

**Audio Only:** dial Phone Conference Line: **(509) 598-2842**

When prompted, enter Conference ID number: **572 938 342#**

**Microsoft Teams meeting:** Join on your computer or mobile app.

This option will allow you to join the meeting live.

[Click here to join the meeting](#)

---

Regular Session Agenda  
Wednesday, September 27, 2023

|  |      |
|--|------|
| <b><u>Call to Order:</u></b>   | 2:00 |
| <b><u>Approve Agenda:</u></b>  | 2:00 |
| <b><u>Workforce Development Update:</u></b> Caitlin Harrison, Workforce Development Manager  | 2:00 |
| <b><u>Patient Story:</u></b> Tina Toner, CNO   | 2:15 |
| <b><u>Public Comment:</u></b><br>Public comments are welcome orally, with a 3-minute limit, or may be submitted via email at <a href="mailto:commissioners@jeffersonhealthcare.org">commissioners@jeffersonhealthcare.org</a> , or written and addressed to Commissioners at 834 Sheridan Street, Port Townsend, WA 98368. Written submissions must be received by 5:00 pm the day prior to the meeting. | 2:30 |
| <b><u>Minutes:</u></b> Action Requested <ul style="list-style-type: none"><li>• August 23 Regular Session Meeting (pgs 3-5)</li></ul>  | 2:45 |
| <b><u>Required Approvals:</u></b> Action Requested <ul style="list-style-type: none"><li>• Resolution 2023-13- Surplus Equipment (pgs 6-10)</li><li>• Resolution 2023- 14 Canceled Warrants (pg 11)</li><li>• August Warrants and Adjustments (pgs 12-17)</li><li>• Medical Staff Credentials/ Appointments/ Reappointments (pgs 18-19)</li></ul>  | 2:50 |
| <b><u>Financial Report:</u></b> Tyler Freeman, CFO   | 3:00 |
| <b><u>Quality Report:</u></b> Brandie Manuel, CPSO   | 3:15 |
| <b><u>Project Update:</u></b> Mike Glenn, CEO  | 3:30 |
| <b><u>Administrative Report:</u></b> Mike Glenn, CEO   | 4:00 |

**Board Business:**

4:15

- Board of Health Report
- Board Book Approval
- Agenda Evaluation
- Meeting Evaluation

**Conclude:**

4:45

This Regular Session will be officially recorded. The times shown in the agenda are estimates only.

DRAFT

This meeting will be held in person in the Sheridan Conference Room and on Teams. Please see the link below to access this meeting remotely.

**Audio Only:** dial Phone Conference Line: (509) 598-2842  
When prompted, enter Conference ID number: 572 938 342#

**Jefferson County Public Hospital District No. 2  
Board of Commissioners, Regular Session Minutes  
Wednesday, August 23, 2023**

**Call to Order:**

The meeting was called to order at 2:00 pm by Board Chair Buhler-Rienstra. Present were Commissioners Buhler-Rienstra, Dressler, McComas, and Ready. Commissioner Kolff was excused. Also, in attendance were Mike Glenn, Chief Executive Officer, Tyler Freeman, Chief Financial Officer, Jake Davidson, Chief Operating Officer, Brandie Manuel, Chief Patient Safety and Quality Officer, Tina Toner, Chief Nursing Officer, Dunia Faulx, Chief Planning and Advocacy Officer, Molly Propst, Chief Human Resources Officer, and Christina Avila, Executive Assistant. This meeting was officially audio recorded by Jefferson Healthcare.

**Approve Agenda:**

Commissioner Dressler made a motion to approve the agenda. Commissioner McComas seconded.

**Action:** Motion passed unanimously.

**WSHA Update:**

Cassie Sauer, WSHA President and CEO, and Darcy Jaffe, WSHA Senior Vice President, Safety & Quality provided a WSHA Update. Discussion ensued.

**Board Book Update:** Linda Summers, COO/Senior Principal of Via Healthcare Consulting provided a board book update. Discussion ensued.

**Patient Story:**

Tina Toner, Chief Nursing Officer, shared patient compliments about Express Care, Amy, Amy's assistant, front desk staff friendliness, quick visits (15 minutes), Express Clinic volumes by month and time of day, and the Express Clinic move. Discussion ensued.

**Public Comment:**

No public comment was made.

**Minutes:**

- July 26, 2023 Regular Session Minutes

Commissioner McComas made a motion to approve the Regular Session Minutes. Commissioner Ready seconded.

**Action:** Motion passed unanimously.

**Required Approvals:** Action Requested

- Resolution 2023-11 Canceled Warrants
- July Warrants and Adjustments
- Medical Staff Credentials/ Appointments/ Reappointments

Commissioner Dressler made a motion to approve the Required Approvals. Commissioner McComas seconded.

**Action:** Motion passed unanimously.

**Break**

Commissioners recessed for break at 3:54 pm.

Commissioners reconvened from break at 4:04 pm.

**Financial Report:**

Tyler Freeman, Chief Financial Officer, presented the June Financial Report. Discussion ensued.

**Quality Report:** Brandie Manuel, Chief Patient Safety and Quality Officer, presented the August Quality report including Dunia's project with "unobstacle course" for vulnerable populations, gold plus award in treatment of heart failure, compliments to Dr. Biccum, Dr. Bickling, Shawnisa, Dan and Holly in Dermatology, timeliness in referrals, and service-focused improvement efforts. Discussion ensued.

