

**\*COVID-19 Notice\***

**No in-person attendance will be allowed, pursuant to Governor Inslee's Proclamation 20-28.**

**All meeting attendees, including Board of Commissioners, staff and members of the public shall participate virtually. No physical meeting location will be provided.**

**Audio Only:** dial Phone Conference Line: **(509) 598-2842**

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**Microsoft Teams meeting:** Join on your computer or mobile app.

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Regular Session Agenda  
Wednesday, August 24, 2022

<b><u>Call to Order:</u></b>	2:00
<b><u>Approve Agenda:</u></b>	2:00
<b><u>Governance Discussion:</u></b>	
• Generative Governance discussion	
<b><u>Education Topic:</u></b>	2:15
• Patient Advocate Report	
○ Jackie Levin, RN, Patient Advocate	
• Huron Update	
○ Brandie Manuel, Chief Patient Safety and Quality Officer	
<b><u>Break:</u></b>	3:15
<b><u>Patient Story:</u></b>	3:30
<b><u>Public Comment:</u></b>	3:40
Public comments are welcome orally, with a 3-minute limit, or may be submitted via email at <a href="mailto:commissioners@jeffersonhealthcare.org">commissioners@jeffersonhealthcare.org</a> , or written and addressed to Commissioners at 834 Sheridan Street, Port Townsend, WA 98368. Written submissions must be received by 5:00 pm the day prior to the meeting.	
<b><u>Minutes:</u></b> Action Requested	3:50
• July 20 Special Session Minutes (pg. 2-4)	
• July 27 Regular Session Minutes (pg. 5-8)	
<b><u>Required Approvals:</u></b> Action Requested	4:00
• July Warrants and Adjustments (pg. 9-14)	
• Resolution 2022-09 Canceled Warrants (pg. 15)	
• Medical Staff Credentials/ Appointments/ Reappointments (pg. 16-18)	
<b><u>Quality Report:</u></b> Brandie Manuel, CPSO	4:10
<b><u>Financial Report:</u></b> Tyler Freeman, CFO	4:25
<b><u>Administrative Report:</u></b> Mike Glenn, CEO	4:40

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**Board Business:** 4:55

- Board of Health Report

**Meeting Evaluation:** 5:05

**Executive Session:** 5:15

**Conclude:** 5:45

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Special Session Agenda

Tuesday, July 20, 2022

**Call to Order:**

The meeting was called to order at 10:00 am by Board Chair Buhler Rienstra. Present by phone and video were Commissioners Dressler, Kolff, McComas, and Ready. Also, in attendance were Mike Glenn, CEO, Jake Davidson, Chief Ancillary Officer/interim Chief Ambulatory and Medical Group Officer, Tyler Freeman, CFO, Brandie Manuel, Chief Patient Safety and Quality Officer, Tina Toner, CNO, and Alyssa Rodrigues, Administrative Assistant. This meeting was officially audio recorded by Jefferson Healthcare.

**Public Comment:**

Public comment was made.

**Work Session:**

The purpose of this special session is to have an update on the Master Site Plan and the Campus Replacement and Expansion Project. Action may be taken.

Mike Glenn, CEO, presented building concepts.

Discussion ensued.

Public comment was made during work session.

**Conclude:**

Commissioner McComas made a motion to conclude the meeting. Commissioner Kolff seconded.

**Action:** Motion passed unanimously.

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The meeting concluded at 11:20am.

Approved by the Commission:

Chair of Commission: Jill Buhler Rienstra \_\_\_\_\_

Secretary of Commission: Marie Dressler \_\_\_\_\_

This Special Session will be officially recorded.  
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**Jefferson County Public Hospital District No.2**  
**Board of Commissioners, Regular Session Minutes**  
**Wednesday, July 27, 2022**

**Call to Order:**

The meeting was called to order at 2:01 pm by Board Chair Buhler Rienstra. Present by phone and video were Commissioners Dressler, Kolff, McComas, and Ready. Also, in attendance were Mike Glenn, CEO, Tyler Freeman, Chief Financial Officer, Jake Davidson, Chief Ancillary & Specialty Services Officer, Tina Toner, Chief Nursing Officer, Brandie Manuel, Chief Patient Safety Quality Officer, and Alyssa Rodrigues, Administrative Assistant. This meeting was officially audio recorded by Jefferson Healthcare.

