

COVID-19 Notice

No in-person attendance will be allowed, pursuant to Governor Inslee's Proclamation 20-28.

All meeting attendees, including Board of Commissioners, staff and members of the public shall participate virtually. No physical meeting location will be provided.

Audio Only: dial Phone Conference Line: **(509) 598-2842**

When prompted, enter Conference ID number: **383682973#**

Microsoft Teams meeting: Join on your computer or mobile app.

This option will allow you to join the meeting live.

[Click here to join Microsoft Teams meeting](#)

Regular Session Agenda
Wednesday, March 23, 2022

<u>Call to Order:</u>	2:00
<u>Approve Agenda:</u>	2:00
<u>Governance Discussion:</u>	
• Debrief March 16 Generative Governance Retreat	
<u>Education Topic:</u>	2:15
• Population Health Update, Dunia Faulx, Exec. Dir. Pop. Health, Analytics & Advocacy	
• Home Health Hospice Quarterly Update, Tammy Tarsa, Exec. Dir. Home Health Hospice	
<u>Break:</u>	3:15
<u>Team, Employee, Provider of the Quarter:</u> Allison Crispin, Interim CHRO	3:30
<u>Minutes:</u> Action Requested	3:45
• February 16, 2022 Special Session Minutes (pgs 2-4)	
• February 23, 2022 Regular Session Minutes (pgs 5-7)	
<u>Required Approvals:</u> Action Requested	3:50
• February Warrants and Adjustments (pgs 8-13)	
• Resolution 2022-__ Cancelled Warrants (pg 14)	
• Medical Staff Credentials/ Appointments/ Reappointments (pgs 15-19)	
<u>Financial Report:</u> Tyler Freeman, CFO	4:00
<u>Administrative Report:</u> Mike Glenn, CEO	4:15
<u>Board Business:</u>	4:30
• Board of Health Report	
• Agenda Evaluation	
<u>Meeting Evaluation:</u>	5:00
<u>Executive Session:</u>	5:05
• Performance of a public employee	
<u>Conclude:</u>	5:30

This Regular Session will be officially recorded. Times shown in agenda are estimates only.

COVID-19 Notice

No in-person attendance allowed, pursuant to Governor Inslee's Proclamation 20-28.

All meeting attendees, including Board of Commissioners, staff and members of the public must participate virtually. No physical meeting location will be provided.

To attend the meeting, dial Phone Conference Line: (509) 598-2842
When prompted, enter Conference ID number: 68024086#

Jefferson County Public Hospital District No.2
Board of Commissioners, Special Session Minutes
Wednesday, February 16, 2022

Call to Order:

The meeting was called to order at 9:00am by Board Chair Buhler Rienstra. Present by phone and video were Commissioners Dressler, Kolff, McComas and Ready. Also, in attendance was Mike Glenn, CEO, Karma Bass, Via Healthcare Consulting, Megan McAdams, Via Healthcare Consulting, Mary Kay Clunies-Ross, Sunshine Communications, Sandeep Kaushik, Sound View Strategies, Jake Davidson, Chief Ancillary and Support Services Officer and Brittany Huntingford, Administrative Assistant. This meeting was officially audio recorded by Jefferson Healthcare.

Work Session

The Commissioners began by acknowledging that Jefferson Healthcare is on the ancestral and contemporary homelands of the S'Klallam, Chemakum, Twana and other indigenous nations and we recognize these tribal governments' sovereignty across the region.

Karma Bass, Via Healthcare consulting thanked the Board for their flexibility and willingness to reschedule the meeting from last month to today.

- Confirm Objectives

Ms. Bass reviewed the agenda and confirmed the Boards objectives for today's meeting.

- Agenda and agree on group guidelines

Ms. Bass reviewed presentation slides: Agenda, Board Workshop Objectives, Every Meeting has, you are cordially invited to and Group Guidelines. Discussion ensued.

- Board self-assessment survey and interview results

Ms. Bass reviewed presentation slides: Board Self-Assessment, Background, 2021 BSA Highlights, Statements with the Greatest Improvement between 2019-2021 across All Sections, Highest Rated Statements Across All Sections, Lowest Rated Statements Across All Sections and Overall Results.

Discussion ensued.