**Project Update:**

Jake Davidson, Chief Operating Officer, presented the August project update. Discussion ensued. Jeff Fivecoat presented resolution 2023-12 Bond Resolution to the board for review and approval. Brad Berg presented financial details of 2023-12 Bond Resolution. Discussion ensued. Board Chair Buhler-Rienstra read the 2023-12 Bond Resolution aloud.

Commissioner Ready made a motion to approve the 2023-12 Bond Resolution. Commissioner McComas seconded.

**Action:** Motion passed unanimously.

### **Administrative Report**

Dunia Faulx, Chief Planning and Advocacy Officer, and Mike Glenn, Chief Executive Officer, presented the August Administrative report. Discussion ensued.

### **Clinical Update**

Dr. Mattern, Chief Medical Officer, provided a clinical update which included hospital bed numbers, inpatient volumes, increase in Covid 19 positive patients, vaccine shipments, employee vaccine campaign, chemotherapy shortage update, home health and hospice admissions and Dax AI product overview. Discussion ensued.

### **Board Business:**

- Meeting Evaluation

Commissioners evaluated the meeting.

### **Conclude:**

Commissioner Dressler made a motion to conclude the meeting. Commissioner Ready seconded.

**Action:** Motion passed unanimously.

The meeting concluded at 5:43 pm.

Approved by the Commission:

Chair of Commission: Jill Buhler Rienstra \_\_\_\_\_

Secretary of Commission: Marie Dressler \_\_\_\_\_

**JEFFERSON COUNTY PUBLIC HOSPITAL DISTRICT NO. 2**

**RESOLUTION 2023-13**

**A RESOLUTION TO DECLARE CERTAIN EQUIPMENT SURPLUS TO THE NEEDS OF  
JEFFERSON COUNTY PUBLIC HOSPITAL DISTRICT NO. 2 AND TO AUTHORIZE THE  
DISPOSAL OF SAID EQUIPMENT**

WHEREAS the item(s) of equipment enumerated below are obsolete and otherwise surplus to the District, and;

WHEREAS said equipment now represents an unnecessary cost to the District to retain and store it,

NOW, THEREFORE, BE IT RESOLVED THAT:

- 1) The following equipment be declared surplus to the needs of Jefferson County Public Hospital District No. 2 and will be disposed of in compliance with state law:

| <b>Description</b>              | <b>Asset #</b> | <b>Serial #</b> | <b>Model #</b>   |
|---------------------------------|----------------|-----------------|--|
| Philips<br>Monitoring<br>System | N/A            | N/A             | <p>MONITOR, TELEMETRIC, PHYSIOLOGIC M# INTELLIVUE MP50</p> <ol style="list-style-type: none"> <li>1. DE44013146</li> <li>2. DE44033113</li> <li>3. DE44033123</li> <li>4. DE44033124</li> <li>5. DE44033106</li> </ol> <p>MONITOR, TELEMETRIC, PHYSIOLOGIC M# INTELLIVUE MP30</p> <ol style="list-style-type: none"> <li>1. DE62225951</li> <li>2. DE62225949</li> <li>3. DE62225944</li> <li>4. DE62225947</li> <li>5. DE62225954</li> <li>6. DE62225934</li> </ol> <p>MODULE, CO2 M# M3015A</p> <ol style="list-style-type: none"> <li>1. DE43535764</li> <li>2. DE43535760</li> <li>3. DE43535758</li> </ol> <p>MONITOR, TELEMETRIC, PHYSIOLOGIC M# INTELLIVUE MP30</p> <ol style="list-style-type: none"> <li>1. DE62218710</li> <li>2. DE62218738</li> <li>3. DE62218718</li> <li>4. DE62218718</li> <li>5. DE62218731</li> </ol> <p>MODULE, MULTIPARAMETER, INTELLIVUE X1 M3001A</p> <ol style="list-style-type: none"> <li>1. DE51274399</li> <li>2. DE51274399</li> <li>3. DE632E3503</li> <li>4. DE632E4420</li> <li>5. DE907U9603</li> <li>6. DE9070CCYZ</li> <li>7. DE907U9603</li> </ol> |
| V Scan<br>Ultrasound            | 11-00117       | VH001308P4      | GM0001001H45561BP  |

APPROVED this 27<sup>th</sup> day of September 2023.

APPROVED BY THE COMMISSION:

Commission Chair Jill Buhler Rienstra: \_\_\_\_\_

Commission Secretary Marie Dressler: \_\_\_\_\_

Attest:

Commissioner Bruce McComas: \_\_\_\_\_

Commissioner Kees Kolff: \_\_\_\_\_

Commissioner Matt Ready: \_\_\_\_\_

DRAFT

Jefferson County Public Hospital District #2  
**Surplus Equipment Form**

Department: ACU/ICU Date: 9.11.23  
Equipment to be declared surplus: Philips Monitoring System  
Asset Number: - Serial Number: -  
Model Number: See attached list of model & Serial #'s

**Justification for declaring surplus:** (check all that apply)

- ☐ No longer supports current software  
☒ End of life, useful life exhausted  
☒ Not supported by original manufacturer, parts not available  
☐ Cost of parts to repair exceeds cost of new equipment  
☒ Technology outdated  
☐ Removed or altered during remodeling process  
☐ Other \_\_\_\_\_

Depreciated value: 0

Healey  
Department Director Signature

Elaina Narfand  
Materials Director Signature

**Recommended Disposition:**

- ☐ Send to surplus storage until \_\_\_\_\_ if not pulled for service dispose in appropriate manner.  
☐ Use as trade-in and return to vendor \_\_\_\_\_  
☒ Send to recycler\* \_\_\_\_\_  
☐ Placed with third party reseller \_\_\_\_\_  
☐ Send to landfill\* \_\_\_\_\_

\*If another party wishes to take equipment from District at no cost the CEO shall have discretion to allow this.

