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Due to the presence of multiple respiratory illness, Jefferson Healthcare is still highly encouraging the practice of infection protocols. You may choose to attend this meeting virtually by accessing the below information or can attend in person in the Sheridan Conference Room at 915 Sheridan Street. Limited seating available.

Time:	WELCOME	Who:
2:00pm	Call to Order	Commissioner Buhler Rienstra
	FOCUS REPORT	
2:00pm	Independent Auditors Report	Tom Dingus
	STANDING REPORT	
2:30pm	OB Sustainability Report	Tina Toner, Dr. Mattern & Dunia Faulx
3:00pm	Patient Story	Tina Toner, CNO
	PUBLIC COMMENT	
3:15pm	Public comments are welcome orally, with a 3-minute limit, or may be submitted via email at commissioners@jeffersonhealthcare.org , or written and addressed to Commissioners at 834 Sheridan Street, Port Townsend, WA 98368. Written submissions must be received by 5:00pm the day prior to the meeting.	
	CONSENT AGENDA	
3:20pm	Minutes: Action Requested <ul style="list-style-type: none"> • May 22, 2024 Regular Session (pages 3-5) 	Board of Commissioners
3:25pm	Required Approvals: Action Requested <ul style="list-style-type: none"> • Medical Staff Credentials / Appointments / Reappointments (pages 6-8b) 	Board of Commissioners
	STANDING REPORTS	
3:30pm 3:45pm	<ul style="list-style-type: none"> • Financial Report • Quality Report 	Tyler Freeman, CFO Brandie Manuel, CPSQO
4:00pm	<i>Break</i>	
	STANDING REPORTS	
4:15pm 4:30pm	<ul style="list-style-type: none"> • Construction Report • Administrative Report 	Jake Davidson, COO Mike Glenn, CEO
	BOARD BUSINESS	
4:55pm 5:10pm	<ul style="list-style-type: none"> • CEO Emergency Succession Plan • Meeting Evaluation 	Mike Glenn Board of Commissioners
	CONCLUDE	

5:25pm	This Special Session will be officially recorded. The times shown on the agenda are estimates only.	
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Time:	WELCOME	Who:
2:00pm	<p>Call to Order The meeting was called to order at 2:02pm by Board Chair Buhler Rienstra. Commissioners in attendance included Commissioners Dressler, McComas, Kolff and Ready. Also, in attendance were Mike Glenn, CEO; Tyler Freeman, CFO; Jake Davidson, COO; Brandie Manuel, CPSQO; Tina Toner, CNO; Dunia Faulx, CPAO; Christina Avila, Executive Assistant, Shannon Groff, Executive Assistant, and Barb Jones, Public Health. This meeting was officially audio recorded by Jefferson Healthcare.</p>	Commissioner Buhler Rienstra
	<p>Approve Agenda Commissioner McComas made a motion to approve the agenda as amended. Commissioner Ready seconded. Action: Motion passed unanimously.</p>	Board of Commissioners
	FOCUS REPORT	
2:00pm	<p>Community Health Assessment Barb Jones, CHIP Program Manager presented the Community Health Assessment, which included CHA, CHIP, overview of quantitative and qualitative data model, CHA data cycle, data modernization, small data sets, the framework, MAPP components to achieve equity, community health improvement plan, and the timeline on quantitative model. Discussion ensued.</p>	Barb Jones
	STANDING REPORT	
2:20pm	<p>Patient Story Tina Toner, Chief Nursing Officer shared her patient story which included a thank you and success story on the care from Physical Therapist, Louis Garcia. Discussion ensued.</p>	Tina Toner, CNO
	PUBLIC COMMENT	
2:35pm	<p>Public comments are welcome orally, with a 3-minute limit, or may be submitted via email at commissioners@jeffersonhealthcare.org, or written and addressed to Commissioners at 834 Sheridan Street, Port Townsend, WA 98368. Written submissions must be received by 5:00pm the day prior to the meeting.</p> <p>There was no public comment made at this time.</p>	