**Approve Agenda**

Commissioner Buhler Rienstra made an update, addition and change request for agenda. Commissioner Buhler Rienstra explained the update is that there will be no Executive Session, addition is a public comment between Mike's administration report and Ballot Resolution Discussion, and the change is to move board business discussion to after ballot resolution discussion.

Commissioner Dressler made a motion to approve the amended agenda. Commissioner McComas seconded.

**Action:** Motion passed unanimously.

**Board Governance Education:**

- Generative Governance discussion

Generative workshop is schedule for September 14. Commissioner Kolff suggested including Funding for Jefferson Healthcare as a Generative Governance discussion for next meeting.

Commissioner Dressler suggested doing preliminary work in August and then do a deeper dive for the September 14 Generative Governance meeting.

#### **Education Topic:**

- Critical Access Hospital Annual Report
  - Brandie Manuel, Chief Patient Safety and Quality Officer

Brandie Manuel, Chief Patient Safety and Quality Officer, presented the Critical Access Hospital Annual Report

Discussion ensued.

- Home Health and Hospice Quarterly Update
  - Tammy Tarsa, Executive Director, Home Health and Hospice

Tammy Tarsa, Executive Director  
Discussion ensued.

#### **Break:**

Commissioners recessed for a break at 3:16 pm.  
Commissioner reconvened from the break at 3:30 pm.

#### **Team, Employee, Provider of the Quarter:**

Allison Crispen, interim CHRO, presented the Team of the Quarter, Security Team, Employee of the Quarter, Jenn Peach-Guzman, Executive Director of Nursing Operations, and Provider of the Quarter, Dr. Asif Luqman.

#### **Public Comment:**

No public comment as made

#### **Minutes:**

- June 22 Regular Session Minutes
- July 5 Special Session Minutes
- July 13 Special Session Minutes

Commissioner Dressler made amotion to approve minutes. Commissioner McComas seconded.

**Action:** Motion passed unanimously.

#### **Required Approvals:** Action Requested

- June Warrants and Adjustments
- Medical Staff Credentials/Appointments/Reappointments
- Med Staff Policy Updates

Commissioner Dressler made a motion to approve the June Warrants and Adjustments, Medical Staff Credentials/ Appointments/ Reappointments and Medical Staff Policies. Commissioner Ready seconded.

**Action:** Motion passed unanimously.

**Quality Report:**

Brandie Manuel, CPSQO presented the June Quality Report  
Discussion ensued.

**Financial Report:**

Mike Glenn, CEO, presented the June Financial Report.  
Discussion ensued.

**Administrative Report**

- Replacement and Expansion Project

Mike Glenn, CEO, presented the July Administrative report.  
Discussion ensued

**Public Comment:**

No public comment was made.

**Resolution 2022-08 Ballot Resolution:**

Commissioner Kolff made a motion to not put the bond on the ballot. Commissioner McComas seconded.

Discussion ensued.

**Action:** Motion passed unanimously.

**Board Business:**

- Board of Health Report

Commissioner Kolff provided a board of health report which included, Dr. Berry's statement regarding Jefferson Healthcare getting medication to those who need it. In addition, he explained the Board of Health have selected two people to serve as new Board of Health members in order to increase diversity, new members include Amanda Funaro and Alexis (AJ) Hawkins. Commissioner Kolff shared a handwritten note from Jefferson County Superior Court Clerk, Ruth Gordon.

- Resolution Numbering
  - 2022-03(A) Contracts Ratification
  - 2022-03(B) Surplus Equipment

Commissioner Buhler Rienstra informed the board of the numbering conflict for Resolutions 2022-03 and explained this error will be fixed by adding an “A” and “B” after each Resolution.

**Meeting Evaluation:**

Commissioners evaluated the meeting.

**Executive Session:**

Executive Session was canceled.

**Conclude:**

Commissioner Kolff made a motion to conclude the meeting. Commissioner McComas seconded.

**Action:** Motion passed unanimously.

The meeting concluded at 5:41pm.