☐ Sell to \_\_\_\_\_

Approved by Commission on \_\_\_\_\_ Resolution # \_\_\_\_\_

## Harland, Elaina

---

**From:** Patterson, Corey  
**Sent:** Monday, September 11, 2023 11:20 AM  
**To:** Harland, Elaina  
**Subject:** End-Of-Life removed from service

### MONITOR, TELEMETRIC, PHYSIOLOGIC M# INTELLIVUE MP50

1. DE44013146
2. DE44033113
3. DE44033123
4. DE44033124
5. DE44033106

### MONITOR, TELEMETRIC, PHYSIOLOGIC M# INTELLIVUE MP30

1. DE62225951
2. DE62225949
3. DE62225944
4. DE62225947
5. DE62225954
6. DE62225934

### MODULE, CO2 M# M3015A

1. DE43535764
2. DE43535760
3. DE43535758

### MONITOR, TELEMETRIC, PHYSIOLOGIC M# INTELLIVUE MP30

1. DE62218710
2. DE62218738
3. DE62218718
4. DE62218718
5. DE62218731

### MODULE, MULTIPARAMETER, INTELLIVUE X1 M3001A

1. DE51274399
2. DE51274399
3. DE632E3503
4. DE632E4420
5. DE907U9603
6. DE9070CCYZ
7. DE907U9603

Thank you,

Corey Patterson  
Supervisor, Biomedical Services  
Jefferson Healthcare  
834 Sheridan St.  
Port Townsend, WA 98368  
Phone: 1-360-385-2200 Ex:1440  
cpatterson@jeffersonhealthcare.org  
biomedstaff@jeffersonhealthcare.org

Jefferson County Public Hospital District #2  
Surplus Equipment Form

Department: F13C Date: 9.8.23

Equipment to be declared surplus: ✓ Scan Ultrasound

Asset Number: 11-00117 Serial Number: VH001308P4

Model Number: GM0001001H45561BP

**Justification for declaring surplus:** (check all that apply)

- ☐ No longer supports current software
- ☒ End of life, useful life exhausted
- ☐ Not supported by original manufacturer, parts not available
- ☐ Cost of parts to repair exceeds cost of new equipment
- ☐ Technology outdated
- ☐ Removed or altered during remodeling process
- ☐ Other \_\_\_\_\_

Depreciated value: 0

  
Department Director Signature

  
Materials Director Signature

**Recommended Disposition:**

- ☐ Send to surplus storage until \_\_\_\_\_ if not pulled for service dispose in appropriate manner.
- ☐ Use as trade-in and return to vendor \_\_\_\_\_
- ☒ Send to recycler\* \_\_\_\_\_
- ☐ Placed with third party reseller \_\_\_\_\_
- ☐ Send to landfill\* \_\_\_\_\_

\*If another party wishes to take equipment from District at no cost the CEO shall have discretion to allow this.

☐ Sell to \_\_\_\_\_

Approved by Commission on \_\_\_\_\_ Resolution # \_\_\_\_\_

JEFFERSON COUNTY PUBLIC HOSPITAL DISTRICT NO. 2

RESOLUTION 2023-14

A RESOLUTION CANCELING CERTAIN WARRANTS IN  
THE AMOUNT OF \$770.39

WHEREAS warrants of any municipal corporation not presented within one year of their issue, or, that have been voided or replaced, shall be canceled by the passage of a resolution of the governing body;

NOW, THEREFORE BE IT RESOLVED THAT:

In order to comply with RCW 36.22.100, warrants indicated below in the total amount of \$770.39 be canceled.

| Date of Issue | Warrant # | Amount          |
|---------------|-----------|-----------------|
| 08/30/2023    | 292140    | 16.43           |
| 08/30/2023    | 292141    | 16.43           |
| 08/30/2023    | 292237    | 464.38          |
| 08/30/2023    | 292239    | 273.15          |
| <b>Total</b>  |           | <b>\$770.39</b> |

APPROVED this 27<sup>th</sup> day of September 2023.

APPROVED BY THE COMMISSION:

Commission Chair Jill Buhler Rienstra: \_\_\_\_\_

Commission Secretary Marie Dressler: \_\_\_\_\_

Attest:

Commissioner Matt Ready: \_\_\_\_\_

Commissioner Kees Kolff: \_\_\_\_\_

Commissioner Bruce McComas: \_\_\_\_\_

JEFFERSON HEALTHCARE  
834 SHERIDAN AVENUE  
PORT TOWNSEND, WA 98368

TO: BOARD OF COMMISSIONERS  
FROM: TYLER FREEMAN, CFO  
RE: AUGUST 2023 WARRANT SUMMARY

The following items need to be approved at the next commission meeting:

|  |                        |                                 |
|--|------------------------|---------------------------------|
| General Fund Warrants & ACH Transfers          | <b>\$24,954,382.62</b> | (Provided under separate cover) |
| Allowance for Uncollectible Accounts / Charity | <b>\$489,232.00</b>    | (Attached)                      |
| Canceled Warrants                              | <b>770.39</b>          | (Attached)                      |

JEFFERSON HEALTHCARE  
834 SHERIDAN AVENUE  
PORT TOWNSEND, WA 98368

TO: BOARD OF COMMISSIONERS  
FROM: TYLER FREEMAN, CFO  
RE: AUGUST 2023 GENERAL FUND WARRANTS & ACH  
FUND TRANSFERS

Submitted for your approval are the following warrants:

GENERAL FUND:

300829 - 301789 \$311,559.66

ACH TRANSFERS \$24,642,822.96

\$24,954,382.62

YEAR-TO-DATE: \$187,496,817.80

Warrants are available for review if requested.

