

**\*COVID-19 Notice\***

**No in-person attendance will be allowed, pursuant to Governor Inslee's Proclamation 20-28.**

**All meeting attendees, including Board of Commissioners, staff and members of the public shall participate virtually. No physical meeting location will be provided.**

**To attend the meeting, dial Phone Conference Line: (509) 598-2842**

**When prompted, enter Conference ID number: 383682973#**

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Regular Session Agenda  
Wednesday, October 27, 2021

<b><u>Call to Order:</u></b>	2:00
<b><u>Approve Agenda:</u></b>	2:00
<b><u>Education Topic:</u></b>	2:01
<ul style="list-style-type: none"> <li>• 2022-2023 Draft Strategic Plan Review               <ul style="list-style-type: none"> <li>○ Mike Glenn, CEO</li> </ul> </li> <li>• Methodology of Patient and Employee Satisfaction               <ul style="list-style-type: none"> <li>○ Caitlin Harrison, Chief Human Resources Officer</li> <li>○ Brandie Manuel, Chief Patient Safety and Quality Officer</li> </ul> </li> </ul>	
<b><u>Break:</u></b>	3:15
<b><u>Minutes:</u></b> Action Requested	3:30
<ul style="list-style-type: none"> <li>• September 22, 2021 Regular Session Minutes (pg. 3-7)</li> <li>• September 29, 2021 Special Session Minutes (pg. 8-9)</li> </ul>	
<b><u>Required Approvals:</u></b> Action Requested	3:40
<ul style="list-style-type: none"> <li>• September Warrants and Adjustments (pg. 10-15)</li> <li>• Resolution 2021-06 Canceled Warrants (pg. 16)</li> <li>• Medical Staff Credentials/ Appointments/ Reappointments (pg. 17-19)</li> </ul>	
<b><u>Budget Hearing for Fiscal Year 2022:</u></b> Tyler Freeman, CFO	3:50
<ul style="list-style-type: none"> <li>• 2022 Operations Budget Summary</li> <li>• 2022 Capital Budget Summary</li> <li>• Public Comment</li> <li>• Commission Discussion</li> </ul>	
<b><u>Adopt Resolutions:</u></b> Action Requested	4:10
<ul style="list-style-type: none"> <li>• Resolution 2021-07 With/Without Property Tax Increase (pg. 20-21)</li> <li>• Resolution 2021-08 Fiscal Year 2022 Budget (pg. 22)</li> </ul>	
<b><u>Quality Report:</u></b> Brandie Manuel, CPSO	4:20
<b><u>Financial Report:</u></b> Tyler Freeman, CFO	4:35
<b><u>Administrative Report:</u></b> Mike Glenn, CEO	4:50
<b><u>CMO Report:</u></b> Dr. Joe Mattern, CMO	5:05

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**Board Business:**

5:20

- Board of Health Report
- Appoint Independent Auditor
- Agenda Evaluation

**Meeting Evaluation:**

5:40

**Executive Session:**

5:45

- Current or Potential Litigation

**Conclude:**

6:15

This Regular Session will be officially recorded.  
Times shown in agenda are estimates only.

DRAFT

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**Jefferson County Public Hospital District No.2**  
**Board of Commissioners, Regular Session Minutes**  
**Wednesday, September 22, 2021**

**Call to Order:**

The meeting was called to order at 2:00pm by Board Chair Buhler Rienstra. Present by phone and video were Commissioners Dressler, Kolff, McComas and Ready. Also, in attendance was Mike Glenn, CEO, Tyler Freeman, Chief Financial Officer, Jon French, Chief Legal Officer, Jake Davidson, Chief Ancillary & Specialty Services Officer, Caitlin Harrison, Chief Human Resources Officer, Jenn Wharton, Chief Ambulatory and Medical Group Officer, Dr. Joseph Mattern, Chief Medical Officer, and Alyssa Rodrigues, Administrative Assistant. This meeting was officially audio recorded by Jefferson Healthcare.

**Approve Agenda:**

Commissioner Dressler made a motion to approve the agenda. Commissioner McComas seconded.

**Action:** Motion passed unanimously

**Board Governance Education**

- Karma Bass, MPH, FACHE, President, Via Healthcare Consulting Discussion

Commissioner Buhler Rienstra reviewed the Via Healthcare Consulting proposal and discussed the logistics of the retreat.

Discussion ensued.

Commissioner Buhler Rienstra will provide logistics in writing to the board.

Commissioner Kolff made a motion to hold a two-hour special session to discuss Generative Governance. Commissioner Ready seconded.

**Action:** Motion passed 3 to 0 with 2 abstentions. Commissioner Kolff, McComas, and Ready in favor. Commissioners Buhler Rienstra and Dressler abstained.

Discussion ensued.

Commissioner Buhler Rienstra asked Commissioners to submit to Alyssa Rodrigues topics for the Special Session.