Approved by the Commission:

Chair of Commission: Jill Buhler Rienstra \_\_\_\_\_

Secretary of Commission: Marie Dressler \_\_\_\_\_



**STATISTIC DESCRIPTION**

	JULY 2022						JULY 2021			
	MO ACTUAL	MO BUDGET	% VARIANCE	YTD ACTUAL	YTD BUDGET	% VARIANCE	MO ACTUAL	% VARIANCE	YTD ACTUAL	% VARIANCE
FTEs - TOTAL (AVG)	572.41	625.21	8%	572.11	625.21	8%	592.00	3%	608.80	6%
FTEs - PRODUCTIVE (AVG)	503.38	559.80	10%	514.98	559.80	8%	521.82	4%	540.95	5%
ADJUSTED PATIENT DAYS	2,607	2,810	-7%	20,508	19,214	7%	3,737	-30%	16,540	24%
ICU PATIENT DAYS (IP + OBSERVATION, MIDNIGHT CENSUS)	123	76	62%	758	517	47%	97	27%	518	32%
ACU PATIENT DAYS (IP + OBSERVATION, MIDNIGHT CENSUS)	299	277	8%	2,046	1,892	8%	290	3%	1,871	9%
SWING IP PATIENT DAYS (MIDNIGHT CENSUS)	18	16	13%	28	110	-75%	-	0%	95	-239%
PATIENT DAYS (ACU, ICU, SWING), INCLUDES OBSERVATION	440	369	19%	2,832	2,519	12%	387	14%	2,484	12%
BIRTHS	15	8	88%	63	56	13%	7	114%	56	11%
SURGERY CASES (IN OR)	115	139	-17%	856	948	-10%	121	-5%	911	-6%
SURGERY MINUTES (IN OR)	15,816	17,236	-8%	105,755	117,871	-10%	16,779	-6%	118,433	-12%
SPECIAL PROCEDURE CASES	79	79	0%	473	540	-12%	64	23%	515	-9%
LAB BILLABLE TESTS	20,330	22,262	-9%	146,338	152,245	-4%	22,001	-8%	153,061	-5%
BLOOD BANK UNITS MATCHED	64	-	0%	262	-	0%	-	0%	-	100%
MRIs COMPLETED	216	218	-1%	1,370	1,489	-8%	191	13%	1,448	-6%
CT SCANS COMPLETED	548	564	-3%	3,978	3,857	3%	589	-7%	3,813	4%
RADIOLOGY DIAGNOSTIC TESTS	1,571	1,599	-2%	10,832	10,937	-1%	1,673	-6%	10,814	0%
ECHOs COMPLETED	150	178	-16%	1,274	1,219	5%	115	30%	1,114	13%
ULTRASOUNDS COMPLETED	254	353	-28%	2,205	2,412	-9%	336	-24%	2,372	-8%
MAMMOGRAPHS COMPLETED	-	283	-100%	1,007	1,935	-48%	270	-100%	1,856	-84%
NUCLEAR MEDICINE TESTS	21	53	-60%	264	361	-27%	38	-45%	344	-30%
TOTAL DIAGNOSTIC IMAGING TESTS	2,760	3,248	-15%	20,930	22,210	-6%	3,212	-14%	21,761	-4%
PHARMACY MEDS DISPENSED	15,586	21,265	-27%	132,724	145,423	-9%	19,937	-22%	136,934	-3%
ANTI COAG VISITS	379	408	-7%	2,793	2,789	0%	406	-7%	2,807	-1%
RESPIRATORY THERAPY PROCEDURES	2,725	2,995	-9%	20,995	20,484	2%	2,602	5%	18,772	11%
PULMONARY REHAB RVUs	71	126	-44%	224	863	-74%	162	-56%	815	-264%
PHYSICAL THERAPY RVUs	5,953	8,272	-28%	48,022	56,570	-15%	7,536	-21%	52,604	-10%
