
Regular Session Agenda
Wednesday, January 23, 2019

<u>Call to Order:</u>	2:30
<u>Education Topic:</u>	2:31
<ul style="list-style-type: none">• 2018 Board in Review• Discuss WSHA/AWPHD Governance Webinar	
<u>Break:</u>	3:15
<u>Approve Agenda:</u>	3:30
<u>Patient Story:</u> Tina Toner CNO	3:31
<u>Minutes:</u> Action Requested	3:35
<ul style="list-style-type: none">• December 19 Special Session (pg. 2-4)	
<u>Required Approvals:</u> Action Requested	3:37
<ul style="list-style-type: none">• December Warrants and Adjustment (pg. 5-10)• Resolution 2019-01 Cancel Warrants (pg. 11)• Medical Staff Credentials/ Appointments/ Reappointments (pg. 12-14)• Resolution 2019-02 Washington Rural Health Collaborative Interlocal Agreement (pg. 15-16)	
<u>Public Comment:</u>	3:40
<i>(In lieu of in-person comment, members of the public may provide comment on any agenda item or any other matter related to the District via a letter addressed to the Commissioners at 834 Sheridan Street, Port Townsend, Washington 98368, or via email to commissioners@jeffersonhealthcare.org.</i>	
<u>Financial Report:</u> Hilary Whittington, CAO/CFO	3:50
<u>Quality Report:</u> Brandie Manuel, Chief Quality Officer	4:10
<u>Administrator's Report:</u> Mike Glenn, CEO	4:20
<u>Chief Medical Officer Report:</u> Joe Mattern, MD, CMO	4:40
<u>Board Business:</u>	
<ul style="list-style-type: none">• Adopt Board Book• Adopt Board Calendar• Adopt Committee Assignments	4:55
<u>Meeting Evaluation:</u>	5:00
<u>Executive Session:</u>	5:05
<ul style="list-style-type: none">• To Review the Performance of a Public Employee	
<u>Conclude:</u>	5:35
This Regular Session will be officially audio recorded. Times shown in agenda are estimates only.	

**Jefferson County Public Hospital District No.2
Board of Commissioners, Special Session Minutes
Wednesday, December 19, 2018
Victor J. Dirksen Conference Room**

Call to Order:

The meeting was called to order at 2:30pm by Board Chair Rienstra. Also, present were Commissioners Dressler, Ready, Kolff, and McComas by phone; Mike Glenn, CEO, Hilary Whittington, Chief Administrative Officer/ Chief Financial Officer, Jon French, Chief Legal Officer, Tina Toner, Chief Nursing Officer, Brandie Manuel, Chief Quality Officer, Caitlin Harrison, Chief Human Resources Officer, and Alyssa Rodrigues, Administrative Assistant. This meeting was officially audio recorded by Jefferson Healthcare.

Approve Agenda:

Commissioner Dressler made a motion to approve the agenda. Commissioner Ready seconded.

Action: Motion passed unanimously.

Patient Story:

Tina Toner, CNO, read aloud a letter regarding a patient's pleasant experience in the Emergency Department.

Commissioner Kolff told a story regarding his granddaughter's visit to the emergency room. He said the visit was outstanding and his granddaughter ended up having a good experience.

Minutes:

- November 7 Special Session
- November 28 Regular Session

Commissioner Dressler made a motion to approve the November 7 Special Session Minutes and November 28 Regular Session Minutes. Commissioner Ready seconded.

Action: Motion passed unanimously.

Required Approvals: Action Requested

- November Warrants and Adjustments
- Resolution 2018-20 Cancel Warrants
- Resolution 2018-21 Surplus Equipment
- Medical Staff Credentials/Appointments/Reappointments
- Medical Staff Policy

Commissioner Kolff made a motion to approve November Warrants and Adjustments, Resolution 2018-20 Cancelled Warrants, 2018-21 Surplus Equipment, Medical Staff Credentials/ Appointments/ Reappointments, and Medical Staff Policies. Commissioner Dressler seconded.

Action: Motion passed unanimously.

