

**\*COVID-19 Notice\***

**No in-person attendance allowed, pursuant to Governor Inslee's Proclamation 20-28.**

**All meeting attendees, including Board of Commissioners, staff and members of the public must participate virtually. No physical meeting location will be provided.**

**To attend the meeting, dial Phone Conference Line: (509) 598-2842  
When prompted, enter Conference ID number: 258398159#**

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Regular Session Agenda  
Wednesday, September 23, 2020

<b><u>Call to Order:</u></b>	2:30
<b><u>Approve Agenda:</u></b>	2:30
<b><u>Education Topic:</u></b>	2:31
o Employee Engagement Presentation	
▪ Caitlin Harrison, Chief Human Resources Officer	
<b><u>Break:</u></b>	3:15
<b><u>Team, Employee &amp; Provider of the Quarter</u></b>	3:30
<b><u>Minutes:</u></b>	3:40
• August 26 Regular Session Minutes (pg 2-4)	
<b><u>Required Approvals:</u></b> Action Requested	3:42
• August Warrants and Adjustment (pgs 5-9)	
• Resolution 2020-10 Cancelled Warrants (pg 10)	
• Medical Staff Credentials/ Appointments/ Reappointments (pg 11)	
<b><u>Financial Report:</u></b> Hilary Whittington, CAO/CFO	3:45
<b><u>Quality Report:</u></b> Brandie Manuel, Chief Pt Safety and Quality Officer	4:00
<b><u>Administrative Report:</u></b> Mike Glenn, CEO	4:15
<b><u>Board Business:</u></b>	4:30
• Health Equity Report Resolution Discussion	
• Agenda Evaluation	
<b><u>Meeting Evaluation:</u></b>	5:00
<b><u>Conclude:</u></b>	5:10

This Regular Session will be officially recorded.  
Times shown in agenda are estimates only.

**No Live Public Comment**

In lieu of live comments, members of the public may comment on any agenda item or any other matter related to the District via a letter addressed to the Commissioners at 834 Sheridan Street, Port Townsend, Washington 98368, or via email to [commissioners@jeffersonhealthcare.org](mailto:commissioners@jeffersonhealthcare.org).

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**Jefferson County Public Hospital District No.2**  
**Board of Commissioners, Regular Session Minutes**  
**Wednesday, August 26, 2020**

**Call to Order:**

The meeting was called to order at 2:30pm by Board Chair Buhler Rienstra. Present by phone and video were Commissioners Dressler, Kolff, McComas and Ready. Also, in attendance by phone were Mike Glenn, CEO, Hilary Whittington, Chief Administrative Officer/Chief Financial Officer, Jon French, Chief Legal Officer, Brandie Manuel, Chief Patient Safety and Quality Officer, Jenn Wharton, Chief Ambulatory and Medical Group Officer, and Alyssa Rodrigues, Administrative Assistant were also in attendance. This meeting was officially audio recorded by Jefferson Healthcare.

**Approve Agenda:**

Commissioner McComas approved the agenda. Commissioner Dressler seconded.

**Action:** Motions passed unanimously.

**Education Topic:**

- Medical Group Update
  - Jenn Wharton, Chief Ambulatory and Medical Group Officer
  - Dr. Steve Butterfield, Chief Medical Officer, Medical Group

Jenn Wharton, Chief Ambulatory and Medical Group Officer and Dr. Steve Butterfield, Chief Medical Officer, Medical Group presented the Medical Group update.

Discussion ensued.

Commissioners recessed for break at 3:26pm.  
Commissioner reconvened from break at 3:30pm.

**Minutes:**

- July 22, 2020 Minutes

Commissioner Dressler made a motion to approve the July 22, 2020 minutes.  
Commissioner Kolff seconded.

**Action:** Motion passed unanimously.

**Required Approvals:** Action Requested

- July Warrants and Adjustments
- Resolution 2020-08 Funded Depreciation Account
- Resolution 2020-09 Surplus Equipment
- Medical Staff Credentials/Appointments/Reappointments

Commissioner Dressler made a motion to approve the July Warrants and Adjustments, Resolution 2020-08 Funded Depreciation Account, 2020-09 Surplus Equipment and Medical Staff Credentials/ Appointments/ Reappointments Commissioner McComas seconded.

