
Regular Session Agenda
Wednesday, August 22, 2018

Call to Order: 2:00

Education Topic: 2:01

- Patient Advocate Report- Jackie Levin, Patient Advocate
- Educational Video

Break: 3:15

Team and Employee of the Quarter: 3:30

Approve Agenda: 3:45

Patient Story: Joyce Cardinal, CNO 3:47

Minutes: Action Requested 3:57

- July 11, 2018 Special Session
- July 25, 2018 Regular Session

Required Approvals: Action Requested 4:00

- July Warrants and Adjustments
- Resolution 2018-12 Cancel Warrants
- Resolution 2018-13 Surplus Equipment
- Medical Staff Credentials/ Appointments/ Reappointments

Public Comment: 4:05

(In lieu of in-person comment, members of the public may provide comment on any agenda item or any other matter related to the District via a letter addressed to the Commissioners at 834 Sheridan Street, Port Townsend, Washington 98368, or via email to commissioners@jeffersonhealthcare.org.)

Financial Report: Hilary Whittington, CAO/CFO 4:15

Quality Report: Joyce Cardinal, Interim Chief Nursing Officer 4:30

Administrator's Report: Mike Glenn, CEO 4:45

Chief Medical Officer Report: Joe Mattern, MD, CMO 5:00

Board Business: 5:15

Meeting Evaluation: 5:20

Conclude: 5:25

This Regular Session will be officially audio recorded.
Times shown in agenda are estimates only.

**Jefferson County Public Hospital District no. 2
Board of Commissioners,
Special Session Minutes
Dirksen Conference Room, Wednesday, July 11, 2018
834 Sheridan, Port Townsend, WA 98368**

Special Session:

Commission Chair Buhler called the meeting to order at 8:36am. Also present were Commissioners Dressler, Ready, Kolff, McComas, CEO Mike Glenn, Facilitator, Karma Bass, and Administrative Assistant, Alyssa Rodrigues.

The purpose of this special session was to have a discussion about Governance with facilitator, Karma Bass, Jefferson County Public Hospital District no. 2 Board of Commissioners, and CEO, Mike Glenn. Items to be discussed included meeting objectives, agenda, group guidelines, discuss board self- assessment results and key issues, discuss building a healthy board culture, review progress on 2017-18 board action plan, discuss next steps and confirm board agreements, and closing comments. Action may be taken.

Welcome and Public Comments:

Introductions were made.

Confirm Objectives, Agenda and Agree on Group Guidelines

Karma Bass, Facilitator, introduced the meeting and gave a presentation to the board regarding the objectives for the day and proposed group guidelines.

Discussion ensued.

Board Self-Assessment Results and Key Issues Discussion

Commissioners, CEO Mike Glenn, and Facilitator, Karma Bass, reviewed and discussed the 2018 Board self-assessment results, which included the largest shifts in ranked statements from 2017 to 2018 and board involvement with the audit process.

Commissioner Kolff made a motion to add a step in the Financial Audit Process to add having a telephone discussion with the auditor, board chair, secretary, or finance committee member. Motion died for lack of second.

Discussion ensued.

Commissioners, CEO Mike Glenn, and Facilitator discussed the mission, vision, and purpose of Jefferson Healthcare.

Commissioner Buhler recessed for break at 10:01am.
Commissioner Buhler reconvened the meeting at 10:17am.

Discussion continued regarding 2018 Board Self-Assessment Results and the highest rated statements across all sections and lowest rated statements across all sections, the boards involvement in the strategic plan process, communities' involvement in strategic plan process, quality oversight comments, Legal, Regulatory, Finance and Audit Oversight, constituency group loyalty, advocacy, and advocacy board policy.

Building a Healthy Board Culture:

Facilitator, Karma Bass, CEO Mike Glenn, and Commissioners discussed internal vs external board focus, Critical Access Hospital challenges, characteristics of a successful team.

