

Jefferson County Public Hospital District No.2  
Board of Commissioners Meeting

The Northwest Maritime Center  
431 Water Street, Port Townsend, WA 98368

Friday, December 01, 2023

Call to Order:

The meeting was called to order at 9:00 am by Board Chair Buhler Rienstra. Present in person were Commissioners Dressler, Kolff, McComas and Ready. Also, in attendance was Mike Glenn, CEO, Karma Bass, Via Healthcare Consulting, Marianne Vicencio, Via Healthcare Consulting, and Christina Avila, Executive Assistant. This meeting was audio recorded by Commissioner Matt Ready.

Public Comment:

Member of the public, Mike Ferguson, shared a letter from a Jefferson Healthcare employee which included concerns regarding hospital attacks in Gaza, and a request to stand with the nursing union in the call to cease-fire. Mr. Ferguson asked that this employee not be retaliated against for sending this letter.

Member of the public, Doug Milholland, shared a statement from the union regarding the hospital attacks in Gaza. Mr. Milholland provided the board with a copy of emails that were sent to the hospital along with the employee letter and an article about the attacks. Mr. Milholland requested that the documents be emailed to all commissioners.

Work Session

- Leadership Development and Transition Planning

Karma Bass presented the Board Self-Assessment Overview, including reviewing the current self-assessment, removing 22 questions from the survey, and adding 8 new questions, self-assessment timeline, and commissioner feedback. Discussion ensued.

Karma reviewed the Board Enhancement Dashboard, including Board Culture and Effectiveness, Board meetings, Community Ambassador, Advocacy and Fundraising Goals, and Fundraising Options. Discussion ensued.

Commissioners recessed for break at 10:40 am.  
Commissioners reconvened from break at 10:45 am.

Discussion continued regarding Fundraising Options.

Commissioners recessed for lunch at 12:00 pm.  
Commissioners reconvened from lunch at 12:30 pm.

Karma reviewed the CEO evaluation process, including the current form and suggestion to move to interviewed instead of written feedback. Discussion ensued.

Karma presented the new Commissioner Orientation Process, including the Board Orientation Manual for Board Approval.

Commissioner Kolff made a motion to approve the Board Orientation Manual. Commissioner McComas seconded.

Commissioner Ready requested an amendment to include the State Auditor's "Trust but Verify" document under "Resource Documents" portion of the Manual. Discussion ensued.

Commissioner McComas seconded the approval as amended.

Action: Motion with amendment passed unanimously.

Karma presented the Leadership Succession Planning including CEO Succession Planning, Board Leader Succession Planning (Chair and Secretary), and recruitment of Future Commissioners.

Commissioner Ready requested to review the Commissioner participation expectation for fiscal audits. Discussion ensued.

- Advocacy and the Role of the Commissioner

Karma reviewed Advocacy for Commissioners including policymaking and community-building. Discussion ensued.

- Closing comments

Discussion ensued

#### Meeting evaluation

Commissioners evaluated the meeting.

#### Conclude:

Commissioner Dressler made a motion to conclude the meeting. Commissioner McComas seconded.

Action: Motion passed unanimously.

Meeting concluded at 3:04 pm.

Approved by the Commission:

Chair of Commission: Jill Buhler Rienstra

Secretary of Commission: Marie Dressler

Approved via MS Teams

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