Public Comment:

Public comment was made by Matt Tyler, Jefferson County Parks and Recreation Manager, Tina Herschelman, Marketing and Community Engagement Coordinator, Tanya Barnett, WSU 4-H Coordinator, and Patricia Beathard Superintendent, Brinnon School District. They gave a brief presentation regarding the success of the the Brinnon Afterschool 4-H Program and thanked Jefferson Healthcare for its involvement in making it happen.

Financial Report:

Hilary Whittington, CFO/CAO presented the November Financial Report.

Discussion ensued.

Quality Report:

Brandie Manuel, Chief Quality Officer presented the November Quality Report.

Discussion ensued.

Administrative Report

Mike Glenn, CEO, presented the November Administrative report.

Discussion ensued.

Board Business:

Commissioner Kolff announced he had the October Board of Health minutes and passed out articles pertaining to the Port Townsend Community Prevention and Wellness Initiative, Governor Inslee's comprehensive behavioral health plan, climate change, and physicians and gun policy.

Meeting Evaluation:

Commissioners evaluated the meeting.

Commissioners recessed for break at 3:48pm.

Commissioners reconvened from break at 3:53pm.

Executive Session: Action May Be Requested

- Real Estate
- Personnel/ CEO Evaluation

Commissioners went into Executive Session at 4:00pm to discuss Real Estate and Personnel/ CEO Evaluation. Action may be taken.

Commissioners came out of Executive Session at 4:20pm.

No public present.

Commissioner went back in to Executive Session at 4:20pm.

Commissioners came out of Executive Session at 4:45pm.

No public present.

Commissioners recessed for break at 4:45pm.

Commissioners reconvened from break at 4:50pm.

No public present.

Commissioners went back into Executive Session at 4:50pm.

Commission came out of Executive Session at 5:02pm.

No public present.

Commissioner Ready made a motion to allow Mr. Glenn to direct up to 110 hours of earned PTO to a 457F Retirement Savings Account and Cash out up to 110 hours of earned PTO. Commissioner Dressler seconded.

Action: Motion passed unanimously.

Conclude:

Commissioner Dressler made a motion to conclude the meeting. Commissioner McComas seconded.

Action: Motion passed unanimously.

Meeting concluded at 5:04pm.

Approved by the Commission:

Chair of Commission: Jill Rienstra_____

Secretary of Commission: Marie Dressler _____

Gross Revenue
Inpatient Revenue
Outpatient Revenue

Total Gross Revenue

Revenue Adjustments

Cost Adjustment Medicaid
Cost Adjustment Medicare
Charity Care
Contractual Allowances Other
Administrative Adjustments
Allowance for Uncollectible Accounts

Total Revenue Adjustments

Net Patient Service Revenue

Other Revenue

340B Revenue
Meaningful Use Ehr Incentive
Other Operating Revenue

Total Operating Revenues

Operating Expenses

Salaries And Wages
Employee Benefits
Professional Fees
Purchased Services
Supplies
Insurance
Leases And Rentals
Depreciation And Amortization
Repairs And Maintenance
Utilities
Licenses And Taxes
Other

Total Operating Expenses

Operating Income (Loss)

Non Operating Revenues (Expenses)

Taxation For Maint Operations
Taxation For Debt Service
Investment Income
Interest Expense
Bond Issuance Costs
Gain or (Loss) on Disposed Asset
Contributions

Total Non Operating Revenues (Expenses)

Change in Net Position (Loss)

