

**All meeting attendees, including Board of Commissioners, staff and members of the public shall participate virtually. No physical meeting location will be provided.**

**Audio Only:** dial Phone Conference Line: **(509) 598-2842**

When prompted, enter Conference ID number: **702 065 698#**

**Microsoft Teams meeting:** Join on your computer or mobile app.

This option will allow you to join the meeting live.

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Regular Session Agenda  
Wednesday, January 18, 2023

<b><u>Call to Order:</u></b>	2:00
<b><u>Approve Agenda:</u></b>	2:00
<b><u>Education Topic:</u></b>	2:00
<ul style="list-style-type: none"> <li>Nursing Services Update <ul style="list-style-type: none"> <li>Tina Toner, Chief Nursing Officer</li> </ul> </li> <li>Building Expansion and Replacement Update <ul style="list-style-type: none"> <li>ZGF: Jim Harman, Mark Gesinger &amp; Craig Rizzo</li> <li>OAC Services: Greg Andrews &amp; Brent Wilcox</li> </ul> </li> </ul>	
<b><u>Break:</u></b>	3:15
<b><u>Team, Employee, Provider &amp; Leader of the Quarter:</u></b>	3:30
<b><u>Public Comment:</u></b>	3:40
Public comments are welcome orally, with a 3-minute limit, or may be submitted via email at <a href="mailto:commissioners@jeffersonhealthcare.org">commissioners@jeffersonhealthcare.org</a> , or written and addressed to Commissioners at 834 Sheridan Street, Port Townsend, WA 98368. Written submissions must be received by 5:00 pm the day prior to the meeting.	
<b><u>Minutes:</u></b> Action Requested	3:50
<ul style="list-style-type: none"> <li>December 21 Special Session Meeting (pgs 3-6)</li> <li>January 12 Special Session Meeting (pg 7)</li> </ul>	
<b><u>Required Approvals:</u></b> Action Requested	4:00
<ul style="list-style-type: none"> <li>Cancelled Warrants (pg 8)</li> <li>November Warrants and Adjustments (pgs 9-14)</li> <li>Medical Staff Credentials/ Appointments/ Reappointments (pgs 15-16)</li> </ul>	
<b><u>Financial Report:</u></b> Tyler Freeman, CFO	4:10
<b><u>Administrative Report:</u></b> Mike Glenn, CEO	4:25
<b><u>Board Business:</u></b>	4:40
<ul style="list-style-type: none"> <li>Election of Officers</li> <li>Board of Health Report</li> </ul>	

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Jefferson Healthcare  
Owned and Operated by Jefferson County Public Hospital District No. 2  
834 Sheridan Street, Port Townsend, WA 98368  
We are an equal opportunity provider and employer.

Jefferson County Public Hospital District No. 2 Board of Commissioners acknowledge that Jefferson Healthcare is on the ancestral and contemporary homelands of the S'Klallam, Chemakum, Twana and other indigenous nations and we recognize these tribal governments' sovereignty across the region.

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- Meeting Evaluation

**Conclude:**

5:00

This Regular Session will be officially recorded. The times shown in the agenda are estimates only.

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**\*COVID-19 Notice\***

**No in-person attendance allowed, pursuant to Governor Inslee's  
Proclamation 20-28.**

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**Jefferson County Public Hospital District No.2  
Board of Commissioners, Regular Session Minutes  
Wednesday, December 21, 2022**

**Call to Order:**

The meeting was called to order at 2:02pm by Board Chair Buhler Rienstra. Present by phone and video were Commissioners Dressler, Kolff, McComas and Ready. Also, in attendance was Mike Glenn, CEO, Tyler Freeman, Chief Financial Officer, Jake Davidson, Chief Ancillary & Specialty Services Officer & Interim Chief Ambulatory Medical Group Officer, Brandie Manuel, Chief Patient Safety and Quality Officer, Tina Toner, Chief Nursing Officer, and Brittany Huntingford, Administrative Assistant. This meeting was officially audio recorded by Jefferson Healthcare.

**Approve Agenda:**

Commissioner McComas made a motion to approve the agenda. Commissioner Kolff seconded.