CONSENT AGENDA		
2:40pm	<p>Minutes: Action Requested</p> <ul style="list-style-type: none"> April 24, 2024 Regular Session 	Board of Commissioners
2:45pm	<p>Commissioner Dressler made a motion to approve the April 24, 2024 Regular Session Minutes. Commissioner McComas seconded. Action: Motion passed unanimously</p> <ul style="list-style-type: none"> April 24, 2024 Special Session <p>Commissioner Dressler made a motion to approve the April 24, 2024 Special Session Minutes. Commissioner McComas seconded. Action: Motion passed unanimously</p> <p>Required Approvals: Action Requested</p> <ul style="list-style-type: none"> Resolution 2024-10 Surplus Equipment Resolution 2024-11 Canceled Warrants Resolution 2024-12 Medical Director Addendum for Respiratory Therapy April Warrants and Adjustments Medical Staff Credentials / Appointments / Reappointments <p>Commissioner Dressler made a motion to approve the Required Approvals. Commissioner McComas seconded. Action: Motion passed unanimously.</p>	Board of Commissioners
STANDING REPORTS		
2:50pm	<ul style="list-style-type: none"> Financial Report <p>Tyler Freeman, Chief Financial Officer, presented the April Financial Report, which included operating statistics, income statement summary, cash and accounts receivable and a preview of May 2024. Discussion ensued.</p>	Tyler Freeman, CFO
3:05pm	<ul style="list-style-type: none"> Quality Report <p>Brandie Manuel, Chief Patient Safety and Quality Officer presented the May Quality Report, which included ED by the numbers, stroke measures, ED disposition data, improvement in ED throughput times, providing a service we are proud of, in the words of our patient's feedback, and our projects & initiatives. Discussion ensued.</p>	Brandie Manuel, CPSQO
3:20pm	<p>Break</p> <p>Commissioners recessed for break at 3:10pm Commissioners reconvened from break at 3:25pm</p>	
STANDING REPORTS		
3:35pm 3:50pm	<ul style="list-style-type: none"> Construction Report <p>Jake Davidson, Chief Operating Officer provided a project update. Discussion ensued.</p>	Jake Davidson, COO

	<ul style="list-style-type: none"> • Administrative Report Mike Glenn, Chief Executive Officer, and Dunia Faulx, Chief Planning and Advocacy Officer, presented the May Administrative report. Discussion ensued. 	Mike Glenn, CEO
EXECUTIVE SESSION		
4:15pm	<p>Board Chair Buhler Rienstra announced that the commission will meet in executive session to discuss with legal counsel representing the agency the legal risks of a proposed action or current practice as allowed by RCW 42.30.110(1)(i). No action is expected to be taken.</p> <p>Commissioners went into Executive Session at 4:15pm</p> <p>Commissioners returned to regular session at 5:15pm</p> <p>No public was present on the line.</p> <p>No action was taken.</p>	
BOARD BUSINESS		
5:15pm	<ul style="list-style-type: none"> • Consideration for Board of Health Reappointment Commissioner Buhler Rienstra made a motion to approve Commissioner Kees Kolff as our Board of Health representative. <p>Commissioner McComas seconded. Action: Motion passed unanimously</p> <ul style="list-style-type: none"> • Meeting Evaluation Commissioners evaluated the meeting. 	Board of Commissioners
CONCLUDE		
5:30pm	<p>Commissioner Dressler made a motion to conclude the meeting. Commissioner Kolff seconded. Action: Motion passed unanimously.</p> <p>Meeting concluded at 5:44pm</p> <p>This Regular Session will be officially recorded. The times shown on the agenda are estimates only.</p> <p>Approved by the Commission: Chair of Commission: Jill Buhler Rienstra</p> <p>_____ Secretary of Commission: Marie Dressler</p>	

FROM: Medical Staff Services

RE: **6/13/24** Medical Executive Committee appointments/reappointments for Board approval 06/19/2024

C-0241

§485.627(a) Standard: Governing Body or Responsible Individual

The CAH has a governing body or an individual that assumes full legal responsibility for determining, implementing and monitoring policies governing the CAH'S total operation and for ensuring that those policies are administered so as to provide quality health care in a safe environment.