Commissioner Buhler recessed for break at 11:54 am
Commissioner Buhler reconvened the meeting at 12:10pm

Review Progress on 2017-18 Board Action Plan:

Ms. Bass facilitated conversation regarding the 2017-18 Board Action Plan which involved the new board meeting structure, public comment period, breaks, questions to the board, Board meeting materials, medical staff credentialing and bylaws, board education calendar, board policy review, quality oversight, CEO Performance Assessment, CEO compensation review, evaluation process.

Meetings:

Commissioners discussed current meeting process, including public comment period(s), setting time limit for each public comment, breaks, and meeting format in genera.

Commissioner Buhler made a motion to suggest having a special meeting to discuss "parking lot" items. Commissioner Kolff seconded.

Action: Motion passed unanimously.

Commissioner Buhler made a motion to conclude the meeting. Commissioner Kolff seconded.

Action: Motion passed unanimously.

Meeting concluded at 1:30pm

Approved by the Commission:

Chair of Commission: Jill Buhler _____

Secretary of Commission: Marie Dressler _____

**Jefferson County Public Hospital District No.2
Board of Commissioners, Regular Session Minutes
Wednesday, July 25, 2018
Victor J. Dirksen Conference Room**

Call to Order:

The meeting was called to order at 2:00pm by Board Chair Buhler. Also present were Commissioners Dressler, McComas, Ready, and Kolff by telephone. Mike Glenn, CEO, Hilary Whittington, Chief Administrative Officer/ Chief Financial Officer, Brandie Manuel, Chief Patient Care officer, Caitlin Harrison, Chief Human Resources Officer, and Alyssa Rodrigues, Administrative Assistant were also in attendance. This meeting was officially audio recorded by Jefferson Healthcare.

Education:

Brandie Manuel, Chief Patient Care Officer and Caitlin Harrison, Chief Human Resources Officer presented on the Methodology of Patient and Employee Satisfaction Scores.

Discussion ensued.

Break:

Commissioners recessed for break at 2:24pm.

Commissioners reconvened from break at 3:30pm.

Approve Agenda:

Commission Buhler made an amendment to the agenda to move the Resolution 2018-11 WRHC Interlocal Agreement to follow the Financial Report.

Commissioner Dressler made a motion to approve the agenda as amended.

Commissioner McComas seconded.

Action: Motion passed unanimously.

Patient Story:

Chief Nursing Officer, Joyce Cardinal read a patient story aloud. In April 2017 the patient had an abnormal screening mammogram and was called back to Diagnostic Imaging department to get a more definitive diagnostic mammogram with an ultrasound. Patient had a diagnostic mammogram and the radiologist recommended a biopsy with an MRI.

Later that year Diagnostic Imaging staff discovered that the patient had never followed up and obtained the further test. The technician contacted the patient and reminded her about the need for further investigation. The patient did then follow up in November when breast cancer was diagnosed and treated. Patient returned in April 2018 for her routine annual mammogram, the result being a normal post-surgery mammogram.

Randy Holeman, Director of Radiology stated that the Mammography department does a great job but used to be hindered by the manual tracking process, which could lead them to miss or overlook patients who failed to follow the radiologists' recommendations.

In April 2017 Diagnostic Imaging staff started using an EPIC tracking module which is a great addition, allowing the staff timelier reporting for exams and follow up. The electronic tracking system facilitated prompt follow up for this patient's care, which ultimately helped the patient get an earlier invasive cancer diagnosis and treatment. Without the electronic tracking system and diligence of the techs the patient may not have been seen for several more months.

Minutes:

- June 15 Special Session
- June 20 Special Session
- June 27 Special Session

Commissioner Kolff made an amendment to the June 20 Special Session to remove himself from the attendees list. Commissioner Dressler made a motion to approve the June 15 Special Session, June 20 Special Session, and June 27 Special Session as amended. Commissioner McComas seconded.

Action: Motion passed unanimously.