**Action:** Motion passed unanimously

**Education Topic:**

- Dr. Molly Parker, CMO of Population Health, and Katie-Rose Fischer-Price, RN presented on Childcare, Family Planning, and SANE

Dr. Molly Parker & Katie-Rose Fischer Price shared a presentation including details about Sexual Assault Nurse Examiner (SANE), Reproductive Health, Contraception: Upstream, Abortion services, Child Care: Early Learning, and Family Support Center.

Discussion ensued.

- Mike Glenn presented the final Strategic Plan Overview

Mike Glenn shared a final review of the 2023-2025 Strategic Plan and noted some minor changes from the big review in November 2022.

Discussion ensued.

Commissioner Kolff made a motion to approve the 2023-2025 Strategic Plan that was presented during the November 2022 meeting with the minor changes as noted by CEO Mike Glenn.

Commissioner McComas seconded.

**Action:** Motion passed

**Break:**

Commissioners recessed for break at 3:15 pm.

Commissioner reconvened from break at 3:30 pm.

**Patient Story:**

Tina Toner, CNO shared a patient story which included gratitude for our Emergency Department and Express Clinic Teams. Patients have expressed gratitude and appreciation for all staff on these teams.

**Public Comment:**

No public comment was made.

**Minutes:**

- November 16, 2022, Special Session Minutes

Commissioner McComas made a motion to approve November 16, 2022, Special Session Minutes. Commissioner Dressler seconded.

**Action:** Motion passed

**Required Approvals:** Action Requested

- Medical Staff Credentials/Appointments/Reappointments

Commissioner Dressler made a motion to approve the Medical Staff Credentials/ Appointments/ Reappointments. Commissioner Kolff seconded.

**Action:** Motion passed unanimously.

**Quality Report:**

Brandie Manuel, CPSO, presented the December Quality Report  
Discussion ensued.

**Financial Report:**

Tyler Freeman, CFO, presented the October Financial Report as well as an abbreviated November Financial Report.

Discussion ensued.

**Administrative Report**

Mike Glenn, CEO, presented the December Administrative report.

Discussion ensued.

Commissioner Kolff made a motion to authorize Jefferson Healthcare to participant in the agreement between Jefferson ACO and Jefferson Healthcare as well as the Jefferson Accountable Care, LLC Operating Agreement. Commissioner Dressler seconded.

**Action:** Motion passed unanimously

### **CMO Report**

Dr Mattern shared an update on the interim leadership structure for Home Health Hospice. There are existing staff members stepping up into leadership roles to help fill the gap while the search continues for an Executive Director of this program. Dr. Mattern in his role as Medical Director for these programs and Tina Toner, Chief Nursing Officer have administrative oversight and are both spending more time on site with that team as an additional effort to help ensure they have leadership to support their work. Excitingly, we have an Executive Director candidate we plan to bring on site.

### **Board Business:**

- Board of Health Report

Commissioner Kolff noted it is a pleasure to report about Jefferson Healthcare to the Board of Health. Commissioner Kolff also noted the board of health updated the Jefferson County Public Health wildfire smoke policy ensuring it aligns with Department of Health and Department of Ecology.

### **Meeting Evaluation:**

Commissioners evaluated the meeting.

### **Break:**

Commissioners recessed for break at 5:22 pm.

Commissioner reconvened from break at 5:27 pm.

### **Executive Session:**

Performance of a Public Employee

Commissioner Buhler Rienstra announced they will go into Executive Session for seventeen (17) minutes to discuss the Performance of a Public Employee. Action is expected to be taken following the executive session.

Commissioners went into Executive Session at 5:28 pm.

Commissioners came out of Executive Session at 5:45 pm.

Commissioner Buhler Rienstra returned to regular session and announced they will go back into Executive Session for fourteen (14) minutes, until 6:00pm.

Commissioners went back into Executive Session at 5:46 pm.

Commissioners returned to regular session at 6:00.

No public was present on the line.

No action was taken.

### **Conclude:**

Commissioner Dressler made a motion to conclude the meeting. Commissioner Ready seconded.