JEFFERSON HEALTHCARE  
834 SHERIDAN AVENUE  
PORT TOWNSEND, WA 98368

TO: BOARD OF COMMISSIONERS  
FROM: TYLER FREEMAN, CFO  
RE: AUGUST 2023 ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS, ADMINISTRATIVE, AND CHARITY CARE WRITE OFFS

Submitted for your approval are the following:

|                                       | AUGUST       | AUGUST YTD   | AUGUST YTD BUDGET |
|---------------------------------------|--------------|--------------|-------------------|
| Allowance for Uncollectible Accounts: | 237,911.00   | 2,277,388.00 | 2,712,557.00      |
| Charity Care:                         | 245,311.00   | 2,118,915.00 | 1,472,782.00      |
| Other Administrative Adjustments:     | 6,010.00     | 768,137.00   | 764,576.00        |
|                                       | <hr/>        |              |                   |
| TOTAL FOR MONTH:                      | \$489,232.00 | 5,164,440.00 | \$4,949,915.00    |
|                                       | <hr/>        |              |                   |

JEFFERSON HEALTHCARE  
834 SHERIDAN AVENUE  
PORT TOWNSEND, WA 98368

TO: BOARD OF COMMISSIONERS  
FROM: TYLER FREEMAN, CFO  
RE: AUGUST 2023 WARRANT CANCELLATIONS

State law requires you to pass a resolution canceling any warrants which are not presented to the Treasurer for payment within one year of issue.

| DATE      | WARRANT                         | AMOUNT |
|-----------|---------------------------------|--------|
| 8/30/2023 | 292140 FBO HOSPITAL DISTRICT #2 | 16.43  |
| 8/30/2023 | 292141 FBO HOSPITAL DISTRICT #2 | 16.43  |
| 8/30/2023 | 292237 FBO HOSPITAL DISTRICT #2 | 464.38 |
| 8/30/2022 | 292239 FBO HOSPITAL DISTRICT #2 | 273.15 |