Required Approvals: Action Requested

- June Warrants and Adjustments
- Resolution 2018-09 Cancel Warrants
- Resolution 2018-10 Surplus Equipment
- Medical Staff Credentials/Appointments/Reappointments
- Medical Staff Policy

Commissioner McComas made a motion to approve Medical Staff Credentials/Appointments/ Reappointments, Medical Staff Policy, June Warrants and Adjustments, Resolution 2018-09 Cancel Warrants, Resolution 2018-10 Surplus Equipment. Commissioner Ready seconded.

Action: Motion passed unanimously.

Public Comment:

Public comment was made.

Financial Report:

Hilary Whittington, CFO/CAO gave the June financial report.

Discussion ensued.

Resolution 2018-11 WRHC Interlocal Agreement

Commissioner Dressler made a motion to approve Resolution 2018-11 WRHC Interlocal Agreement. Commissioner Ready seconded.

Action: Motion passed unanimously.

Quality Report:

Brandie Manuel, Chief Patient Care Officer, presented the Quality report.

Discussion ensued.

Administrative Report

Mike Glenn, CEO, presented the administrative report.

Discussion ensued.

Chief Medical Officer Report:

Dr. Joe Mattern, Chief Medical Officer, presented the CMO report which included updates on the credentialing committee retreat, ACO, MAT Training, med staff meetings, and staffing.

Board Business:

Commissioner Buhler distributed the Jefferson County Board of Health Minutes.

Meeting Evaluation

Commissioners evaluated the meeting.

Conclude:

Commissioner Dressler made a motion to conclude the meeting. Commissioner McComas seconded the motion.

Action: Motion passed unanimously.

Meeting concluded at 4:45pm.

Approved by the Commission:

Chair of Commission: Jill Buhler _____

Secretary of Commission: Marie Dressler _____

DRAFT

Gross Revenue

Inpatient Revenue
Outpatient Revenue

Total Gross Revenue

Revenue Adjustments

Cost Adjustment Medicaid
Cost Adjustment Medicare
Charity Care
Contractual Allowances Other
Administrative Adjustments
Adjust Bad Debt

Total Revenue Adjustments

Net Patient Service Revenue

Other Revenue

340B Revenue
Meaningful Use Ehr Incentive
Other Operating Revenue

Total Operating Revenues

Operating Expenses

Salaries And Wages
Employee Benefits
Professional Fees
Purchased Services
Supplies
Insurance
Leases And Rentals
Depreciation And Amortization
Repairs And Maintenance
Utilities
Licenses And Taxes
Other

Total Operating Expenses

Operating Income (Loss)

Non Operating Revenues (Expenses)

Taxation For Maint Operations
Taxation For Debt Service
Investment Income
Interest Expense
Bond Issuance Costs
Gain or (Loss) on Disposed Asset
Contributions

Total Non Operating Revenues (Expenses)

Change in Net Position (Loss)

