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Due to the presence of multiple respiratory illness, Jefferson Healthcare is still highly encouraging the practice of infection protocols. You may choose to attend this meeting virtually by accessing the below information or can attend in person in the Sheridan Conference Room at 915 Sheridan Street. Limited seating available.

Time:	WELCOME	Who:
2:00pm	<p><b>Call to Order</b> The meeting was called to order at 2:02pm by Board Chair Buhler Rienstra. Commissioners in attendance included Commissioners Dressler, McComas, Kolff and Ready. Also, in attendance were Mike Glenn, CEO; Tyler Freeman, CFO; Jake Davidson, COO; Brandie Manuel, CPSQO; Tina Toner, CNO; Dunia Faulx, CPAO; Christina Avila, Executive Assistant, Shannon Groff, Executive Assistant, and Barb Jones, Public Health. This meeting was officially audio recorded by Jefferson Healthcare.</p> <p><b>Approve Agenda</b> Commissioner McComas made a motion to approve the agenda as amended. Commissioner Ready seconded. <b>Action:</b> Motion passed unanimously.</p>	Commissioner Buhler Rienstra
	<b>FOCUS REPORT</b>	
2:00pm	<p><b>Community Health Assessment</b> Barb Jones, CHIP Program Manager presented the Community Health Assessment, which included CHA, CHIP, overview of quantitative and qualitative data model, CHA data cycle, data modernization, small data sets, the framework, MAPP components to achieve equity, community health improvement plan, and the timeline on quantitative model. Discussion ensued.</p>	Barb Jones
	<b>STANDING REPORT</b>	
2:20pm	<p><b>Patient Story</b> Tina Toner, Chief Nursing Officer shared her patient story which included a thank you and success story on the care from Physical Therapist, Louis Garcia. Discussion ensued.</p>	Tina Toner, CNO
	<b>PUBLIC COMMENT</b>	
2:35pm	<p>Public comments are welcome orally, with a 3-minute limit, or may be submitted via email at <a href="mailto:commissioners@jeffersonhealthcare.org">commissioners@jeffersonhealthcare.org</a>, or written and addressed to Commissioners at 834 Sheridan Street, Port Townsend, WA 98368. Written submissions must be received by 5:00pm the day prior to the meeting.</p> <p>There was no public comment made at this time.</p>	

CONSENT AGENDA		
2:40pm	<b>Minutes: Action Requested</b>	Board of Commissioners
	<ul style="list-style-type: none"> <li>April 24, 2024 Regular Session</li> </ul>	
2:45pm	<p>Commissioner Dressler made a motion to approve the April 24, 2024 Regular Session Minutes. Commissioner McComas seconded.</p> <p><b>Action:</b> Motion passed unanimously</p>	
	<ul style="list-style-type: none"> <li>April 24, 2024 Special Session</li> </ul>	
	<p>Commissioner Dressler made a motion to approve the April 24, 2024 Special Session Minutes. Commissioner McComas seconded.</p> <p><b>Action:</b> Motion passed unanimously</p>	
	<b>Required Approvals: Action Requested</b>	Board of Commissioners
	<ul style="list-style-type: none"> <li>Resolution 2024-10 Surplus Equipment</li> <li>Resolution 2024-11 Canceled Warrants</li> <li>Resolution 2024-12 Medical Director Addendum for Respiratory Therapy</li> <li>April Warrants and Adjustments</li> <li>Medical Staff Credentials / Appointments / Reappointments</li> </ul>	
	<p>Commissioner Dressler made a motion to approve the Required Approvals. Commissioner McComas seconded.</p> <p><b>Action:</b> Motion passed unanimously.</p>	
STANDING REPORTS		
2:50pm	<ul style="list-style-type: none"> <li><b>Financial Report</b></li> </ul>	Tyler Freeman, CFO
	<p>Tyler Freeman, Chief Financial Officer, presented the April Financial Report, which included operating statistics, income statement summary, cash and accounts receivable and a preview of May 2024. Discussion ensued.</p>	
3:05pm	<ul style="list-style-type: none"> <li><b>Quality Report</b></li> </ul>	Brandie Manuel, CPSQO
	<p>Brandie Manuel, Chief Patient Safety and Quality Officer presented the May Quality Report, which included ED by the numbers, stroke measures, ED disposition data, improvement in ED throughput times, providing a service we are proud of, in the words of our patient's feedback, and our projects &amp; initiatives. Discussion ensued.</p>	
3:20pm	<b>Break</b>	
	<p>Commissioners recessed for break at 3:10pm Commissioners reconvened from break at 3:25pm</p>	
STANDING REPORTS		
3:35pm	<ul style="list-style-type: none"> <li><b>Construction Report</b></li> </ul>	Jake Davidson, COO
3:50pm	<p>Jake Davidson, Chief Operating Officer provided a project update. Discussion ensued.</p>	

	<ul style="list-style-type: none"> <li>• <b>Administrative Report</b> Mike Glenn, Chief Executive Officer, and Dunia Faulx, Chief Planning and Advocacy Officer, presented the May Administrative report. Discussion ensued.</li> </ul>	Mike Glenn, CEO
<b>EXECUTIVE SESSION</b>		
4:15pm	<p>Board Chair Buhler Rienstra announced that the commission will meet in executive session to discuss with legal counsel representing the agency the legal risks of a proposed action or current practice as allowed by RCW 42.30.110(1)(i). No action is expected to be taken.</p> <p>Commissioners went into Executive Session at 4:15pm</p> <p>Commissioners returned to regular session at 5:15pm</p> <p>No public was present on the line.</p> <p>No action was taken.</p>	
<b>BOARD BUSINESS</b>		
5:15pm	<ul style="list-style-type: none"> <li>• <b>Consideration for Board of Health Reappointment</b> Commissioner Buhler Rienstra made a motion to approve Commissioner Kees Kolff as our Board of Health representative.</li> </ul> <p>Commissioner McComas seconded. Action: Motion passed unanimously</p> <ul style="list-style-type: none"> <li>• <b>Meeting Evaluation</b> Commissioners evaluated the meeting.</li> </ul>	Board of Commissioners
<b>CONCLUDE</b>		
5:30pm	<p>Commissioner Dressler made a motion to conclude the meeting. Commissioner Kolff seconded. <b>Action:</b> Motion passed unanimously.</p> <p>Meeting concluded at 5:44pm</p> <p>This Regular Session will be officially recorded. The times shown on the agenda are estimates only.</p> <p>Approved by the Commission: Chair of Commission: Jill Buhler Rienstra</p> <p><i>Approved via Microsoft Teams</i></p> <p>Secretary of Commission: Marie Dressler</p> <p><i>Approved Via Microsoft Teams</i></p>	