**Action:** Motion passed unanimously.

**Patient Advocate Report:**

- Jackie Levin, RN, Patient Advocate, presented the Patient Advocate Report.

Discussion ensued.

**Quality Report:**

Brandie Manuel, Chief Pt Safety and Quality Officer, presented the July Quality Report.

Discussion ensued.

**Administrative Report**

Mike Glenn, CEO, presented the Administrative report.

Discussion ensued.

**Financial Report:**

Hilary Whittington, CAO/CFO, presented the July Financial Reports.

**Board Business:**

Commissioner Kolff reported on the Health Equity Report. He explained they are waiting on the Board of Health draft and will hopefully have a draft to share with the board at the September meeting. Commissioner Kolff also reported that the Jefferson County website has COVID 19 case information which includes a new listing labeled “number of new cases that have been confirmed in the previous 2 weeks”. He explained the cause for local transmission is not the tourist but the quarantine fatigue of our own residents.

Commissioner Dressler made a report that all the employees are doing such tremendous work and she understands the stress must be enormous. Kudos to you all. Thank you so very much.

**Meeting Evaluation:**

Commissioners evaluated the meeting.

**Conclude:**

Commissioner Dressler made a motion to conclude the meeting. Commissioner Kolff seconded.

**Action:** Motion passed unanimously.

Meeting concluded at 5:16pm.

Approved by the Commission:

Chair of Commission: Jill Buhler Rienstra \_\_\_\_\_

Secretary of Commission: Marie Dressler \_\_\_\_\_

**Total Gross Revenue**

**Revenue Adjustments**

Cost Adjustment Medicaid  
Cost Adjustment Medicare  
Charity Care  
Contractual Allowances Other  
Administrative Adjustments  
Allowance for Uncollectible Accounts

**Total Revenue Adjustments**

**Net Patient Service Revenue**

**Other Revenue**

340B Revenue  
Other Operating Revenue

**Total Operating Revenues**

**Operating Expenses**

Salaries And Wages  
Employee Benefits  
Professional Fees  
Purchased Services  
Supplies  
Insurance  
Leases And Rentals  
Depreciation And Amortization  
Repairs And Maintenance  
Utilities  
Licenses And Taxes  
Other

**Total Operating Expenses**

**Operating Income (Loss)**

**Non Operating Revenues (Expenses)**

Taxation For Maint Operations  
Taxation For Debt Service  
Investment Income  
Interest Expense  
Bond Issuance Costs  
Gain or (Loss) on Disposed Asset  
Contributions