	July 2018 Actual	July 2018 Budget	Variance Favorable/ (Unfavorable)	%	July 2018 YTD	July 2018 Budget YTD	Variance Favorable/ (Unfavorable)	%	July 2017 YTD
Total Gross Revenue	18,935,730	20,270,747	(1,335,018)	-7%	132,677,245	138,625,714	(5,948,469)	-4%	120,322,347
Revenue Adjustments									
Cost Adjustment Medicaid	1,568,111	2,029,037	460,925	23%	12,556,961	13,875,988	1,319,027	10%	11,539,334
Cost Adjustment Medicare	5,335,464	7,073,136	1,737,672	25%	45,622,147	48,371,112	2,748,965	6%	42,761,464
Charity Care	250,365	124,980	(125,385)	-100%	1,551,273	854,702	(696,572)	-81%	603,626
Contractual Allowances Other	1,769,745	1,558,780	(210,966)	-14%	10,267,991	10,660,040	392,048	4%	8,958,924
Administrative Adjustments	88,851	45,126	(43,726)	-97%	594,899	308,602	(286,297)	-93%	261,338
Adjust Bad Debt	146,018	294,356	148,338	50%	2,079,966	2,013,014	(66,952)	-3%	1,947,869
Total Revenue Adjustments	9,158,556	11,125,415	1,966,858	18%	72,673,239	76,083,458	3,410,220	4%	66,072,555
Net Patient Service Revenue	9,777,173	9,145,333	631,841	7%	60,004,007	62,542,256	(2,538,249)	-4%	54,249,792
Other Revenue									
340B Revenue	314,446	295,035	19,411	7%	2,044,734	2,017,658	27,075	1%	1,960,870
Meaningful Use Ehr Incentive	-	-	-	0%	-	0	-	0%	136,784
Other Operating Revenue	69,454	128,388	(58,934)	-46%	985,909	878,005	107,904	12%	952,260
Total Operating Revenues	10,161,073	9,568,755	592,318	6%	63,034,649	65,437,919	(2,403,270)	-4%	57,299,707
Operating Expenses									
Salaries And Wages	4,488,113	4,802,949	314,836	7%	31,099,072	32,845,966	1,746,895	5%	27,973,242
Employee Benefits	947,588	1,209,927	262,339	22%	7,546,581	8,274,339	727,758	9%	7,126,842
Professional Fees	375,779	383,528	7,749	2%	2,760,226	2,622,838	(137,388)	-5%	2,905,531
Purchased Services	478,677	584,296	105,619	18%	3,671,666	3,995,831	324,164	8%	3,561,726
Supplies	1,572,901	1,418,830	(154,071)	-11%	10,457,683	9,702,962	(754,721)	-8%	8,720,150
Insurance	60,296	57,397	(2,899)	-5%	406,584	392,519	(14,065)	-4%	338,221
Leases And Rentals	117,396	123,268	5,872	5%	862,357	842,995	(19,361)	-2%	789,860
Depreciation And Amortization	365,731	396,906	31,175	8%	2,768,533	2,714,323	(54,209)	-2%	2,462,636
Repairs And Maintenance	64,825	81,348	16,524	20%	391,355	556,318	164,963	30%	327,244
Utilities	86,881	87,913	1,032	1%	651,630	601,212	(50,418)	-8%	561,278
Licenses And Taxes	61,942	51,666	(10,275)	-20%	369,178	353,332	(15,846)	-4%	360,924
Other	119,501	197,664	78,163	40%	975,834	1,351,766	375,932	28%	895,301
Total Operating Expenses	8,739,630	9,395,693	656,064	7%	61,960,698	64,254,401	2,293,703	4%	56,022,956
Operating Income (Loss)	1,421,444	173,062	1,248,382	721%	1,073,951	1,183,518	(109,567)	-9%	1,276,751
Non Operating Revenues (Expenses)									
Taxation For Maint Operations	22,619	23,101	(483)	-2%	173,173	157,984	15,189	10%	115,660
Taxation For Debt Service	16,683	16,562	121	1%	127,571	113,260	14,311	13%	128,758
Investment Income	31,193	13,801	17,391	126%	194,189	94,384	99,806	106%	96,422
Interest Expense	(86,350)	(97,953)	11,604	12%	(609,267)	(669,874)	60,608	9%	(352,712)
Bond Issuance Costs	-	-	-	0%	-	0	-	0%	0
Gain or (Loss) on Disposed Asset	-	-	-	0%	-	0	-	0%	2,634
Contributions	-	14,608	(14,608)	-100%	52,339	99,901	(47,563)	-48%	328,252
Total Non Operating Revenues (Expenses)	(15,856)	(29,881)	14,025	47%	(61,995)	(204,346)	142,351	70%	319,013
Change in Net Position (Loss)	1,405,588	143,181	1,262,407	882%	1,011,956	979,173	32,784	3%	1,595,764

