,424,656	2,485,609	174%	1,127,555
Interest Expense	(581,922)	(417,744)	(164,178)	-39%	(4,099,640)	(2,870,305)	(1,229,335)	-43%	(492,097)
Bond Issuance Costs	-	(134,249)	134,249	100%	-	(922,418)	922,418	100%	-
Gain or (Loss) on Disposed Asset	-	-	-	0%	-	-	-	0%	-
Contributions	405,000	855,803	(450,803)	-53%	2,779,439	5,880,197	(3,100,758)	-53%	41,208
<b>Total Non Operating Revenues (Expenses)</b>	<b>393,955</b>	<b>556,360</b>	<b>(162,405)</b>	<b>-29%</b>	<b>2,898,327</b>	<b>3,822,731</b>	<b>(924,404)</b>	<b>-24%</b>	<b>982,630</b>
<b>Change in Net Position (Loss)</b>	<b>466,149</b>	<b>1,011,742</b>	<b>(545,593)</b>	<b>-54%</b>	<b>5,366,067</b>	<b>6,937,834</b>	<b>(1,571,768)</b>	<b>-23%</b>	<b>3,939,891</b>

Jefferson  
Healthcare

STATISTIC DESCRIPTION

STATISTIC DESCRIPTION	JULY 2024						JULY 2023			
	MO	MO	%	YTD	YTD	%	MO	%	YTD	%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	ACTUAL	VARIANCE	ACTUAL	VARIANCE
FTEs - TOTAL (AVG)	682	696	2%	679	696	2%	624	-9%	607	-12%
FTEs - PRODUCTIVE (AVG)	590	619	5%	608	619	2%	549	-7%	549	-11%
ADJUSTED PATIENT DAYS	4,463	3,415	31%	28,637	23,466	22%	3,167	41%	22,590	27%
ICU PATIENT DAYS (IP + OBSERVATION, MIDNIGHT CENSUS)	46	88	-48%	418	604	-31%	73	-37%	592	-29%
ACU PATIENT DAYS (IP + OBSERVATION, MIDNIGHT CENSUS)	358	295	21%	2,490	2,026	23%	297	21%	2,019	19%
SWING IP PATIENT DAYS (MIDNIGHT CENSUS)	1	25	-96%	87	175	-50%	10	-900%	43	51%
PATIENT DAYS (ACU, ICU, SWING), INCLUDES OBSERVATION	405	408	-1%	2,995	2,805	7%	380	7%	2,654	11%
BIRTHS	6	7	-14%	46	47	-2%	7	-14%	43	7%
SURGERY CASES (IN OR)	136	134	1%	960	921	4%	125	9%	893	7%
SURGERY MINUTES (IN OR)	18,809	18,067	4%	134,225	124,138	8%	16,137	17%	122,791	9%
SPECIAL PROCEDURE CASES	108	88	23%	737	602	22%	70	54%	587	20%
LAB BILLABLE TESTS	23,110	21,873	6%	160,230	150,289	7%	20,094	15%	146,684	8%
BLOOD BANK UNITS MATCHED	33	45	-27%	274	308	-11%	56	-41%	316	-15%
MRIs COMPLETED	232	242	-4%	1,719	1,666	3%	244	-5%	1,676	3%
CT SCANS COMPLETED	786	649	21%	5,020	4,459	13%	732	7%	4,489	11%
RADIOLOGY-DEXA	154	128	20%	1,073	883	22%	121	27%	980	9%
X-RAYS COMPLETED	1,869	1,584	18%	12,351	10,886	13%	1,756	6%	12,611	-2%
ECHOs COMPLETED	196	192	2%	1,345	1,319	2%	184	7%	1,317	2%
ULTRASOUNDS COMPLETED	370	369	0%	2,783	2,534	10%	342	8%	2,520	9%
MAMMOGRAPHS COMPLETED	300	320	-6%	1,910	2,200	-13%	270	11%	2,159	-13%
NUCLEAR MEDICINE TESTS	35	35	0%	232	239	-3%	31	13%	236	-2%
TOTAL DIAGNOSTIC IMAGING TESTS	3,942	3,519	12%	26,433	24,186	9%	3,680	7%	25,988	2%
PHARMACY MEDS DISPENSED	22,481	23,412	-4%	153,333	160,862	-5%	21,778	3%	145,942	5%
ANTI COAG VISITS	333	365	-9%	2,212	2,511	-12%	337	-1%	2,494	-13%
RESPIRATORY THERAPY PROCEDURES	2,108	2,926	-28%	18,528	20,104	-8%	2,670	-21%	19,120	-3%
PULMONARY REHAB	108	109	-1%	704	750	-6%	83	30%	658	7%
CARDIAC REHAB SESSIONS	208	202	3%	1,240	1,388	-11%	175	19%	1,300	-5%