**Action:** Motion passed unanimously.

The meeting concluded at 6:02pm.

Approved by the Commission:

Chair of Commission: Jill Buhler Rienstra \_\_\_\_\_

Secretary of Commission: Marie Dressler \_\_\_\_\_

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**Jefferson County Public Hospital District No.2  
Board of Commissioners, Special Session Minutes  
Thursday, January 12, 2023**

**Call to Order:**

The meeting was called to order at 2:00 pm by Board Chair Buhler Rienstra. Present by phone and video were Commissioners Dressler, Kolff, McComas, and Ready. Also, in attendance were Heather Bailey, Interim Chief Human Resources Officer, and Brittany Huntingford, Administrative Assistant. This meeting was officially audio recorded by Jefferson Healthcare.

**Executive Session:**

- Discuss the performance of a public employee

Commissioners went into Executive Session for one-hour (60) minutes at 2:01 pm.

Commissioners came out of Executive Session at 3:01 pm. Action will be taken following the session.

No Public was present on the line.

Commissioner Kolff made a motion to approve a compensation increase for CEO Mike Glenn. The motion included an increase for a total base pay compensation of Three Hundred Thousand dollars (\$350,000.00) for the year 2023 backdated to begin January 1, 2023. Commissioner McComas seconded.

Discussion ensued.

**Action:** Motion passed with four Ayes and one opposed.

**Conclude:**

Commissioner Dressler made a motion to conclude the meeting. Commissioner Kolff seconded.

**Action:** Motion passed unanimously.

The meeting concluded at 3:08 pm.

Approved by the Commission:

Chair of Commission: Jill Buhler Rienstra \_\_\_\_\_

Secretary of Commission: Marie Dressler \_\_\_\_\_

JEFFERSON COUNTY PUBLIC HOSPITAL DISTRICT NO. 2

RESOLUTION 2023-01

A RESOLUTION CANCELING CERTAIN WARRANTS IN  
THE AMOUNT OF \$812.29

WHEREAS warrants of any municipal corporation not presented within one year of their issue, or, that have been voided or replaced, shall be canceled by the passage of a resolution of the governing body;

NOW, THEREFORE BE IT RESOLVED THAT:

In order to comply with RCW 36.22.100, warrants indicated below in the total amount of \$812.29 be canceled.

<b>Date of Issue</b>	<b>Warrant #</b>	<b>Amount</b>
11/4/2021	285516	75.04
11/4/2021	285549	8.93
11/4/2021	2855570	208.32
11/18/2021	285845	420.00
11/18/2021	285890	100.00
<b>Total</b>		<b>\$812.29</b>

APPROVED this 18<sup>th</sup> day of January 2023.

APPROVED BY THE COMMISSION:

Commission Chair Jill Buhler Rienstra: \_\_\_\_\_

Commission Secretary Marie Dressler: \_\_\_\_\_

Attest:

Commissioner Matt Ready: \_\_\_\_\_

Commissioner Kees Kolff: \_\_\_\_\_

Commissioner Bruce McComas: \_\_\_\_\_



**STATISTIC DESCRIPTION**

	NOVEMBER 2022						NOVEMBER 2021			
	MO ACTUAL	MO BUDGET	% VARIANCE	YTD ACTUAL	YTD BUDGET	% VARIANCE	MO ACTUAL	% VARIANCE	YTD ACTUAL	% VARIANCE
FTEs - TOTAL (AVG)	588.32	625.21	6%	576.93	625.21	8%	592.00	1%	608.80	5%
FTEs - PRODUCTIVE (AVG)	547.76	559.80	2%	520.31	559.80	7%	521.82	-5%	540.95	4%
ADJUSTED PATIENT DAYS	3,445	2,719	27%	32,933	30,270	9%	3,737	-8%	16,540	99%
ICU PATIENT DAYS (IP + OBSERVATION, MIDNIGHT CENSUS)	88	73	21%	1,142	814	40%	104	-15%	929	19%
ACU PATIENT DAYS (IP + OBSERVATION, MIDNIGHT CENSUS)	317	268	18%	3,195	2,980	7%	309	3%	3,052	4%
SWING IP PATIENT DAYS (MIDNIGHT CENSUS)	13	16	-19%	94	174	-46%	-	0%	112	-19%
PATIENT DAYS (ACU, ICU, SWING), INCLUDES OBSERVATION	418	357	17%	4,431	3,968	12%	413	1%	4,093	8%
BIRTHS	6	8	-25%	91	88	3%	4	50%	78	14%
SURGERY CASES (IN OR)	107	134	-20%	1,344	1,494	-10%	134	-20%	1,398	-4%
SURGERY MINUTES (IN OR)	14,436	16,680	-13%	170,033	185,702	-8%	16,591	-13%	181,480	-7%
SPECIAL PROCEDURE CASES	66	76	-13%	784	850	-8%	68	-3%	807	-3%
LAB BILLABLE TESTS	19,833	21,544	-8%	228,588	239,858	-5%	20,453	-3%	238,989	-5%
BLOOD BANK UNITS MATCHED	44	-	0%	429	-	0%	54	-19%	60	86%
MRIs COMPLETED	206	211	-2%	2,238	2,346	-5%	187	10%	2,211	1%
CT SCANS COMPLETED	599	546	10%	6,370	6,077	5%	546	10%	6,151	3%
RADIOLOGY DIAGNOSTIC TESTS	1,766	1,548	14%	17,447	17,231	1%	1,363	30%	16,751	4%
ECHOs COMPLETED	170	172	-1%	1,979	1,920	3%	154	10%	1,785	10%
ULTRASOUNDS COMPLETED	305	341	-11%	3,331	3,800	-12%	293	4%	3,633	-9%
MAMMOGRAPHYS COMPLETED	249	274	-9%	1,596	3,048	-48%	131	90%	2,718	-70%
NUCLEAR MEDICINE TESTS	29	51	-43%	451	568	-21%	43	-33%	511	-13%
TOTAL DIAGNOSTIC IMAGING TESTS	3,324	3,143	6%	33,412	34,990	-5%	2,717	22%	33,760	-1%
PHARMACY MEDS DISPENSED	22,246	20,579	8%	215,311	229,109	-6%	21,290	4%	219,689	-2%
ANTI COAG VISITS	377	395	-5%	4,322	4,394	-2%	419	-10%	4,351	-1%
RESPIRATORY THERAPY PROCEDURES	3,184	2,899	10%	33,084	32,273	3%	3,115	2%	31,438	5%
PULMONARY REHAB RVUs	72	122	-41%	531	1,360	-61%	74	-3%	985	-85%
PHYSICAL THERAPY RVUs	6,090	8,005	-24%	74,139	89,124	-17%	6,555	-7%	79,399	-7%