STATISTIC DESCRIPTION

| STATISTIC DESCRIPTION                                | AUG 2023     |              |               |               |               |               | AUG 2022     |               |               |               |
|--|--------------|--------------|---------------|---------------|---------------|---------------|--------------|---------------|---------------|---------------|
|  | MO<br>ACTUAL | MO<br>BUDGET | %<br>VARIANCE | YTD<br>ACTUAL | YTD<br>BUDGET | %<br>VARIANCE | MO<br>ACTUAL | %<br>VARIANCE | YTD<br>ACTUAL | %<br>VARIANCE |
| FTEs - TOTAL (AVG)                                   | 638          | 688          | 7%            | 611           | 688           | 11%           | 577          | -11%          | 569           | -7%           |
| FTEs - PRODUCTIVE (AVG)                              | 571          | 598          | 5%            | #VALUE!       | 598           | 0%            | 515          | -11%          | 515           | 0%            |
| ADJUSTED PATIENT DAYS                                | 3,345        | 3,041        | 10%           | 25,935        | 23,835        | 9%            | 2,607        | 28%           | 20,508        | 26%           |
| ICU PATIENT DAYS (IP + OBSERVATION, MIDNIGHT CENSUS) | 83           | 108          | -23%          | 675           | 846           | -20%          | 101          | -18%          | 859           | -27%          |
| ACU PATIENT DAYS (IP + OBSERVATION, MIDNIGHT CENSUS) | 349          | 297          | 18%           | 2,419         | 2,326         | 4%            | 243          | 44%           | 2,289         | 5%            |
| SWING IP PATIENT DAYS (MIDNIGHT CENSUS)              | 7            | 17           | -59%          | 55            | 133           | -59%          | 35           | -80%          | 63            | -15%          |
| PATIENT DAYS (ACU, ICU, SWING), INCLUDES OBSERVATION | 439          | 422          | 4%            | 3,149         | 3,305         | -5%           | 379          | 16%           | 3,211         | -2%           |
| BIRTHS   | 7            | 8            | -13%          | 50            | 64            | -22%          | 9            | -22%          | 72            | -44%          |
| SURGERY CASES (IN OR)                                | 127          | 133          | -5%           | 1,020         | 1,046         | -2%           | 112          | 13%           | 968           | 5%            |
| SURGERY MINUTES (IN OR)                              | 18,662       | 16,599       | 12%           | 141,453       | 130,114       | 9%            | 14,482       | 29%           | 120,237       | 15%           |
| SPECIAL PROCEDURE CASES                              | 99           | 71           | 39%           | 686           | 556           | 23%           | 79           | 25%           | 552           | 20%           |
| LAB BILLABLE TESTS                                   | 22,430       | 21,832       | 3%            | 169,114       | 171,136       | -1%           | 21,875       | 3%            | 168,213       | 1%            |
| BLOOD BANK UNITS MATCHED                             | 63           | 34           | 85%           | 379           | 264           | 44%           | 45           | 40%           | 307           | 19%           |
| MRIs COMPLETED                                       | 248          | 206          | 20%           | 1,923         | 1,613         | 19%           | 220          | 13%           | 1,590         | 17%           |
| CT SCANS COMPLETED                                   | 742          | 612          | 21%           | 5,230         | 4,795         | 9%            | 649          | 14%           | 4,627         | 12%           |
| X-RAYS COMPLETED                                     | 2,011        | 1,612        | 25%           | 14,622        | 12,635        | 16%           | 1,632        | 23%           | 12,464        | 15%           |
| ECHOs COMPLETED                                      | 168          | 198          | -15%          | 1,485         | 1,549         | -4%           | 180          | -7%           | 1,454         | 2%            |
| ULTRASOUNDS COMPLETED                                | 346          | 343          | 1%            | 2,865         | 2,689         | 7%            | 300          | 15%           | 2,505         | 13%           |
| MAMMOGRAPHYS COMPLETED                               | 271          | 205          | 32%           | 2,430         | 1,609         | 51%           | -            | 0%            | 1,007         | 59%           |
| NUCLEAR MEDICINE TESTS                               | 38           | 43           | -12%          | 274           | 334           | -18%          | 64           | -41%          | 328           | -20%          |
| TOTAL DIAGNOSTIC IMAGING TESTS                       | 3,824        | 3,219        | 19%           | 28,829        | 25,224        | 14%           | 3,045        | 26%           | 23,975        | 17%           |
| PHARMACY MEDS DISPENSED                              | 23,466       | 19,897       | 18%           | 169,408       | 155,970       | 9%            | 19,745       | 19%           | 152,469       | 10%           |
| ANTI COAG VISITS                                     | 358          | 410          | -13%          | 2,852         | 3,214         | -11%          | 423          | -15%          | 3,216         | -13%          |
| RESPIRATORY THERAPY PROCEDURES                       | 3,273        | 3,259        | 0%            | 23,847        | 25,543        | -7%           | 2,531        | 29%           | 23,526        | 1%            |
| PULMONARY REHAB                                      | 142          | 130          | 9%            | 903           | 1,019         | -11%          | 92           | 54%           | 317           | 65%           |
| PHYSICAL THERAPY                                     | 7,753        | 7,834        | -1%           | 54,374        | 61,408        | -11%          | 6,464        | 20%           | 55,131        | -1%           |
| OCCUPATIONAL THERAPY                                 | 1,366        | 1,261        | 8%            | 10,423        | 9,886         | 5%            | 1,203        | 14%           | 9,811         | 6%            |