PHYSICAL THERAPY	7,554	6,924	9%	50,081	47,573	5%	6,400	18%	44,959	10%
OCCUPATIONAL THERAPY	971	1,273	-24%	6,315	8,745	-28%	1,093	-11%	8,606	-36%
SPEECH THERAPY	306	288	6%	1,690	1,981	-15%	195	57%	1,897	-12%
REHAB/PT/OT/ST	9,147	8,796	4%	60,030	60,437	-1%	7,946	15%	57,420	4%
ER CENSUS	1,406	1,240	13%	8,772	8,522	3%	1,283	10%	8,256	6%
EXPRESS CLINIC	1,352	1,160	17%	8,463	7,968	6%	1,210	12%	8,056	5%
SOCO PATIENT VISITS	203	228	-11%	1,302	1,565	-17%	145	40%	925	29%
PORT LUDLOW PATIENT VISITS	505	764	-34%	3,858	5,250	-27%	711	-29%	4,771	-24%
SHERIDAN PATIENT VISITS	2,838	2,822	1%	20,539	19,388	6%	2,457	16%	18,771	9%
DENTAL CLINIC	500	491	2%	3,193	3,377	-5%	416	20%	3,317	-4%
WATERSHIP CLINIC PATIENT VISITS	1,158	1,284	-10%	8,140	8,824	-8%	1,134	2%	8,299	-2%
TOWNSEND PATIENT VISITS	594	535	11%	3,829	3,677	4%	516	15%	3,671	4%
TOTAL RURAL HEALTH CLINIC VISITS	7,150	7,284	-2%	49,324	50,049	-1%	6,589	9%	47,810	3%
CARDIOLOGY CLINIC VISITS	478	628	-24%	3,387	4,316	-22%	473	1%	3,844	-13%
DERMATOLOGY CLINIC VISITS	757	757	0%	4,978	5,203	-4%	798	-5%	5,431	-9%
GEN SURG PATIENT VISITS	365	342	7%	2,449	2,353	4%	287	27%	2,212	10%
NEUROLOGY VISITS	22	8	175%	109	57	91%	-	-	-	-
ONCOLOGY VISITS	339	680	-50%	2,704	4,674	-42%	442	-23%	3,596	-33%
ORTHO PATIENT VISITS	669	631	6%	4,639	4,336	7%	440	52%	4,097	12%
RHEUMATOLOGY VISITS	9	4	125%	42	29	45%	-	-	-	-
SLEEP CLINIC VISITS	233	197	18%	1,435	1,352	6%	97	140%	1,113	22%
UROLOGY VISITS	204	211	-3%	1,434	1,453	-1%	216	-6%	1,531	-7%
OB/GYN CLINIC VISITS	327	331	-1%	2,458	2,277	8%	275	19%	2,231	9%
WOUND CLINIC VISITS	153	187	-18%	963	1,283	-25%	98	56%	1,047	-9%
HANDS/PLASTICS	142	226	-37%	1,208	1,553	-22%	139	2%	1,472	-22%
TOTAL SPECIALTY CLINIC VISITS	3,698	4,202	-12%	25,806	28,886	-11%	3,265	13%	26,574	-3%
SLEEP CENTER SLEEP STUDIES	56	58	-3%	371	398	-7%	50	12%	382	-3%
INFUSION CENTER VISITS	764	905	-16%	5,318	6,219	-14%	853	-10%	6,143	-16%
SURGERY CENTER ENDOSCOPIES	84	76	11%	509	524	-3%	67	25%	398	22%
HOME HEALTH EPISODES	80	77	4%	547	528	4%	58	38%	491	10%
HOSPICE CENSUS/DAYS	904	1,175	-23%	6,747	8,070	-16%	1,289	-30%	8,102	-20%
FOOD AND NUTRITION SERVICES MEALS SERVED	6,929	9,801	-29%	47,177	67,343	-30%	5,948	16%	63,807	-35%
MAT MGMT TOTAL ORDERS PROCESSED	1,679	1,701	-1%	12,611	11,687	8%	1,477	14%	10,663	15%

**FROM:** Medical Staff Services  
**RE:** **8/20/24** Medical Executive Committee appointments/reappointments for Board approval 8/28/2024

C-0241

§485.627(a) Standard: Governing Body or Responsible Individual

The CAH has a governing body or an individual that assumes full legal responsibility for determining, implementing and monitoring policies governing the CAH'S total operation and for ensuring that those policies are administered so as to provide quality health care in a safe environment.