Jefferson Healthcare

STATISTIC DESCRIPTION	JUL	JUL	%	YTD	YTD	%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE
FTEs - TOTAL (AVG)	537.16	584.50	8%	542.39	584.50	7%
FTEs - PRODUCTIVE (AVG)	466.16	525.73	11%	487.60	525.73	7%
ADJUSTED PATIENT DAYS	1,782	2,172	-18%	14,010	14,851	-6%
ICU PATIENT DAYS (IP + OBSERVATION, MIDNIGHT CENSUS)	74	97	-24%	566	666	-15%
ACU PATIENT DAYS (IP + OBSERVATION, MIDNIGHT CENSUS)	272	362	-25%	2,270	2,478	-8%
SWING IP PATIENT DAYS (MIDNIGHT CENSUS)	-	16	-100%	47	112	-58%
PATIENT DAYS (ACU, ICU, SWING), INCLUDES OBSERVATION BIRTHS	346	475	-27%	2,883	3,256	-11%
BIRTHS	17	9	89%	70	64	9%
SURGERY CASES (IN OR)	94	102	-8%	688	700	-2%
SURGERY MINUTES (IN OR)	18,888	9,714	94%	137,648	66,434	107%
SPECIAL PROCEDURE CASES	71	102	-30%	485	700	-31%
LAB BILLABLE TESTS	17,018	19,121	-11%	125,352	130,766	-4%
BLOOD BANK UNITS MATCHED	54	56	-4%	403	382	5%
CARDIAC SERVICES (EKG, AMB, TREAD, ECG)	92	107	-14%	736	731	1%
MRIs COMPLETED	161	190	-15%	1,107	1,300	-15%
CT SCANS COMPLETED	452	471	-4%	2,835	3,218	-12%
RADIOLOGY DIAGNOSTIC TESTS	1,437	1,617	-11%	9,848	11,060	-11%
ECHOs COMPLETED	140	178	-21%	789	1,215	-35%
ULTRASOUNDS COMPLETED	283	347	-18%	2,117	2,374	-11%
MAMMOGRAPHS COMPLETED	236	208	13%	1,634	1,420	15%
NUCLEAR MEDICINE TESTS	31	33	-6%	202	229	-12%
TOTAL DIAGNOSTIC IMAGING TESTS	2,740	3,044	-10%	18,532	20,816	-11%
MEDS DISPENSED	20,301	23,766	-15%	156,947	162,526	-3%
ANTI COAG VISITS	453	552	-18%	3,037	3,776	-20%
RESPIRATORY THERAPY PROCEDURES	2,563	3,769	-32%	22,187	25,775	-14%
PULMONARY REHAB RVUs	179	167	7%	1,734	1,141	52%
PHYSICAL THERAPY RVUs	7,493	5,668	32%	48,697	38,760	26%
OCCUPATIONAL THERAPY RVUs	1,130	988	14%	8,679	6,754	29%
SPEECH THERAPY RVUs	250	255	-2%	1,509	1,745	-14%
REHAB/PT/OT/ST RVUs	9,052	7,078	28%	60,619	48,400	25%
ER CENSUS	1,160	1,132	2%	7,387	7,740	-5%
EXPRESS CLINIC	726	910	-20%	3,635	6,220	-42%
SOCO PATIENT VISITS	139	251	-45%	1,092	1,717	-36%
PORT LUDLOW PATIENT VISITS	519	896	-42%	3,853	6,129	-37%
JHPC PATIENT VISITS	2,199	3,304	-33%	18,274	22,593	-19%
JHFM PATIENT VISITS	1,029	1,276	-19%	7,288	8,724	-16%
JHIM PATIENT VISITS	450	654	-31%	4,397	4,473	-2%
TOTAL RURAL HEALTH CLINIC VISITS	5,062	7,291	-31%	38,539	49,856	-23%
CARDIOLOGY CLINIC VISITS	203	245	-17%	1,662	1,673	-1%
DERMATOLOGY CLINIC VISITS	431	433	0%	2,441	2,962	-18%
GEN SURG PATIENT VISITS	284	236	20%	2,185	1,611	36%
INFUSION CENTER VISITS	629	603	4%	3,977	4,126	-4%
ONCOLOGY VISITS	359	414	-13%	2,377	2,828	-16%
ORTHO PATIENT VISITS	572	715	-20%	3,929	4,889	-20%
SLEEP CLINIC VISITS	159	160	-1%	1,276	1,092	17%
SURGERY CENTER ENDOSCOPIES	59	67	-12%	488	456	7%
WOMENS CLINIC VISITS	184	255	-28%	1,516	1,743	-13%
WOUND CLINIC VISITS	402	326	23%	2,124	2,228	-5%
TOTAL SPECIALTY CLINIC VISITS	3,282	3,454	-5%	21,975	23,608	-7%
SLEEP CENTER SLEEP STUDIES	69	74	-7%	492	507	-3%
HOME HEALTH EPISODES	54	68	-21%	451	466	-3%
HOSPICE CENSUS/DAYS	1,019	894	14%	7,365	6,112	21%
DIETARY TOTAL REVENUE	73,819	72,311	2%	527,688	494,511	7%
MAT MGMT TOTAL ORDERS PROCESSED	2,456	2,606	-6%	17,451	17,819	-2%
EXERCISE FOR HEALTH PARTICIPANTS	872	937	-7%	5,823	6,411	-9%

