

COVID-19 Notice

No in-person attendance allowed, pursuant to Governor Inslee's Proclamation 20-28.

All meeting attendees, including Board of Commissioners, staff and members of the public must participate virtually. No physical meeting location will be provided.

To attend the meeting, dial Phone Conference Line: (509) 598-2842
When prompted, enter Conference ID number: 613756871

Jefferson County Public Hospital District No.2
Board of Commissioners, Regular Session Minutes
Wednesday, December 23, 2020

Call to Order:

The meeting was called to order at 2:30 pm by Board Chair Buhler Rienstra. Present by phone and video were Commissioners Dressler, Kolff, McComas and Ready. Also, in attendance by phone were Mike Glenn, CEO, Jim Heilsberg, Interim Chief Financial Officer, Jon French, Chief Legal Officer, Brandie Manuel, Chief Patient Safety and Quality Officer, Jenn Wharton, Chief Ambulatory and Medical Group Officer, and Brittany Huntingford, Administrative Assistant were also in attendance. This meeting was officially audio recorded by Jefferson Healthcare.

Approve Agenda:

Commissioner Dressler moved to approve the agenda. Commissioner McComas seconded.

Action: Motion passed unanimously.

Education Topic:

- Home Health and Hospice Annual Update
Tammy Tarsa, Executive Director Home Health and Hospice

Tammy Tarsa, Executive Directors of Home Health and Hospice provided a presentation titled Home Health, Hospice and Palliative Care... Caring for our Community at Home.

Discussion ensued

Commissioners recessed for break at 3:15 pm.
Commissioner reconvened from break at 3:30 pm.

Team, Employee and Provider of the Quarter:

Caitlin Harrison, Chief Human Resources Officer presented Drs. Tracie Harris, Joseph Mattern and R. Steven Butterfield, Provider of the Quarter; Ambir Pankau, Employee of the Quarter & PPE Committee, Team of the Quarter.

Minutes:

- November 25, 2020 Minutes

Commissioner Dressler made a motion to approve the November 25, 2020 and the December 10, 2020 minutes. Commissioner McComas seconded.

Action: Motion passed unanimously.

Required Approvals: Action Requested

- November Warrants and Adjustments
- Resolution 2020-18 Cancelled Warrants
- Resolution 2020-19 Cash Drawers
- Resolution 2020-20 Surplus Equipment
- Medical Staff Credentials/Appointments/Reappointments

Commissioner Dressler made a motion to approve the November Warrants and Adjustments, Resolution 2020-18 Cancelled Warrants, Resolution 2020-19 Cash Drawers, Resolution 2020-20 Surplus Equipment and Medical Staff Credentials/ Appointments/ Reappointments Commissioner Kolff seconded.

Discussion ensued

Action: Motion passed unanimously.

Financial Report:

Jim Heilsberg, Interim CFO, presented the November Financial Reports.

Discussion ensued

Quality Report:

Brandie Manuel, CPSQO, presented the September Quality Report.

Discussion ensued

Administrative Report

Mike Glenn, CEO, presented the Administrative report.

Discussion ensued

CMO Report

Dr. Joe Mattern, CMO

Discussion ensued

Board Business:

- Board of Health Report
Commissioner Kolff gave a report from the Jefferson County Board of health, Full details are available on their website or the recording of this meeting.
- Commissioner Dressler gave an update on UGN donations from Jefferson Healthcare staff, full details can be found in the official meeting recording. Commissioner Dressler also shared that the Jefferson Healthcare Foundation was awarded a grant to continue assisting Jefferson Healthcare staff in their needs surrounding childcare during COVID-19, full details can be found in the official meeting recording.
- Resolution 2020-16 Health Equity

Discussion ensued.

Commissioner Ready moved to approve version 5 of resolution 2020-16 Health Equity. Commissioner McComas seconded.

Commissioner Kolff requested a point of clarification to ensure all parties were clear the vote was being taken on the most recent version, draft 5.

Discussion ensued.

Commissioner Dressler made a point of order to ensure the resolution reflected the Hospitals legal name rather than just Jefferson Healthcare, the organizations DBA.

Commissioner Dressler made a motion to amend the resolution to reflect the Martin Luther King Jr. quote "I have a dream that my four little children will one day live in a nation where they will not be judged by the color of their skin but by the content of their character." Commissioner Kolff seconded.

Action: Motion passed unanimously.

Commissioner Dressler made a motion to amend the resolution to reflect on page 3, 4th line down from NOW, THEREFORE, BE IT RESOLVED that it reflects Jefferson County Public Hospital District No. 2 administration and staff. Commissioner McComas seconded.

Discussion ensued.

Action: Motion did not pass.

Commissioner Dressler made a motion to change everywhere relevant throughout the resolution Jefferson Healthcare reads in the resolution Jefferson County Public Hospital

District No. 2 DBA Jefferson Healthcare. Jefferson Healthcare could then be used throughout the document. Commissioner Kolff seconded.

Action: Motion passed unanimously.

Commissioner Kolff made a motion to amend: 1A should be in quote's and attributed to Mike Glenn, Jefferson Healthcare CEO reflect his name, company and title. Commissioner Dressler seconded.

Action: Motion passed unanimously.

Commissioners voted to approve Resolution 2002-16 Health Equity.

Action: Motion passed unanimously.

- Board consultation with Attorney

Commissioner Kolff moved that the Board hire an independent and outside attorney to address all the questions concerning the recording of all Jefferson Healthcare board meetings. Commissioner Ready seconded.

Discussion ensued.

Action: Motion passed unanimously.

Meeting Evaluation:

Commissioners evaluated the meeting.

Executive Session:

- Discuss the performance of a public employee

Commissioners went into Executive Session for fifteen (15) minutes at 6:52 pm. Commissioners came out of Executive Session at 6:16 pm. Action will be taken following the session.

No public/Public was present on the line.

Commissioners went back into Executive Session for fifteen (15) minutes at 6:16pm. Commissioners came out of Executive Session at 6:33 pm.

Commissioner Dressler made a motion to approve compensation increase for CEO Mike Glenn who is currently thirty-five thousand three hundred seventy-four dollars (\$35,374) below the average of other CEO colleagues for his salary. Commissioner Dressler motioned that he be given a five percent (5%) increase of twelve thousand three hundred six dollars (\$12,306) for a total base pay compensation of two hundred fifty-eight thousand four hundred twenty-nine dollars (\$258,429), be allowed to cash out one hundred (100) hours of PTO already earned and earn an additional eighty (80)

hours of vacation time which he promises he will use next year. Commissioner McComas seconded.

Action: Motion passed with four Ayes and one abstention.

Conclude:

Commissioner Dressler made a motion to conclude the meeting. Commissioner Kolff seconded.

Action: Motion passed unanimously.

Meeting concluded at 6:35 pm.

Approved by the Commission:

Chair of Commission: Jill Buhler Rienstra _____

Secretary of Commission: Marie Dressler _____