| SPEECH THERAPY                                       | 188          | 233          | -19%          | 2,255         | 1,823         | 24%           | 130          | 45%           | 1,262         | 44%           |
| REHAB/PT/OT/ST                                       | 9,449        | 9,458        | 0%            | 67,955        | 74,136        | -8%           | 7,889        | 20%           | 66,521        | 2%            |
| ER CENSUS  | 1,377        | 1,068        | 29%           | 9,633         | 8,371         | 15%           | 1,123        | 23%           | 8,334         | 13%           |
| EXPRESS CLINIC                                       | 1,292        | 922          | 40%           | 9,348         | 7,227         | 29%           | 1,106        | 17%           | 7,342         | 21%           |
| SOCO PATIENT VISITS                                  | 193          | 103          | 87%           | 1,118         | 807           | 39%           | 125          | 54%           | 751           | 33%           |
| PORT LUDLOW PATIENT VISITS                           | 838          | 705          | 19%           | 5,608         | 5,528         | 1%            | 788          | 6%            | 5,451         | 3%            |
| SHERIDAN PATIENT VISITS                              | 2,748        | 2,774        | -1%           | 21,519        | 21,744        | -1%           | 2,319        | 18%           | 19,480        | 9%            |
| DENTAL CLINIC  | 522          | 419          | 25%           | 3,839         | 3,285         | 17%           | 474          | 10%           | 3,261         | 15%           |
| WATERSHIP CLINIC PATIENT VISITS                      | 1,283        | 1,148        | 12%           | 9,582         | 8,996         | 7%            | 1,256        | 2%            | 8,583         | 10%           |
| TOWNSEND PATIENT VISITS                              | 536          | 552          | -3%           | 4,207         | 4,327         | -3%           | 528          | 2%            | 4,115         | 2%            |
| TOTAL RURAL HEALTH CLINIC VISITS                     | 7,412        | 6,623        | 12%           | 55,221        | 51,914        | 6%            | 6,596        | 12%           | 48,983        | 11%           |
| CARDIOLOGY CLINIC VISITS                             | 613          | 510          | 20%           | 4,457         | 3,994         | 12%           | 579          | 6%            | 3,934         | 12%           |
| DERMATOLOGY CLINIC VISITS                            | 1,031        | 755          | 37%           | 6,462         | 5,922         | 9%            | 791          | 30%           | 5,341         | 17%           |
| GEN SURG PATIENT VISITS                              | 321          | 312          | 3%            | 2,533         | 2,444         | 4%            | 278          | 15%           | 2,272         | 10%           |
| ONCOLOGY VISITS                                      | 475          | 604          | -21%          | 4,071         | 4,733         | -14%          | 498          | -5%           | 4,314         | -6%           |
| ORTHO PATIENT VISITS                                 | 564          | 581          | -3%           | 4,662         | 4,558         | 2%            | 782          | -28%          | 6,219         | -33%          |
| SLEEP CLINIC VISITS                                  | 164          | 165          | -1%           | 1,277         | 1,294         | -1%           | 189          | -13%          | 1,296         | -1%           |
| UROLOGY VISITS                                       | 190          | 167          | 14%           | 1,720         | 1,313         | 31%           | 132          | 44%           | 1,171         | 32%           |
| OB/GYN CLINIC VISITS                                 | 318          | 284          | 12%           | 2,549         | 2,224         | 15%           | 228          | 39%           | 1,969         | 23%           |
| WOUND CLINIC VISITS                                  | 78           | 239          | -67%          | 1,125         | 1,873         | -40%          | 236          | -67%          | 1,780         | -58%          |
| HANDS/PLASTICS                                       | 268          | 276          | -3%           | 1,740         | 2,166         | -20%          | -            | 0%            | -             | 100%          |
| TOTAL SPECIALTY CLINIC VISITS                        | 4,022        | 3,893        | 3%            | 30,596        | 30,521        | 0%            | 3,713        | 8%            | 28,296        | 8%            |
| SLEEP CENTER SLEEP STUDIES                           | 52           | 57           | -9%           | 434           | 445           | -2%           | 47           | 11%           | 412           | 5%            |
| INFUSION CENTER VISITS                               | 899          | 873          | 3%            | 7,042         | 6,847         | 3%            | 811          | 11%           | 6,461         | 8%            |
| SURGERY CENTER ENDOSCOPIES                           | 67           | 77           | -13%          | 465           | 600           | -23%          | 50           | 34%           | 516           | -11%          |
| HOME HEALTH EPISODES                                 | 80           | 68           | 18%           | 571           | 536           | 7%            | 52           | 54%           | 395           | 31%           |
| HOSPICE CENSUS/DAYS                                  | 1,111        | 966          | 15%           | 9,213         | 7,570         | 22%           | 778          | 43%           | 6,238         | 32%           |
| CARDIAC REHAB SESSIONS                               | 199          | -            | 0%            | 1,499         | -             | 0%            | -            | 0%            | -             | 100%          |
| DIETARY MEALS SERVED                                 | 6,354        | 9,284        | -32%          | 70,161        | 72,774        | -4%           | 9,985        | -36%          | 74,050        | -6%           |
| MAT MGMT TOTAL ORDERS PROCESSED                      | 1,582        | 1,576        | 0%            | 12,245        | 12,354        | -1%           | 1,447        | 9%            | 12,254        | 0%            |