OCCUPATIONAL THERAPY RVUs	1,044	1,098	-5%	8,469	7,510	13%	1,050	-1%	7,553	11%
SPEECH THERAPY RVUs	117	295	-60%	1,131	2,019	-44%	322	-64%	2,044	-81%
REHAB/PT/OT/ST RVUs	7,185	9,791	-27%	57,846	66,962	-14%	9,070	-21%	63,016	-9%
ER CENSUS	1,224	986	24%	7,211	6,743	7%	1,148	7%	6,676	7%
EXPRESS CLINIC	1,067	764	40%	6,236	5,227	19%	1,008	6%	4,608	26%
SOCO PATIENT VISITS	75	137	-45%	626	936	-33%	111	-32%	862	-38%
PORT LUDLOW PATIENT VISITS	624	684	-9%	4,663	4,677	0%	637	-2%	4,435	5%
SHERIDAN PATIENT VISITS	2,315	2,785	-17%	17,161	19,046	-10%	2,617	-12%	18,535	-8%
DENTAL CLINIC	397	430	-8%	2,787	2,942	-5%	443	-10%	2,725	2%
WATERSHIP CLINIC PATIENT VISITS	1,013	1,138	-11%	7,327	7,785	-6%	1,013	0%	7,365	-1%
TOWNSEND PATIENT VISITS	462	582	-21%	3,587	3,979	-10%	562	-18%	3,920	-9%
TOTAL RURAL HEALTH CLINIC VISITS	5,953	6,520	-9%	42,387	44,592	-5%	6,391	-7%	42,450	0%
CARDIOLOGY CLINIC VISITS	443	449	-1%	3,355	3,071	9%	479	-8%	3,322	1%
DERMATOLOGY CLINIC VISITS	432	749	-42%	4,550	5,125	-11%	561	-23%	3,797	17%
GEN SURG PATIENT VISITS	229	351	-35%	1,994	2,399	-17%	249	-8%	2,216	-11%
ONCOLOGY VISITS	494	592	-17%	3,816	4,046	-6%	561	-12%	3,816	0%
ORTHO PATIENT VISITS	754	858	-12%	5,437	5,866	-7%	668	13%	4,876	10%
SLEEP CLINIC VISITS	145	85	71%	1,107	580	91%	103	41%	600	46%
UROLOGY VISITS	100	190	-47%	1,039	1,300	-20%	150	-33%	1,269	-22%
WOMENS CLINIC VISITS	250	340	-26%	1,741	2,328	-25%	294	-15%	2,116	-22%
WOUND CLINIC VISITS	204	308	-34%	1,544	2,106	-27%	277	-26%	1,788	-16%
TOTAL SPECIALTY CLINIC VISITS	3,051	3,922	-22%	24,583	26,821	-8%	3,342	-9%	23,800	3%
SLEEP CENTER SLEEP STUDIES	31	43	-28%	365	291	25%	41	-24%	220	40%
INFUSION CENTER VISITS	799	846	-6%	5,650	5,785	-2%	689	16%	5,343	5%
SURGERY CENTER ENDOSCOPIES	45	84	-46%	466	573	-19%	74	-39%	535	-15%
HOME HEALTH EPISODES	46	52	-12%	343	355	-3%	48	-4%	356	-4%
HOSPICE CENSUS/DAYS	722	1,081	-33%	5,460	7,394	-26%	1,006	-28%	8,189	-50%
CARDIAC REHAB SESSIONS	-	62	-100%	-	424	-100%	81	-100%	446	0%
DIETARY MEALS SERVED	9,409	7,413	27%	64,065	50,698	26%	7,058	33%	48,734	24%
MAT MGMT TOTAL ORDERS PROCESSED	1,529	1,778	-14%	10,807	12,161	-11%	1,663	-8%	12,132	-12%
EXERCISE FOR HEALTH PARTICIPANTS	-	-	0%	-	-	0%	-	0%	-	0%