**Education Topic:**

- Sexual Assault Nurse Examiner Update- Dr. Molly Parker, SANE Medical Director and Katie Rose Fischer-Price, RN, SANE Program Coordinator

Mike Glenn, CEO, introduced Dr. Molly Parker, SANE Medical Director and Katie Rose Fischer-Price, Sane Program Coordinator.

Dr. Parker and Katie Rose Fischer- Price presented the Sexual Assault Nurse Examiner Update.

Discussion ensued.

**Break:**

Commissioners recessed for break at 2:57pm.  
Commissioner reconvened from break at 3:30 pm.

**Patient Story:**

Tina Toner, CNO, provided the Patient Story which explained the Code Blue Committee, Code Blue Initiative, What is a “Code”, what the Committee does, changes Committee has made, Code cards by all phones, and a thank you to the Code Blue Committee.

Discussion ensued.

**Minutes:**

- August 25, 2021 Regular Session Minutes

Commissioner Dressler made a motion to approve the August 25, 2021 Regular Session Minutes. Commissioner McComas seconded.

**Action:** Motion passed 4 to 0 with 1 abstention. Commissioners Buhler Rienstra, Dressler, McComas and Ready in favor. Commissioner Kolff abstained.

**Required Approvals: Action Requested**

- August Warrants and Adjustments
- Resolution 2021-03 Canceled Warrants
- Medical Staff Credentials/Appointments/Reappointments
- Medical Staff Policies

Discussion ensued.

Commissioner Kolff made a motion to approve the August Warrants and Adjustments, 2021-03 Canceled Warrants, Medical Staff Credentials/ Appointments/ Reappointments, Medical Staff Policies. Commissioner McComas seconded.

**Action:** Motion passed unanimously.

**Patient Advocate Report:** Jackie Levin, RN, Patient Advocate  
Jackie Levin, RN, Patient Advocate presented the Quarter 2 Patient Advocate Report.

Discussion ensued.

**Quality Report:**

- Emergency Preparedness
- Brandie Manuel, CPSO, presented the August Quality Report

Discussion ensued.

**Financial Report:**

Tyler Freeman, CFO, presented the August Financial Report.

Discussion ensued.

**Administrative Report**

- Strategic Plan Update
- Mike Glenn, CEO, presented the September Administrative report.

Discussion ensued.

**CMO Report**

Dr. Joe Mattern, CMO, provided the CMO report which included and updated on COVID case rate, staffing, transports, surgery department, Monoclonal Antibody Therapy, self-testing and vaccinations.

Discussion ensued.

**Board Business:**

- Resolution 2021-04 Honoring Jefferson Healthcare Team Members During the COVID-19 Pandemic 2020-2021

Commissioner Buhler Rienstra introduced and read aloud Resolution 2021-04 Honoring Jefferson Healthcare Team Members During the COVID-19 Pandemic 2020-2021 and asked that this Resolution be passed today to stay in line with September Employee Appreciation Month.

Commissioner Dressler made a motion to approve Resolution 2021-04 Honoring Jefferson Healthcare Team Members During the COVID-19 Pandemic 2020-2021. Commissioner Kolff seconded.

**Action:** Motion passed unanimously.

- Resolution 2021-05 Jefferson County Board of Health Resolution 56-21 of the Jefferson County Board of Health in the Matter of the Spread of Health Misinformation and Support for Public Health and Healthcare Workers

Commissioner Kolff Introduced and read aloud Resolution 2021-05 Jefferson County Board of Health Resolution 56-21 of the Jefferson County Board of Health in the Matter of the Spread of Health Misinformation and Support for Public Health and Healthcare Workers. Commissioner Kolff explained this Resolution is a Jefferson County Board of Health Resolution and would like to have the Jefferson County Public Hospital District Board of Commissioners approve this resolution as a joint Resolution.

Commissioner Ready made a motion to adopt Resolution 2021-05 Jefferson County Board of Health Resolution 56-21 of the Jefferson County Board of Health in the Matter of the Spread of Health Misinformation and Support for Public Health and Healthcare Workers. Commissioner Kolff seconded.

Discussion ensued.

Commissioner Kolff explained the title should have been, A Joint Resolution of the Jefferson County Board of Health and of the Board of the Jefferson County Public Hospital District no. 2 in support of all public health and hospital district employees and declaring health misinformation a health crisis.

Commissioner Kolff made a motion to accept Resolution 2021-05 with the updated title of, "A Joint Resolution of the Jefferson County Board of Health and of the Board of the Jefferson County Public Hospital District No. 2 in support of all public health and hospital district employees and declaring health misinformation a health crisis."

**Action:** Motion failed with 2 in favor, and 3 abstentions. Commissioners Kolff and Ready voted in favor. Commissioners Buhler Rienstra, Dressler, McComas abstained.

Commissioner McComas made a motion to have two board members rework Resolution 2021-05 and revisit at Special Meeting by September 30. Commissioner Dressler seconded.

Discussion ensued.

**Action:** Motion passed unanimously.

- Board of Health Report

Commissioner Kolff explained he had nothing further to report outside of COVID-19 and Resolution 2021-05 Jefferson County Board of Health Resolution 56-21 of the Jefferson

County Board of Health in the Matter of the Spread of Health Misinformation and Support for Public Health and Healthcare Workers.