**Gross Revenue**  
Inpatient Revenue  
Outpatient Revenue

**Total Gross Revenue**

**Revenue Adjustments**

Cost Adjustment Medicaid  
Cost Adjustment Medicare  
Charity Care  
Contractual Allowances Other  
Administrative Adjustments  
Allowance for Uncollectible Accounts

**Total Revenue Adjustments**

**Net Patient Service Revenue**

**Other Revenue**

340B Revenue  
Other Operating Revenue

**Total Operating Revenues**

**Operating Expenses**

Salaries And Wages  
Employee Benefits  
Professional Fees  
Purchased Services  
Supplies  
Insurance  
Leases And Rentals  
Depreciation And Amortization  
Repairs And Maintenance  
Utilities  
Licenses And Taxes  
Other

**Total Operating Expenses**  
**Operating Income (Loss)**

**Non Operating Revenues (Expenses)**

Taxation For Maint Operations  
Taxation For Debt Service  
Investment Income  
Interest Expense  
Bond Issuance Costs  
Gain or (Loss) on Disposed Asset  
Contributions

**Total Non Operating Revenues (Ex**

**Change in Net Position (Loss)**

|  | August 2023<br>Actual | August 2023<br>Budget | Variance<br>Favorable/<br>(Unfavorable) | %            | August 2023<br>YTD | August 2023<br>Budget YTD | Variance<br>Favorable/<br>(Unfavorable) | %            | August 2022<br>YTD |
|--|-----------------------|-----------------------|---|--------------|--------------------|---------------------------|---|--------------|--------------------|
| Inpatient Revenue                        | 4,187,065             | 3,751,879             | 435,186                                 | 12%          | 27,836,503         | 29,409,893                | (1,573,390)                             | -5%          | 27,701,206         |
| Outpatient Revenue                       | 28,223,235            | 25,739,557            | 2,483,678                               | 10%          | 210,545,006        | 201,764,917               | 8,780,089                               | 4%           | 182,073,025        |
| <b>Total Gross Revenue</b>               | <b>32,410,300</b>     | <b>29,491,436</b>     | <b>2,918,864</b>                        | <b>10%</b>   | <b>238,381,509</b> | <b>231,174,810</b>        | <b>7,206,699</b>                        | <b>3%</b>    | <b>209,774,232</b> |
| <b>Revenue Adjustments</b>               |                       |                       |   |              |                    |                           |   |              |                    |
| Cost Adjustment Medicaid                 | 2,128,771             | 2,321,868             | 193,097                                 | 8%           | 18,441,528         | 18,200,452                | (241,076)                               | -1%          | 16,612,807         |
| Cost Adjustment Medicare                 | 13,541,785            | 10,261,359            | (3,280,426)                             | -32%         | 88,249,567         | 80,435,814                | (7,813,753)                             | -10%         | 74,960,305         |
| Charity Care                             | 245,311               | 187,886               | (57,425)                                | -31%         | 2,118,915          | 1,472,782                 | (646,133)                               | -44%         | 994,571            |
| Contractual Allowances Other             | 2,465,633             | 2,846,182             | 380,549                                 | 13%          | 20,479,729         | 22,310,396                | 1,830,667                               | 8%           | 20,281,668         |
| Administrative Adjustments               | 6,010                 | 72,024                | 66,014                                  | 92%          | 768,137            | 564,576                   | (203,561)                               | -36%         | 405,931            |
| Allowance for Uncollectible Accounts     | 237,911               | 346,046               | 108,135                                 | 31%          | 2,277,388          | 2,712,557                 | 435,169                                 | 16%          | 1,217,160          |
| <b>Total Revenue Adjustments</b>         | <b>18,625,421</b>     | <b>16,035,365</b>     | <b>(2,590,056)</b>                      | <b>-16%</b>  | <b>132,335,264</b> | <b>125,696,577</b>        | <b>(6,638,687)</b>                      | <b>-5%</b>   | <b>114,472,442</b> |
| <b>Net Patient Service Revenue</b>       | <b>13,784,879</b>     | <b>13,456,071</b>     | <b>328,808</b>                          | <b>2%</b>    | <b>106,046,245</b> | <b>105,478,233</b>        | <b>568,012</b>                          | <b>1%</b>    | <b>95,301,790</b>  |
| <b>Other Revenue</b>                     |                       |                       |   |              |                    |                           |   |              |                    |
| 340B Revenue                             | 488,263               | 303,625               | 184,638                                 | 61%          | 3,788,338          | 2,380,032                 | 1,408,306                               | 59%          | 2,167,411          |
| Other Operating Revenue                  | 349,263               | 149,012               | 200,251                                 | 134%         | 2,397,905          | 1,168,064                 | 1,229,841                               | 105%         | 4,019,356          |
| <b>Total Operating Revenues</b>          | <b>14,622,405</b>     | <b>13,908,708</b>     | <b>713,697</b>                          | <b>5%</b>    | <b>112,232,488</b> | <b>109,026,329</b>        | <b>3,206,159</b>                        | <b>3%</b>    | <b>101,488,557</b> |
| <b>Operating Expenses</b>                |                       |                       |   |              |                    |                           |   |              |                    |
| Salaries And Wages                       | 6,609,042             | 6,899,538             | 290,496                                 | 4%           | 51,043,054         | 54,083,479                | 3,040,425                               | 6%           | 48,531,369         |
| Employee Benefits                        | 1,234,674             | 1,564,367             | 329,693                                 | 21%          | 11,752,670         | 12,262,620                | 509,950                                 | 4%           | 11,254,602         |
| Professional Fees                        | 934,368               | 239,142               | (695,226)                               | -291%        | 6,177,354          | 1,874,562                 | (4,302,792)                             | -230%        | 3,603,236          |
| Purchased Services                       | 1,339,787             | 1,029,562             | (310,225)                               | -30%         | 8,150,867          | 8,070,441                 | (80,426)                                | -1%          | 5,692,801          |
| Supplies                                 | 2,888,399             | 2,648,757             | (239,642)                               | -9%          | 22,337,453         | 20,762,841                | (1,574,612)                             | -8%          | 20,509,977         |
| Insurance                                | 149,066               | 91,954                | (57,112)                                | -62%         | 1,065,663          | 720,800                   | (344,863)                               | -48%         | 874,813            |
| Leases And Rentals                       | 49,603                | 18,698                | (30,905)                                | -165%        | 254,708            | 146,568                   | (108,140)                               | -74%         | 686,984            |
| Depreciation And Amortization            | 440,982               | 477,906               | 36,924                                  | 8%           | 3,427,341          | 3,746,169                 | 318,828                                 | 9%           | 3,379,448          |
| Repairs And Maintenance                  | 39,092                | 93,629                | 54,537                                  | 58%          | 651,603            | 733,927                   | 82,324                                  | 11%          | 525,790            |
| Utilities                                | 129,132               | 125,424               | (3,708)                                 | -3%          | 924,228            | 983,163                   | 58,935                                  | 6%           | 949,452            |
| Licenses And Taxes                       | 79,790                | 75,395                | (4,395)                                 | -6%          | 685,241            | 591,002                   | (94,239)                                | -16%         | 598,353            |
| Other                                    | 287,760               | 241,023               | (46,737)                                | -19%         | 2,307,990          | 1,889,308                 | (418,682)                               | -22%         | 1,480,672          |
| <b>Total Operating Expenses</b>          | <b>14,181,695</b>     | <b>13,505,395</b>     | <b>(676,300)</b>                        | <b>-5%</b>   | <b>108,778,172</b> | <b>105,864,880</b>        | <b>(2,913,292)</b>                      | <b>-3%</b>   | <b>98,087,497</b>  |
| <b>Operating Income (Loss)</b>           | <b>440,710</b>        | <b>403,313</b>        | <b>37,397</b>                           | <b>9%</b>    | <b>3,454,316</b>   | <b>3,161,449</b>          | <b>292,867</b>                          | <b>9%</b>    | <b>3,401,061</b>   |
| <b>Non Operating Revenues (Expenses)</b> |                       |                       |   |              |                    |                           |   |              |                    |
| Taxation For Maint Operations            | 24,815                | 24,970                | (155)                                   | -1%          | 198,518            | 195,731                   | 2,787                                   | 1%           | 192,127            |
| Taxation For Debt Service                | 18,894                | 19,279                | (385)                                   | -2%          | 151,156            | 151,126                   | 30                                      | 0%           | 167,787            |
| Investment Income                        | 167,683               | 17,105                | 150,578                                 | 880%         | 1,295,237          | 134,083                   | 1,161,154                               | 866%         | 247,027            |
| Interest Expense                         | (129,225)             | (74,805)              | (54,420)                                | -73%         | (677,668)          | (586,375)                 | (91,293)                                | -16%         | (628,008)          |
| Bond Issuance Costs                      | -                     | -                     | -                                       | 0%           | -                  | -                         | -                                       | 0%           | 0                  |
| Gain or (Loss) on Disposed Asset         | -                     | -                     | -                                       | 0%           | -                  | -                         | -                                       | 0%           | -                  |
| Contributions                            | 7,537                 | 11,721                | (4,184)                                 | -36%         | 48,745             | 91,874                    | (43,129)                                | -47%         | 33,614             |
| <b>Total Non Operating Revenues (Ex</b>  | <b>89,704</b>         | <b>(1,730)</b>        | <b>91,434</b>                           | <b>5285%</b> | <b>1,015,988</b>   | <b>(13,561)</b>           | <b>1,029,549</b>                        | <b>7592%</b> | <b>12,547</b>      |
| <b>Change in Net Position (Loss)</b>     | <b>530,414</b>        | <b>401,583</b>        | <b>128,831</b>                          | <b>32%</b>   | <b>4,470,304</b>   | <b>3,147,888</b>          | <b>1,322,416</b>                        | <b>42%</b>   | <b>3,413,607</b>   |