Commissioners recessed for break at 10:28am

Commissioners reconvened from break at 10:43am.

- Advance practice governance

Ms. Bass reviewed presentation slides: Advanced Practice Governance: Meeting Effectiveness, 2021 Meeting Time Allocation (in minutes), 2021 Meeting Time Allocation Categories, Advanced Practices for High Performing Boards, Dealing with Uncertainty, Boards Today: Life in a Fishbowl, Risk Takes Many Forms, Managing Risk and Your Fiduciary Duties, Three Important Truths, We approach..., Critical Questions a Board Should be Asking and What's a Board to Do?

Discussion ensued.

Discussion ensued around adjusting the meeting agenda to include Education later in the meeting.

Commissioners recessed for lunch at 12:00pm.

Commissioners reconvened from break at 12:30pm.

Commissioner Buhler Rienstra shared with the board that effective next meeting we will begin sharing the Teams link with the public.

- Generative Governance discussion

Ms. Bass welcomed any additional feedback from the morning's discussion.

Ms. Bass reviewed presentation slides: Discussion: Generative Governance, Why are we exploring generative governance, Common Board Challenges, High-Performing boards Use More Than One Lens to View Their Work, FIDUCIARY- The Sentinel, STRATEGIC- The Strategist, GENERATIVE- The Sense-maker, What is Generative Thinking, Move Past Traditional Barriers to Critical Thinking, Questions for Framing Generative Governance as Part of the Board's Work

Discussion ensued.

- Master site plan funding options

Mr. Glenn introduced Mary Kay Clunies-Ross, Sunshine Communications, Sandeep Kaushik, Sound View Strategies and Jake Davidson, Chief Ancillary and Support Services Officer.

Mary Kay Clunies-Ross and Sandeep Kaushik reviewed presentation slides: Jefferson Healthcare Community Outreach, Here is us, Challenges, Opportunity, Community Engagement and Timeline.
Discussion ensued.

Commissioners recessed for break at 2:32 pm.
Commissioners reconvened from break at 2:37 pm.

- Meeting effectiveness

Ms. Bass reviewed presentation slides: Questions for Framing Generative Governance as Part of the Board's Work and Generative Questions when Discussing Specific Topics.

Discussion ensued.

- Action planning for 2022 and beyond

Ms. Bass reviewed presentation slides: Generative Governance Discussion Topics for 2022 and Action Planning for 2022 and Beyond.

Discussion ensued.

Discussion ensued around including Sponsorships as a topic to the Generative Discussion list.

- Closing comments

Discussion ensued

Meeting evaluation

Commissioners evaluated the meeting.

Conclude:

Commissioner Dressler made a motion to conclude the meeting. Commissioner Kolff seconded.

Action: Motion passed unanimously.

Meeting concluded at 3:02 pm.

Approved by the Commission:

Chair of Commission: Jill Buhler Rienstra _____

Secretary of Commission: Marie Dressler _____

COVID-19 Notice

No in-person attendance allowed, pursuant to Governor Inslee's Proclamation 20-28.

All meeting attendees, including Board of Commissioners, staff and members of the public must participate virtually. No physical meeting location will be provided.

To attend the meeting, dial Phone Conference Line: (509) 598-2842
When prompted, enter Conference ID number: 383682973#

Jefferson County Public Hospital District No.2
Board of Commissioners, Regular Session Minutes
Wednesday, February 23, 2022

Call to Order:

The meeting was called to order at 2:01pm by Board Chair Buhler Rienstra. Present by phone and video were Commissioners Dressler, Kolff and McComas. Commissioner Ready was excused. Also, in attendance was Mike Glenn, CEO, Tyler Freeman, Chief Financial Officer, Jake Davidson, Chief Ancillary & Specialty Services Officer, Tina Toner, Chief Nursing Officer, Brandie Manuel, Chief Quality and Patient Safety Officer, and Brittany Huntingford, Administrative Assistant. This meeting was officially audio recorded by Jefferson Healthcare.

Approve Agenda

Commissioner Dressler made a motion to approve the agenda. Commissioner McComas seconded.

Action: Motion passed unanimously.

Board Governance Education:

- February Board Retreat Debrief
- Discussion ensued.

