

COVID-19 Notice

No in-person attendance will be allowed, pursuant to Governor Inslee's Proclamation 20-28.

All meeting attendees, including Board of Commissioners, staff and members of the public shall participate virtually. No physical meeting location will be provided.

To attend the meeting, dial Phone Conference Line: (509) 598-2842

When prompted, enter Conference ID number: 783776582#

Special Session Agenda
Wednesday, November 17, 2021

<u>Call to Order:</u>	2:00
<u>Board Governance Education:</u>	2:01
<u>Education Topic:</u>	2:15
<ul style="list-style-type: none"> Health Equity Report <ul style="list-style-type: none"> Dunia Faulx, Care Transformation and Population Health Director Tina Herschelman, Marketing and Community Engagement Coordinator Annual Hospice Report and Home Health and Hospice Update <ul style="list-style-type: none"> Tammy Tarsa, Executive Director, Home Health and Hospice 	
<u>Break:</u>	3:15
<u>Team, Provider, Employee of the Quarter:</u>	3:30
<u>Minutes:</u> Action Requested	3:40
<ul style="list-style-type: none"> October 18, 2021 Special Session Minutes (pg. 2-3) October 27, 2021 Regular Session Minutes (pg. 4-7) 	
<u>Required Approvals:</u> Action Requested	3:50
<ul style="list-style-type: none"> October Warrants and Adjustments Resolution 2021-09 Canceled Warrants (pg. 8) Medical Staff Credentials/ Appointments/ Reappointments (pg. 9-10) Medical Staff Policies (pg. 11-13) 	
<u>Quality Report:</u> Brandie Manuel, CPSO	4:00
<u>Financial Report:</u> Tyler Freeman, CFO	4:15
<u>Administrative Report:</u> Mike Glenn, CEO	4:30
<u>CMO Report:</u> Dr. Joe Mattern, CMO	4:45
<u>Board Business:</u>	5:00
<ul style="list-style-type: none"> Board of Health Report 	
<u>Meeting Evaluation:</u>	5:10
<u>Executive Session:</u>	5:20
<ul style="list-style-type: none"> Real Estate Sale, Purchase, or Lease Performance of a Public Employee 	
<u>Conclude:</u>	5:45

This Special Session will be officially recorded.
Times shown in agenda are estimates only.

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When prompted, enter Conference ID number: 260972059#

Jefferson County Public Hospital District No.2
Board of Commissioners, Special Session Minutes
Wednesday, October 18, 2021

Call to Order:

The meeting was called to order at 2:06pm by Board Chair Buhler Rienstra. Present by phone and video were Commissioners Dressler, Kolff, McComas and Ready. Also, in attendance was Mike Glenn, CEO, Tyler Freeman, Chief Financial Officer, Jon French, Chief Legal Officer, Jake Davidson, Chief Ancillary & Specialty Services Officer, Caitlin Harrison, Chief Human Resources Officer, Jenn Wharton, Chief Ambulatory and Medical Group Officer, Brandie Manuel, Chief Patient Safety and Quality Officer, and Alyssa Rodrigues, Administrative Assistant. This meeting was officially audio recorded by Jefferson Healthcare.

Work Session:

The purpose of this special session is to have the Jefferson County Public Hospital District No. 2 Commissioners review and discuss the 2022 Budget. No action will be taken.

Tyler Freeman, CFO, presented the Operating and Capital Budget (p) review which included updates on Growth in Services, Community Benefit, Budget Process, Philosophy and Key Themes as we head into 2022, vocabulary references, Property Tax Assessment, Public Hospital District Tax Support 2020, draft Income Statement, and statistics.

Discussion ensued.

Commissioners recessed for break at 3:21pm

Commissioners reconvened from break at 3:26pm

Tyler Freeman, CFO, continued to present the Operating and Capital Budget (p) review which included updates on statistics, and Capital Budget.

Commissioner Dressler made a motion to conclude. Commissioner McComas seconded.

Meeting concluded at 4:17pm.

Action: motion passed unanimously.

Approved by the Commission:

Chair of Commission: Jill Buhler Rienstra _____

Secretary of Commission: Marie Dressler _____

DRAFT

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To attend the meeting, dial Phone Conference Line: (509) 598-2842
When prompted, enter Conference ID number: 383682973

Jefferson County Public Hospital District No.2
Board of Commissioners, Regular Session Minutes
Wednesday, October 27, 2021

Call to Order:

The meeting was called to order at 2:00pm by Board Chair Buhler Rienstra. Present by phone and video were Commissioners Dressler, Kolff, McComas and Ready. Also, in attendance was Mike Glenn, CEO, Tyler Freeman, Chief Financial Officer, Jon French, Chief Legal Officer, Jake Davidson, Chief Ancillary & Specialty Services Officer, Jenn Wharton, Chief Ambulatory and Medical Group Officer, Brandie Manuel, Chief Quality and Patient Safety Officer, Dr. Joseph Mattern, Chief Medical Officer, and Alyssa Rodrigues, Administrative Assistant. This meeting was officially audio recorded by Jefferson Healthcare.

Approve Agenda:

Commissioner Dressler made a motion to approve the agenda. Commissioner McComas seconded.

Action: Motion passed unanimously

Education Topic:

- 2022-2023 DRAFT Strategic Plan Review
 - Mike Glenn, CEO

Mike Glenn, CEO, presented the 2022-2023 DRAFT Strategic Plan.

Discussion ensued.

- Methodology of Patient and Employee Satisfaction
 - Caitlin Harrison, Chief Human Resources Officer
 - Brandie Manuel, Chief Patient Safety and Quality Officer

Brandie Manuel, Chief Patient Safety and Quality Officer presented the Methodology of Patient and Employee Satisfaction Presentation.

Discussion ensued.

Break:

Commissioners recessed for break at 3:27pm.

Commissioner reconvened from break at 3:40 pm.

Minutes:

- September 22, 2021 Regular Session Minutes
- September 29, 2021 Special Session Minutes

Commissioner Dressler made a motion to approve the September 22, 2021 Regular Session Minutes and September 29, 2021 Special Session Minutes. Commissioner McComas seconded.

Action: Motion passed unanimously.

Required Approvals: Action Requested

- September Warrants and Adjustments
- Resolution 2021-06 Canceled Warrants
- Medical Staff Credentials/Appointments/Reappointments

Commissioner Dressler made a motion to approve the September Warrants and Adjustments, 2021-06 Canceled Warrants, and Medical Staff Credentials/Appointments/ Reappointments. Commissioner Ready seconded.

Action: Motion passed unanimously.

Budget Hearing for Fiscal Year 2022: Tyler Freeman, CFO

- 2022 Operations Budget Summary
- 2022 Capital Budgets Summary

Tyler Freeman, CFO, presented the Operations and Capital Budget.

Discussion ensued.

- Public Comment

No public comment was made.

- Commissions Discussion

Discussion ensued.

Adopt Resolutions:

- Resolution 2021-07 With/Without Property Tax Increase

Commissioner Kolff made a motion to approve Resolution 2021-07 With Property Tax Increase. Commissioner McComas seconded.

Discussion ensued.

Action: Motion passed unanimously.

- Resolution 2021-08 Fiscal Year 2022 Budget

Commissioner Dressler made a motion to approve Resolution 2021-08 Fiscal Year 2022 Budget. Commissioner Ready seconded.

Discussion ensued.

Action: Motion passed unanimously.

Quality Report:

Brandie Manuel, CPSO, presented the September Quality Report

Discussion ensued.

Financial Report:

Tyler Freeman, CFO, presented the September Financial Report.

Discussion ensued.

Administrative Report

Mike Glenn, CEO, presented the October Administrative report.

CMO Report

Dr. Joe Mattern, CMO, provided the CMO report which included COVID prevalence, testing, Washington State COVID Dashboard, county vaccinations, vaccine hesitancy, booster vaccines, pediatric COVID vaccines, employee vaccinations, accommodations, pediatric vaccinations, testing and reagents, antigen testing, monoclonal antibody treatment, testing reimbursement, Maslach and Arch Collaborative Survey and Medical Executive Committee Structure.

Discussion ensued.

Board Business:

- Board of Health Report

Commissioner Kolff provided the Board of Health Report which included the Septage Crisis and Reducing Green House Gas Emissions.

Discussion ensued around a Letter to the Editor response and recent article about hospital expansion.

Commissioner Kolff made a motion to authorize Commissioner Buhler Rienstra to draft a response to the Letter of the Editor regarding hospital expansion.
Commissioner Ready seconded.

Action: Motion passed unanimously.

- Appoint Independent Auditor

Commissioner Dressler made a motion to continue with DZA as the independent auditor and allow them to do Administrations cost report. Commissioner Kolff seconded.

Action: Motion passed unanimously.

- Agenda Evaluation

Commissioner Kolff made a motion to move Agenda Evaluation to December Special Session Board Meeting. Commissioner Dressler.

Action: Motion passed unanimously.

Meeting Evaluation:

Commissioners evaluated the meeting.

Commissioners went to break at 6:00pm

Commissioners reconvened from break at 6:05pm.

Executive Session:

- Current or Potential Litigation

Commissioner Buhler Rienstra announced they will go into Executive Session for 30 minutes to discuss current or potential litigation. No action will be taken.

Commissioners went into Executive Session at 6:06pm

Commissioners came out of Executive Session at 6:36pm

No action was taken.

Conclude:

Commissioner Dressler made a motion to conclude the meeting. Commissioner McComas seconded.

Action: Motion passed unanimously.

Meeting concluded at 6:37pm.

Approved by the Commission:

Chair of Commission: Jill Buhler Rienstra _____

Secretary of Commission: Marie Dressler _____

JEFFERSON COUNTY PUBLIC HOSPITAL DISTRICT NO. 2

RESOLUTION 2021-09

A RESOLUTION CANCELING CERTAIN WARRANTS IN
THE AMOUNT OF \$19.84

WHEREAS warrants of any municipal corporation not presented within one year of their issue, or, that have been voided or replaced, shall be canceled by the passage of a resolution of the governing body;

NOW, THEREFORE BE IT RESOLVED THAT:

In order to comply with RCW 36.22.100, warrants indicated below in the total amount of \$19.84 be canceled.

Date of Issue	Warrant #	Amount
10/08/2020	268879	\$19.84
Total		\$19.84

APPROVED this 17th day of November 2021.

APPROVED BY THE COMMISSION:

Commission Chair Jill Buhler Rienstra: _____

Commission Secretary Marie Dressler: _____

Attest:

Commissioner Matt Ready: _____

Commissioner Kees Kolff: _____

Commissioner Bruce McComas: _____

FROM: Medical Staff Services
RE: 11/16/2021 Medical Executive Committee appointments/reappointments for Board approval 11/17/2021

C-0241

§485.627(a) Standard: Governing Body or Responsible Individual

The CAH has a governing body or an individual that assumes full legal responsibility for determining, implementing and monitoring policies governing the CAH'S total operation and for ensuring that those policies are administered so as to provide quality health care in a safe environment.

Interpretive Guidelines §485.627(a)

It is the responsibility of the governing body (or responsible individual) to appoint, with the advice of the medical staff, the individual practitioners to the medical staff. After considering medical staff recommendations, and in accordance with established CAH medical staff criteria and State and Federal laws and regulations, the governing body (or responsible individual) decides whether or not to appoint new medical staff members or to continue current members of the medical staff.

Recommended provisional appointment to the active/courtesy/allied health/locum tenens staff:

1. Chris Becker, MD – Emergency
2. Kurtis Muller, PA-C - Emergency

Recommended re-appointment to the active medical staff with privileges as requested:

1. David Frick, DO – Emergency
2. Shannon Servin-Obert, DO – Emergency
3. Frank Torres, MD – Cardiology

Recommended re-appointment to the courtesy medical staff with privileges as requested:

1. Oluwatobiloba Odunsi, MD – Telepsychiatry
2. Topaz Sampson, MD – Telepsychiatry
3. Kristopher Spinning, MD - Teleradiology

Recommended re-appointment to the allied health staff with privileges as requested:

1. Shawnia Francis, PA-C - Sleep

Recommended Temporary Privileges:

1. N/A

Recommended POCUS Privileges:

1. N/A

Medical Student Rotation:

1. N/A

Disaster Privileging

1. N/A

90-day provisional performance review completed successfully:

1. N/A

Resignations:

1. N/A

FROM: Medical Staff Services
RE: 11/16/2021 Medical Executive Committee appointments/reappointments for Board approval 11/17/2021

C-0241

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Summary of Changes for Policy and Privilege Review

Policies

1. Reproductive Health Care
 - a. No Changes

Privileges

1. N/A



Origination: 01/2014
Last Approved: 11/2020
Last Revised: 07/2019
Next Review: 11/2021
Owner: *Allison Crispen:*

*Director of Medical
Staff Programs*

Policy Area: *Medical Staff Policies*

Standards & Regulations:

References:

Reproductive Health Care

POLICY:

As a municipal corporation of the State of Washington, it is the policy of Jefferson Healthcare to abide by Chapter 9.02 and RCW 18.71.240 as applicable within the lawful limitations of the resources and services offered at the organization

PURPOSE:

To outline the process to meet the reproductive health care requirements of Washington State Department of Health.

SCOPE:

This policy applies to all areas where reproductive health care is offered and provided at Jefferson Healthcare

DEFINITIONS:

RCW 9.02.100, Reproductive privacy—Public Policy: the sovereign people hereby declare that every individual possesses a fundamental right of privacy with respect to personal reproductive decisions.

Accordingly, it is the public policy of the state of Washington that:

1. Every individual has the fundamental right to choose or refuse birth control;
2. Every woman had the fundamental right to choose or refuse to have an abortion, except as specifically limited by RCW 9.02.100 through 9.02.170 and 9.02.900 through 9.02.902;
3. Except as specifically permitted by RCW 9.02.100 through 9.02.170 and 9.02.900 through 9.02.902, the state shall not deny or interfere with a woman's fundamental right to choose or refuse to have an abortion; and
4. The state shall not discriminate against the exercise of these rights in the regulation or provision of benefits, facilities, services or information.

RCW 9.02.150, Refusing to perform:

No person or private medical facility may be required by law or contract in any circumstances to participate in the performance of an abortion if such person or private medical facility objects to so doing. No person may be discriminated against in employment or professional privileges because of the person's participation or

refusal to participate in the termination of a pregnancy.

RCW 9.02.160, State-provided benefits:

If the state provides, directly or by contract, maternity care benefits, services, or information to women through any program administered or funded in whole or in part by the state, the state shall also provide women otherwise eligible for any such program with substantially equivalent benefits, services, or information to permit them to voluntarily terminate their pregnancies.

RESPONSIBILITY:

Healthcare providers at Jefferson Healthcare are responsible to be aware of the laws regarding reproductive healthcare.

Leadership at Jefferson Healthcare is responsible to be aware of laws regarding reproductive healthcare and to facilitate meeting requirements that are within the scope and resources of the organization.

PROCEDURE:

Reproductive healthcare services offered at Jefferson Healthcare include women's health exams, low risk prenatal care and childbirth care including childbirth and lactation education, birth control including insertion of IUD's and implants, low risk abortions and abortion care, referrals for high risk pregnancies including high risk abortion needs, referrals for fertility management, diagnosis and treatment or referral for reproductive cancer.

No person will be discriminated against and no health care within the scope of Jefferson Healthcare services will be refused based upon the choice to terminate a pregnancy.

RECORDS REQUIRED:

Documentation of all aspects of care will be recorded in the EMR including counseling, procedure notes and any referrals generated regarding reproductive healthcare including voluntary termination of pregnancy.

REFERENCES:

Chapter 9.02 RCW and RCW 18.71.240

Bulletin: WSHA: Submission of Policies to the Washington State Department of Health. Date 1/29/2014

Board approve: 6/7/2017; 7/25/2018; 7/24/2019

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Attachments

No Attachments

Approval Signatures

Approver	Date
Allison Crispen: Director of Medical Staff Programs	11/2020

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