**FROM:** Medical Staff Services  
**RE:** 09/19/2023 Medical Executive Committee appointments/reappointments for Board approval 09/27/2023

C-0241

§485.627(a) Standard: Governing Body or Responsible Individual

The CAH has a governing body or an individual that assumes full legal responsibility for determining, implementing and monitoring policies governing the CAH'S total operation and for ensuring that those policies are administered so as to provide quality health care in a safe environment.

Interpretive Guidelines §485.627(a)

*It is the responsibility of the governing body (or responsible individual) to appoint, with the advice of the medical staff, the individual practitioners to the medical staff. After considering medical staff recommendations, and in accordance with established CAH medical staff criteria and State and Federal laws and regulations, the governing body (or responsible individual) decides whether or not to appoint new medical staff members or to continue current members of the medical staff.*

**Recommended provisional appointment to the active/courtesy/allied health/locum tenens staff:**

1. Caitlin Lund, DO (General Surgery)
2. Ajay Kundra, MD (Oncology- Locums Tenens)
3. Kellie Hergenrader, PA (Primary Care)
4. Jenn Lovato, PA-C (Orthopedics)
5. Lauren Foresman (Cardiology)
6. Arthie Jeyakumar (Skagit Radiology- Tele Privileges ONLY)

**Recommended re-appointment to the active medical staff with privileges as requested:**

1. Steven Butterfield, MD
2. Edward Eissmann, MD
3. Gary Forbes, MD
4. Shayna Lemke, DO
5. Asif Luqman, MD
6. Frank Magill, MD
7. Paul Naumann, MD
8. Kelsea Peterman, DO
9. Sarah Schmidt, MD
10. Christine Skorberg, MD
11. James Wallace, MD

**Recommended re-appointment to the courtesy medical staff with privileges as requested:**

1. Jong Liu, MD (Skagit Radiology)
2. Justin Penn, MD (Cardiology)
3. Andrew Robbins, MD (Skagit Radiology)
4. David Rogers, MD (Skagit Radiology)
5. Alfred Roschmann, MD (Skagit Radiology)
6. Eric Wallace, MD (Skagit Radiology)

**Recommended re-appointment to the allied health staff with privileges as requested:**

1. Sergei Pavlov, CRNA

**Recommended Temporary Privileges:**

1. N/A

**FROM:** Medical Staff Services  
**RE:** 09/19/2023 Medical Executive Committee appointments/reappointments for Board approval 09/27/2023

C-0241

§485.627(a) Standard: Governing Body or Responsible Individual

The CAH has a governing body or an individual that assumes full legal responsibility for determining, implementing and monitoring policies governing the CAH'S total operation and for ensuring that those policies are administered so as to provide quality health care in a safe environment.

Interpretive Guidelines §485.627(a)

*It is the responsibility of the governing body (or responsible individual) to appoint, with the advice of the medical staff, the individual practitioners to the medical staff. After considering medical staff recommendations, and in accordance with established CAH medical staff criteria and State and Federal laws and regulations, the governing body (or responsible individual) decides whether or not to appoint new medical staff members or to continue current members of the medical staff.*

**Recommended POCUS Privileges:**

1. N/A

**Medical Student Rotation:**

1. N/A

**Disaster Privileging**

1. N/A

**90-day provisional performance review completed successfully:**

1. N/A

**Resignations:**

1. Ammar Taha, MD (Real Radiology)
2. Matthew Mendlick, MD (Real Radiology)
3. Tyler Neitlich, MD (Real Radiology)

**Policy and Privilege Review  
Policies**

1. N/A

**Privileges**

1. Radiology Core Privileges