OCCUPATIONAL THERAPY RVUs	894	1,063	-16%	12,613	11,832	7%	916	-2%	10,960	13%
SPEECH THERAPY RVUs	199	286	-30%	1,658	3,181	-48%	215	-7%	3,145	-90%
REHAB/PT/OT/ST RVUs	7,255	9,476	-23%	88,941	105,497	-16%	7,760	-7%	94,489	-6%
ER CENSUS	1,126	954	18%	11,693	10,623	10%	964	17%	10,768	8%
EXPRESS CLINIC	1,233	740	67%	10,808	8,236	31%	778	58%	8,049	26%
SOCO PATIENT VISITS	73	132	-45%	990	1,475	-33%	111	-34%	1,295	-31%
PORT LUDLOW PATIENT VISITS	473	662	-29%	7,217	7,368	-2%	557	-15%	6,753	6%
SHERIDAN PATIENT VISITS	2,459	2,695	-9%	27,021	30,006	-10%	2,571	-4%	28,894	-7%
DENTAL CLINIC	399	416	-4%	4,542	4,636	-2%	414	-4%	4,401	3%
WATERSHIP CLINIC PATIENT VISITS	1,186	1,102	8%	11,463	12,265	-7%	997	19%	11,163	3%
TOWNSEND PATIENT VISITS	459	563	-18%	5,615	6,268	-10%	529	-13%	5,957	-6%
TOTAL RURAL HEALTH CLINIC VISITS	6,282	6,310	0%	67,656	70,254	-4%	5,957	5%	66,512	2%
CARDIOLOGY CLINIC VISITS	496	435	14%	5,409	4,839	12%	465	7%	5,127	5%
DERMATOLOGY CLINIC VISITS	733	725	1%	7,235	8,075	-10%	631	16%	6,296	13%
GEN SURG PATIENT VISITS	215	340	-37%	2,960	3,780	-22%	279	-23%	3,377	-14%
ONCOLOGY VISITS	500	573	-13%	5,861	6,374	-8%	462	8%	5,816	1%
ORTHO PATIENT VISITS	803	830	-3%	8,589	9,241	-7%	676	19%	7,628	11%
SLEEP CLINIC VISITS	210	82	156%	1,845	914	102%	159	32%	1,177	36%
UROLOGY VISITS	182	184	-1%	1,733	2,048	-15%	171	6%	1,906	-10%
WOMENS CLINIC VISITS	272	329	-17%	2,778	3,668	-24%	208	31%	3,073	-11%
WOUND CLINIC VISITS	144	298	-52%	2,203	3,318	-34%	237	-39%	2,753	-25%
TOTAL SPECIALTY CLINIC VISITS	3,555	3,796	-6%	38,613	42,257	-9%	3,288	8%	37,153	4%
SLEEP CENTER SLEEP STUDIES	45	41	10%	576	458	26%	59	-24%	450	22%
INFUSION CENTER VISITS	902	819	10%	8,934	9,114	-2%	702	28%	8,307	7%
SURGERY CENTER ENDOSCOPIES	59	81	-27%	704	903	-22%	71	-17%	831	-18%
HOME HEALTH EPISODES	38	50	-24%	516	560	-8%	56	-32%	550	-7%
HOSPICE CENSUS/DAYS	989	1,046	-5%	8,938	11,649	-23%	1,082	-9%	12,350	-38%
CARDIAC REHAB SESSIONS	157	60	162%	281	668	-58%	-	0%	468	-67%
DIETARY MEALS SERVED	9,926	7,174	38%	105,130	79,874	32%	8,522	16%	72,017	31%
MAT MGMT TOTAL ORDERS PROCESSED	1,470	1,721	-15%	16,655	19,160	-13%	1,415	4%	18,276	-10%
EXERCISE FOR HEALTH PARTICIPANTS	-	-	0%	-	-	0%	-	0%	-	0%