**Total Non Operating Revenues (Expenses)**

**Change in Net Position (Loss)**

August 2020 Actual	August 2020 Budget	Variance Favorable/ (Unfavorable)	%	August 2020 YTD	August 2020 Budget YTD	Variance Favorable/ (Unfavorable)	%	August 2019 YTD
3,590,856	4,332,537	(741,681)	-17%	24,838,469	34,101,259	(9,262,790)	-27%	26,716,583
18,262,225	19,812,278	(1,550,052)	-8%	137,956,415	155,941,811	(17,985,396)	-12%	122,945,384
<b>21,853,081</b>	<b>24,144,814</b>	<b>(2,291,733)</b>	<b>-9%</b>	<b>162,794,884</b>	<b>190,043,070</b>	<b>(27,248,186)</b>	<b>-14%</b>	<b>149,661,967</b>
<b>2,074,978</b>	<b>2,221,642</b>	<b>146,664</b>	<b>7%</b>	<b>13,637,336</b>	<b>17,486,476</b>	<b>3,849,140</b>	<b>22%</b>	<b>13,441,922</b>
<b>7,905,050</b>	<b>8,252,442</b>	<b>347,392</b>	<b>4%</b>	<b>59,725,827</b>	<b>64,954,711</b>	<b>5,228,884</b>	<b>8%</b>	<b>52,666,077</b>
<b>222,691</b>	<b>233,516</b>	<b>10,825</b>	<b>5%</b>	<b>1,836,018</b>	<b>1,837,995</b>	<b>1,977</b>	<b>0%</b>	<b>1,594,569</b>
<b>1,566,101</b>	<b>1,883,514</b>	<b>317,413</b>	<b>17%</b>	<b>15,353,689</b>	<b>14,825,076</b>	<b>(528,614)</b>	<b>-4%</b>	<b>11,805,946</b>
<b>2,769</b>	<b>110,246</b>	<b>107,477</b>	<b>97%</b>	<b>285,745</b>	<b>867,741</b>	<b>581,996</b>	<b>67%</b>	<b>645,999</b>
<b>51,413</b>	<b>441,121</b>	<b>389,708</b>	<b>88%</b>	<b>1,652,859</b>	<b>3,472,051</b>	<b>1,819,193</b>	<b>52%</b>	<b>2,582,713</b>
<b>11,823,002</b>	<b>13,142,481</b>	<b>1,319,478</b>	<b>10%</b>	<b>92,491,475</b>	<b>103,444,050</b>	<b>10,952,575</b>	<b>11%</b>	<b>82,737,226</b>
<b>10,030,079</b>	<b>11,002,334</b>	<b>(972,254)</b>	<b>-9%</b>	<b>70,303,410</b>	<b>86,599,020</b>	<b>(16,295,610)</b>	<b>-19%</b>	<b>66,924,741</b>
<b>201,087</b>	<b>277,357</b>	<b>(76,270)</b>	<b>-27%</b>	<b>1,972,374</b>	<b>2,183,065</b>	<b>(210,691)</b>	<b>-10%</b>	<b>2,273,693</b>
<b>61,507</b>	<b>304,781</b>	<b>(243,274)</b>	<b>-80%</b>	<b>9,429,196</b>	<b>2,398,920</b>	<b>7,030,276</b>	<b>293%</b>	<b>7,251,212</b>
<b>10,292,673</b>	<b>11,584,471</b>	<b>(1,291,798)</b>	<b>-11%</b>	<b>81,704,980</b>	<b>91,181,006</b>	<b>(9,476,026)</b>	<b>-10%</b>	<b>76,449,647</b>
<b>5,304,103</b>	<b>5,555,425</b>	<b>251,323</b>	<b>5%</b>	<b>42,546,191</b>	<b>43,726,578</b>	<b>1,180,387</b>	<b>3%</b>	<b>8,479,577</b>
<b>1,162,133</b>	<b>1,431,213</b>	<b>269,081</b>	<b>19%</b>	<b>9,779,721</b>	<b>11,265,034</b>	<b>1,485,313</b>	<b>13%</b>	<b>3,286,118</b>
<b>171,783</b>	<b>194,246</b>	<b>22,463</b>	<b>12%</b>	<b>1,783,852</b>	<b>1,528,906</b>	<b>(254,946)</b>	<b>-17%</b>	<b>3,789,949</b>