Interpretive Guidelines §485.627(a)

It is the responsibility of the governing body (or responsible individual) to appoint, with the advice of the medical staff, the individual practitioners to the medical staff. After considering medical staff recommendations, and in accordance with established CAH medical staff criteria and State and Federal laws and regulations, the governing body (or responsible individual) decides whether or not to appoint new medical staff members or to continue current members of the medical staff.

Recommended provisional appointment to the active/courtesy/allied health/locum tenens staff:

1. Neupane, Raxita, FNP - Family Medicine - Port Ludlow
2. Kani, Kimia, MD - Tele-Radiology - Real Rad
3. Hirschman, Kyle, DO - Tele-Radiology - Real Rad
4. Herard, Astrid, MD - Telepsychiatry - Array
5. Chen, Allen, MD - Diagnostic Radiology Locums – Skagit
6. Jani, Vishal, MD – Teleneurology - Providence
7. Bennington, Stephanie, DO – Tele-Psychiatry - Array

Recommended re-appointment to the active medical staff with privileges as requested:

1. Schroetlin, Renee, MD - Emergency Medicine

Recommended re-appointment to the courtesy medical staff with privileges as requested:

1. Lada, Robert, MD - Teleneurology - Providence
2. Marvi, Michael, MD - Teleneurology - Providence
3. McWhorter, Valerie, MD, Pathology – NW Pathology

Recommended re-appointment to the LOCUMS with Privileges as requested.

1. Kundra, Ajay, MD - Locums Oncology

Recommended re-appointment to the allied health staff with privileges as requested:

1. Kirkegaard, Sarah, ARNP - OB/GYN
2. Freudmann, Talya, FNP - Sleep Medicine – 6-MONTH REVIEW
3. Schott, Charles, ARNP - Internal Medicine

Recommended Temporary Privileges:

1. N/A

Recommended POCUS Privileges:

1. N/A

Medical Student Rotation:

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1. N/A

Disaster Privileging

1. N/A

90-day provisional performance review completed successfully:

1. N/A

Resignations:

1. Christopher Johnson, MD – Resigned 5/31/24
2. Gene Robinson, MD – Resigned 5/31/24
3. Ann Murphy, MD – Retired 5/31/24

Policy and Privilege Review

Policies

1. Informed Surgical Consent Policy
2. Reappointment and renewal of Privileges Policy

Annual review of polices

1. Reappointments and renewal of Clinical Privileges
2. History and Physical
3. Medical Staff Orientation
4. Medical Staff Rules and Regulation
5. Pathologic Examination of Tissue and Cytology
6. Access to Provider Credentialing and Quality Files

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Privileges

New Privileges

1. Vascular Surgery Delineation of Privileges
2. Teleneurology Delineation of Privileges
3. Neurology Delineation of Privileges

Bi-Annual Review of Privileges

1. Clinical- Anatomical Pathology Privileges
2. Consulting Radiation Oncology Privileges
3. Dermatology Privileges
4. Emergency Medicine Privileges
5. Medical Oncology Privileges
6. Physical Medicine and Rehabilitation Privileges
7. Plastic-Hand Surgery Privileges
8. Point of Care Ultrasound Privileges
9. Psychiatric Nurse Practitioner Privileges
10. Tele-Radiology Privileges

FROM: Medical Staff Services
RE: 06/18/2024 Medical Executive Committee Newly Appointed Chief/Chair Sections for Board approval 06/19/2024

C-0241

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Recommended Approval for Newly Appointed Chief/Chair Section Roles:

1. Chief of Staff: Stephen Erickson, MD
2. Chair of Ambulatory Medicine, Primary Care: Sarah Schmidt, MD
3. Chair of Medicine: Shayna Lemke, MD

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