

**Jefferson County Public Hospital District No.2
Board of Commissioners, Special Session Minutes
Wednesday, September 18, 2019
Victor J. Dirksen Conference Room**

Call to Order:

The meeting was called to order at 2:30pm by Board Chair Buhler Rienstra. Present were Commissioners Dressler, Kolff, and Ready. Commissioner McComas was present by phone. Also, in attendance were Mike Glenn, CEO, Hilary Whittington, Chief Administrative Officer/ Chief Financial Officer, Jon French, Chief Legal Officer, Brandie Manuel, Chief Patient Safety and Quality Officer, Caitlin Harrison, Chief Human Resources Officer, Dr. Joseph Mattern, Chief Medical officer, and Alyssa Rodrigues, Administrative Assistant were also in attendance. This meeting was officially audio recorded by Jefferson Healthcare.

Approve Agenda:

Commissioner Dressler made a motion to approve the agenda. Commissioner McComas seconded.

Action: Motion passed unanimously.

Education:

Cindy Kratochvil, Emergency Department Director, presented the Emergency Management Update.

Discussion ensued.

Break:

Commissioners recessed for break at 3:13pm.

Commissioners reconvened from break at 3:30pm.

Patient Story:

Tina Toner, CNO, read aloud a thank you note a nursing student wrote to their nurse preceptor from Jefferson Healthcare. Tina explained the Peninsula College and Jefferson Healthcare nurse residency program as well as different professional development opportunities Jefferson Healthcare offers.

Discussion ensued.

Minutes:

- July 24 Regular Session

Commissioner Dressler made a motion to approve the July 24 Regular Session minutes. Commissioner McComas seconded.

Action: Motion passed unanimously.

Required Approvals: Action Requested

- August Warrants and Adjustments

- Medical Staff Credentials/Appointments/Reappointments

Commissioner Ready made a motion to approve the August Warrants and Adjustments and Medical Staff Credentials/ Appointments/ Reappointment. Commissioner Dressler seconded.

Action: Motion passed unanimously.

Public Comment:

Public comment was made.

Financial Report:

Hilary Whittington, CFO/CAO presented the August Financial Report.

Discussion ensued.

Quality Report:

Brandie Manuel, Chief Patient Safety and Quality Officer, presented the Quality report.

Discussion ensued.

Administrative Report

Mike Glenn, CEO, presented the Administrative report.

Discussion ensued.

Commissioner Kolff made a motion to authorize Mike Glenn and board representatives to support the federal advocacy as outlined and more specifically defined by WSHA. Commissioner Dressler seconded.

Discussion ensued.

Action: Motion passed 4 to 1, Commissioners Buhler Rienstra, Dressler, Kolff, and McComas in favor. Commissioner Ready opposed.

Chief Medical Officer Report:

Dr. Joseph Mattern, CMO presented the CMO report which included Home Health and Hospice EPIC Go Live, point of care ultrasound, staffing, opioid update, Greeley, and flu season.

Discussion ensued.

Board Business:

Commissioner Kolff reported that Jefferson County Public Health is holding a hearing in order to repeal and replace the clean indoor air ordinance which includes vaping in order to get a handle on the epidemic.

Commissioner Kolff reported that he will be joining the climate strike on Friday and will not be able to attend the Swedish Symposium.

Meeting Evaluation:

Commissioners evaluated the meeting.

Executive Session:

Commissioners went into Executive Session to discuss real estate sale, purchase, or lease.

Commissioners went into Executive Session at 5:05pm.

Commissioners came out of Executive Session at 5:10pm. No action was taken.

Conclude:

Commissioner Dressler made a motion to conclude the meeting. Commissioner Ready seconded.

Action: Motion passed unanimously.

Meeting concluded at 5:10pm.

Approved by the Commission:

Chair of Commission: Jill Buhler Rienstra _____

Secretary of Commission: Marie Dressler _____