Education Topic:

- 2021 Open Public Meetings Act Hot Topics- AWPMD recorded webinar

Break:

Commissioners recessed for break at 3:18 pm.

Commissioner reconvened from break at 3:31 pm.

Patient Story:

Tina Toner, Chief Nursing Officer presented the patient story which included care received by a patient in the Emergency Department, In Patient Unit, Echo Cardiogram, Drs. R. Parker, Hoffner, Jafari, Norman and all staff.

Commissioner Kolff read the Indigenous Lands acknowledgment.

Minutes:

- January 19, 2022, Special Session Minutes
- January 26, 2022, Regular Session Minutes

Commissioner Dressler made a motion to approve the January 19, 2022 Special Session Minutes and January 26, 2022 Regular Session Minutes. Commissioner McComas seconded.

Action: Motion passed unanimously.

Required Approvals: Action Requested

- January Warrants and Adjustments
- Resolution 2022-03 Surplus Equipment
- Medical Staff Credentials/Appointments/Reappointments

Commissioner Dressler made a motion to approve the November and December Warrants and Adjustment, Resolution 2022-01 Cancelled Warrants, Resolution 2022-03 Surplus Equipment, Medical Staff Credentials/ Appointments/ Reappointments. Commissioner McComas seconded.

Action: Motion passed unanimously.

Energy Star Report:

Chris O'Higgins, Facilities Director
Discussion ensued

HEC: Black History Month Report

Chris Harris, Population Health Engagement Coordinator
Discussion ensued

Patient Advocate Report

Jackie Levin, Patient Advocate
Discussion ensued

Quality Report:

Brandie Manuel, CPSO, presented the January Quality Report.

Financial Report:

Tyler Freeman, CFO, presented the January Financial Report.
Discussion ensued

Administrative Report

Mike Glenn, CEO, presented the February Administrative report.
Discussion ensued

Board Business:

- Board of Health Report

Commissioner Kolff shared a Board of Health report which included the approval of a resolution for the Board of Health to be the oversight entity for the Community Health Improvement Plan, and an excellent presentation from the Nurse Family Partnership. Commissioner Kolff also noted that Dr. Paul Farmer, a Public Health Hero, passed earlier this week.

Commissioner Dressler shared an update about the Nursing Shortage opinion article on Sunday February 20th in the Seattle Times.

Meeting Evaluation:

Commissioners evaluated the meeting.

Conclude:

Commissioner McComas made a motion to conclude the meeting. Commissioner Dressler seconded.

Action: Motion passed unanimously.

Meeting concluded at 6:02 pm.

Approved by the Commission:

Chair of Commission: Jill Buhler Rienstra

Secretary of Commission: Marie Dressler

STATISTIC DESCRIPTION

	FEBRUARY 2022						FEBRUARY 2021			
	MO ACTUAL	MO BUDGET	% VARIANCE	YTD ACTUAL	YTD BUDGET	% VARIANCE	MO ACTUAL	% VARIANCE	YTD ACTUAL	% VARIANCE
FTEs - TOTAL (AVG)	570.82	625.21	9%	571.40	625.21	9%	613.82	7%	614.31	7%
FTEs - PRODUCTIVE (AVG)	528.43	559.80	6%	515.64	559.80	8%	548.17	4%	536.55	4%
ADJUSTED PATIENT DAYS	2,549	2,538	0%	5,222	5,347	-2%	2,527	1%	4,964	5%
ICU PATIENT DAYS (IP + OBSERVATION, MIDNIGHT CENSUS)	110	68	62%	218	144	51%	43	156%	130	40%
ACU PATIENT DAYS (IP + OBSERVATION, MIDNIGHT CENSUS)	292	250	17%	642	526	22%	193	51%	484	25%
SWING IP PATIENT DAYS (MIDNIGHT CENSUS)	-	15	-100%	-	31	-100%	31	-100%	46	0%
PATIENT DAYS (ACU, ICU, SWING), INCLUDES OBSERVATION	402	333	21%	860	701	23%	267	51%	660	23%
BIRTHS	7	7	0%	20	16	25%	5	40%	13	35%
SURGERY CASES (IN OR)	96	125	-23%	206	264	-22%	102	-6%	229	-11%
SURGERY MINUTES (IN OR)	11,109	15,568	-29%	22,972	32,804	-30%	12,925	-14%	27,342	-19%
SPECIAL PROCEDURE CASES	43	71	-39%	75	150	-50%	67	-36%	121	-61%
LAB BILLABLE TESTS	19,995	20,108	-1%	43,230	42,370	2%	19,187	4%	40,264	7%
BLOOD BANK UNITS MATCHED	17	-	0%	49	-	0%	-	0%	-	100%
MRIs COMPLETED	177	197	-10%	359	414	-13%	201	-12%	393	-9%
CT SCANS COMPLETED	570	509	12%	1,160	1,073	8%	481	19%	1,003	14%
RADIOLOGY DIAGNOSTIC TESTS	1,435	1,444	-1%	2,824	3,044	-7%	1,293	11%	2,718	4%
ECHOs COMPLETED	180	161	12%	360	339	6%	153	18%	289	20%
ULTRASOUNDS COMPLETED	334	319	5%	656	671	-2%	344	-3%	678	-3%
MAMMOGRAPHS COMPLETED	281	256	10%	551	538	2%	229	23%	479	13%
NUCLEAR MEDICINE TESTS	25	48	-48%	60	100	-40%	45	-44%	96	-60%
TOTAL DIAGNOSTIC IMAGING TESTS	3,002	2,934	2%	5,970	6,179	-3%	2,746	9%	5,656	5%
PHARMACY MEDS DISPENSED	17,879	19,207	-7%	38,563	40,471	-5%	15,966	12%	36,265	6%
ANTI COAG VISITS	373	368	1%	765	776	-1%	386	-3%	745	3%
RESPIRATORY THERAPY PROCEDURES	3,135	2,705	16%	7,141	5,701	25%	2,113	48%	4,725	34%
PULMONARY REHAB RVUs	-	114	-100%	2	240	-99%	-	0%	8	-300%
PHYSICAL THERAPY RVUs	5,712	7,471	-24%	12,004	15,743	-24%	7,023	-19%	14,078	-17%
OCCUPATIONAL THERAPY RVUs	1,115	992	12%	2,234	2,090	7%	1,005	11%	2,253	-1%
SPEECH THERAPY RVUs	260	267	-3%	525	562	-7%	212	23%	473	10%
REHAB/PT/OT/ST RVUs	7,087	8,844	-20%	14,765	18,635	-21%	8,240	-14%	16,812	-14%
ER CENSUS	848	891	-5%	1,820	1,877	-3%	782	8%	1,636	10%
EXPRESS CLINIC	708	690	3%	1,440	1,455	-1%	465	52%	946	34%
SOCO PATIENT VISITS	94	124	-24%	174	261	-33%	146	-36%	257	-48%
PORT LUDLOW PATIENT VISITS	663	618	7%	1,300	1,302	0%	649	2%	1,232	5%
SHERIDAN PATIENT VISITS	2,175	2,515	-14%	4,641	5,300	-12%	2,355	-8%	4,939	-6%
DENTAL CLINIC	403	389	4%	778	819	-5%	274	47%	577	26%
WATERSHIP CLINIC PATIENT VISITS	883	1,028	-14%	1,808	2,167	-17%	990	-11%	1,944	-8%
TOWNSEND PATIENT VISITS	476	525	-9%	967	1,107	-13%	476	0%	1,030	-7%
TOTAL RURAL HEALTH CLINIC VISITS	5,402	5,889	-8%	11,108	12,411	-10%	5,355	1%	10,925	2%
CARDIOLOGY CLINIC VISITS	461	406	14%	887	855	4%	482	-4%	880	1%
DERMATOLOGY CLINIC VISITS	671	677	-1%	1,320	1,426	-7%	583	15%	1,033	22%
GEN SURG PATIENT VISITS	260	317	-18%	533	668	-20%	303	-14%	623	-17%
ONCOLOGY VISITS	508	534	-5%	1,032	1,126	-8%	559	-9%	1,116	-8%
ORTHO PATIENT VISITS	721	775	-7%	1,377	1,632	-16%	664	9%	1,320	4%
SLEEP CLINIC VISITS	134	77	74%	288	161	79%	69	94%	141	51%
UROLOGY VISITS	162	172	-6%	316	362	-13%	182	-11%	351	-11%
WOMENS CLINIC VISITS	197	307	-36%	394	648	-39%	327	-40%	586	-49%
WOUND CLINIC VISITS	185	278	-33%	426	586	-27%	228	-19%	457	-7%
TOTAL SPECIALTY CLINIC VISITS	3,299	3,543	-7%	6,573	7,464	-12%	3,397	-3%	6,507	1%
SLEEP CENTER SLEEP STUDIES	44	38	16%	95	81	17%	18	144%	40	58%
INFUSION CENTER VISITS	724	764	-5%	1,464	1,610	-9%	743	-3%	1,479	-1%
SURGERY CENTER ENDOSCOPIES	62	76	-18%	130	160	-19%	68	-9%	136	-5%
HOME HEALTH EPISODES	44	47	-6%	90	99	-9%	35	26%	92	-2%
HOSPICE CENSUS/DAYS	939	977	-4%	1,772	2,058	-14%	1,111	-15%	2,461	-39%
CARDIAC REHAB SESSIONS	-	56	-100%	-	118	-100%	2	-100%	2	0%
DIETARY MEALS SERVED	8,626	6,696	29%	17,711	14,109	26%	6,400	35%	13,356	25%
MAT MGMT TOTAL ORDERS PROCESSED	1,369	1,606	-15%	3,106	3,384	-8%	1,811	-24%	3,570	-15%
EXERCISE FOR HEALTH PARTICIPANTS	-	-	0%	-	-	0%	-	0%	-	0%



Gross Revenue
Inpatient Revenue
Outpatient Revenue

Total Gross Revenue

Revenue Adjustments

Cost Adjustment Medicaid
Cost Adjustment Medicare
Charity Care
Contractual Allowances Other
Administrative Adjustments
Allowance for Uncollectible Accounts

Total Revenue Adjustments

Net Patient Service Revenue

Other Revenue

340B Revenue
Other Operating Revenue

Total Operating Revenues

Operating Expenses

Salaries And Wages
Employee Benefits
Professional Fees
Purchased Services
Supplies
Insurance
Leases And Rentals
Depreciation And Amortization
Repairs And Maintenance
Utilities
Licenses And Taxes
Other

Total Operating Expenses
Operating Income (Loss)

Non Operating Revenues (Expenses)

Taxation For Maint Operations
Taxation For Debt Service
Investment Income
Interest Expense
Bond Issuance Costs
Gain or (Loss) on Disposed Asset
Contributions

Total Non Operating Revenues (Expenses)

Change in Net Position (Loss)

	February 2022 Actual	February 2022 Budget	Variance Favorable/ (Unfavorable)	%	February 2022 YTD	February 2022 Budget YTD	Variance Favorable/ (Unfavorable)	%	February 2021 YTD
Gross Revenue	3,345,524	3,038,367	307,157	10%	7,617,452	6,402,272	1,215,180	19%	5,632,311
Inpatient Revenue	18,612,617	21,892,484	(3,279,866)	-15%	39,306,464	46,130,590	(6,824,126)	-15%	39,089,781
Outpatient Revenue									
Total Gross Revenue	21,958,141	24,930,850	(2,972,709)	-12%	46,923,916	52,532,862	(5,608,946)	-11%	44,722,092
Revenue Adjustments									
Cost Adjustment Medicaid	1,583,643	2,065,119	481,476	23%	3,753,623	4,351,501	597,878	14%	3,829,345
Cost Adjustment Medicare	6,115,135	8,520,360	2,405,226	28%	14,709,404	17,953,616	3,244,212	18%	15,377,608
Charity Care	167,246	191,048	23,802	12%	278,199	402,564	124,365	31%	574,656
Contractual Allowances Other	2,208,285	2,379,316	171,031	7%	4,039,518	5,013,558	974,040	19%	4,582,467
Administrative Adjustments	26,351	79,373	53,022	67%	43,721	167,250	123,529	74%	134,771
Allowance for Uncollectible Accounts	95,533	387,696	292,163	75%	926,225	816,931	(109,294)	-13%	727,553
Total Revenue Adjustments	10,196,193	13,622,912	3,426,719	25%	23,750,690	28,705,420	4,954,730	17%	25,226,401
Net Patient Service Revenue	11,761,948	11,307,938	454,010	4%	23,173,226	23,827,442	(654,216)	-3%	19,495,691
Other Revenue									
340B Revenue	499,421	342,633	156,788	46%	760,176	721,977	38,199	5%	533,412
Other Operating Revenue	413,753	161,302	252,451	157%	986,610	339,885	646,725	190%	302,718
Total Operating Revenues	12,675,122	11,811,873	863,249	7%	24,920,012	24,889,304	30,708	0%	20,331,822
Operating Expenses									
Salaries And Wages	6,571,590	5,931,618	(639,971)	-11%	12,491,072	12,498,767	7,695	0%	11,391,954
Employee Benefits	1,433,423	1,378,883	(54,539)	-4%	2,918,380	2,905,504	(12,876)	0%	2,892,085
Professional Fees	398,824	153,039	(245,785)	-161%	691,893	322,475	(369,418)	-115%	222,060
Purchased Services	798,125	681,778	(116,347)	-17%	1,621,745	1,436,605	(185,140)	-13%	1,388,293
Supplies	2,401,508	2,274,072	(127,436)	-6%	4,574,955	4,791,794	216,839	5%	3,989,172
Insurance	70,163	112,805	42,642	38%	140,510	237,697	97,187	41%	180,978
Leases And Rentals	85,738	45,415	(40,324)	-89%	159,553	95,695	(63,858)	-67%	24,744
Depreciation And Amortization	429,243	478,001	48,759	10%	856,736	1,007,217	150,481	15%	971,373
Repairs And Maintenance	34,037	87,001	52,964	61%	105,570	183,323	77,753	42%	193,847
Utilities	148,615	78,307	(70,308)	-90%	276,047	165,003	(111,044)	-67%	211,075
Licenses And Taxes	38,232	70,540	32,308	46%	99,611	148,638	49,027	33%	161,780
Other	209,095	217,917	8,822	4%	383,272	459,182	75,910	17%	164,927
Total Operating Expenses	12,618,593	11,509,376	(1,109,216)	-10%	24,319,344	24,251,900	(67,444)	0%	21,792,289
Operating Income (Loss)	56,529	302,497	(245,967)	-81%	600,668	637,404	(36,736)	-6%	(1,460,467)
Non Operating Revenues (Expenses)									
Taxation For Maint Operations	24,016	22,339	1,677	8%	48,032	47,071	961	2%	46,202
Taxation For Debt Service	31,678	16,861	14,817	88%	50,945	35,529	15,416	43%	50,264
Investment Income	6,307	25,469	(19,162)	-75%	10,917	53,666	(42,749)	-80%	11,535
Interest Expense	(80,943)	(69,615)	(11,327)	-16%	(160,718)	(146,690)	(14,028)	-10%	(173,785)
Bond Issuance Costs	-	-	-	0%	-	-	-	0%	0
Gain or (Loss) on Disposed Asset	-	-	-	0%	-	-	-	0%	-
Contributions	3,968	7,926	(3,957)	-50%	3,968	16,701	(12,733)	-76%	1,614
Total Non Operating Revenues (Expenses)	(14,973)	2,979	(17,952)	603%	(46,856)	6,277	(53,133)	846%	(64,171)
Change in Net Position (Loss)	41,556	305,476	(263,920)	-86%	553,812	643,681	(89,869)	-14%	(1,524,638)

JEFFERSON HEALTHCARE
834 SHERIDAN AVENUE
PORT TOWNSEND, WA 98368

TO: BOARD OF COMMISSIONERS
FROM: TYLER FREEMAN, CFO
RE: FEBRUARY 2022 WARRANT SUMMARY

The following items need to be approved at the next commission meeting:

General Fund Warrants & ACH Transfers	\$17,296,207.46	(Provided under separate cover)
Allowance for Uncollectible Accounts / Charity	\$289,129.76	(Attached)
Canceled Warrants	\$1,360.65	(Attached)

**JEFFERSON HEALTHCARE
834 SHERIDAN AVENUE
PORT TOWNSEND, WA 98368**

**TO: BOARD OF COMMISSIONERS
FROM: TYLER FREEMAN, CFO
RE: FEBRUARY 2022 GENERAL FUND WARRANTS & ACH
FUND TRANSFERS**

Submitted for your approval are the following warrants:

GENERAL FUND:

287584	288311	\$4,326,354.54
---------------	---------------	-----------------------

ACH TRANSFERS	\$12,969,852.92
----------------------	------------------------

	\$17,296,207.46
--	------------------------

YEAR-TO-DATE:	\$36,573,519.11
----------------------	------------------------

Warrants are available for review if requested.

JEFFERSON HEALTHCARE
834 SHERIDAN AVENUE
PORT TOWNSEND, WA 98368

TO: BOARD OF COMMISSIONERS
FROM: TYLER FREEMAN, CFO
RE: FEBRUARY 2022 ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS, ADMINISTRATIVE, AND CHARITY CARE WRITE OFFS

Submitted for your approval are the following:

	FEBRUARY	FEBRUARY YTD	FEBRUARY YTD BUDGET
Allowance for Uncollectible Accounts:	95,533.32	926,225.42	816,931.00
Charity Care:	167,245.84	278,199.02	402,564.49
Other Administrative Adjustments:	26,350.60	43,720.98	167,250.29
TOTAL FOR MONTH:	\$289,129.76	1,248,145.42	\$1,386,745.78

JEFFERSON HEALTHCARE
834 SHERIDAN AVENUE
PORT TOWNSEND, WA 98368

TO: BOARD OF COMMISSIONERS
FROM: TYLER FREEMAN, CFO
RE: FEBRUARY 2022 WARRANT CANCELLATIONS

State law requires you to pass a resolution canceling any warrants which are not presented to the Treasurer for payment within one year of issue.

DATE	WARRANT	AMOUNT
2/4/2021	271651	\$ 610.67
2/18/2021	271996	\$ 104.00
2/18/2021	272014	\$ 630.98
2/23/2021	272205	\$ 15.00
TOTAL:		<u>\$ 1,360.65</u>

JEFFERSON COUNTY PUBLIC HOSPITAL DISTRICT NO. 2

RESOLUTION 2022-04

A RESOLUTION CANCELING CERTAIN WARRANTS IN
THE AMOUNT OF \$1,360.65

WHEREAS warrants of any municipal corporation not presented within one year of their issue, or, that have been voided or replaced, shall be canceled by the passage of a resolution of the governing body;

NOW, THEREFORE BE IT RESOLVED THAT:

In order to comply with RCW 36.22.100, warrants indicated below in the total amount of \$1,360.65 be canceled.

Date of Issue	Warrant #	Amount
2.4.2021	271651	\$610.67
2.18.2021	271996	\$104.00
2.18.2021	272014	\$630.98
2.23.2021	272205	\$15.00
Total		\$1,360.65

APPROVED this 23rd day of March 2022.

APPROVED BY THE COMMISSION:

Commission Chair Jill Buhler Rienstra: _____

Commission Secretary Marie Dressler: _____

Attest:

Commissioner Matt Ready: _____

Commissioner Kees Kolff: _____

Commissioner Bruce McComas: _____



Origination: 04/2014
Last Approved: N/A
Last Revised: 02/2022
Next Review: 1 year after approval
Owner: Allison Crispen:
Interim Chief Human
Resources Officer
Policy Area: Medical Staff Policies
Standards & Regulations:
References:

OB Patient Management in ACU

POLICY:

To establish guidelines on the treatment of obstetrical patients in ACU with conditions unrelated to pregnancy.

PURPOSE:

To outline the management and co-management between admitting provider (FP/OB) and hospitalist.

SCOPE:

ACU/ICU, Family Birth Center and Emergency Department.

RESPONSIBILITY:

After the patient has been evaluated in the Emergency Department, the Family Practitioner with OB privileges or Obstetrician will admit and manage patient. The hospitalist will act in the role of a consultant if requested. The Family Practitioner with OB privileges or Obstetrician on call will be available within 20 minutes for urgent issues identified through the "JHPC" Amion OB-nurse pager during clinic hours or Amion OB On-Call for the covering provider after hours 5 pm - 8 am.

PROCEDURE:

The hospitalist's recommendations will be framed in the context of a medical, non-pregnant patient. **Example:** patient admitted with asthma: Hospitalist will recommend appropriate medical treatment. Hospitalist will defer to admitting provider to determine appropriateness given the pregnancy. RN leadership and admitting provider will determine the optimal unit in which to care for these patients.

Reference Type	Title	Notes
----------------	-------	-------

Attachments

No Attachments

Approval Signatures

Approver	Date
Allison Crispen: Interim Chief Human Resources Officer	pending

COPY

Jefferson Healthcare
EGD/Colonoscopy Clinical Privileges

Privileges Delineated Separately:

Applicant must provide evidence of training and experience for privileges delineated separately. This is a representative list of procedures outside of Family Practice Core privileges. The applicant may request others not listed, by adding the privilege to the list and providing evidence of training and experience.

Upon approval, applicant must complete 6 proctored Endoscopies (three upper and three lower) with two separate proctors. Proctors must meet Jefferson Healthcare's Practitioner Proctoring Policy.

_____ Esophagogastroduodenoscopy: requirements as below

_____ Colonoscopy:

Basic Education: M.D. or D.O.

Minimal Formal Training: Evidence of residency or post graduate training.

Required Previous Experience: Evidence of successful completion of at least 25 supervised procedures including at least 5 snare polypectomies.

Reappointment Criteria: Evidence of successful completion of at least 10 colonoscopies per year.

I request the privileges checked above and attest that I have met the requirements for these privileges. I have crossed out any procedures that I do not currently perform or request. I understand that by making this request I am bound by the applicable bylaws, policies and procedures of the hospital and the Medical Staff and hereby stipulate that I meet the threshold criteria for each privilege requested.

Provider Signature

Date

Governing Board Approval Date

FROM: Medical Staff Services
RE: 03/15/2022 Medical Executive Committee appointments/reappointments for Board approval 03/23/2022

C-0241

§485.627(a) Standard: Governing Body or Responsible Individual

The CAH has a governing body or an individual that assumes full legal responsibility for determining, implementing and monitoring policies governing the CAH'S total operation and for ensuring that those policies are administered so as to provide quality health care in a safe environment.

Interpretive Guidelines §485.627(a)

It is the responsibility of the governing body (or responsible individual) to appoint, with the advice of the medical staff, the individual practitioners to the medical staff. After considering medical staff recommendations, and in accordance with established CAH medical staff criteria and State and Federal laws and regulations, the governing body (or responsible individual) decides whether or not to appoint new medical staff members or to continue current members of the medical staff.

Recommended provisional appointment to the active/courtesy/allied health/locum tenens staff:

1. Stephen Schwartz, MD – Oncology Locum

Recommended re-appointment to the active medical staff with privileges as requested:

1. N/A

Recommended re-appointment to the courtesy medical staff with privileges as requested:

1. Sarabjit Atwal, MD – TeleNeurology
2. Jamie Evans, MD – TelePsychiatry
3. James Jordan, MD – TeleNeurology

Recommended re-appointment to the allied health staff with privileges as requested:

1. N/A

Recommended Temporary Privileges:

1. N/A

Recommended POCUS Privileges:

1. N/A

Medical Student Rotation:

1. N/A

Disaster Privileging

1. N/A

90-day provisional performance review completed successfully:

1. N/A

Resignations:

1. N/A

FROM: Medical Staff Services
RE: 03/15/2022 Medical Executive Committee appointments/reappointments for Board approval 03/23/2022

C-0241

§485.627(a) Standard: Governing Body or Responsible Individual

The CAH has a governing body or an individual that assumes full legal responsibility for determining, implementing and monitoring policies governing the CAH'S total operation and for ensuring that those policies are administered so as to provide quality health care in a safe environment.

Interpretive Guidelines §485.627(a)

It is the responsibility of the governing body (or responsible individual) to appoint, with the advice of the medical staff, the individual practitioners to the medical staff. After considering medical staff recommendations, and in accordance with established CAH medical staff criteria and State and Federal laws and regulations, the governing body (or responsible individual) decides whether or not to appoint new medical staff members or to continue current members of the medical staff.

Summary of Changes for Policy and Privilege Review

Policies

1. OB Patient Management in ACU
 - a. Removed the reference to pagers

Privileges

1. EGD/Colonoscopy Clinical Privileges
 - a. Addition of 6 proctored Endoscopies