	December 2018 Actual	December 2018 Budget	Variance Favorable/ (Unfavorable)	%	December 2018 YTD	December 2018 Budget YTD	Variance Favorable/ (Unfavorable)	%	December 2017 YTD
Gross Revenue									
Inpatient Revenue	2,697,786	4,408,758	(1,710,972)	-39%	44,536,959	51,909,327	(7,372,367)	-14%	45,304,303
Outpatient Revenue	14,398,291	15,862,084	(1,463,793)	-9%	182,829,052	186,762,393	(3,933,341)	-2%	163,990,002
Total Gross Revenue	17,096,078	20,270,842	(3,174,765)	-16%	227,366,011	238,671,719	(11,305,708)	-5%	209,294,306
Revenue Adjustments									
Cost Adjustment Medicaid	1,737,252	2,029,046	291,794	14%	21,562,198	23,890,272	2,328,074	10%	19,464,977
Cost Adjustment Medicare	3,848,891	7,073,170	3,224,279	46%	76,284,193	83,280,483	6,996,291	8%	72,192,554
Charity Care	113,692	124,981	11,288	9%	2,363,239	1,471,539	(891,700)	-61%	1,437,426
Contractual Allowances Other	1,698,653	1,558,787	(139,866)	-9%	18,263,185	18,353,377	90,192	0%	16,420,918
Administrative Adjustments	535,145	45,126	(490,019)	-1086%	1,553,967	531,320	(1,022,647)	-192%	532,961
Allowance for Uncollectible Accounts	(335,765)	294,357	630,123	214%	2,539,973	3,465,805	925,832	27%	2,778,472
Total Revenue Adjustments	7,597,868	11,125,467	3,527,599	32%	122,566,754	130,992,796	8,426,042	6%	112,827,308
Net Patient Service Revenue	9,498,210	9,145,375	352,834	4%	104,799,257	107,678,923	(2,879,666)	-3%	96,466,998
Other Revenue									
340B Revenue	293,348	295,036	(1,689)	-1%	3,496,104	3,473,800	22,304	1%	2,955,147
Meaningful Use Ehr Incentive	-	-	-	0%	-	0	-	0%	(139,301)
Other Operating Revenue	526,646	128,388	398,258	310%	2,450,392	1,511,660	938,732	62%	1,618,861
Total Operating Revenues	10,318,203	9,568,800	749,404	8%	110,745,752	112,664,383	(1,918,631)	-2%	100,901,706
Operating Expenses									
Salaries And Wages	5,061,739	4,802,971	(258,768)	-5%	53,918,804	56,550,859	2,632,055	5%	49,279,446
Employee Benefits	959,349	1,209,933	250,584	21%	13,326,323	14,245,919	919,596	6%	11,814,074
Professional Fees	473,405	383,530	(89,875)	-23%	4,885,533	4,515,736	(369,797)	-8%	5,475,974
Purchased Services	470,362	584,298	113,936	19%	6,251,783	6,879,616	627,833	9%	6,004,178
Supplies	1,442,718	1,418,834	(23,883)	-2%	18,448,673	16,705,575	(1,743,098)	-10%	15,499,518
Insurance	49,940	57,397	7,457	13%	732,888	675,800	(57,088)	-8%	608,885
Leases And Rentals	150,910	123,269	(27,641)	-22%	1,546,359	1,451,384	(94,975)	-7%	1,403,952
Depreciation And Amortization	409,987	396,908	(13,079)	-3%	4,696,518	4,673,247	(23,271)	0%	4,438,693
Repairs And Maintenance	57,856	81,349	23,492	29%	628,349	957,812	329,463	34%	546,341
Utilities	92,981	87,913	(5,068)	-6%	1,136,078	1,035,105	(100,973)	-10%	1,020,177
Licenses And Taxes	54,686	51,667	(3,019)	-6%	638,364	608,331	(30,033)	-5%	662,546
Other	250,674	197,664	(53,010)	-27%	1,835,421	2,327,333	491,912	21%	1,632,255
Total Operating Expenses	9,474,607	9,395,733	(78,874)	-1%	108,045,094	110,626,717	2,581,624	2%	98,386,039
Operating Income (Loss)	843,597	173,067	670,530	387%	2,700,659	2,037,666	662,993	33%	2,515,667
Non Operating Revenues (Expenses)									
Taxation For Maint Operations	582	23,101	(22,520)	-97%	265,881	272,000	(6,119)	-2%	209,528
Taxation For Debt Service	600	16,562	(15,962)	-96%	195,318	195,000	318	0%	224,177
Investment Income	47,349	13,801	33,548	243%	416,446	162,500	253,946	156%	150,092
Interest Expense	(80,221)	(97,954)	17,733	18%	(1,033,105)	(1,153,322)	120,217	10%	(800,949)
Bond Issuance Costs	-	-	-	0%	-	0	-	0%	(10,000)
Gain or (Loss) on Disposed Asset	-	-	-	0%	-	0	-	0%	(30,218)
Contributions	38,105	14,608	23,496	161%	132,200	172,000	(39,800)	-23%	371,049
Total Non Operating Revenues (Expenses)	6,415	(29,881)	36,296	121%	(23,259)	(351,822)	328,563	93%	113,681
Change in Net Position (Loss)	850,012	143,186	706,826	494%	2,677,399	1,685,844	991,555	59%	2,629,348