**JEFFERSON HEALTHCARE
834 SHERIDAN AVENUE
PORT TOWNSEND, WA 98368**

**TO: BOARD OF COMMISSIONERS
FROM: HILARY WHITTINGTON, CAO/CFO
RE: JULY 2018 WARRANT SUMMARY**

The following items need to be approved at the next commission meeting:

General Fund Warrants & ACH Transfers	\$7,994,044.69	(Provided under separate cover)
Bad Debt / Charity	\$485,234.96	(Attached)
Canceled Warrants	\$30.00	(Attached)

**JEFFERSON HEALTHCARE
834 SHERIDAN AVENUE
PORT TOWNSEND, WA 98368**

**TO: BOARD OF COMMISSIONERS
FROM: HILARY WHITTINGTON, CAO/CFO
RE: JULY 2018 GENERAL FUND WARRANTS & ACH
FUND TRANSFERS**

Submitted for your approval are the following warrants:

GENERAL FUND:

247212 - 247949	\$3,898,548.17
ACH TRANSFERS	<u>\$4,095,496.52</u>
	<u>\$7,994,044.69</u>
YEAR-TO-DATE:	<u><u>\$56,662,691.58</u></u>

Warrants are available for review if requested.

JEFFERSON HEALTHCARE
834 SHERIDAN AVENUE
PORT TOWNSEND, WA 98368

TO: BOARD OF COMMISSIONERS
FROM: HILARY WHITTINGTON, CAO/CFO
RE: JULY 2018 BAD DEBT, ADMINISTRATIVE, AND CHARITY CARE WRITE OFFS

Submitted for your approval are the following:

	JULY	JULY YTD	JULY YTD BUDGET
Bad Debts:	\$146,018.25	\$2,079,965.95	\$2,013,014.44
Charity Care:	\$250,365.22	\$1,551,273.44	\$854,701.75
Other Administrative Adjustments:	\$88,851.49	\$594,899.43	\$308,602.16
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TOTAL FOR MONTH:	\$485,234.96	\$4,226,138.82	\$3,176,318.35
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JEFFERSON HEALTHCARE
834 SHERIDAN AVENUE
PORT TOWNSEND, WA 98368

TO: BOARD OF COMMISSIONERS
FROM: HILARY WHITTINGTON, CAO/CFO
RE: JULY 2018 WARRANT CANCELLATIONS

State law requires you to pass a resolution canceling any warrants which are not presented to the Treasurer for payment within one year of issue.

DATE	WARRANT	AMOUNT
7/19/2017	238249	\$ 30.00
TOTAL:		<u>\$ 30.00</u>

JEFFERSON COUNTY PUBLIC HOSPITAL DISTRICT NO. 2

RESOLUTION 2018-12

A RESOLUTION CANCELING CERTAIN WARRANTS IN
THE AMOUNT OF \$30.00

WHEREAS warrants of any municipal corporation not presented within one year of their issue, or, that have been voided or replaced, shall be canceled by the passage of a resolution of the governing body;

NOW, THEREFORE BE IT RESOLVED THAT:

In order to comply with RCW 36.22.100, warrants indicated below in the total amount of \$30.00 are canceled.

Date of Issue	Warrant #	Amount
07/19/17	238249	30.00
Total		30.00

APPROVED this 22nd day of August, 2018.

APPROVED BY THE COMMISSION:

Commission Chair Jill Buhler: _____

Commission Secretary Marie Dressler: _____

Attest:

Commissioner Matt Ready: _____

Commissioner Kees Kolff: _____

Commissioner Bruce McComas: _____

JEFFERSON COUNTY PUBLIC HOSPITAL DISTRICT NO. 2

RESOLUTION 2018-13

A RESOLUTION TO DECLARE CERTAIN EQUIPMENT SURPLUS TO THE NEEDS OF
JEFFERSON COUNTY PUBLIC HOSPITAL DISTRICT NO. 2 AND TO AUTHORIZE THE
DISPOSAL OF SAID EQUIPMENT

WHEREAS the item(s) of equipment enumerated below are obsolete and otherwise surplus to the District, and;

WHEREAS said equipment now represents an unnecessary cost to the District to retain and store it,

NOW, THEREFORE, BE IT RESOLVED THAT:

- 1) The following equipment be declared surplus to the needs of Jefferson County Public Hospital District No. 2 and will be disposed of in compliance with state law:

Description	Asset #	Serial #	Model #
Stickley Wardrobes Cherry w/ oil finish	n/a	n/a	Leopold Stickley

APPROVED this 22nd day of August, 2018.

APPROVED BY THE COMMISSION:

Commission Chair Jill Buhler: _____

Commission Secretary Marie Dressler: _____

Attest:

Commissioner Bruce McComas: _____

Commissioner Kees Kolff: _____

Commissioner – Matt Ready: _____

FROM: Barbara York – Medical Staff Services
RE: 7/24/2018 Medical Executive Committee appointments/reappointments and annual policy review recommendations for Board approval 08/22/2018

C-0241

§485.627(a) Standard: Governing Body or Responsible Individual

The CAH has a governing body or an individual that assumes full legal responsibility for determining, implementing and monitoring policies governing the CAH'S total operation and for ensuring that those policies are administered so as to provide quality health care in a safe environment.

Interpretive Guidelines §485.627(a)

It is the responsibility of the governing body (or responsible individual) to appoint, with the advice of the medical staff, the individual practitioners to the medical staff. After considering medical staff recommendations, and in accordance with established CAH medical staff criteria and State and Federal laws and regulations, the governing body (or responsible individual) decides whether or not to appoint new medical staff members or to continue current members of the medical staff.

Recommended provisional appointment to the active/courtesy/allied health staff:

1. Ellbogen, Martin, MD – Internal Medicine/Hospitalist

Recommended re-appointment to the active medical staff with privileges as requested:

1. Irick, Ron, DO – granted extension of privileges for 90 days to 9/27/2018
2. Crowell, Matthew, DO – Hospitalist

Recommended re-appointment to the courtesy medical staff with privileges as requested:

1. Bender, Leila, MD – Tele-Radiology
2. Brezak, Robert, MD – Diagnostic Radiology
3. Johnson, Christopher, MD – Cardiology
4. Lancaster, Samantha, MD – Tele-Radiology
5. McCullough, Brendon, MD – Tele-Radiology
6. Prabhu, Somnath, MD – Tele-Radiology
7. Thurlow, Peter, MD – Tele-Radiology

Reappointment extension of 90 days:

Provider who is out on leave of absence was granted stay of reappointment for 90 days to January 19, 2019.

Family Medicine Resident Rotation: Brianne Rowan, PGY II Primary Care Clinic from 8/27 – 10/21/2018 – Dr. Hong sponsoring physician.

Completion of 90 day provisional status: None