
Regular Session Agenda
Wednesday, July 25, 2018

<u>Call to Order:</u>	2:00
<u>Education Topic:</u> Methodology of Patient and Employee Satisfaction Scores Brandie Manuel, Chief Patient Care Officer Caitlin Harrison, Chief Human Resources Officer	2:01
<u>Break:</u>	3:15
<u>Approve Agenda:</u>	3:30
<u>Patient Story:</u> Joyce Cardinal, CNO	3:32
<u>Minutes:</u> Action Requested <ul style="list-style-type: none">• June 15 2018 Special Session (pg. 2-3)• June 20 2018 Special Session (pg. 4-6)• June 27 2018 Special Session (pg. 7-8)	3:42
<u>Required Approvals:</u> Action Requested <ul style="list-style-type: none">• June Warrants and Adjustments (pg. 9-14)• Resolution 2018-09 Cancel Warrants (pg. 15)• Resolution 2018-10 Surplus Equipment (pg. 16)• Medical Staff Credentials/ Appointments/ Reappointments (pg. 17-19)• Medical Staff Policy• Resolution 2018-11 WRHC Interlocal Agreement (pg. 20-21)	3:45
<u>Public Comment:</u> <i>(In lieu of in-person comment, members of the public may provide comment on any agenda item or any other matter related to the District via a letter addressed to the Commissioners at 834 Sheridan Street, Port Townsend, Washington 98368, or via email to commissioners@jeffersonhealthcare.org.)</i>	3:50
<u>Financial Report:</u> Hilary Whittington, CAO/CFO	4:00
<u>Quality Report:</u> Brandie Manuel, Chief Patient Care Officer	4:15
<u>Administrator's Report:</u> Mike Glenn, CEO	4:30
<u>Chief Medical Officer Report:</u> Joe Mattern, MD, CMO	4:45
<u>Board Business:</u>	5:00
<u>Meeting Evaluation:</u>	5:10
<u>Conclude:</u> This Regular Session will be officially audio recorded. Times shown in agenda are estimates only.	5:15

**Jefferson County Public Hospital District no. 2
Board of Commissioners,
Special Session Minutes
Joint Board Meeting with Jefferson County Board of Health
Friday, June 15, 2018
Cotton Building, 607 Water St, Port Townsend, WA 98368**

Call to Order:

The meeting was called to order at 3:02pm by Board of Health Chair, John Austin. Present were Jefferson County Public Hospital District No. 2 Commissioners, Dressler, Ready, and Kolff. Present from the Jefferson County Board of Health were board chair Austin and Commissioners, Sullivan, Kler, Dean. Also present was Mike Glenn, CEO, Jefferson County Public Hospital District No. 2, Philip Morley, Jefferson County Administrator, Vicki Kirkpatrick, Director of Jefferson County Public Health and John Nowak, Co-Executive Director of Community Health Improvement Plan, Lori Fleming, Co-Executive Director of Community Health Improvement Plan, and Alyssa Rodrigues, Administrative Assistant Jefferson County Public Hospital District No. 2.

Special Session:

The purpose of this special session is a joint board meeting between Jefferson County Public Hospital District No.2 Commissioners and Jefferson County Board of Health Commissioners to review the progress of the Community Health Improvement Plan.

Introductions were made.

Community Health Improvement Plan Program Staffing:

Vicki Kirkpatrick, Director of Jefferson County Public Health gave an introduction and discussed staffing.

Discussion ensued.

Review of current state and action plan:

John Nowak, Co-Executive Director of Community Health Improvement Plan and Lori Fleming, Co-Executive Director of Community Health Improvement Plan, reviewed the current status of plan including: progress of subgroups, community outreach and communication, grants and funding, metrics and evaluation, and Community Health Assessment and plan update. Dr. Tom Locke discussed the Olympic Community of Health.

Discussion ensued.

Public Comment:

Public comment was made.

Conclude:

Commissioner Dressler made a motion to conclude the meeting. Commissioner Klerr seconded the motion.

Meeting concluded at 4:36pm.

Approved by the Commission:

Chair of Commission: Jill Buhler _____

Secretary of Commission: Marie Dressler _____

DRAFT

**Jefferson County Public Hospital District No.2
Board of Commissioners, Regular Session Minutes
Wednesday, June 20, 2018
Victor J. Dirksen Conference Room**

Call to Order:

The meeting was called to order at 2:01pm by board chair, Buhler. Also present were Commissioners McComas, Kolff, Dressler, and Ready. Mike Glenn, CEO, Brandie Manuel, Chief Patient Care officer, Jon French, Chief Legal Officer and Alyssa Rodrigues, Administrative Assistant were also in attendance. This meeting was officially audio recorded by Jefferson Healthcare.