**Gross Revenue**

Inpatient Revenue

Outpatient Revenue

**Total Gross Revenue**

**Revenue Adjustments**

Cost Adjustment Medicaid

Cost Adjustment Medicare

Charity Care

Contractual Allowances Other

Administrative Adjustments

Allowance for Uncollectible Accounts

**Total Revenue Adjustments**

**Net Patient Service Revenue**

**Other Revenue**

340B Revenue

Other Operating Revenue

**Total Operating Revenues**

**Operating Expenses**

Salaries And Wages

Employee Benefits

Professional Fees

Purchased Services

Supplies

Insurance

Leases And Rentals

Depreciation And Amortization

Repairs And Maintenance

Utilities

Licenses And Taxes

Other

**Total Operating Expenses**

**Operating Income (Loss)**

**Non Operating Revenues (Expenses)**

Taxation For Maint Operations

Taxation For Debt Service

Investment Income

Interest Expense

Bond Issuance Costs

Gain or (Loss) on Disposed Asset

Contributions

**Total Non Operating Revenues (Ex**

**Change in Net Position (Loss)**

	November 2022 Actual	November 2022 Budget	Variance Favorable/ (Unfavorable)	%	November 2022 YTD	November 2022 Budget YTD	Variance Favorable/ (Unfavorable)	%	November 2021 YTD
Inpatient Revenue	3,227,502	3,255,393	(27,891)	-1%	37,708,186	36,243,372	1,464,814	4%	36,461,187
Outpatient Revenue	24,258,915	23,456,232	802,683	3%	252,454,160	261,146,053	(8,691,893)	-3%	237,157,598
<b>Total Gross Revenue</b>	<b>27,486,417</b>	<b>26,711,625</b>	<b>774,792</b>	<b>3%</b>	<b>290,162,346</b>	<b>297,389,425</b>	<b>(7,227,079)</b>	<b>-2%</b>	<b>273,618,785</b>
<b>Revenue Adjustments</b>									
Cost Adjustment Medicaid	2,007,556	2,212,628	205,072	9%	22,763,795	24,633,921	1,870,126	8%	21,962,327
Cost Adjustment Medicare	7,584,725	9,128,957	1,544,233	17%	102,318,768	101,635,725	(683,043)	-1%	92,371,863
Charity Care	51,202	204,694	153,492	75%	1,312,216	2,278,924	966,708	42%	3,688,744
Contractual Allowances Other	2,503,316	2,549,267	45,951	2%	27,567,931	28,381,839	813,908	3%	23,500,274
Administrative Adjustments	146,143	85,043	(61,101)	-72%	696,656	946,807	250,151	26%	396,098
Allowance for Uncollectible Accounts	2,044,328	415,389	(1,628,940)	-392%	2,630,781	4,624,661	1,993,880	43%	7,484,220
<b>Total Revenue Adjustments</b>	<b>14,337,270</b>	<b>14,595,977</b>	<b>258,708</b>	<b>2%</b>	<b>157,290,147</b>	<b>162,501,878</b>	<b>5,211,731</b>	<b>3%</b>	<b>149,403,526</b>
<b>Net Patient Service Revenue</b>	<b>13,149,148</b>	<b>12,115,648</b>	<b>1,033,500</b>	<b>9%</b>	<b>132,872,199</b>	<b>134,887,547</b>	<b>(2,015,348)</b>	<b>-1%</b>	<b>124,215,259</b>
<b>Other Revenue</b>									
340B Revenue	247,709	367,107	(119,398)	-33%	2,878,688	4,087,123	(1,208,435)	-30%	3,695,457
Other Operating Revenue	538,209	172,823	365,386	211%	5,549,403	1,924,099	3,625,304	188%	3,882,530
<b>Total Operating Revenues</b>	<b>13,935,066</b>	<b>12,655,578</b>	<b>1,279,488</b>	<b>10%</b>	<b>141,300,290</b>	<b>140,898,769</b>	<b>401,521</b>	<b>0%</b>	<b>131,793,245</b>
<b>Operating Expenses</b>									
Salaries And Wages	6,111,261	6,355,305	244,044	4%	66,768,967	70,755,733	3,986,766	6%	63,583,523
Employee Benefits	1,637,196	1,477,375	(159,821)	-11%	15,607,837	16,448,107	840,270	5%	14,547,690
Professional Fees	577,986	163,970	(414,016)	-252%	5,766,723	1,825,534	(3,941,189)	-216%	1,991,078
Purchased Services	972,187	730,477	(241,710)	-33%	8,205,526	8,132,643	(72,883)	-1%	8,415,420
Supplies	2,879,730	2,436,505	(443,225)	-18%	30,338,804	27,126,426	(3,212,378)	-12%	26,784,341
Insurance	128,004	120,863	(7,141)	-6%	1,288,259	1,345,605	57,346	4%	1,048,181
Leases And Rentals	65,769	48,659	(17,111)	-35%	534,582	541,732	7,150	1%	398,670
Depreciation And Amortization	428,667	512,144	83,477	16%	4,755,040	5,701,873	946,833	17%	5,212,290
Repairs And Maintenance	121,558	93,215	(28,343)	-30%	1,003,646	1,037,796	34,150	3%	597,228
Utilities	84,459	83,900	(559)	-1%	1,277,632	934,086	(343,546)	-37%	1,086,841
Licenses And Taxes	79,693	75,579	(4,114)	-5%	860,764	841,444	(19,320)	-2%	776,744
Other	334,237	233,482	(100,754)	-43%	2,221,905	2,599,436	377,531	15%	1,669,243
<b>Total Operating Expenses</b>	<b>13,420,747</b>	<b>12,331,474</b>	<b>(1,089,272)</b>	<b>-9%</b>	<b>138,629,685</b>	<b>137,290,415</b>	<b>(1,339,270)</b>	<b>-1%</b>	<b>126,111,251</b>
<b>Operating Income (Loss)</b>	<b>514,320</b>	<b>324,104</b>	<b>190,216</b>	<b>59%</b>	<b>2,670,605</b>	<b>3,608,353</b>	<b>(937,748)</b>	<b>-26%</b>	<b>5,681,994</b>
<b>Non Operating Revenues (Expenses)</b>									
Taxation For Maint Operations	24,016	23,934	82	0%	264,174	266,468	(2,294)	-1%	254,110
Taxation For Debt Service	(72,591)	18,066	(90,656)	-502%	205,860	205,860	(0)	0%	424,837
Investment Income	126,012	27,288	98,724	362%	575,388	303,803	271,585	89%	52,307
Interest Expense	(75,827)	(74,588)	(1,239)	-2%	(872,018)	(830,412)	(41,606)	-5%	(932,264)
Bond Issuance Costs	-	-	-	0%	-	-	-	0%	0
Gain or (Loss) on Disposed Asset	-	-	-	0%	-	-	-	0%	-
Contributions	18,601	8,492	10,109	119%	52,215	94,543	(42,328)	-45%	36,647
<b>Total Non Operating Revenues (Ex</b>	<b>20,211</b>	<b>3,192</b>	<b>17,019</b>	<b>-533%</b>	<b>225,619</b>	<b>40,262</b>	<b>185,357</b>	<b>-460%</b>	<b>(164,362)</b>
<b>Change in Net Position (Loss)</b>	<b>534,530</b>	<b>327,295</b>	<b>207,235</b>	<b>63%</b>	<b>2,896,224</b>	<b>3,648,616</b>	<b>(752,392)</b>	<b>-21%</b>	<b>5,517,632</b>