<b>899,224</b>	<b>715,638</b>	<b>(183,586)</b>	<b>-26%</b>	<b>5,348,607</b>	<b>5,632,767</b>	<b>284,160</b>	<b>5%</b>	<b>12,718,116</b>
<b>2,109,724</b>	<b>2,110,910</b>	<b>1,185</b>	<b>0%</b>	<b>15,807,890</b>	<b>16,614,903</b>	<b>807,013</b>	<b>5%</b>	<b>364,906</b>
<b>70,387</b>	<b>58,565</b>	<b>(11,822)</b>	<b>-20%</b>	<b>519,502</b>	<b>460,966</b>	<b>(58,535)</b>	<b>-13%</b>	<b>920,650</b>
<b>30,867</b>	<b>15,461</b>	<b>(15,406)</b>	<b>-100%</b>	<b>149,038</b>	<b>121,689</b>	<b>(27,349)</b>	<b>-22%</b>	<b>2,716,608</b>
<b>491,508</b>	<b>549,516</b>	<b>58,009</b>	<b>11%</b>	<b>4,070,306</b>	<b>4,325,227</b>	<b>254,920</b>	<b>6%</b>	<b>403,097</b>
<b>77,783</b>	<b>107,679</b>	<b>29,896</b>	<b>28%</b>	<b>631,252</b>	<b>847,535</b>	<b>216,283</b>	<b>26%</b>	<b>683,798</b>
<b>93,188</b>	<b>105,814</b>	<b>12,626</b>	<b>12%</b>	<b>789,911</b>	<b>832,857</b>	<b>42,946</b>	<b>5%</b>	<b>406,779</b>
<b>89,307</b>	<b>56,552</b>	<b>(32,755)</b>	<b>-58%</b>	<b>467,730</b>	<b>445,117</b>	<b>(22,613)</b>	<b>-5%</b>	<b>1,200,047</b>
<b>123,255</b>	<b>227,418</b>	<b>104,163</b>	<b>46%</b>	<b>1,230,414</b>	<b>1,790,001</b>	<b>559,587</b>	<b>31%</b>	<b>68,343,453</b>
<b>10,623,263</b>	<b>11,128,437</b>	<b>505,174</b>	<b>5%</b>	<b>83,124,414</b>	<b>87,591,580</b>	<b>4,467,166</b>	<b>5%</b>	<b>103,313,098</b>
<b>(330,590)</b>	<b>456,034</b>	<b>(786,624)</b>	<b>-172%</b>	<b>(1,419,434)</b>	<b>3,589,426</b>	<b>(5,008,859)</b>	<b>-140%</b>	<b>(26,863,451)</b>
<b>18,032</b>	<b>22,750</b>	<b>(4,718)</b>	<b>-21%</b>	<b>172,768</b>	<b>179,067</b>	<b>(6,298)</b>	<b>-4%</b>	<b>136,234</b>
<b>15,616</b>	<b>18,837</b>	<b>(3,221)</b>	<b>-17%</b>	<b>148,474</b>	<b>148,267</b>	<b>207</b>	<b>0%</b>	<b>353,077</b>
<b>13,422</b>	<b>28,103</b>	<b>(14,681)</b>	<b>-52%</b>	<b>154,193</b>	<b>221,200</b>	<b>(67,007)</b>	<b>-30%</b>	<b>(567,644)</b>
<b>(72,998)</b>	<b>(94,102)</b>	<b>21,104</b>	<b>22%</b>	<b>(696,452)</b>	<b>(740,672)</b>	<b>44,219</b>	<b>6%</b>	<b>0</b>
<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>0</b>	<b>-</b>	<b>0%</b>	<b>0</b>
<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>0</b>	<b>-</b>	<b>0%</b>	<b>55,784</b>
<b>26,515</b>	<b>16,940</b>	<b>9,575</b>	<b>57%</b>	<b>245,920</b>	<b>133,333</b>	<b>112,587</b>	<b>84%</b>	<b>123,277</b>
<b>587</b>	<b>(7,471)</b>	<b>8,058</b>	<b>108%</b>	<b>24,903</b>	<b>(58,805)</b>	<b>83,708</b>	<b>142%</b>	<b>100,729</b>
<b>(330,003)</b>	<b>448,563</b>	<b>(778,566)</b>	<b>-174%</b>	<b>(1,394,531)</b>	<b>3,530,620</b>	<b>(4,925,151)</b>	<b>-139%</b>	<b>(26,762,722)</b>

**STATISTIC DESCRIPTION**

STATISTIC DESCRIPTION	AUGUST 2020						AUGUST 2019			
	MO	MO	%	YTD	YTD	%	MO	%	YTD	%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE	ACTUAL	VARIANCE	ACTUAL	VARIANCE
FTEs - TOTAL (AVG)	591.99	625.21	5%	598.39	625.21	4%	576.68	-3%	569.26	-5%
FTEs - PRODUCTIVE (AVG)	564.08	559.80	-1%	536.90	559.80	4%	508.74	-11%	507.08	-6%
ADJUSTED PATIENT DAYS	1,577	2,498	-37%	14,338	19,665	-27%	1,765	-11%	19,576	-27%
ICU PATIENT DAYS (IP + OBSERVATION, MIDNIGHT CENSUS)	54	84	-36%	463	662	-30%	61	-11%	1,082	-134%
ACU PATIENT DAYS (IP + OBSERVATION, MIDNIGHT CENSUS)	252	347	-27%	1,963	2,732	-28%	283	-11%	4,585	-134%
SWING IP PATIENT DAYS (MIDNIGHT CENSUS)	-	30	-100%	119	234	-49%	10	-100%	236	-98%
PATIENT DAYS (ACU, ICU, SWING), INCLUDES OBSERVATION	306	461	-34%	2,545	3,628	-30%	354	-14%	5,903	-132%
BIRTHS	8	10	-20%	57	80	-29%	10	-20%	127	-123%
SURGERY CASES (IN OR)	98	118	-17%	808	928	-13%	105	-7%	1,489	-84%
SURGERY MINUTES (IN OR)	13,670	15,669	-13%	104,161	123,330	-16%	13,864	-1%	195,674	-88%
SPECIAL PROCEDURE CASES	69	73	-5%	428	574	-25%	63	10%	967	-126%
LAB BILLABLE TESTS	20,761	19,809	5%	140,208	155,914	-10%	17,746	17%	260,540	-86%
BLOOD BANK UNITS MATCHED	16	46	-65%	308	362	-15%	44	-64%	611	-98%
MRIs COMPLETED	167	196	-15%	1,397	1,546	-10%	195	-14%	2,540	-82%
CT SCANS COMPLETED	551	516	7%	3,562	4,060	-12%	490	12%	6,742	-89%
RADIOLOGY DIAGNOSTIC TESTS	1,477	1,560	-5%	10,766	12,281	-12%	1,423	4%	20,589	-91%
ECHOs COMPLETED	173	139	24%	969	1,094	-11%	144	20%	1,812	-87%
ULTRASOUNDS COMPLETED	302	337	-10%	2,261	2,650	-15%	349	-13%	4,426	-96%
MAMMOGRAPHYS COMPLETED	227	313	-27%	1,560	2,467	-37%	248	-8%	3,207	-106%
NUCLEAR MEDICINE TESTS	35	42	-17%	255	331	-23%	37	-5%	518	-103%
TOTAL DIAGNOSTIC IMAGING TESTS	2,932	3,103	-6%	20,770	24,429	-15%	2,886	2%	39,834	-92%
PHARMACY MEDS DISPENSED	18,939	22,497	-16%	146,108	177,076	-17%	21,147	-10%	310,030	-112%
ANTI COAG VISITS	375	390	-4%	2,937	3,070	-4%	404	-7%	5,424	-85%
RESPIRATORY THERAPY PROCEDURES	2,154	3,963	-46%	19,532	31,190	-37%	3,272	-34%	51,573	-164%
PULMONARY REHAB RVUs	136	220	-38%	982	1,728	-43%	298	-54%	2,890	-194%
PHYSICAL THERAPY RVUs	6,119	7,653	-20%	47,363	60,237	-21%	7,018	-13%	102,347	-116%
OCCUPATIONAL THERAPY RVUs	1,157	1,107	5%	8,286	8,716	-5%	876	32%	14,385	-74%
SPEECH THERAPY RVUs	247	212	17%	1,684	1,665	1%	255	-3%	3,059	-82%
REHAB/PT/OT/ST RVUs	7,659	9,192	-17%	58,315	72,346	-19%	8,447	-9%	122,681	-110%
ER CENSUS	974	1,096	-11%	7,170	8,628	-17%	1,099	-11%	14,840	-107%
EXPRESS CLINIC	619	974	-36%	4,770	7,664	-38%	786	-21%	10,994	-130%
SOCO PATIENT VISITS	154	155	-1%	1,141	1,221	-7%	177	-13%	1,976	-73%
PORT LUDLOW PATIENT VISITS	611	736	-17%	4,290	5,791	-26%	647	-6%	9,443	-120%
SHERIDAN PATIENT VISITS	2,112	2,714	-22%	16,677	21,361	-22%	2,447	-14%	36,737	-120%
DENTAL CLINIC	311	340	-9%	1,931	2,674	-28%	297	5%	529	73%
WATERSHIP CLINIC PATIENT VISITS	1,040	1,099	-5%	7,154	8,652	-17%	1,069	-3%	14,992	-110%
TOWNSEND PATIENT VISITS	575	591	-3%	4,257	4,649	-8%	550	5%	7,986	-88%
TOTAL RURAL HEALTH CLINIC VISITS	5,422	6,609	-18%	40,220	52,012	-23%	5,973	-9%	82,657	-106%
OFF-SITE LAB	1,317	-	0%	4,069	-	0%	-	0%	-	100%
DISASTER CLINIC	94	-	0%	1,180	-	0%	-	0%	-	100%
TOTAL COVID RESPONSE	1,411	-	0%	5,249	-	0%	-	0%	-	100%
CARDIOLOGY CLINIC VISITS	330	365	-10%	2,501	2,875	-13%	240	38%	2,096	16%
DERMATOLOGY CLINIC VISITS	651	514	27%	4,618	4,044	14%	664	-2%	4,090	11%
GEN SURG PATIENT VISITS	234	310	-25%	1,814	2,443	-26%	321	-27%	2,637	-45%
ONCOLOGY VISITS	552	547	1%	4,041	4,305	-6%	472	17%	3,360	17%
ORTHO PATIENT VISITS	566	739	-23%	4,952	5,816	-15%	545	4%	4,675	6%
SLEEP CLINIC VISITS	129	244	-47%	1,208	1,920	-37%	105	23%	932	23%
UROLOGY VISITS	171	255	-33%	1,228	2,007	-39%	128	34%	1,805	-47%
WOMENS CLINIC VISITS	171	234	-27%	1,094	1,838	-40%	229	-25%	1,565	-43%
WOUND CLINIC VISITS	269	356	-24%	1,730	2,804	-38%	303	-11%	2,224	-29%
TOTAL SPECIALTY CLINIC VISITS	3,073	3,564	-14%	23,186	28,052	-17%	3,007	2%	23,384	-1%
SLEEP CENTER SLEEP STUDIES	59	71	-17%	384	562	-32%	73	-19%	498	-30%
INFUSION CENTER VISITS	705	855	-18%	5,599	6,732	-17%	870	-19%	5,892	-5%
SURGERY CENTER ENDOSCOPIES	81	79	3%	478	622	-23%	76	7%	596	-25%
HOME HEALTH EPISODES	39	85	-54%	403	666	-39%	73	-47%	603	-50%
HOSPICE CENSUS/DAYS	1,133	1,017	11%	8,515	8,007	6%	1,088	4%	7,670	10%
CARDIAC REHAB SESSIONS	73	170	-57%	550	1,337	-59%	109	-33%	136	75%
DIETARY TOTAL REVENUE	55,422	96,755	-43%	504,395	761,554	-34%	78,401	-29%	616,737	-22%
MAT MGMT TOTAL ORDERS PROCESSED	1,911	2,376	-20%	15,458	18,704	-17%	2,030	-6%	16,742	-8%
EXERCISE FOR HEALTH PARTICIPANTS	-	796	-100%	1,240	6,268	-80%	772	-100%	6,144	-395%

**JEFFERSON HEALTHCARE  
834 SHERIDAN AVENUE  
PORT TOWNSEND, WA 98368**

**TO: BOARD OF COMMISSIONERS  
FROM: HILARY WHITTINGTON, CAO/CFO  
RE: AUGUST 2020 WARRANT SUMMARY**

**The following items need to be approved at the next commission meeting:**

General Fund Warrants & ACH Transfers	<b>\$14,497,931.31</b>	(Provided under separate cover)
Allowance for Uncollectible Accounts / Charity	<b>\$276,873.58</b>	(Attached)
Canceled Warrants	<b>\$0.73</b>	(Attached)

JEFFERSON HEALTHCARE  
834 SHERIDAN AVENUE  
PORT TOWNSEND, WA 98368

TO: BOARD OF COMMISSIONERS  
FROM: HILARY WHITTINGTON, CAO/CFO  
RE: AUGUST 2020 GENERAL FUND WARRANTS & ACH  
FUND TRANSFERS

Submitted for your approval are the following warrants:

GENERAL FUND:

266492	267276	\$3,373,006.89
ACH TRANSFERS		<u>\$11,124,924.42</u>
		<u>\$14,497,931.31</u>
YEAR-TO-DATE:		<u><u>\$144,703,114.93</u></u>

Warrants are available for review if requested.