Education:

Dunia Faulx, Director of Care Transformation and Population Health
Dr. Molly Parker, Population Health Medical Director presented the Population Health Initiatives at Jefferson Healthcare: Biannual Board Update.

Discussion ensued.

Break:

Commissioners recessed for break at 2:59pm.
Commissioners reconvened from break at 3:34pm.

Team and Employee of the Quarter:

Kalie Fountain, Oncology, and Ross Taylor, Maintenance, were recognized as Employees of the Quarter. Materials Management was recognized as the Team of the Quarter.

Approve Agenda:

Commissioner Buhler announced that the 2018-07 resolution was canceled and voided and also made a correction by changing June 5 Special Session Minutes to June 6 Special Session Minutes.

Commissioner Ready made a motion to approve the agenda. Commissioner Dressler seconded.

Action: Motion passed unanimously.

Patient Story: Joyce Cardinal, CNO read aloud the patient story. She explained that the patient had cellulitis and had presented to Jefferson Healthcare. The patient wrote about how well she had been treated and cared for at JHC, how supported she felt, and that how each staff member treated her as an individual. The patient was transferred to a major Seattle Hospital where the care and treatment that was delivered fell far short of her experience at Jefferson. There, she felt that she was just a number, “the infection, the wound, the blood draw in Room ‘123’”; staff were slow to answer call lights and when they did, they were hurried and impersonal which made her feel like a nuisance to the staff. She stated that she felt invisible there.

The extreme difference between healthcare facilities impacted the patient greatly, the intimacy of Jefferson Healthcare, the true meaning of being present with a person made her appreciate the care and treatment by the staff at Jefferson Healthcare. The patient reiterated her feelings regarding the excellent personal care she received at Jefferson Healthcare, stating she will return to Jefferson Healthcare for any and all care which Jefferson can deliver.

Minutes:

- May 23 Regular Session
- June 6 Special Session

Commissioner Dressler made a motion to approve the May 23 Regular Session and June 6 Special Session. Commissioner Ready seconded.

Action: Motion passed unanimously.

Required Approvals: Action Requested

- May Warrants and Adjustments
- Resolution 2018-07 Cancel Warrants
- Resolution 2018-08 Surplus Equipment
- Medical Staff Credentials/Appointments/Reappointments
- Medical Staff Policy
- Emergency CEO Succession Policy

Commissioner Dressler made a motion to approve Medical Staff Credentials/Appointments/ Reappointments, Medical Staff Policy, May Warrants and Adjustments, and Resolution 2018-08 Surplus Equipment. Commissioner McComas seconded.

Action: Motion passed unanimously.

Public Comment:

No public comment.

Financial Report:

Mike Glenn, CEO, gave the May financial report.

Quality Report:

Brandie Manuel, Chief Patient Care Officer presented the Quality report.

Discussion ensued.

Administrative Report

Mike Glenn, CEO presented the administrative report.

Chief Medical Officer Report:

Dr. Joe Mattern, Chief Medical Officer presented the CMO report and gave updates concerning the ACO, Care Coordinators, MAT, Integrated Behavioral Health, opioid prescribing, staffing, telemedicine, credentialing, and medical staff meeting.

Discussion ensued.

Board Business:

Commissioner Buhler reminded the board that they will be at the Chelan Conference June 24-27.

Meeting Evaluation

Commissioners evaluated the meeting.

Conclude:

Commissioner Dressler made a motion to conclude the meeting. Commissioner Ready seconded the motion.

Action: Motion passed unanimously.

Meeting concluded at 4:45pm.

Approved by the Commission:

Chair of Commission: Jill Buhler _____

Secretary of Commission: Marie Dressler _____

**Jefferson County Public Hospital District No.2
Board of Commissioners, Special Session Minutes
Joint Board Meeting
Wednesday, June 27, 2018
East/West 2nd floor in Conference Center at Campbell's Resort
104 W. Woodin Ave, Chelan, WA 98816**

Call to Order:

The meeting was called to order at 11:45am by Jefferson Healthcare Chair Commissioner Buhler; also present from Jefferson Healthcare were Commissioners Dressler, Kolff, McComas, and Ready, CEO Mike Glenn and CAO/CFO Hilary Whittington. Olympic Medical Center was represented by Board President John Beitzel, Commissioners Hightower, Horndyk and Nutter, CEO Eric Lewis and CMO Scott Kennedy.