JEFFERSON HEALTHCARE  
834 SHERIDAN AVENUE  
PORT TOWNSEND, WA 98368

TO: BOARD OF COMMISSIONERS  
FROM: TYLER FREEMAN, CFO  
RE: NOVEMBER 2022 WARRANT SUMMARY

The following items need to be approved at the next commission meeting:

General Fund Warrants & ACH Transfers	<b>\$19,248,595.87</b>	(Provided under separate cover)
Allowance for Uncollectible Accounts / Charity	<b>\$2,241,673.42</b>	(Attached)
Canceled Warrants	<b>\$812.29</b>	(Attached)

**JEFFERSON HEALTHCARE  
834 SHERIDAN AVENUE  
PORT TOWNSEND, WA 98368**

**TO: BOARD OF COMMISSIONERS  
FROM: TYLER FREEMAN, CFO  
RE: NOVEMBER 2022 GENERAL FUND WARRANTS & ACH  
FUND TRANSFERS**

**Submitted for your approval are the following warrants:**

**GENERAL FUND:**

<b>294235</b>	<b>295014</b>	<b>\$5,409,878.91</b>
<b>ACH TRANSFERS</b>		<b>\$13,838,716.96</b>
		<b>\$19,248,595.87</b>
<b>YEAR-TO-DATE:</b>		<b>\$219,036,981.79</b>

Warrants are available for review if requested.

JEFFERSON HEALTHCARE  
834 SHERIDAN AVENUE  
PORT TOWNSEND, WA 98368

TO: BOARD OF COMMISSIONERS  
FROM: TYLER FREEMAN, CFO  
RE: NOVEMBER 2022 ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS, ADMINISTRATIVE, AND CHARITY CARE WRITE OFFS

Submitted for your approval are the following:

	NOVEMBER	NOVEMBER YTD	NOVEMBER YTD BUDGET
Allowance for Uncollectible Accounts:	2,044,328.44	2,630,781.13	4,624,661.12
Charity Care:	51,201.94	1,312,215.82	2,278,924.43
Other Administrative Adjustments:	146,143.04	696,656.38	946,806.72
TOTAL FOR MONTH:	\$2,241,673.42	4,639,653.33	\$7,850,392.27

JEFFERSON HEALTHCARE  
834 SHERIDAN AVENUE  
PORT TOWNSEND, WA 98368

TO: BOARD OF COMMISSIONERS  
FROM: TYLER FREEMAN, CFO  
RE: NOVEMBER 2022 WARRANT CANCELLATIONS

State law requires you to pass a resolution canceling any warrants which are not presented to the Treasurer for payment within one year of issue.