JEFFERSON HEALTHCARE  
834 SHERIDAN AVENUE  
PORT TOWNSEND, WA 98368

TO: BOARD OF COMMISSIONERS  
FROM: HILARY WHITTINGTON, CAO/CFO  
RE: AUGUST 2020 ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS, ADMINISTRATIVE, AND CHARITY CARE WRITE OFFS

Submitted for your approval are the following:

	AUG	AUG YTD	AUG YTD BUDGET
Allowance for Uncollectible Accounts:	51,413.15	1,652,858.65	3,472,051.26
Charity Care:	222,691.18	1,836,017.56	1,837,994.69
Other Administrative Adjustments:	2,769.25	285,745.49	867,740.99
TOTAL FOR MONTH:	\$276,873.58	\$3,774,621.70	\$6,177,786.94

JEFFERSON HEALTHCARE  
834 SHERIDAN AVENUE  
PORT TOWNSEND, WA 98368

TO: BOARD OF COMMISSIONERS  
FROM: HILARY WHITTINGTON, CAO/CFO  
RE: AUGUST 2020 WARRANT CANCELLATIONS

State law requires you to pass a resolution canceling any warrants which are not presented to the Treasurer for payment within one year of issue.

DATE	WARRANT	AMOUNT
8/8/2019	257584	\$ 0.73

TOTAL:	<u>\$ 0.73</u>
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**FROM: Medical Staff Services**  
**RE: 09/22/2020 Medical Executive Committee appointments/reappointments for Board approval 09/23/2020**

C-0241

§485.627(a) Standard: Governing Body or Responsible Individual

The CAH has a governing body or an individual that assumes full legal responsibility for determining, implementing and monitoring policies governing the CAH'S total operation and for ensuring that those policies are administered so as to provide quality health care in a safe environment.

Interpretive Guidelines §485.627(a)

*It is the responsibility of the governing body (or responsible individual) to appoint, with the advice of the medical staff, the individual practitioners to the medical staff. After considering medical staff recommendations, and in accordance with established CAH medical staff criteria and State and Federal laws and regulations, the governing body (or responsible individual) decides whether or not to appoint new medical staff members or to continue current members of the medical staff.*

**Recommended provisional appointment to the active/courtesy/allied health/locum tenens staff:**

1. Benjamin Iles, DO – Teleradiology
2. Mitchell Kok, MD - Teleradiology
3. Thomas Kummet, MD – Oncology
4. Kartik Rao, MD - Emergency

**Recommended re-appointment to the active medical staff with privileges as requested:**

1. Molly Hong, MD – Primary Care
2. Greg Smith, MD – Oncology
3. John Hoyt, MD - Pathology
4. Greg Wolgamot, MD – Pathology
5. Joseph Mattern, MD – Primary Care
6. Ronald (Chance) Irick, DO - Emergency

**Recommended re-appointment to the courtesy medical staff with privileges as requested:**

1. Benis Babusis, MD - Teleradiology
2. Ben Harmon, MD - Teleradiology
3. Dawn Hastreiter, MD - Teleradiology
4. Alice Josafat, MD - Teleradiology
5. Andrew Olsen, MD - Teleradiology
6. Brian Tryon, MD - Teleradiology
7. Archit Bhatt, MD - Telerneurology
8. Sachar Pawani, MD - Teleneurology

**Recommended re-appointment to the allied health staff with privileges as requested:**

1. Randall Beck, PA-C – Orthopedics
2. Candace Byers, PA-C – Primary Care
3. Kevin Hines, PA-C – General Surgery

**Medical Student Rotation:**

1. Tessa Moore – end of September - December
2. Josefine Wallace – September - December

**90-day provisional performance review completed successfully:**

N/A

**Resignations:**

1. Julie Lee, MD – Teleradiology
2. Rachel O'Connor, MD – Teleradiology
3. Jerome Domzalski, MD – Teleradiology
4. Mahesh Atluri, MD - Teleradiology