Special Session:

The purpose of this special session is a joint board meeting with Olympic Medical Center and Jefferson Healthcare.

Joint Board Meeting:

Introductions were made, followed by opening remarks from both Board Presidents.

Jefferson Healthcare: Jefferson Healthcare CEO Mike Glenn reviewed recent Jefferson Healthcare activities including the hiring of several more medical providers to meet the community's need in accessing Primary Care services, integrating Behavioral health providers into primary care clinics to provide 'wrap around' services, and to continue to meet acute care needs of the community.

Olympic Medical Center: Olympic Medical Center CEO Eric Lewis spoke of proposed capital improvements at their Sequim Campus, work force and recruiting, supporting Peninsula College to increase availability for RN and MA students, introducing behavioral health providers into primary care clinics, expanding some specialist services, and working with JHC for some regional coverage.

CEOs Glenn and Lewis both commented on Olympic Community of Health and the challenges of financial and clinical integration.

Advocacy issues will be discussed at a future joint board meeting to be held in the Fall.

Conclude:

Commissioner Dressler made a motion to conclude the meeting. Commissioner McComas seconded the motion.

Action: Motion passed unanimously.

Meeting concluded at 12:15pm.

Approved by the Commission:

President of Commission: Jill Buhler _____

Secretary of Commission: Marie Dressler _____

DRAFT

Gross Revenue

Inpatient Revenue
Outpatient Revenue

Total Gross Revenue

Revenue Adjustments

Cost Adjustment Medicaid
Cost Adjustment Medicare
Charity Care
Contractual Allowances Other
Administrative Adjustments
Adjust Bad Debt

Total Revenue Adjustments

Net Patient Service Revenue

Other Revenue

340B Revenue
Meaningful Use Ehr Incentive
Other Operating Revenue

Total Operating Revenues

Operating Expenses

Salaries And Wages
Employee Benefits
Professional Fees
Purchased Services
Supplies
Insurance
Leases And Rentals
Depreciation And Amortization
Repairs And Maintenance
Utilities
Licenses And Taxes
Other

Total Operating Expenses

Operating Income (Loss)

Non Operating Revenues (Expenses)

Taxation For Maint Operations
Taxation For Debt Service
Investment Income
Interest Expense
Bond Issuance Costs
Gain or (Loss) on Disposed Asset
Contributions

Total Non Operating Revenues (Expenses)

Change in Net Position (Loss)