DATE	WARRANT	AMOUNT
11/4/2021	285516	75.04
11/4/2021	285549	8.93
11/4/2021	285570	208.32
11/18/2021	285845	420.00
11/18/2021	285890	100.00

TOTAL:	<u>\$ 812.29</u>
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**FROM:** Medical Staff Services  
**RE:** 01/17/2023 Medical Executive Committee appointments/reappointments for Board approval 01/18/2023

C-0241

§485.627(a) Standard: Governing Body or Responsible Individual

The CAH has a governing body or an individual that assumes full legal responsibility for determining, implementing, and monitoring policies governing the CAH'S total operation and for ensuring that those policies are administered so as to provide quality health care in a safe environment.

Interpretive Guidelines §485.627(a)

*It is the responsibility of the governing body (or responsible individual) to appoint, with the advice of the medical staff, the individual practitioners to the medical staff. After considering medical staff recommendations, and in accordance with established CAH medical staff criteria and State and Federal laws and regulations, the governing body (or responsible individual) decides whether to appoint new medical staff members or to continue current members of the medical staff.*

**Recommended provisional appointment to the active/courtesy/allied health/locum tenens staff:**

1. Lusana Schutz, DO
2. Samuel Shirk, MD (PC)
3. Kathleen Sayles, ARNP (Oncology)
4. Kory Albert, CRNA (Anesthesia)
5. Jeff Choffel, PA-Registered (Skagit Radiology)
6. Paul Craig, MD (Skagit Radiology)

**Recommended re-appointment to the active medical staff with privileges as requested:**

1. Jay Lawrence, MD (Surgery)
2. Gene Robinson, MD (Surgery)
3. Lissa Lubinski, MD (PC)
4. Sandra Demars, MD (Hospital/Internal Medicine)
5. John Sisson, MD (Emergency)
6. Reina Parker, MD (Emergency)
7. Matthew Voorsanger, MD (Cardiology)
8. Gregory Wolgamot, MD (NW Pathology)

**Recommended re-appointment to the courtesy medical staff with privileges as requested:**

1. Ravi Menon, MD (Tele-Neurology)
2. John Zurasky (Tele-Neurology)
3. Abdelrahman Beltagy, MD (Tele-Stroke)
4. Mohammad Hirzallah, MD (Tele-Neurology)
5. Michael Chen, MD (Tele-Neurology)
6. Iris Fadlon, MD (Array)

**Recommended re-appointment to the allied health staff with privileges as requested:**

1. Lance Griffin, CRNA (Anesthesiology)
2. Kari Griffin-Harte, ARNP (PC)
3. Leslie Brooks, PA (PC)

**Recommended refer and follow privileges as requested:**

1. N/A

**Recommended Temporary Privileges:**

**FROM:** Medical Staff Services  
**RE:** 01/17/2023 Medical Executive Committee appointments/reappointments for Board approval 01/18/2023

C-0241

§485.627(a) Standard: Governing Body or Responsible Individual

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1. N/A

**Recommended POCUS Privileges:**

1. Lusana Schutz, DO

**Medical Student Rotation:**

1. N/A

**Disaster Privileging**

1. N/A

**90-day provisional performance review completed successfully:**

1. N/A

**Resignations:**

1. Radia Providers (effective 01/27/2023)
2. Robert Rookstool, MD (Emergency Medicine)
3. Mary Towns, ARNP (Oncology)
4. Melanie Rowson (Array)

**Summary of Changes for Policy and Privilege Review**

1. N/A

**Policies**

1. Telemedicine Services- no changes
2. General Surgery Privileges- draft in progress (informational)
3. Privileges for Surgical assist- draft in progress (informational)
4. Tele-Pediatric Privileges- draft in progress going back to OB committee (informational)

**Delineation of Privileges**

1. N/A