STATISTIC DESCRIPTION

	<u>DEC</u>	<u>DEC</u>	<u>%</u>	<u>YTD</u>	<u>YTD</u>	<u>%</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>
FTEs - TOTAL (AVG)	549.94	584.50	6%	542.69	584.50	7%
FTEs - PRODUCTIVE (AVG)	505.02	525.73	4%	485.84	525.73	8%
ADJUSTED PATIENT DAYS	2,093	2,172	-4%	23,536	25,568	-8%
ICU PATIENT DAYS (IP + OBSERVATION, MIDNIGHT CENSUS)	64	97	-34%	936	1,146	-18%
ACU PATIENT DAYS (IP + OBSERVATION, MIDNIGHT CENSUS)	280	362	-23%	3,768	4,267	-12%
SWING IP PATIENT DAYS (MIDNIGHT CENSUS)	14	16	-13%	145	193	-25%
PATIENT DAYS (ACU, ICU, SWING), INCLUDES OBSERVATION	358	475	-25%	4,849	5,606	-14%
BIRTHS	5	9	-44%	115	110	5%
SURGERY CASES (IN OR)	98	102	-4%	1,217	1,205	1%
SURGERY MINUTES (IN OR)	15,936	9,714	64%	227,188	114,380	99%
SPECIAL PROCEDURE CASES	55	102	-46%	807	1,205	-33%
LAB BILLABLE TESTS	15,335	19,121	-20%	211,095	225,139	-6%
BLOOD BANK UNITS MATCHED	35	56	-38%	653	657	-1%
CARDIAC SERVICES (EKG, AMB, TREAD, ECG)	81	107	-24%	1,227	1,259	-3%
MRIs COMPLETED	153	190	-19%	1,953	2,237	-13%
CT SCANS COMPLETED	412	471	-13%	5,015	5,541	-9%
RADIOLOGY DIAGNOSTIC TESTS	1,298	1,617	-20%	16,773	19,042	-12%
ECHOs COMPLETED	80	178	-55%	1,292	2,091	-38%
ULTRASOUNDS COMPLETED	283	347	-18%	3,693	4,088	-10%
MAMMOGRAPHYS COMPLETED	237	208	14%	2,864	2,446	17%
NUCLEAR MEDICINE TESTS	21	33	-36%	348	394	-12%
TOTAL DIAGNOSTIC IMAGING TESTS	2,484	3,044	-18%	31,938	35,839	-11%
MEDS DISPENSED	20,028	23,766	-16%	264,598	279,820	-5%
ANTI COAG VISITS	374	552	-32%	5,203	6,501	-20%
RESPIRATORY THERAPY PROCEDURES	2,272	3,769	-40%	36,548	44,377	-18%
PULMONARY REHAB RVUs	187	167	12%	3,279	1,964	67%
PHYSICAL THERAPY RVUs	6,500	5,668	15%	85,630	66,733	28%
OCCUPATIONAL THERAPY RVUs	829	988	-16%	14,022	11,629	21%
SPEECH THERAPY RVUs	190	255	-25%	2,637	3,004	-12%
REHAB/PT/OT/ST RVUs	7,706	7,078	9%	105,568	83,330	27%
ER CENSUS	962	1,132	-15%	12,306	13,326	-8%
EXPRESS CLINIC	753	910	-17%	7,111	10,709	-34%
SOCO PATIENT VISITS	133	251	-47%	1,701	2,957	-42%
PORT LUDLOW PATIENT VISITS	566	896	-37%	7,155	10,552	-32%
JHPC PATIENT VISITS	2,201	3,304	-33%	30,508	38,898	-22%
JHFM PATIENT VISITS	945	1,276	-26%	12,453	15,020	-17%
JHIM PATIENT VISITS	557	654	-15%	7,336	7,702	-5%
TOTAL RURAL HEALTH CLINIC VISITS	5,155	7,291	-29%	66,264	85,838	-23%
CARDIOLOGY CLINIC VISITS	216	245	-12%	2,841	2,880	-1%
DERMATOLOGY CLINIC VISITS	386	433	-11%	4,437	5,099	-13%
GEN SURG PATIENT VISITS	271	236	15%	3,594	2,774	30%
INFUSION CENTER VISITS	642	603	6%	7,327	7,103	3%
ONCOLOGY VISITS	329	414	-21%	4,194	4,869	-14%
ORTHO PATIENT VISITS	512	715	-28%	6,741	8,417	-20%
SLEEP CLINIC VISITS	151	160	-6%	2,235	1,880	19%
SURGERY CENTER ENDOSCOPIES	59	67	-12%	760	785	-3%
WOMENS CLINIC VISITS	191	255	-25%	2,845	3,000	-5%
WOUND CLINIC VISITS	269	326	-17%	3,706	3,836	-3%
TOTAL SPECIALTY CLINIC VISITS	3,026	3,454	-12%	38,680	40,643	-5%
SLEEP CENTER SLEEP STUDIES	69	74	-7%	865	872	-1%
HOME HEALTH EPISODES	66	68	-3%	784	803	-2%
HOSPICE CENSUS/DAYS	844	894	-6%	11,910	10,523	13%
DIETARY TOTAL REVENUE	75,175	72,311	4%	898,460	851,399	6%
MAT MGMT TOTAL ORDERS PROCESSED	2,208	2,606	-15%	29,868	30,678	-3%
EXERCISE FOR HEALTH PARTICIPANTS	738	937	-21%	9,907	11,038	-10%

**JEFFERSON HEALTHCARE
834 SHERIDAN AVENUE
PORT TOWNSEND, WA 98368**

**TO: BOARD OF COMMISSIONERS
FROM: HILARY WHITTINGTON, CAO/CFO
RE: DECEMBER 2018 WARRANT SUMMARY**

The following items need to be approved at the next commission meeting:

General Fund Warrants & ACH Transfers	\$11,280,483.29	(Provided under separate cover)
Allowance for Uncollectible Accounts / Charity	\$313,072.32	(Attached)
Canceled Warrants	\$895.74	(Attached)

JEFFERSON HEALTHCARE
834 SHERIDAN AVENUE
PORT TOWNSEND, WA 98368

TO: BOARD OF COMMISSIONERS
FROM: HILARY WHITTINGTON, CAO/CFO
RE: DECEMBER 2018 GENERAL FUND WARRANTS & ACH
FUND TRANSFERS

Submitted for your approval are the following warrants:

GENERAL FUND:

250940 - 251708	\$6,763,645.11
ACH TRANSFERS	<u>\$4,516,838.18</u>
	<u>\$11,280,483.29</u>
YEAR-TO-DATE:	<u><u>\$126,424,300.00</u></u>

Warrants are available for review if requested.

JEFFERSON HEALTHCARE
834 SHERIDAN AVENUE
PORT TOWNSEND, WA 98368

TO: BOARD OF COMMISSIONERS
FROM: HILARY WHITTINGTON, CAO/CFO
RE: DECEMBER 2018 ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS, ADMINISTRATIVE, AND CHARITY CARE

Submitted for your approval are the following:

	DECEMBER	DECEMBER YTD	DECEMBER YTD BUDGET
Allowance for Uncollectible Accounts:	(\$335,765.40)	\$2,539,972.84	\$3,465,804.52
Charity Care:	\$113,692.26	\$2,363,238.54	\$1,471,538.94
Other Administrative Adjustments:	\$535,145.46	\$1,553,966.99	\$531,319.95
TOTAL FOR MONTH:	\$313,072.32	\$6,457,178.37	\$5,468,663.41

JEFFERSON HEALTHCARE
834 SHERIDAN AVENUE
PORT TOWNSEND, WA 98368

TO: BOARD OF COMMISSIONERS
FROM: HILARY WHITTINGTON, CAO/CFO
RE: DECEMBER 2018 WARRANT CANCELLATIONS

State law requires you to pass a resolution canceling any warrants which are not presented to the Treasurer for payment within one year of issue.

DATE	WARRANT	AMOUNT
12/1/2017	241598	\$ 750.00
12/19/2017	242075	\$ 78.24
12/28/2017	242383	\$ 67.50
TOTAL:		<u>\$ 895.74</u>

JEFFERSON COUNTY PUBLIC HOSPITAL DISTRICT NO. 2

RESOLUTION 2019-01

A RESOLUTION CANCELING CERTAIN WARRANTS IN
THE AMOUNT OF \$895.74

WHEREAS warrants of any municipal corporation not presented within one year of their issue, or, that have been voided or replaced, shall be canceled by the passage of a resolution of the governing body;

NOW, THEREFORE BE IT RESOLVED THAT:

In order to comply with RCW 36.22.100, warrants indicated below in the total amount of \$895.74 be canceled.

Date of Issue	Warrant #	Amount
12/01/2017	241598	750.00
12/19/2017	242075	78.24
12/28/2017	242383	67.50
Total		895.74

APPROVED this 23rd day of January, 2019.

APPROVED BY THE COMMISSION:

Commission Chair Jill Rienstra: _____

Commission Secretary Marie Dressler: _____

Attest:

Commissioner Matt Ready: _____

Commissioner Kees Kolff: _____

Commissioner Bruce McComas: _____

FROM: Barbara York – Medical Staff Services
RE: 12/25/2018 and 1/22/2019 Medical Executive Committee
appointments/reappointments and annual policy review recommendations for
Board approval 01/23/2019

C-0241

§485.627(a) Standard: Governing Body or Responsible Individual

The CAH has a governing body or an individual that assumes full legal responsibility for determining, implementing and monitoring policies governing the CAH'S total operation and for ensuring that those policies are administered so as to provide quality health care in a safe environment.

Interpretive Guidelines §485.627(a)

It is the responsibility of the governing body (or responsible individual) to appoint, with the advice of the medical staff, the individual practitioners to the medical staff. After considering medical staff recommendations, and in accordance with established CAH medical staff criteria and State and Federal laws and regulations, the governing body (or responsible individual) decides whether or not to appoint new medical staff members or to continue current members of the medical staff.

Recommended provisional appointment to the active/courtesy/allied health staff:

1. Fuehrer, Justin, DO – Emergency Medicine
2. Abrams, Deborah, MD – Medical Oncology/Hematology
3. Rizvi, Rabab, MD – Tele-Psychiatry Consultations
4. Krishnananthan, Ruben, MD – Tele-Radiology
5. Lhamon, Helene, MD – Emergency Medicine

Recommended re-appointment to the active medical staff with privileges as requested:

1. Heiner, Sarah, MD – Internal Medicine
2. Wulff, Laura, MD – Family Medicine
3. Parker, Reina, MD – Emergency Medicine
4. Robinson, Gene, MD – General Surgery

Recommended re-appointment to the courtesy medical staff with privileges as requested:

1. McCulloch, Madison, MD – Tele-Radiology
2. Myers, Kirk, MD – Diagnostic Radiology
3. Levine, Andrew, MD – Tele-Radiology

Recommended re-appointment to the allied health staff with privileges as requested:

1. Asbell, Corey, PA-C – Primary Care Clinic
2. Barger, Brian, ARNP – Family Medicine Clinic

Medical Student Rotation: n/a

Additional Privileges request for Exercise Nuclear Stress Test: Karen Forbes, MD

New Delineation of Privilege Form:

Jefferson Healthcare
Registered Dental Hygienist Privileges

To be eligible to request Hospital Based privileges the following minimum threshold criteria must be met:

Basic education:

Must have graduated from an accredited program and must be licensed as a dental hygienist in the State of Washington and have successfully treated at least 30 patients in the past 12 months. BLS certification is required.

Reappointment requirements:

Documentation of clinical activity within the scope of privileges requested without significant quality variations identified.

Core Privileges:

May perform the following duties delegated and supervised by a licensed dentist:

1. Oral inspection and measuring of periodontal pockets, with no diagnosis
2. Patient education in oral hygiene
3. Take intra-oral and extra-oral x rays
4. Apply topic preventive or prophylactic agents
5. Polish and smooth restorations
6. Oral prophylaxis and removal of deposits and stains from the surfaces of the teeth
7. Record health histories
8. Take and record blood pressure and vital signs
9. Perform sub-gingival and supra-gingival scaling
10. Perform root planing
11. Apply sealants
12. Apply topical anesthetic agents
13. Head and neck exam