	June 2018 Actual	June 2018 Budget	Variance Favorable/ (Unfavorable)	%	June 2018 YTD	June 2018 Budget YTD	Variance Favorable/ (Unfavorable)	%	June 2017 YTD
Gross Revenue									
Inpatient Revenue	3,265,297	4,266,516	(1,001,219)	-23%	22,635,804	25,741,326	(3,105,523)	-12%	23,446,808
Outpatient Revenue	14,899,221	15,350,319	(451,097)	-3%	91,105,712	92,613,641	(1,507,929)	-2%	79,565,549
Total Gross Revenue	18,164,519	19,616,834	(1,452,316)	-7%	113,741,516	118,354,967	(4,613,451)	-4%	103,012,357
Revenue Adjustments									
Cost Adjustment Medicaid	1,657,897	1,963,582	305,685	16%	10,988,850	11,846,952	858,102	7%	9,925,152
Cost Adjustment Medicare	6,092,423	6,844,964	752,541	11%	40,286,683	41,297,975	1,011,293	2%	36,803,481
Charity Care	204,815	120,948	(83,867)	-69%	1,300,908	729,722	(571,186)	-78%	484,307
Contractual Allowances Other	1,294,036	1,508,495	214,460	14%	8,498,246	9,101,260	603,014	7%	7,738,916
Administrative Adjustments	63,751	43,670	(20,081)	-46%	506,048	263,476	(242,572)	-92%	216,390
Adjust Bad Debt	340,734	284,860	(55,874)	-20%	1,933,948	1,718,658	(215,289)	-13%	1,465,255
Total Revenue Adjustments	9,653,656	10,766,521	1,112,864	10%	63,514,682	64,958,044	1,443,362	2%	56,633,501
Net Patient Service Revenue	8,510,862	8,850,314	(339,451)	-4%	50,226,833	53,396,923	(3,170,090)	-6%	46,378,857
Other Revenue									
340B Revenue	272,161	285,518	(13,356)	-5%	1,730,287	1,722,623	7,664	0%	1,654,505
Meaningful Use Ehr Incentive	-	-	-	0%	-	0	-	0%	784
Other Operating Revenue	181,028	124,246	56,782	46%	916,455	749,617	166,838	22%	709,015
Total Operating Revenues	8,964,052	9,260,077	(296,025)	-3%	52,873,576	55,869,164	(2,995,588)	-5%	48,743,161
Operating Expenses									
Salaries And Wages	4,491,036	4,648,011	156,975	3%	26,610,959	28,043,017	1,432,058	5%	23,950,424
Employee Benefits	1,087,487	1,170,896	83,410	7%	6,598,993	7,064,412	465,419	7%	6,071,663
Professional Fees	342,281	371,156	28,875	8%	2,384,447	2,239,309	(145,138)	-6%	2,459,735
Purchased Services	578,936	565,447	(13,489)	-2%	3,192,989	3,411,535	218,546	6%	3,038,003
Supplies	1,373,583	1,373,060	(523)	0%	8,884,782	8,284,132	(600,650)	-7%	7,433,944
Insurance	37,296	55,545	18,250	33%	346,289	335,123	(11,166)	-3%	291,931
Leases And Rentals	133,994	119,292	(14,702)	-12%	744,960	719,727	(25,233)	-4%	688,946
Depreciation And Amortization	408,354	384,102	(24,252)	-6%	2,402,801	2,317,417	(85,384)	-4%	2,107,520
Repairs And Maintenance	43,178	78,724	35,546	45%	326,530	474,970	148,439	31%	271,654
Utilities	99,310	85,077	(14,233)	-17%	564,749	513,299	(51,450)	-10%	492,508
Licenses And Taxes	42,190	50,000	7,810	16%	307,236	301,665	(5,570)	-2%	323,949
Other	145,519	191,288	45,769	24%	856,333	1,154,102	297,768	26%	803,051
Total Operating Expenses	8,783,163	9,092,598	309,435	3%	53,221,068	54,858,707	1,637,639	3%	47,933,328
Operating Income (Loss)	180,888	167,479	13,410	8%	(347,492)	1,010,457	(1,357,949)	-134%	809,833
Non Operating Revenues (Expenses)									
Taxation For Maint Operations	1,885	22,356	(20,471)	-92%	150,554	134,882	15,672	12%	100,327
Taxation For Debt Service	1,496	16,027	(14,531)	-91%	110,888	96,699	14,190	15%	108,478
Investment Income	29,353	13,356	15,997	120%	162,997	80,582	82,414	102%	104,936
Interest Expense	(86,573)	(94,793)	8,220	9%	(522,917)	(571,921)	49,004	9%	(256,479)
Bond Issuance Costs	-	-	-	0%	-	0	-	0%	0
Gain or (Loss) on Disposed Asset	-	-	-	0%	-	0	-	0%	10,950
Contributions	16,369	14,137	2,232	16%	52,339	85,293	(32,954)	-39%	315,272
Total Non Operating Revenues (Expenses)	(37,470)	(28,917)	(8,553)	-30%	(46,139)	(174,465)	128,326	74%	383,485
Change in Net Position (Loss)	143,418	138,562	4,856	4%	(393,632)	835,992	(1,229,623)	-147%	1,193,317