- Agenda Evaluation

Commissioner Kolff made a motion to table agenda evaluation until next month. Commissioner Dressler seconded.

**Action:** Motion passed unanimously.

**Meeting Evaluation:**

Commissioners evaluated the meeting.

**Conclude:**

Commissioner Dressler made a motion to conclude the meeting. Commissioner Kolff seconded.

**Action:** Motion passed unanimously.

Meeting concluded at 6:49pm.

Approved by the Commission:

Chair of Commission: Jill Buhler Rienstra \_\_\_\_\_

Secretary of Commission: Marie Dressler \_\_\_\_\_

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**Jefferson County Public Hospital District No.2**  
**Board of Commissioners, Special Session Minutes**  
**Wednesday, September 29, 2021**

**Call to Order:**

The meeting was called to order at 2:00pm by Board Chair Buhler Rienstra. Present by phone and video were Commissioners Dressler, Kolff, McComas and Ready. Also, in attendance by phone was Alyssa Rodrigues, Administrative Assistant. This meeting was officially audio recorded by Jefferson Healthcare.

**Resolution 2021-05:**

The purpose of this special session was to discuss a revised version of Resolution 2021-05 of the Jefferson County Public Hospital District No. 2 Board of Commissioners in Support of Public Health and Healthcare Workers in the Matter of the Spread of Health Misinformation. Action may be taken.

Discussion ensued around the title of Resolution 2021-05.

Commissioner Kolff made a motion to change the title to Resolution 2021-05 Resolution of the Jefferson County Public Hospital District No. 2 Board of Commissioners in support of public health and healthcare workers and declaring health misinformation a public health crisis. Commissioner Ready seconded.

**Action:** Motion passed unanimously.

Discussion ensued around the statement in #8, "...and which may lead to more cases and deaths in our community," instead of "... which leads to more cases and deaths in our community."

Commissioner Kolff made a motion to change the sentence in #8 to, "...leads to more cases and deaths in our community." Motion died for lack of second.



Commissioner Kolff suggested adding NOW THEREFORE, BE IT RESOLVED that the Jefferson County Public Hospital District No. 2 Board of Commissioners declares Health misinformation a public health crisis and:... Commissioner McComas seconded.

**Action:** Motion passed unanimously.

Commissioner McComas made a motion to adopt Resolution 2021-05 of the Jefferson County Public Hospital District No. 2 Board of Commissioners in support of public health and healthcare workers and declaring health misinformation a public health crisis. Commissioner Dressler seconded.

**Action:** Motion passed unanimously.

Commissioner Dressler made a motion to conclude. Commissioner McComas seconded.

Meeting concluded at 2:37pm

**Action:** motion passed unanimously.

Approved by the Commission:

Chair of Commission: Jill Buhler Rienstra \_\_\_\_\_

Secretary of Commission: Marie Dressler \_\_\_\_\_



**Gross Revenue**

Inpatient Revenue  
Outpatient Revenue

**Total Gross Revenue**

**Revenue Adjustments**

Cost Adjustment Medicaid  
Cost Adjustment Medicare  
Charity Care  
Contractual Allowances Other  
Administrative Adjustments  
Allowance for Uncollectible Accounts

**Total Revenue Adjustments**

**Net Patient Service Revenue**

**Other Revenue**

340B Revenue  
Other Operating Revenue

**Total Operating Revenues**

**Operating Expenses**

Salaries And Wages  
Employee Benefits  
Professional Fees  
Purchased Services  
Supplies  
Insurance  
Leases And Rentals  
Depreciation And Amortization  
Repairs And Maintenance  
Utilities  
Licenses And Taxes  
Other

**Total Operating Expenses**

**Operating Income (Loss)**

**Non Operating Revenues (Expenses)**

Taxation For Maint Operations  
Taxation For Debt Service  
Investment Income  
Interest Expense  
Bond Issuance Costs  
Gain or (Loss) on Disposed Asset  
Contributions