**Gross Revenue**  
Inpatient Revenue  
Outpatient Revenue

**Total Gross Revenue**

**Revenue Adjustments**

Cost Adjustment Medicaid  
Cost Adjustment Medicare  
Charity Care  
Contractual Allowances Other  
Administrative Adjustments  
Allowance for Uncollectible Accounts

**Total Revenue Adjustments**

**Net Patient Service Revenue**

**Other Revenue**

340B Revenue  
Other Operating Revenue

**Total Operating Revenues**

**Operating Expenses**

Salaries And Wages  
Employee Benefits  
Professional Fees  
Purchased Services  
Supplies  
Insurance  
Leases And Rentals  
Depreciation And Amortization  
Repairs And Maintenance  
Utilities  
Licenses And Taxes  
Other

**Total Operating Expenses**  
**Operating Income (Loss)**

**Non Operating Revenues (Expenses)**

Taxation For Maint Operations  
Taxation For Debt Service  
Investment Income  
Interest Expense  
Bond Issuance Costs  
Gain or (Loss) on Disposed Asset  
Contributions

**Total Non Operating Revenues (Ex**

**Change in Net Position (Loss)**

July 2022 Actual	July 2022 Budget	Variance Favorable/ (Unfavorable)	%	July 2022 YTD	July 2022 Budget YTD	Variance Favorable/ (Unfavorable)	%	July 2021 YTD
4,285,681	3,363,906	921,776	27%	24,674,114	23,004,775	1,669,339	7%	21,627,123
22,261,388	24,238,107	(1,976,719)	-8%	158,256,439	165,757,375	(7,500,936)	-5%	151,725,736
<b>26,547,069</b>	<b>27,602,012</b>	<b>(1,054,944)</b>	<b>-4%</b>	<b>182,930,553</b>	<b>188,762,150</b>	<b>(5,831,597)</b>	<b>-3%</b>	<b>173,352,858</b>
<b>2,047,465</b>	<b>2,286,382</b>	<b>238,917</b>	<b>10%</b>	<b>14,392,517</b>	<b>15,635,902</b>	<b>1,243,385</b>	<b>8%</b>	<b>13,995,825</b>
<b>10,450,862</b>	<b>9,433,256</b>	<b>(1,017,607)</b>	<b>-11%</b>	<b>64,821,060</b>	<b>64,511,299</b>	<b>(309,761)</b>	<b>0%</b>	<b>61,698,286</b>
<b>139,643</b>	<b>211,517</b>	<b>71,874</b>	<b>34%</b>	<b>896,557</b>	<b>1,446,503</b>	<b>549,946</b>	<b>38%</b>	<b>2,243,721</b>
<b>2,515,661</b>	<b>2,634,243</b>	<b>118,581</b>	<b>5%</b>	<b>17,622,311</b>	<b>18,014,820</b>	<b>392,509</b>	<b>2%</b>	<b>15,525,748</b>
<b>11,654</b>	<b>87,877</b>	<b>76,223</b>	<b>87%</b>	<b>393,575</b>	<b>600,967</b>	<b>207,392</b>	<b>35%</b>	<b>279,917</b>
<b>(830,380)</b>	<b>429,235</b>	<b>1,259,615</b>	<b>293%</b>	<b>1,184,709</b>	<b>2,935,414</b>	<b>1,750,705</b>	<b>60%</b>	<b>3,205,617</b>
<b>14,334,906</b>	<b>15,082,510</b>	<b>747,604</b>	<b>5%</b>	<b>99,310,729</b>	<b>103,144,905</b>	<b>3,834,176</b>	<b>4%</b>	<b>96,949,114</b>
<b>12,212,163</b>	<b>12,519,503</b>	<b>(307,339)</b>	<b>-2%</b>	<b>83,619,824</b>	<b>85,617,245</b>	<b>(1,997,421)</b>	<b>-2%</b>	<b>76,403,744</b>
<b>279,752</b>	<b>379,344</b>	<b>(99,592)</b>	<b>-26%</b>	<b>1,885,420</b>	<b>2,594,222</b>	<b>(708,802)</b>	<b>-27%</b>	<b>2,248,218</b>
<b>566,574</b>	<b>178,584</b>	<b>387,990</b>	<b>217%</b>	<b>3,478,254</b>	<b>1,221,284</b>	<b>2,256,970</b>	<b>185%</b>	<b>2,536,282</b>
<b>13,058,489</b>	<b>13,077,431</b>	<b>(18,941)</b>	<b>0%</b>	<b>88,983,498</b>	<b>89,432,751</b>	<b>(449,253)</b>	<b>-1%</b>	<b>81,188,245</b>