STATISTIC DESCRIPTION	JUN	JUN	%	YTD	YTD	%
	ACTUAL	BUDGET	VARIANCE	ACTUAL	BUDGET	VARIANCE
FTEs - TOTAL (AVG)	539.88	584.50	8%	543.20	584.50	7%
FTEs - PRODUCTIVE (AVG)	473.27	525.73	10%	490.89	525.73	7%
ADJUSTED PATIENT DAYS	1,828	2,102	-13%	12,228	12,679	-4%
ICU PATIENT DAYS (IP + OBSERVATION, MIDNIGHT CENSUS)	71	94	-24%	492	568	-13%
ACU PATIENT DAYS (IP + OBSERVATION, MIDNIGHT CENSUS)	282	351	-20%	1,998	2,116	-6%
SWING IP PATIENT DAYS (MIDNIGHT CENSUS)	-	16	-100%	47	96	-51%
PATIENT DAYS (ACU, ICU, SWING), INCLUDES OBSERVATION BIRTHS	353	461	-23%	2,537	2,780	-9%
BIRTHS	5	9	-44%	53	54	-2%
SURGERY CASES (IN OR)	98	99	-1%	594	597	-1%
SURGERY MINUTES (IN OR)	18,532	9,401	97%	118,760	56,720	109%
SPECIAL PROCEDURE CASES	76	99	-23%	414	597	-31%
LAB BILLABLE TESTS	16,518	18,505	-11%	108,334	111,644	-3%
BLOOD BANK UNITS MATCHED	83	54	54%	349	326	7%
CARDIAC SERVICES (EKG, AMB, TREAD, ECG)	112	104	8%	644	624	3%
MRIs COMPLETED	167	184	-9%	946	1,110	-15%
CT SCANS COMPLETED	364	455	-20%	2,383	2,748	-13%
RADIOLOGY DIAGNOSTIC TESTS	1,462	1,565	-7%	8,411	9,443	-11%
ECHOs COMPLETED	108	172	-37%	649	1,037	-37%
ULTRASOUNDS COMPLETED	289	336	-14%	1,834	2,027	-10%
MAMMOGRAPHS COMPLETED	231	201	15%	1,398	1,213	15%
NUCLEAR MEDICINE TESTS	32	32	0%	171	195	-12%
TOTAL DIAGNOSTIC IMAGING TESTS	2,653	2,945	-10%	15,792	17,773	-11%
MEDS DISPENSED	20,248	22,999	-12%	136,646	138,760	-2%
ANTI COAG VISITS	436	534	-18%	2,584	3,224	-20%
RESPIRATORY THERAPY PROCEDURES	2,828	3,647	-22%	19,624	22,006	-11%
PULMONARY REHAB RVUs	231	161	43%	1,496	974	54%
PHYSICAL THERAPY RVUs	6,794	5,485	24%	41,051	33,092	24%
OCCUPATIONAL THERAPY RVUs	1,109	956	16%	7,498	5,767	30%
SPEECH THERAPY RVUs	213	247	-14%	1,244	1,490	-17%
REHAB/PT/OT/ST RVUs	8,347	6,849	22%	51,289	41,323	24%
ER CENSUS	1,029	1,095	-6%	6,227	6,608	-6%
EXPRESS CLINIC	579	880	-34%	2,909	5,311	-45%
SOCO PATIENT VISITS	123	243	-49%	953	1,466	-35%
PORT LUDLOW PATIENT VISITS	515	867	-41%	3,334	5,233	-36%
JHPC PATIENT VISITS	2,614	3,197	-18%	16,075	19,289	-17%
JHFM PATIENT VISITS	1,020	1,235	-17%	6,259	7,448	-16%
JHIM PATIENT VISITS	555	633	-12%	3,947	3,819	3%
TOTAL RURAL HEALTH CLINIC VISITS	5,406	7,055	-23%	33,477	42,566	-21%
CARDIOLOGY CLINIC VISITS	217	237	-8%	1,459	1,428	2%
DERMATOLOGY CLINIC VISITS	327	419	-22%	2,010	2,529	-21%
GEN SURG PATIENT VISITS	321	228	41%	1,901	1,376	38%
INFUSION CENTER VISITS	635	584	9%	3,348	3,522	-5%
ONCOLOGY VISITS	302	400	-25%	2,018	2,415	-16%
ORTHO PATIENT VISITS	512	692	-26%	3,357	4,174	-20%
SLEEP CLINIC VISITS	196	155	26%	1,117	932	20%
SURGERY CENTER ENDOSCOPIES	62	65	-5%	429	389	10%
WOMENS CLINIC VISITS	205	247	-17%	1,332	1,488	-10%
WOUND CLINIC VISITS	333	315	6%	1,722	1,902	-9%
TOTAL SPECIALTY CLINIC VISITS	3,110	3,342	-7%	18,693	20,155	-7%
SLEEP CENTER SLEEP STUDIES	77	72	7%	423	433	-2%
HOME HEALTH EPISODES	65	66	-2%	363	398	-9%
HOSPICE CENSUS/DAYS	1,103	865	28%	6,346	5,218	22%
DIETARY TOTAL REVENUE	71,211	69,978	2%	453,869	422,201	8%
MAT MGMT TOTAL ORDERS PROCESSED	2,376	2,522	-6%	14,995	15,213	-1%
EXERCISE FOR HEALTH PARTICIPANTS	867	907	-4%	4,951	5,473	-10%