Special privileges (delineated separately) must be requested to carve, contour and adjust contacts and occlusion of restoratives, inject local anesthetics and administer nitrous oxide:

Special Procedures	Requested	# performed in last 12 months	Date of last pertinent CME	Privileges approved with conditions	Proctoring completed <i>Proctor Initials/Date</i>
Place, carve, contour and adjust contacts and occlusions of restoratives					
Local Anesthetic Injection					
Minimal sedation by inhalation (nitrous oxide) – <i>Proof of training required</i>					

Licensed dental hygienists shall **NOT** perform the following dental operations or services:

1. Surgical removal of tissue of the oral cavity
2. Any prescription of drugs or medications requiring the written order or prescription of a licensed dentist or physician , except that the hygienist may place antimicrobials pursuant to the order of a licensed dentist and under the dentist's required supervision
3. Any diagnosis for treatment of treatment planning
4. The taking of any impression of the teeth or jaw, or the relationships of the teeth or jaws, for the purpose of fabricating any intra-oral restoration, appliance or prosthesis

I request the privileges checked above and attest that I have met the requirements for these privileges. I have crossed out any procedures that I do not currently perform or request. I understand that by making this request I am bound by the applicable bylaws, policies and procedures of the hospital and the Medical Staff and hereby stipulate that I meet the threshold criteria for each privilege requested.

Applicant Signature

Date

Governing Board Approval

Date

RESOLUTION NO. 2019-02

A RESOLUTION of the Commission of Public Hospital District No. 2, Jefferson County, Washington (the “District”), approving the terms of an amended and restated interlocal agreement; approving the terms of the termination of an interlocal agreement; and authorizing and directing the superintendent of the District to enter into those agreements and carry out their terms.

WHEREAS, Chapter 70.44.003 RCW authorizes public hospital districts to provide “hospital services and other health care services for the residents of such districts and other persons”; and

WHEREAS, Chapter 70.44.007(2) defines “other health care services” to include “nursing home, extended care, long-term care, outpatient, rehabilitative, health maintenance and ambulance services and such other services as are appropriate to the health needs of the population served”; and

WHEREAS, most of the public hospital districts in the State of Washington are located in a rural area; and

WHEREAS, the Washington state legislature has determined that maintaining the viability of health care service delivery in rural areas is a primary goal of state health policy and that it is critical to the survival of Washington’s rural hospitals that cooperative and collaborative arrangements among rural public hospital districts be pursued; and

WHEREAS, the Public Hospital District statute, Chapter 70.44 RCW, and the Interlocal Cooperation Act, Chapter 39.34 RCW, expressly authorize rural public hospital districts to enter into joint agreements and contracts for health care service delivery and payment with public and private entities; and

WHEREAS, the District has entered into Washington Rural Health Collaborative Interlocal Agreement dated June 13, 2018 (the “WRHC Interlocal”); and

WHEREAS, the District has entered into the Second Amended and Restated Interlocal Agreement dated June 11, 2013 (the “PHD Interlocal”);

WHEREAS, the Commission has determined that it is in the District’s best interest and in the best interest of the District’s residents and other persons served by the District to amend and restate the WRHC Interlocal Agreement pursuant to the terms of a First Amended and Restated Washington Rural Health Collaborative Interlocal Agreement (the “Amended WRHC Interlocal Agreement”), in the form attached hereto as Exhibit A, and to terminate the PHD Interlocal Agreement pursuant to the terms of the Termination of Second Amended and Restated Interlocal Agreement, in the form attached hereto as Exhibit B (the “PHD Interlocal Termination Agreement”); NOW, THEREFORE,

BE IT RESOLVED BY the Commission of Public Hospital District No. 2, Jefferson County, Washington, that the Superintendent of the District, or his or her designee, be authorized and directed

to enter into the Amended WRHC Interlocal Agreement and the PHD Interlocal Termination Agreement and to carry out the terms and conditions of those agreements.

ADOPTED and APPROVED by the Commission of Public Hospital District No. 2, Jefferson County, Washington, at an open public meeting thereof held in compliance with the requirements of the Open Public Meetings Act this 23rd day of January, 2019, the following commissioners being present and voting in favor of this resolution.

President and Commissioner

Secretary and Commissioner

Commissioner

Commissioner

Commissioner