<b>5,769,159</b>	<b>6,567,149</b>	<b>797,990</b>	<b>12%</b>	<b>42,557,417</b>	<b>44,910,824</b>	<b>2,353,407</b>	<b>5%</b>	<b>40,193,873</b>
<b>1,430,152</b>	<b>1,526,621</b>	<b>96,469</b>	<b>6%</b>	<b>9,921,339</b>	<b>10,440,116</b>	<b>518,777</b>	<b>5%</b>	<b>9,364,021</b>
<b>793,088</b>	<b>169,436</b>	<b>(623,652)</b>	<b>-368%</b>	<b>3,128,005</b>	<b>1,158,722</b>	<b>(1,969,283)</b>	<b>-170%</b>	<b>1,137,901</b>
<b>534,579</b>	<b>754,826</b>	<b>220,247</b>	<b>29%</b>	<b>5,258,255</b>	<b>5,162,037</b>	<b>(96,218)</b>	<b>-2%</b>	<b>5,229,737</b>
<b>2,416,220</b>	<b>2,517,722</b>	<b>101,502</b>	<b>4%</b>	<b>17,847,679</b>	<b>17,217,971</b>	<b>(629,708)</b>	<b>-4%</b>	<b>16,111,845</b>
<b>70,265</b>	<b>124,891</b>	<b>54,626</b>	<b>44%</b>	<b>489,753</b>	<b>854,097</b>	<b>364,344</b>	<b>43%</b>	<b>609,013</b>
<b>270,691</b>	<b>50,281</b>	<b>(220,411)</b>	<b>-438%</b>	<b>696,873</b>	<b>343,854</b>	<b>(353,019)</b>	<b>-103%</b>	<b>187,168</b>
<b>402,604</b>	<b>529,216</b>	<b>126,611</b>	<b>24%</b>	<b>2,976,728</b>	<b>3,619,153</b>	<b>642,425</b>	<b>18%</b>	<b>3,469,098</b>
<b>53,519</b>	<b>96,322</b>	<b>42,804</b>	<b>44%</b>	<b>445,324</b>	<b>658,721</b>	<b>213,397</b>	<b>32%</b>	<b>380,726</b>
<b>113,950</b>	<b>86,697</b>	<b>(27,253)</b>	<b>-31%</b>	<b>951,235</b>	<b>592,893</b>	<b>(358,342)</b>	<b>-60%</b>	<b>731,537</b>
<b>87,208</b>	<b>78,098</b>	<b>(9,110)</b>	<b>-12%</b>	<b>513,982</b>	<b>534,090</b>	<b>20,108</b>	<b>4%</b>	<b>466,203</b>
<b>190,141</b>	<b>241,265</b>	<b>51,124</b>	<b>21%</b>	<b>1,176,554</b>	<b>1,649,942</b>	<b>473,388</b>	<b>29%</b>	<b>1,110,216</b>
<b>12,131,575</b>	<b>12,742,524</b>	<b>610,949</b>	<b>5%</b>	<b>85,963,144</b>	<b>87,142,420</b>	<b>1,179,276</b>	<b>1%</b>	<b>78,991,339</b>
<b>926,914</b>	<b>334,907</b>	<b>592,007</b>	<b>177%</b>	<b>3,020,354</b>	<b>2,290,331</b>	<b>730,023</b>	<b>32%</b>	<b>2,196,906</b>
<b>24,016</b>	<b>24,732</b>	<b>(716)</b>	<b>-3%</b>	<b>168,111</b>	<b>169,135</b>	<b>(1,024)</b>	<b>-1%</b>	<b>161,706</b>
<b>19,600</b>	<b>18,668</b>	<b>933</b>	<b>5%</b>	<b>147,756</b>	<b>127,665</b>	<b>20,091</b>	<b>16%</b>	<b>260,040</b>
<b>62,556</b>	<b>28,197</b>	<b>34,359</b>	<b>122%</b>	<b>158,639</b>	<b>192,833</b>	<b>(34,194)</b>	<b>-18%</b>	<b>28,816</b>
<b>(71,932)</b>	<b>(77,074)</b>	<b>5,142</b>	<b>7%</b>	<b>(556,956)</b>	<b>(527,088)</b>	<b>(29,868)</b>	<b>-6%</b>	<b>(619,496)</b>
<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>0</b>
<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>-</b>
<b>4,102</b>	<b>8,775</b>	<b>(4,673)</b>	<b>-53%</b>	<b>21,337</b>	<b>60,009</b>	<b>(38,672)</b>	<b>-64%</b>	<b>30,021</b>
<b>38,342</b>	<b>3,298</b>	<b>35,044</b>	<b>-1063%</b>	<b>(61,113)</b>	<b>22,554</b>	<b>(83,667)</b>	<b>371%</b>	<b>(138,912)</b>
<b>965,257</b>	<b>338,205</b>	<b>627,052</b>	<b>185%</b>	<b>2,959,241</b>	<b>2,312,885</b>	<b>646,356</b>	<b>28%</b>	<b>2,057,993</b>