Interpretive Guidelines §485.627(a)

*It is the responsibility of the governing body (or responsible individual) to appoint, with the advice of the medical staff, the individual practitioners to the medical staff. After considering medical staff recommendations, and in accordance with established CAH medical staff criteria and State and Federal laws and regulations, the governing body (or responsible individual) decides whether or not to appoint new medical staff members or to continue current members of the medical staff.*

**Recommended provisional appointment to the active/courtesy/allied health/locum tenens staff:**

1. Dannhauer, Ann, MD - Internal Medicine - Watership Clinic
2. Mannschreck, John, MD - TeleRadiology/Diag Radiology - Skagit
3. Davis, Ryan, MD - TeleRadiology/Diag Radiology - Skagit
4. Burritt, Daniel, MD - TeleRadiology - RealRads
5. Hebert, Jeffery, MD - TeleRadiology - RealRads
6. Rowe, Anthony, MD - TeleRadiology - RealRads
7. Rosica, Dillenia, MD - TeleRadiology - RealRads
8. Wolfstein, Judith, MD - TeleRadiology - RealRads
9. Greenberg, Oded, MD - TeleRadiology - RealRads
10. Nguyen, Lien, DO - Tele-Neurology - Providence
11. Wagle, Binod, MD - Tele-Neurology - Providence
12. Reily, Melissa, MD - Tele-Rheumatology - EAGLE
13. Cerullo, Michael, MD - Telepsychiatry - Array

**Recommended re-appointment to the active medical staff with privileges as requested:**

1. Hong, Molly, MD - Family Medicine
2. Mattern III, Joseph, MD - Family Medicine
3. Crowell, Matthew, DO - Hospital Medicine - Internal Medicine
4. Irick, Ronald (Chance), DO - Emergency Medicine/POCUS

**Recommended re-appointment to the courtesy medical staff with privileges as requested:**

1. Hoyt, John, MD - Pathology - NW Pathology
2. Singh, Tarvinder, MD - Teleneurology - Providence
3. His, Richard, MD - Radiation Oncology

**Recommended re-appointment to the LOCUMS with Privileges as requested.**

1. N/A

**Recommended re-appointment to the allied health staff with privileges as requested:**

**FROM:** Medical Staff Services

**RE:** **8/20/24** Medical Executive Committee appointments/reappointments for Board approval 8/28/2024

C-0241

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1. Hines, Kevin, PA-C - General Surgery
2. Hergenrader, Kellie, PA-C - Physician Assistant
3. Lovato, Jenn, PA-C - Orthopedic Surgery
4. Foresman, Lauren, PA-C - Cardiology
5. Grady, Josh, PA-C - Orthopedics
6. Beck, Randall, PA-C - Orthopedic Surgery

**Recommended Temporary Privileges:**

1. N/A

**Recommended POCUS Privileges:**

1. N/A

**Medical Student Rotation:**

1. N/A

**Disaster Privileging**

1. N/A

**90-day provisional performance review completed successfully:**

1. Flanders, Ingrid, FNP - Family Nurse Practitioner - Express Clinic
2. Dwijendra, Sean, MD - Diagnostic Radiology - Skagit

**Resignations:**

1. Ekeanya, Nora, DO - Array - Tele-Psychiatry – Resigned Eff 7/24/24
2. Petta, Matthew, CRNA - Resigned Eff 8/1/24

**FROM:** Medical Staff Services  
**RE:** **8/20/24** Medical Executive Committee appointments/reappointments for Board approval 8/28/2024

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### **Policy and Privilege Review**

#### **Annual review of polices**

1. Diagnostic Imaging after hours procedure

#### **Bi-Annual Review of Privileges**

1. Inpatient Care – Hospitalist – Privileges

DRAFT

**Jefferson County Public Hospital District No 2**

**RESOLUTION NO. 2024-20**

**UTGO REF Bond-2013 Fund Closure**

**A RESOLUTION** AUTHORIZING THE CLOSURE OF BOND FUND 682.738. UTGO REF BOND-2013 and directing future tax revenues to 682.933 Board Designated Cash account, where all other tax revenues are deposited.

WHEREAS, Jefferson County Public Hospital District No 2 (the “District”) is a public hospital district organized and existing under the laws of the State of Washington; and

WHEREAS, the District issued its General Obligation Bonds in 2013, (the “Bonds”); and

WHEREAS, the District established Bond Fund 682.738. UTGO REF BOND-2013 (the “Fund”) for the purpose depositing the general tax revenues for payment on the bond and

WHEREAS, the 2013 General Obligation Bonds issued have been paid in full and retired as of December 31, 2023; and

WHEREAS, the District has determined that there are no outstanding obligations or liabilities associated with the Fund, all Bond conditions and levy terms have been met; and

WHEREAS, the Jefferson County Treasurer is still collecting on outstanding uncollected property taxes from up to 10 years of back taxes prior to 2023, which had been deposited into the Fund; and

WHEREAS, the District desires to close the Fund, and have subsequent collections of back tax revenues be deposited to the 682.933 BOARD DESIGNATED CASH with other unrestricted tax collections.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Jefferson County Public Hospital District No 2 that:

1. The Fund is hereby closed and terminated as of August 30<sup>th</sup>, 2024.
2. The District Treasurer is authorized and directed to transfer any remaining funds in the Fund to 682.933 BOARD DESIGNATED CASH.
3. The District Clerk is directed to certify the adoption of this Resolution and cause it to be filed with the appropriate public officials.

PASSED and approved this 28th day of August, 2024.

Jill Buhler Rienstra, Chair, Board of Commissioners

Marie Dressler, Secretary, Board of Commissioners