*COVID-19 Notice*

No in-person attendance allowed, pursuant to Governor Inslee’s Proclamation 20-28. All meeting attendees, including Board of Commissioners, staff and members of the public must participate virtually. No physical meeting location will be provided.

To attend the meeting, dial Phone Conference Line: (509) 598-2842
When prompted, enter Conference ID number: 74975408

Special Session Agenda
Tuesday, May 12, 2020

Call to Order: 3:00

Special Session:
The purpose of this special session is for Jefferson Healthcare to determine the health system readiness, as defined by the State of Washington Department of Health and consider authorizing a letter to the Jefferson County Board of Health certifying it has adequate bed capacity to serve our community and adequate PPE supplies to keep workers safe.

Administrative Report:
- Jefferson Healthcare Readiness for COVID-19 Surge
  - Dr. Joseph Mattern, MD, CMO, Dr. Steve Butterfield, MD, CMO Medical Group, Dr. Tracie Harris, MD, Chief of Medicine, Tina Toner, CNO, and Mike Glenn, CEO
- Letter of certification

Conclude: 4:30

This Special Session will be officially recorded. Times shown in agenda are estimates only.

No Live Public Comment
In lieu of live comments, members of the public may comment on any agenda item or any other matter related to the District via a letter addressed to the Commissioners at 834 Sheridan Street, Port Townsend, Washington 98368, or via email to commissioners@jeffersonhealthcare.org.
COVID-19
Bed Expansion Plan
April – August 2020
Tier I
ICU/ACU/FBC Bed Optimization – 36 Beds
COVID 19/Non-COVID 19 Unit

Tier II
PACU/Short Stay Inpatient Bed Conversion – 11 Beds
ICU/ACU Beds

Tier III
Rehab Exam Room & Gym Conversion – 18 Beds
Sleep Lab Conversion – 4 Beds
Acute Care and Post Acute Care

Tier IV
Partner with local SNF’s & ALC to provide post acute care placement – 15 Beds

69 Total Inhouse Beds
Tier I
ICU/ACU/FBC Bed Optimization
COVID 19/Non-COVID 19 Unit

COVID 19
Designated Unit
22 beds

Non-COVID 19
Designated Unit
10 beds

FBC
4 beds

*yellow = semi-private rooms
Tier II
PACU/Short Stay Inpatient Bed Conversion
ICU/ACU Beds
Tier III
Rehab Exam Room/Gym & Sleep Lab Conversion
Acute Care and Post Acute Care

10 beds
Physical Therapy 95-L59

8 beds
Conference 95-L48
Hydro Room 95-L49

4 hospice beds
**Update 05/07/2020**

<table>
<thead>
<tr>
<th>Tests</th>
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<tbody>
<tr>
<td>Total Tested</td>
<td>947</td>
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<tr>
<td>Negatives</td>
<td>919</td>
</tr>
<tr>
<td>Positives</td>
<td>28</td>
</tr>
<tr>
<td>Percentage Positive</td>
<td>2.9%</td>
</tr>
<tr>
<td>Employee Tests</td>
<td>1 positive (not an occupational transmission)</td>
</tr>
<tr>
<td></td>
<td>103 negatives</td>
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<tr>
<td>Location</td>
<td>Procedure Masks</td>
</tr>
<tr>
<td>-------------------------</td>
<td>-----------------</td>
</tr>
<tr>
<td>JH Department Inventory</td>
<td>7042</td>
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<tr>
<td>JH General Stores</td>
<td>20875</td>
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<tr>
<td>JH Donations</td>
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<tr>
<td>JH COVID SURGE STOCKPILE</td>
<td>30,000</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>61,984</strong></td>
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</table>
# PPE USE PER DAY (based on current utilization)

*Use Per Day = Average daily use over 30 days*

<table>
<thead>
<tr>
<th>PPE Type</th>
<th>Total Inventory</th>
<th>Use Per Day (Burn Rate)</th>
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<tbody>
<tr>
<td>Procedure Masks</td>
<td>61,923</td>
<td>490</td>
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<tr>
<td>Gowns (Disposable)</td>
<td>15641</td>
<td>239</td>
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<tr>
<td>N95 Masks</td>
<td>12786</td>
<td>113</td>
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<td>Eye Protection</td>
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<td>2</td>
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<tr>
<td>PAPR Hood</td>
<td>35</td>
<td>N/A</td>
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</tbody>
</table>
May 4, 2020

Kittitas County Board of Health:

Kittitas County Public Hospital District #1 operates Kittitas Valley Hospital (KVH).

KVH is currently authorized by the Washington State Department of Health to operate at an inpatient surge capacity of 61 beds. This licensed capacity exceeds current average daily census by approximately 46 patients. KVH is prepared to meet surge demands in our Emergency Department and in our ambulatory clinics as well as our Critical Care and Acute Care settings. KVH is prepared to staff, equip and supply surge volumes.

KVH has cross trained physicians, nurses and ancillary personnel to support additional inpatient volumes in the event of a prolonged surge. We have modified the physical plant to limit exposure to infection for both staff and patients. These modifications include airflow, physical barriers, alternative entrances, exits, patient routes and support space. KVH received additional hospital beds and ventilators from Kittitas County’s Emergency Operations Center. The added equipment increases long term ventilator capacity from 7 to 10.

KVH is adhering to the Washington State Department of Health’s PPE conservation guidelines. KVH has on hand inventory of critical personal protective equipment that exceeds anticipated demand at surge capacity for 30+ days. KVH remains on allocation from routine vendors but we have developed new sources for masks, gowns, gloves and cleaning supplies to augment our traditional supply chain. These new suppliers include community donations, KC Emergency Operations Center and the Washington State Hospital Association.

In addition to PPE, KVH has increased on hand inventory of critical medical supplies, medical consumables, laboratory supplies (including test kits) and pharmaceuticals.

KVH has adequate bed capacity to serve our communities and adequate personal protective equipment to keep our workers safe.

Sincerely,

Julie Petersen, CEO

Dr. Kevin Martin, CMO

www.kvhealthcare.org
509.962.9841 • Fax: 509.962.7351
603 S. Chestnut Street • Ellensburg, WA 98926