**JEFFERSON HEALTHCARE
834 SHERIDAN AVENUE
PORT TOWNSEND, WA 98368**

**TO: BOARD OF COMMISSIONERS
FROM: HILARY WHITTINGTON, CFO
RE: JUNE 2018 WARRANT SUMMARY**

The following items need to be approved at the next commission meeting:

General Fund Warrants & ACH Transfers	\$3,722,865.30	(Provided under separate cover)
Bad Debt / Charity	\$609,300.44	(Attached)
Canceled Warrants	\$121.37	(Attached)

**JEFFERSON HEALTHCARE
834 SHERIDAN AVENUE
PORT TOWNSEND, WA 98368**

**TO: BOARD OF COMMISSIONERS
FROM: HILARY WHITTINGTON, CFO
RE: JUNE 2018 GENERAL FUND WARRANTS & ACH
FUND TRANSFERS**

Submitted for your approval are the following warrants:

GENERAL FUND:

246469 - 247211

ACH TRANSFERS

\$3,722,865.30

\$3,722,865.30

YEAR-TO-DATE:

\$48,667,596.98

Warrants are available for review if requested.

JEFFERSON HEALTHCARE
834 SHERIDAN AVENUE
PORT TOWNSEND, WA 98368

TO: BOARD OF COMMISSIONERS
FROM: HILARY WHITTINGTON, CFO
RE: JUNE 2018 BAD DEBT, ADMINISTRATIVE, AND CHARITY CARE WRITE OFFS

Submitted for your approval are the following:

	JUNE	JUNE YTD	JUNE YTD BUDGET
Bad Debts:	\$340,734.03	\$1,933,947.70	\$1,718,658.47
Charity Care:	\$204,814.96	\$1,300,908.22	\$729,721.74
Other Administrative Adjustments:	\$63,751.45	\$506,047.94	\$263,476.36
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TOTAL FOR MONTH:	\$609,300.44	\$3,740,903.86	\$2,711,856.57
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JEFFERSON HEALTHCARE
834 SHERIDAN AVENUE
PORT TOWNSEND, WA 98368

TO: BOARD OF COMMISSIONERS
FROM: HILARY WHITTINGTON, CFO
RE: JUNE 2018 WARRANT CANCELLATIONS

State law requires you to pass a resolution canceling any warrants which are not presented to the Treasurer for payment within one year of issue.

DATE	WARRANT	AMOUNT
6/1/2017	237015	\$ 70.00
6/29/2017	237706	\$ 51.37
TOTAL:		<u>\$ 121.37</u>

JEFFERSON COUNTY PUBLIC HOSPITAL DISTRICT NO. 2

RESOLUTION 2018-09

A RESOLUTION CANCELING CERTAIN WARRANTS IN
THE AMOUNT OF \$121.37

WHEREAS warrants of any municipal corporation not presented within one year of their issue, or, that have been voided or replaced, shall be canceled by the passage of a resolution of the governing body;

NOW, THEREFORE BE IT RESOLVED THAT:

In order to comply with RCW 36.22.100, warrants indicated below in the total amount of \$121.37 are canceled.

Date of Issue	Warrant #	Amount
06/01/2017	237015	70.00
06/29/2017	237706	51.37
Total		121.37

APPROVED this 25th day of July, 2018.

APPROVED BY THE COMMISSION:

Commission Chair Jill Buhler: _____

Commission Secretary Marie Dressler: _____

Attest:

Commissioner Matt Ready: _____

Commissioner Kees Kolff: _____

Commissioner Bruce McComas: _____

JEFFERSON COUNTY PUBLIC HOSPITAL DISTRICT NO. 2

RESOLUTION 2018-10

A RESOLUTION TO DECLARE CERTAIN EQUIPMENT SURPLUS TO THE NEEDS OF JEFFERSON COUNTY PUBLIC HOSPITAL DISTRICT NO. 2 AND TO AUTHORIZE THE DISPOSAL OF SAID EQUIPMENT

WHEREAS the item(s) of equipment enumerated below are obsolete and otherwise surplus to the District, and;

WHEREAS said equipment now represents an unnecessary cost to the District to retain and store it,

NOW, THEREFORE, BE IT RESOLVED THAT:

- 1) The following equipment be declared surplus to the needs of Jefferson County Public Hospital District No. 2 and will be disposed of in compliance with state law:

Description	Asset #	Serial #	Model #
Philips TC70 ECG	09/00145	US60902878	TC70 (ER01099)
ECG Pagewriter	N/A	476047	Pagewriter 300pi MI770A

APPROVED this 25th day of July, 2018.

APPROVED BY THE COMMISSION:

Commission Chair Jill Buhler: _____

Commission Secretary Marie Dressler: _____

Attest:

Commissioner Bruce McComas: _____

Commissioner Kees Kolff: _____

Commissioner – Matt Ready: _____

FROM: Barbara York – Medical Staff Services
RE: 06-26-2018 and 7/24/2018 Medical Executive Committee appointments/reappointments and annual policy review recommendations for Board approval 07/25/2018

C-0241

§485.627(a) Standard: Governing Body or Responsible Individual

The CAH has a governing body or an individual that assumes full legal responsibility for determining, implementing and monitoring policies governing the CAH'S total operation and for ensuring that those policies are administered so as to provide quality health care in a safe environment.

Interpretive Guidelines §485.627(a)

It is the responsibility of the governing body (or responsible individual) to appoint, with the advice of the medical staff, the individual practitioners to the medical staff. After considering medical staff recommendations, and in accordance with established CAH medical staff criteria and State and Federal laws and regulations, the governing body (or responsible individual) decides whether or not to appoint new medical staff members or to continue current members of the medical staff.

Recommended provisional appointment to the active/courtesy/allied health staff:

1. Harrison, Andrew, DO – Tele Radiology
2. Kroh, Evan, MD – Family Medicine (in ED)

Recommended re-appointment to the active medical staff with privileges as requested:

None

Recommended re-appointment to the courtesy medical staff with privileges as requested:

1. Chan, Alan, MD – Diagnostic Radiology
2. Hallam, Paula, MD – Tele-Radiology
3. Hayes, Elizabeth, MD – Diagnostic Radiology
4. Ho, Emily, MD – Tele-Neurology
5. Keogh, Bart, MD – Diagn. Radiology
6. Kesava, Prabhakar, MD – Diagnostic Radiology
7. Lemley, William, MD – Tele-Radiology
8. McQuinn, Garland, MD – Tele-Radiology
9. McWhorter, Valerie, MD – Clinical/Anatomical Pathology
10. Millan, Juan, MD – Tele-Radiology
11. Nason, Laura, MD – Tele-Radiology
12. Pflieger, Mark, MD – Tele-Radiology
13. Rago, John, MD – Tele-Radiology
14. Rosenbloom Frank, MD – Hospitalist
15. Schroetlin, Renee, MD – Emergency Medicine
16. Siegal, Justin, MD – Tele-Radiology
17. VanHise, Milton, MD – Diagn. Radiology
18. Zaleski, Christopher, MD – Tele-Radiology

Recommended re-appointment to the allied health staff with privileges as requested:

1. Pieratt, Angela, ARNP – Family Nurse Practitioner
2. Petta, Matthew, CRNA – Nurse Anesthetist

Medical Student Rotation:

1. Cole, Molly, MS II – preceptor: Molly Hong, MD

Completion of 90 day provisional status:

1. Svercheck, Rachel, PA-C

Annual Review – no changes:

Reproductive Health Care

POLICY:

As a municipal corporation of the State of Washington, it is the policy of Jefferson Healthcare to abide by Chapter 9.02 and RCW 18.71.240 as applicable within the lawful limitations of the resources and services offered at the organization

PURPOSE:

To outline the process to meet the reproductive health care requirements of Washington State Department of Health.

SCOPE:

This policy applies to all areas where reproductive health care is offered and provided at Jefferson Healthcare

DEFINITIONS:

RCW 9.02.100, Reproductive privacy—Public Policy: the sovereign people hereby declare that every individual possesses a fundamental right of privacy with respect to personal reproductive decisions.