JEFFERSON HEALTHCARE  
834 SHERIDAN AVENUE  
PORT TOWNSEND, WA 98368

TO: BOARD OF COMMISSIONERS  
FROM: TYLER FREEMAN, CFO  
RE: JULY 2022 ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS, ADMINISTRATIVE, AND CHARITY CARE WRITE OFFS

Submitted for your approval are the following:

	JULY	JULY YTD	JULY YTD BUDGET
Allowance for Uncollectible Accounts:	(830,380.48)	1,184,709.20	2,935,413.64
Charity Care:	139,642.78	896,557.36	1,446,502.93
Other Administrative Adjustments:	11,654.43	393,574.50	600,967.14
TOTAL FOR MONTH:	(\$679,083.27)	2,474,841.06	\$4,982,883.71

JEFFERSON HEALTHCARE  
834 SHERIDAN AVENUE  
PORT TOWNSEND, WA 98368

TO: BOARD OF COMMISSIONERS  
FROM: TYLER FREEMAN, CFO  
RE: JULY 2022 WARRANT SUMMARY

The following items need to be approved at the next commission meeting:

General Fund Warrants & ACH Transfers	<b>\$17,123,695.54</b>	(Provided under separate cover)
Allowance for Uncollectible Accounts / Charity	<b>(\$679,083.27)</b>	(Attached)
Canceled Warrants	<b>\$1,534.08</b>	(Attached)

JEFFERSON HEALTHCARE  
834 SHERIDAN AVENUE  
PORT TOWNSEND, WA 98368

TO: BOARD OF COMMISSIONERS  
FROM: TYLER FREEMAN, CFO  
RE: JULY 2022 GENERAL FUND WARRANTS & ACH  
FUND TRANSFERS

Submitted for your approval are the following warrants:

GENERAL FUND:

291357	291954	\$4,068,411.14
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ACH TRANSFERS	\$13,055,284.40
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	<u>\$17,123,695.54</u>
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YEAR-TO-DATE:	<u><u>\$129,439,108.50</u></u>
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Warrants are available for review if requested.

JEFFERSON HEALTHCARE  
834 SHERIDAN AVENUE  
PORT TOWNSEND, WA 98368

TO: BOARD OF COMMISSIONERS  
FROM: TYLER FREEMAN, CFO  
RE: JULY 2022 WARRANT CANCELLATIONS

State law requires you to pass a resolution canceling any warrants which are not presented to the Treasurer for payment within one year of issue.

DATE	WARRANT	AMOUNT
07/15/2021	276074	\$ 194.00
07/15/2021	276075	\$ 193.80
07/22/2021	276308	\$ 182.77
07/22/2021	276332	\$ 173.84
07/22/2021	276338	\$ 170.23
07/22/2021	276353	\$ 164.51
07/22/2021	276368	\$ 158.90
07/22/2021	276403	\$ 149.65
07/22/2021	276413	\$ 146.38
TOTAL:		<u>\$ 1,534.08</u>

JEFFERSON COUNTY PUBLIC HOSPITAL DISTRICT NO. 2

RESOLUTION 2022-09

A RESOLUTION CANCELING CERTAIN WARRANTS IN  
THE AMOUNT OF \$1,534.08

WHEREAS warrants of any municipal corporation not presented within one year of their issue, or, that have been voided or replaced, shall be canceled by the passage of a resolution of the governing body;

NOW, THEREFORE BE IT RESOLVED THAT:

In order to comply with RCW 36.22.100, warrants indicated below in the total amount of \$1,534.08 be canceled.

Date of Issue	Warrant #	Amount
07/15/2021	276074	194.00
07/15/2021	276075	193.80
07/22/2021	276308	182.77
07/22/2021	276332	173.84
07/22/2021	276338	170.23
07/22/2021	276353	164.51
07/22/2021	276368	158.90
07/22/2021	276403	149.65
07/22/2021	276413	146.38
<b>Total</b>		<b>\$1,534.08</b>

APPROVED this 24th day of August 2022.

APPROVED BY THE COMMISSION:

Commission Chair Jill Buhler Rienstra: \_\_\_\_\_

Commission Secretary Marie Dressler: \_\_\_\_\_

Attest:

Commissioner Matt Ready: \_\_\_\_\_

Commissioner Kees Kolff: \_\_\_\_\_

Commissioner Bruce McComas: \_\_\_\_\_

**FROM: Medical Staff Services**  
**RE: 08/16/2022 Medical Executive Committee appointments/reappointments for Board approval 08/24/2022**

C-0241

§485.627(a) Standard: Governing Body or Responsible Individual

The CAH has a governing body or an individual that assumes full legal responsibility for determining, implementing and monitoring policies governing the CAH'S total operation and for ensuring that those policies are administered so as to provide quality health care in a safe environment.