**Total Non Operating Revenues (Expenses)**

**Change in Net Position (Loss)**

	September 2021 Actual	September 2021 Budget	Variance Favorable/ (Unfavorable)	%	September 2021 YTD	September 2021 Budget YTD	Variance Favorable/ (Unfavorable)	%	September 2020 YTD
<b>Gross Revenue</b>									
Inpatient Revenue	3,707,470	4,118,282	(410,812)	-10%	28,658,428	37,476,364	(8,817,937)	-24%	28,644,709
Outpatient Revenue	21,157,464	19,596,962	1,560,503	8%	195,032,596	178,332,351	16,700,245	9%	157,664,569
<b>Total Gross Revenue</b>	<b>24,864,934</b>	<b>23,715,243</b>	<b>1,149,691</b>	<b>5%</b>	<b>223,691,024</b>	<b>215,808,715</b>	<b>7,882,309</b>	<b>4%</b>	<b>186,309,278</b>
<b>Revenue Adjustments</b>									
Cost Adjustment Medicaid	1,809,437	2,559,095	749,659	29%	17,780,270	23,287,766	5,507,496	24%	15,517,290
Cost Adjustment Medicare	8,125,972	7,691,098	(434,874)	-6%	77,663,965	69,988,993	(7,674,972)	-11%	65,289,461
Charity Care	286,145	225,526	(60,620)	-27%	3,083,534	2,052,282	(1,031,252)	-50%	2,551,940
Contractual Allowances Other	1,871,296	1,812,454	(58,842)	-3%	19,161,954	16,493,334	(2,668,620)	-16%	17,695,936
Administrative Adjustments	37,139	106,474	69,335	65%	348,445	968,911	620,466	64%	209,509
Allowance for Uncollectible Accounts	824,341	447,001	(377,339)	-84%	5,916,706	4,067,713	(1,848,993)	-45%	1,600,153
<b>Total Revenue Adjustments</b>	<b>12,954,329</b>	<b>12,841,648</b>	<b>(112,681)</b>	<b>-1%</b>	<b>123,954,874</b>	<b>116,858,999</b>	<b>(7,095,875)</b>	<b>-6%</b>	<b>102,864,288</b>
<b>Net Patient Service Revenue</b>	<b>11,910,605</b>	<b>10,873,595</b>	<b>1,037,010</b>	<b>10%</b>	<b>99,736,150</b>	<b>98,949,716</b>	<b>786,434</b>	<b>1%</b>	<b>83,444,989</b>
<b>Other Revenue</b>									
340B Revenue	347,290	304,110	43,180	14%	2,975,135	2,767,397	207,737	8%	2,311,735
Other Operating Revenue	222,380	227,987	(5,606)	-2%	2,980,358	2,074,678	905,680	44%	9,744,839
<b>Total Operating Revenues</b>	<b>12,480,275</b>	<b>11,405,691</b>	<b>1,074,584</b>	<b>9%</b>	<b>105,691,643</b>	<b>103,791,791</b>	<b>1,899,851</b>	<b>2%</b>	<b>95,501,564</b>
<b>Operating Expenses</b>									
Salaries And Wages	5,758,610	5,609,938	(148,671)	-3%	51,849,684	51,050,439	(799,245)	-2%	47,776,029
Employee Benefits	1,548,495	1,439,719	(108,776)	-8%	12,162,775	13,101,440	938,665	7%	10,985,737
Professional Fees	232,187	129,042	(103,145)	-80%	1,537,779	1,174,283	(363,496)	-31%	1,921,854
Purchased Services	849,716	678,462	(171,255)	-25%	6,783,039	6,174,002	(609,036)	-10%	6,212,148
Supplies	2,627,621	2,117,736	(509,885)	-24%	21,239,463	19,271,399	(1,968,064)	-10%	18,235,723
Insurance	88,230	82,670	(5,560)	-7%	797,866	752,293	(45,573)	-6%	722,749
Leases And Rentals	42,755	34,623	(8,131)	-23%	220,029	315,074	95,045	30%	109,349
Depreciation And Amortization	488,772	519,863	31,091	6%	4,447,571	4,730,755	283,184	6%	4,635,527
Repairs And Maintenance	67,785	99,930	32,146	32%	500,716	909,364	408,648	45%	673,424
Utilities	111,141	95,357	(15,784)	-17%	928,925	867,751	(61,174)	-7%	898,142
Licenses And Taxes	81,242	61,988	(19,254)	-31%	594,164	564,092	(30,072)	-5%	524,230
Other	136,244	193,412	57,168	30%	1,373,347	1,760,049	386,701	22%	1,338,986
<b>Total Operating Expenses</b>	<b>12,032,799</b>	<b>11,062,741</b>	<b>(970,058)</b>	<b>-9%</b>	<b>102,435,357</b>	<b>100,670,940</b>	<b>(1,764,417)</b>	<b>-2%</b>	<b>94,033,898</b>
<b>Operating Income (Loss)</b>	<b>447,476</b>	<b>342,951</b>	<b>104,526</b>	<b>30%</b>	<b>3,256,285</b>	<b>3,120,851</b>	<b>135,435</b>	<b>4%</b>	<b>1,467,665</b>
<b>Non Operating Revenues (Expenses)</b>									
Taxation For Maint Operations	51,119	23,030	28,089	122%	235,926	209,574	26,352	13%	178,752
Taxation For Debt Service	41,437	18,066	23,372	129%	322,506	164,398	158,108	96%	153,482
Investment Income	7,927	27,288	(19,360)	-71%	46,944	248,318	(201,374)	-81%	169,086
Interest Expense	(103,224)	(86,744)	(16,480)	-19%	(800,006)	(789,373)	(10,633)	-1%	(823,010)
Bond Issuance Costs	-	-	-	0%	-	-	-	0%	0
Gain or (Loss) on Disposed Asset	-	-	-	0%	-	-	-	0%	-
Contributions	-	17,877	(17,877)	-100%	32,387	162,678	(130,291)	-80%	245,920
<b>Total Non Operating Revenues (Expenses)</b>	<b>(2,740)</b>	<b>(484)</b>	<b>(2,256)</b>	<b>-466%</b>	<b>(162,242)</b>	<b>(4,404)</b>	<b>(157,838)</b>	<b>-3584%</b>	<b>(75,769)</b>
<b>Change in Net Position (Loss)</b>	<b>444,736</b>	<b>342,467</b>	<b>102,269</b>	<b>30%</b>	<b>3,094,043</b>	<b>3,116,447</b>	<b>(22,404)</b>	<b>-1%</b>	<b>1,391,896</b>

**JEFFERSON HEALTHCARE  
834 SHERIDAN AVENUE  
PORT TOWNSEND, WA 98368**

**TO: BOARD OF COMMISSIONERS  
FROM: TYLER FREEMAN, CFO  
RE: SEPTEMBER 2021 WARRANT SUMMARY**

**The following items need to be approved at the next commission meeting:**

General Fund Warrants & ACH Transfers	<b>\$23,508,583.42</b>	(Provided under separate cover)
Allowance for Uncollectible Accounts / Charity	<b>\$1,147,624.25</b>	(Attached)
Canceled Warrants	<b>\$128.00</b>	(Attached)

**JEFFERSON HEALTHCARE  
834 SHERIDAN AVENUE  
PORT TOWNSEND, WA 98368**

**TO: BOARD OF COMMISSIONERS  
FROM: TYLER FREEMAN, CFO  
RE: SEPTEMBER 2021 GENERAL FUND WARRANTS & ACH  
FUND TRANSFERS**

**Submitted for your approval are the following warrants:**

**GENERAL FUND:**

<b>283766</b>	<b>285082</b>	<b>\$7,563,901.52</b>
<b>ACH TRANSFERS</b>		<b>\$15,944,681.90</b>
		<b>\$23,508,583.42</b>
<b>YEAR-TO-DATE:</b>		<b>\$151,897,284.91</b>

Warrants are available for review if requested.

JEFFERSON HEALTHCARE  
834 SHERIDAN AVENUE  
PORT TOWNSEND, WA 98368

TO: BOARD OF COMMISSIONERS  
FROM: TYLER FREEMAN, CFO  
RE: SEPTEMBER 2021 ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS, ADMINISTRATIVE, AND CHARITY CARE WRITE OFFS

Submitted for your approval are the following:

	SEPTEMBER	SEPTEMBER YTD	SEPTEMBER YTD BUDGET
Allowance for Uncollectible Accounts:	824,340.53	5,916,706.45	4,067,712.72
Charity Care:	286,145.20	3,083,534.02	2,052,282.10
Other Administrative Adjustments:	37,138.52	348,445.07	968,911.46
	<hr/>	<hr/>	<hr/>
TOTAL FOR MONTH:	\$1,147,624.25	\$9,348,685.54	\$7,088,906.28
	<hr/>	<hr/>	<hr/>

JEFFERSON HEALTHCARE  
834 SHERIDAN AVENUE  
PORT TOWNSEND, WA 98368

TO: BOARD OF COMMISSIONERS  
FROM: TYLER FREEMAN, CFO  
RE: SEPTEMBER 2021 WARRANT CANCELLATIONS

State law requires you to pass a resolution canceling any warrants which are not presented to the Treasurer for payment within one year of issue.

DATE	WARRANT	AMOUNT
9/24/2020	268575	\$ 128.00

TOTAL: \$ 128.00

STATISTIC DESCRIPTION	SEPTEMBER 2021						SEPTEMBER 2020			
	MO	MO	%	YTD	YTD	%	MO	%	YTD	%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	ACTUAL	VARIANCE	ACTUAL	VARIANCE
FTEs - TOTAL (AVG)	563.47	625.21	10%	598.01	625.21	4%	619.72	9%	600.52	0%
FTEs - PRODUCTIVE (AVG)	483.79	559.80	14%	526.95	559.80	6%	530.96	9%	536.30	2%
ADJUSTED PATIENT DAYS	2,780	2,161	29%	24,823	19,668	26%	1,918	45%	16,334	52%
ICU PATIENT DAYS (IP + OBSERVATION, MIDNIGHT CENSUS)	108	73	48%	719	666	8%	58	86%	521	28%
ACU PATIENT DAYS (IP + OBSERVATION, MIDNIGHT CENSUS)	308	320	-4%	2,446	2,911	-16%	274	12%	2,237	9%
SWING IP PATIENT DAYS (MIDNIGHT CENSUS)	-	22	-100%	105	203	-48%	21	-100%	140	-33%
PATIENT DAYS (ACU, ICU, SWING), INCLUDES OBSERVATION	416	415	0%	3,270	3,780	-13%	353	18%	2,898	11%
BIRTHS	4	9	-56%	65	86	-24%	6	-33%	66	-2%
SURGERY CASES (IN OR)	112	123	-9%	1,126	1,122	0%	103	9%	911	19%
SURGERY MINUTES (IN OR)	14,170	14,381	-1%	147,745	130,869	13%	13,862	2%	118,023	20%
SPECIAL PROCEDURE CASES	72	75	-4%	668	681	-2%	73	-1%	501	25%
LAB BILLABLE TESTS	21,618	20,874	4%	196,566	189,952	3%	21,997	-2%	162,205	17%
BLOOD BANK UNITS MATCHED	-	46	-100%	-	421	-100%	-	0%	309	0%
MRIs COMPLETED	197	230	-14%	1,861	2,094	-11%	159	24%	1,556	16%
CT SCANS COMPLETED	562	526	7%	4,995	4,787	4%	496	13%	4,058	19%
RADIOLOGY DIAGNOSTIC TESTS	1,555	1,532	2%	13,999	13,942	0%	1,442	8%	12,208	13%
ECHOs COMPLETED	193	134	44%	1,497	1,215	23%	169	14%	1,138	24%
ULTRASOUNDS COMPLETED	301	335	-10%	3,037	3,046	0%	313	-4%	2,574	15%
MAMMOGRAPHYS COMPLETED	240	252	-5%	2,353	2,290	3%	204	18%	1,764	25%
NUCLEAR MEDICINE TESTS	35	37	-5%	433	336	29%	51	-31%	306	29%
TOTAL DIAGNOSTIC IMAGING TESTS	3,083	3,046	1%	28,175	27,710	2%	2,834	9%	23,604	16%
PHARMACY MEDS DISPENSED	21,372	23,663	-10%	178,240	215,330	-17%	20,242	6%	165,533	7%
ANTI COAG VISITS	375	395	-5%	3,588	3,598	0%	385	-3%	3,322	7%
RESPIRATORY THERAPY PROCEDURES	3,675	3,607	2%	25,381	32,821	-23%	2,247	64%	21,779	14%
PULMONARY REHAB RVUs	-	229	-100%	908	2,087	-56%	135	-100%	1,121	-23%
PHYSICAL THERAPY RVUs	6,056	7,403	-18%	65,454	67,366	-3%	7,437	-19%	55,292	16%
OCCUPATIONAL THERAPY RVUs	615	1,075	-43%	9,102	9,785	-7%	1,304	-53%	9,644	-6%
SPEECH THERAPY RVUs	271	213	27%	2,596	1,942	34%	272	0%	1,973	24%
REHAB/PT/OT/ST RVUs	6,942	8,920	-22%	78,060	81,180	-4%	9,148	-24%	68,030	13%
ER CENSUS	957	1,074	-11%	8,775	9,772	-10%	965	-1%	8,135	7%
EXPRESS CLINIC	888	803	11%	6,437	7,306	-12%	552	61%	5,322	17%
SOCO PATIENT VISITS	103	159	-35%	1,088	1,451	-25%	107	-4%	1,248	-15%
PORT LUDLOW PATIENT VISITS	634	641	-1%	5,616	5,834	-4%	624	2%	4,914	13%
SHERIDAN PATIENT VISITS	2,738	2,581	6%	23,806	23,487	1%	2,451	12%	19,128	20%
DENTAL CLINIC	391	385	2%	3,553	3,507	1%	358	9%	2,289	36%
WATERSHIP CLINIC PATIENT VISITS	892	1,156	-23%	9,205	10,515	-12%	1,126	-21%	8,280	10%
TOWNSEND PATIENT VISITS	543	536	1%	4,982	4,876	2%	559	-3%	4,816	3%
TOTAL RURAL HEALTH CLINIC VISITS	6,189	6,261	-1%	54,687	56,976	-4%	5,777	7%	45,997	16%
OFF-SITE LAB	298	-	0%	7,735	-	0%	1,115	-73%	5,184	33%
DISASTER CLINIC	-	-	0%	127	-	0%	89	-100%	1,269	-899%
TOTAL COVID RESPONSE	298	-	0%	7,862	-	0%	1,204	-75%	6,453	18%
CARDIOLOGY CLINIC VISITS	478	329	45%	4,270	2,992	43%	492	-3%	2,993	30%
DERMATOLOGY CLINIC VISITS	705	542	30%	5,081	4,936	3%	684	3%	5,302	-4%
GEN SURG PATIENT VISITS	309	302	2%	2,809	2,749	2%	298	4%	2,112	25%
ONCOLOGY VISITS	544	575	-5%	4,828	5,233	-8%	574	-5%	4,615	4%
ORTHO PATIENT VISITS	800	706	13%	6,288	6,422	-2%	699	14%	5,651	10%
SLEEP CLINIC VISITS	147	137	7%	875	1,250	-30%	181	-19%	1,389	-59%
UROLOGY VISITS	192	222	-14%	1,599	2,019	-21%	176	9%	1,404	12%
WOMENS CLINIC VISITS	261	267	-2%	2,632	2,428	8%	129	102%	1,223	54%
WOUND CLINIC VISITS	245	268	-9%	2,323	2,438	-5%	273	-10%	2,003	14%
TOTAL SPECIALTY CLINIC VISITS	3,681	3,348	10%	30,705	30,467	1%	3,506	5%	26,692	13%
SLEEP CENTER SLEEP STUDIES	56	63	-11%	335	574	-42%	57	-2%	441	-32%
INFUSION CENTER VISITS	787	823	-4%	6,851	7,491	-9%	722	9%	6,321	8%
SURGERY CENTER ENDOSCOPIES	81	76	7%	694	696	0%	68	19%	546	21%
HOME HEALTH EPISODES	45	58	-22%	445	529	-16%	54	-17%	465	-4%
HOSPICE CENSUS/DAYS	859	725	18%	9,326	6,595	41%	1,157	-26%	9,672	-4%
CARDIAC REHAB SESSIONS	-	82	-100%	468	748	-37%	88	-100%	638	-36%
DIETARY TOTAL REVENUE	22,027	58,734	-62%	475,528	534,476	-11%	54,505	-60%	558,900	-18%
MAT MGMT TOTAL ORDERS PROCESSED	1,709	2,136	-20%	15,372	19,433	-21%	2,023	-16%	17,481	-14%
EXERCISE FOR HEALTH PARTICIPANTS	-	280	-100%	-	2,550	-100%	-	0%	1,240	0%

JEFFERSON COUNTY PUBLIC HOSPITAL DISTRICT NO. 2

RESOLUTION 2021-06

A RESOLUTION CANCELING CERTAIN WARRANTS IN  
THE AMOUNT OF \$128.00

WHEREAS warrants of any municipal corporation not presented within one year of their issue, or, that have been voided or replaced, shall be canceled by the passage of a resolution of the governing body;

NOW, THEREFORE BE IT RESOLVED THAT:

In order to comply with RCW 36.22.100, warrants indicated below in the total amount of \$128.00 be canceled.

<b>Date of Issue</b>	<b>Warrant #</b>	<b>Amount</b>
09/24/2020	268575	128.00
<b>Total</b>		<b>\$128.00</b>

APPROVED this 27<sup>th</sup> day of October 2021.

APPROVED BY THE COMMISSION:

Commission Chair Jill Buhler Rienstra: \_\_\_\_\_

Commission Secretary Marie Dressler: \_\_\_\_\_

Attest:

Commissioner Matt Ready: \_\_\_\_\_

Commissioner Kees Kolff: \_\_\_\_\_

Commissioner Bruce McComas: \_\_\_\_\_



**FROM: Medical Staff Services**  
**RE: 10/19/2021 Medical Executive Committee appointments/reappointments for Board approval 10/27/2021**

C-0241

§485.627(a) Standard: Governing Body or Responsible Individual

The CAH has a governing body or an individual that assumes full legal responsibility for determining, implementing and monitoring policies governing the CAH'S total operation and for ensuring that those policies are administered so as to provide quality health care in a safe environment.

Interpretive Guidelines §485.627(a)

*It is the responsibility of the governing body (or responsible individual) to appoint, with the advice of the medical staff, the individual practitioners to the medical staff. After considering medical staff recommendations, and in accordance with established CAH medical staff criteria and State and Federal laws and regulations, the governing body (or responsible individual) decides whether or not to appoint new medical staff members or to continue current members of the medical staff.*

**Recommended provisional appointment to the active/courtesy/allied health/locum tenens staff:**

1. Hetal Brahmhatt, MD – Telepsychiatry
2. Nazanin Kaatz, MD – Dermatology
3. Robert Jackson, MD – Teleneurology
4. Matthew Fitzpatrick, MD – Hospitalist
5. Michael Johns, MD – Outpatient privileges

**Recommended re-appointment to the active medical staff with privileges as requested:**

1. N/A

**Recommended re-appointment to the courtesy medical staff with privileges as requested:**

1. Stephen Burton, MD - Teleneurology

**Recommended re-appointment to the allied health staff with privileges as requested:**

1. Mary Towns, ARNP – Oncology
2. Stefanie Walker-Leu, ARNP – Express Clinic

**Recommended Temporary Privileges:**

1. N/A

**Recommended POCUS Privileges:**

1. N/A

**Medical Student Rotation:**

1. N/A

**Disaster Privileging**

1. Chris Becker, MD – Emergency
2. Omnicure Providers: Dr. Lois Sakorafas, Dr. Chris Palmer

**90-day provisional performance review completed successfully:**

1. N/A

**FROM: Medical Staff Services**

**RE: 10/19/2021 Medical Executive Committee appointments/reappointments for Board approval 10/27/2021**

C-0241

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**Resignations:**

1. Robert Brezak, MD - Teleradiology
2. Lise Labiche, MD – Teleneurology
3. Christopher Fanale, MD – Teleneurology
4. Jeffrey Wagner, MD – Teleneurology
5. Nelly Norrell, MD - Telepsychiatry

**FROM: Medical Staff Services**  
**RE: 10/19/2021 Medical Executive Committee appointments/reappointments for Board approval 10/27/2021**

C-0241

§485.627(a) Standard: Governing Body or Responsible Individual

The CAH has a governing body or an individual that assumes full legal responsibility for determining, implementing and monitoring policies governing the CAH'S total operation and for ensuring that those policies are administered so as to provide quality health care in a safe environment.

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*It is the responsibility of the governing body (or responsible individual) to appoint, with the advice of the medical staff, the individual practitioners to the medical staff. After considering medical staff recommendations, and in accordance with established CAH medical staff criteria and State and Federal laws and regulations, the governing body (or responsible individual) decides whether or not to appoint new medical staff members or to continue current members of the medical staff.*

### **Summary of Changes for Policy and Privilege Review**

#### **Policies**

1. N/A

#### **Privileges**

1. N/A

## Jefferson County Public Hospital District No. 2

### RESOLUTION 2021-07 PROPERTY TAX INCREASE RESOLUTION

WHEREAS the Board of Commissioners has properly given notice of the public hearing held October 27, 2021, to consider the Hospital District's current expense budget for the 2022 calendar year, pursuant to RCW 84.55.120; and

WHEREAS the Board of Commissioners, after hearing, and after duly considering all relevant evidence and testimony presented, has determined that Jefferson County Public Hospital District No.2 requires increase an property tax revenue from the previous year, in addition to the increase resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, in order to discharge the expected expenses and obligations of Jefferson County Public Hospital District No. 2 and in its best interest;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners, that an increase in the regular property tax levy, in addition to any amount resulting from the addition of new construction and improvements to property, refunds from the previous year, and any increase in the value of state-assessed property is hereby authorized for the 2022 levy of \$496,034.58 which is a percentage increase of 1 percent (\$4,911.23) from the previous year (see RCW 84.55.092).

ADOPTED and APPROVED by the Board of Commissioners of Public Hospital District No. 2, Jefferson County, Washington, at an open public meeting, the following Commissioners being present and voting in favor of the resolution.

APPROVED THIS 27<sup>th</sup> day of October, 2021

APPROVED BY THE COMMISSION:

Commission President – Jill Rienstra: \_\_\_\_\_

Commission Secretary – Marie Dressler \_\_\_\_\_

Attest:

Commissioner – Bruce McComas: \_\_\_\_\_

Commissioner – Matt Ready: \_\_\_\_\_

Commissioner – Kees Kolff: \_\_\_\_\_

**Jefferson County Public Hospital District No. 2**

**RESOLUTION 2021-07  
WITHOUT PROPERTY TAX INCREASE RESOLUTION**

WHEREAS the Board of Commissioners has properly given notice of the public hearing held October 27, 2021, to consider the Hospital District’s current expense budget for the 2022 calendar year, pursuant to RCW 84.55.120; and

WHEREAS the Board of Commissioners, after hearing, and after duly considering all relevant evidence and testimony presented, has determined that Jefferson County Public Hospital District No.2 requires no increase in property tax revenue from the previous year, in addition to the increase resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, in order to discharge the expected expenses and obligations of Jefferson County Public Hospital District No. 2 and in its best interest;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners, that no increase in the regular property tax levy, in addition to any amount resulting from the addition of new construction and improvements to property, refunds from the previous year, and any increase in the value of state-assessed property is hereby authorized for the 2022 levy of \$491,123.35 which is a percentage increase of 0 percent (\$0.00) from the previous year (see RCW 84.55.092).

ADOPTED and APPROVED by the Board of Commissioners of Public Hospital District No. 2, Jefferson County, Washington, at an open public meeting, the following Commissioners being present and voting in favor of the resolution.

APPROVED THIS 27<sup>th</sup> day of October, 2021

APPROVED BY THE COMMISSION:

Commission President – Jill Rienstra: \_\_\_\_\_

Commission Secretary – Marie Dressler \_\_\_\_\_

Attest:

Commissioner – Bruce McComas: \_\_\_\_\_

Commissioner – Matt Ready: \_\_\_\_\_

Commissioner – Kees Kolff: \_\_\_\_\_

## Jefferson County Public Hospital District No. 2

### RESOLUTION 2021-08 ADOPT FISCAL YEAR 2021 BUDGET

WHEREAS the Board of Commissioners has properly given notice of the public hearing held October 27, 2021, to consider the Hospital District's current expense budget for the 2022 calendar year, pursuant to RCW 84.55.120;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Jefferson County Public Hospital District No. 2, that the Operations and Capital Budget for fiscal year 2022 as presented to the Board, as hereto attached, is hereby approved.

ADOPTED and APPROVED by the Board of Commissioners of Public Hospital District No. 2, Jefferson County, Washington, at an open public meeting, the following Commissioners being present and voting in favor of the resolution.

APPROVED THIS 27<sup>th</sup> day of October, 2021

APPROVED BY THE COMMISSION:

Commission President – Jill Rienstra: \_\_\_\_\_

Commission Secretary – Marie Dressler: \_\_\_\_\_

Attest:

Commissioner – Bruce McComas: \_\_\_\_\_

Commissioner – Matt Ready: \_\_\_\_\_

Commissioner – Kees Kolff: \_\_\_\_\_