Accordingly, it is the public policy of the state of Washington that:

1. Every individual has the fundamental right to choose or refuse birth control;
2. Every woman had the fundamental right to choose or refuse to have an abortion, except as specifically limited by RCW 9.02.100 through 9.02.170 and 9.02.900 through 9.02.902;
3. Except as specifically permitted by RCW 9.02.100 through 9.02.170 and 9.02.900 through 9.02.902, the state shall not deny or interfere with a woman's fundamental right to choose or refuse to have an abortion; and
4. The state shall not discriminate against the exercise of these rights in the regulation or provision of benefits, facilities, services or information.

RCW 9.02.150, Refusing to perform:

No person or private medical facility may be required by law or contract in any circumstances to participate in the performance of an abortion if such person or private medical facility objects to so

doing. No person may be discriminated against in employment or professional privileges because of the person's participation or refusal to participate in the termination of a pregnancy.

RCW 9.02.160, State-provided benefits:

If the state provides, directly or by contract, maternity care benefits, services, or information to women through any program administered or funded in whole or in part by the state, the state shall also provide women otherwise eligible for any such program with substantially equivalent benefits, services, or information to permit them to voluntarily terminate their pregnancies.

RESPONSIBILITY:

Healthcare providers at Jefferson Healthcare are responsible to be aware of the laws regarding reproductive healthcare.

Leadership at Jefferson Healthcare is responsible to be aware of laws regarding reproductive healthcare and to facilitate meeting requirements that are within the scope and resources of the organization.

PROCEDURE:

Reproductive healthcare services offered at Jefferson Healthcare include women's health exams, low risk prenatal care and childbirth care including childbirth and lactation education, birth control including insertion of IUD's and implants, low risk abortions and abortion care, referrals for high risk pregnancies including high risk abortion needs, referrals for fertility management, diagnosis and treatment or referral for reproductive cancer.

No person will be discriminated against and no health care within the scope of Jefferson Healthcare services will be refused based upon the choice to terminate a pregnancy.

RECORDS REQUIRED:

Documentation of all aspects of care will be recorded in the EMR including counseling, procedure notes and any referrals generated regarding reproductive healthcare including voluntary termination of pregnancy.

REFERENCES:

Chapter 9.02 RCW and RCW 18.71.240

Bulletin: WSHA: Submission of Policies to the Washington State Department of Health. Date 1/29/2014

Board approve: 6/7/2017;

RESOLUTION NO. 2018-11

A RESOLUTION of the Commission of Public Hospital District No. 2, Jefferson County, Washington (the "District"), approving the terms of an interlocal agreement and authorizing and directing the superintendent of the District to enter into that agreement and carry out its terms.

WHEREAS, Chapter 70.44.003 RCW authorizes public hospital districts to provide "hospital services and other health care services for the residents of such districts and other persons"; and

WHEREAS, Chapter 70.44.007(2) defines "other health care services" to include "nursing home, extended care, long-term care, outpatient, rehabilitative, health maintenance and ambulance services and such other services as are appropriate to the health needs of the population served"; and

WHEREAS, most of the public hospital districts in the State of Washington are located in a rural area; and

WHEREAS, the Washington state legislature has determined that maintaining the viability of health care service delivery in rural areas is a primary goal of state health policy and that it is critical to the survival of Washington's rural hospitals that cooperative and collaborative arrangements among rural public hospital districts be pursued; and

WHEREAS, the Public Hospital District statute, Chapter 70.44 RCW, and the Interlocal Cooperation Act, Chapter 39.34 RCW, expressly authorize rural public hospital districts to enter into joint agreements and contracts for health care service delivery and payment with public and private entities; and

WHEREAS, the Commission has determined that it is in the District's best interest and in the best interest of the District's residents and other persons served by the District to enter into an interlocal agreement with rural hospital districts in Washington authorizing joint agreements for health care service delivery and payment with public and private entities; NOW, THEREFORE,

BE IT RESOLVED BY the Commission of Public Hospital District No. 2, Jefferson County, Washington, that the Superintendent of the District, or his or her designee, be authorized and directed to enter into the interlocal agreement attached hereto as Exhibit A and to carry out the terms and conditions of that agreement.

ADOPTED and APPROVED by the Commission of Public Hospital District No. 2, Jefferson County, Washington, at an open public meeting thereof held in compliance with the requirements of the Open Public Meetings Act this 25th day of July, 2018, the following commissioners being present and voting in favor of this resolution.

President and Commissioner
Jill Buhler

Secretary and Commissioner
Marie Dressler

Commissioner
Matt Ready

Commissioner
Kees Kolff

Commissioner
Bruce McComas