Interpretive Guidelines §485.627(a)

*It is the responsibility of the governing body (or responsible individual) to appoint, with the advice of the medical staff, the individual practitioners to the medical staff. After considering medical staff recommendations, and in accordance with established CAH medical staff criteria and State and Federal laws and regulations, the governing body (or responsible individual) decides whether or not to appoint new medical staff members or to continue current members of the medical staff.*

**Recommended provisional appointment to the active/courtesy/allied health/locum tenens staff:**

1. Pamela Ator, MD
2. Jennifer Sayles, ARNP
3. Jean Lee, MD
4. Manal Schoellerman, MD
5. Patrick Hurley, MD
6. Larry Cai, MD
7. Fredric Joseph, MD

**Recommended re-appointment to the active medical staff with privileges as requested:**

1. Matthew Crowell, MD
2. Christopher Johnson, MD
3. Satyavardhan Pulukurthy, MD

**Recommended re-appointment to the courtesy medical staff with privileges as requested:**

1. Ian Ch'en, MD
2. Robert Hawkins, MD
3. Brandon Liu, MD
4. Lilith Judd, MD
5. Jonathan Dargo, MD

**Recommended re-appointment to the allied health staff with privileges as requested:**

1. Todd Erickson, CRNA

**Recommended Temporary Privileges:**

1. N/A

**Recommended POCUS Privileges:**

1. N/A

**Medical Student Rotation:**

1. N/A

**Disaster Privileging**

1. N/A



**FROM: Medical Staff Services**  
**RE: 08/16/2022 Medical Executive Committee appointments/reappointments for Board approval 08/24/2022**

C-0241

§485.627(a) Standard: Governing Body or Responsible Individual

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**90-day provisional performance review completed successfully:**

1. N/A

**Resignations:**

1. Carol Venable, MD

**Summary of Changes for Policy and Privilege Review**

**Policies**

1. N/A

**Privileges**

1. Dental Privileges
  - i. Addition of Procedural Sedation

## Jefferson Healthcare General Dentistry Privileges

To be eligible to request privileges the following minimum threshold criteria must be met:

**Basic education:** Doctor of Dental Surgery (DDS) or Doctor of Medical Dentistry (DMD)

**Formal training and experience at initial appointment:**

Successful completion of an American Dental Association-Approved school of dentistry accredited by the Commission of Dental Accreditation (CODA) and board certification in adult and pediatric dentistry.

**Clinical Experience (initial)** Applicants for initial appointment must be able to demonstrate active dental practice in the past 24 months or successful completion of accredited training program in the past 12 months.

**Clinical Experience (reappointment)** Current demonstrated competency and adequate volume of experience with acceptable results, reflective of the scope of privileges requested, for the past 24 months based on results of ongoing professional practice evaluations and outcomes. Evidence of current ability to perform privileges as requested is required of all applicants for renewal of privileges.

**Providers must be BLS or ACLS certified.**

☐ Requesting: **GENERAL DENTISTRY** Core Privileges:

Consult, evaluate oral health needs, diagnose, and provide general dental diagnostic, preventive, and therapeutic oral healthcare to patients of all ages to correct or treat various routine conditions of the oral cavity and dentition.

☐ **Procedural Sedation:** Evidence of the below **MUST** be evident before privilege will be granted.

- Must have completed a course containing a minimum of seven hours of a predoctoral dental school, postgraduate instruction, or continuing education in moderate sedation in addition to twenty-one hours for minimal sedation
- Continuing education: A Dentist who administers moderate sedation to patients must participate in seven hours of continuing education or equivalent every five years.
- ACLS Certification
- Sedation Competency Module

I request the privileges checked above and attest that I have met the requirements for these privileges. I have crossed out any procedures that I do not currently perform or request. I understand that by making this request I am bound by the applicable bylaws, policies and procedures of the hospital and the Medical Staff and hereby stipulate that I meet the threshold criteria for each privilege requested.

\_\_\_\_\_  
Dentist Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

Governing Board Approval date: