

Jefferson County Public Hospital District No.2
Board of Commissioners Meeting

Sheridan Conference Room
915 Sheridan St., Port Townsend, WA 98368

Wednesday, February 7, 2024

Call to Order:

The meeting was called to order at 9:01 am by Board Chair Buhler Rienstra. Present in person were Commissioners Dressler, Kolff, McComas and Ready. Also, in attendance was Mike Glenn, CEO, Karma Bass, Via Healthcare Consulting, Linda Summers, Via Healthcare Consulting, and Christina Avila, Executive Assistant. This meeting was audio recorded by Commissioner Matt Ready.

Public Comment:

No public comment.

Work Session

Karma reviewed the agenda and objectives for the meeting including Meeting Content, Group Process, and Group Guidelines. Discussion ensued.

Linda reviewed the results of the Board Self-Assessment and interviews, including highest rated statements across all sections, lowest rated statements across all sections, interview identified strengths, and interview identified opportunities. Discussion ensued.

Karma provided a presentation about Using Generative Governance to Define the Scope of the Board's Role, including questions for engaging in generative discussions, how to "move upstream" to define the Board's role, and Discussion Questions. Discussion ensued.

Break:

Commissioners recessed for break at 10:25 am.

Commissioners reconvened from break at 10:30 am.

Patient Experience and Community Advocacy Presentation

Brandie Manuel, Chief Patient Safety and Quality Officer, shared an update on Patient Experience and Community Advocacy, including Outpatient Ambulatory Survey (AOS CAHPS), Patient Experience, Inpatient Experience (HCAHPS), Ambulatory Patient Experience 2023, 2023 Patient Experience and Community Advocate Highlights, 2023 Team Updates, 2024 Patient Experience & Community Advocacy Goals, 2024 Strategic Goals: Quality and Service Pillars, and 2024 Strategic Goals: People and Finance Pillars. Discussion ensued.

Break:

Commissioners recessed for lunch at 11:24 am.

Commissioners reconvened from lunch at 12:16 pm.

Work Session

Karma invited the Board to continue discussion surrounding Generative Governance. Discussion ensued.

Karma invited the Board to discuss the Agenda Approval process. Discussion ensued.

Break:

Commissioners recessed for break at 1:32 pm.

Commissioners reconvened from break at 1:42 pm.

Karma reviewed Leadership Development and Transition Planning, including questions to consider, Commissioner succession planning and leading practices for Boards in CEO succession planning. Discussion ensued.

Karma invited the Board to discuss Advocacy. Discussion ensued.

Break:

Commissioners recessed for break at 2:58 pm.

Commissioners reconvened from break at 3:08 pm.

Executive Session

Board Chair Buhler-Rienstra announced that they will go into Executive Session for thirty (30) minutes to discuss the Performance of a Public Employee as allowed by RCW 42.30.110 (g). Action is expected to be taken following the Executive Session.

Commissioners went into Executive Session at 3:10 pm.

The Board returned to regular session at 3:40 pm, and Board Chair Buhler-Rienstra announced that the Board will return to Executive Session for twenty (20) minutes, until 4:00.

Commissioners returned to regular session at 4:00.

Commissioner Dressler made a motion to approve a compensation increase for CEO Mike Glenn. The motion included an increase to Median Market Value plus 3% for a total base pay compensation to Three Hundred and Ninety-Six Thousand, Three-Hundred and Sixty-Three dollars and Fifty-Seven cents. Commissioner McComas seconded.

Action: Motion passed with four ayes and one opposed.

Work Session

Karma and the Board reviewed internal and external committees to be assigned. Discussion ensued.

Conclude:

Commissioner Dressler made a motion to conclude the meeting. Commissioner Ready seconded.

Action: Motion passed unanimously.

Meeting concluded at 5:11 pm.

Approved by the Commission:

Chair of Commission: Jill Buhler Rienstra

Secretary of Commission: Marie Dressler

Approved via MS Teams

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