Business Session Agenda
Wednesday, November 15, 2017

Call to Order: 3:30

Employee and Team of the Quarter: 3:31

Patient Story: Brandie Manuel, Chief Patient Care Officer 3:40

Approve Agenda: 3:45

Minutes: Action Requested 3:47
  • November 1 Regular Session (pg. 2-3)

Required Approvals: Action Requested 3:50
  • October Warrants and Adjustments (pg. 4-8)
  • 2017-41 Cancel Warrants (pg. 9)

Budget Hearing for Fiscal Year 2018: Hilary Whittington, CAO/CFO 3:55
  • 2018 Operations Budget Summary
  • 2018 Capital Budget Summary
  • Public Comment
  • Commission Discussion

Adopt Resolutions: Action Requested 4:20
  • Resolution 2017-42 With/Without Property Tax Increase (pg. 10-12)
  • Resolution 2017-43 Fiscal Year 2018 Budget (pg. 13)

  • October

Administrator’s Report: Mike Glenn, CEO 4:50

Chief Medical Officer Report: Joe Mattern, MD, CMO 5:10

Board Report: No Action Requested 5:30
  • 2017-40 Meeting Change Resolution (pg. 14)

Executive Session: 5:40
  • CEO Evaluation Format

Conclude: 6:00

This Regular Session will be officially audio recorded.
Times shown in agenda are estimates only.
Jefferson County Public Hospital District No.2
Board of Commissioners, Regular Session Minutes
Wednesday, November 1, 2017
Victor J. Dirksen Conference Room

Call to Order:
The meeting was called to order at 3:30pm by Board Chair, Commissioner Buhler. Additional Commissioners present were Dressler, De Leo, Kolff, and Ready. Also present were Mike Glenn, Chief Executive Officer, Brandie Manuel, Chief Patient Care Officer, Lisa Holt, Chief Ancillary and Specialty Services Officer, Jenn Wharton, Chief Ambulatory and Medical Group Officer, Caitlin Harrison, Chief Human Resources Officer, and Alyssa Rodrigues, Administrative Assistant. This meeting was officially audio recorded by Jefferson Healthcare.

Approve Agenda:
Commissioner Dressler made a motion to approve the agenda. Commissioner De Leo seconded.
Action: Motion passed unanimously.

Patient Story:
Brandie Manuel, Chief Patient Care Officer, read aloud a patient letter regarding the patient’s visit to our Jefferson Healthcare Orthopedic Center and her encounter with Orthopedic surgeon, Dr. Naumann, the hospital staff she had met throughout her stay, and wound care provider Patti Hoyecki, ARNP. The patient wrote that all the staff were fabulous and kind, ending her letter with “please tell administration what an incredible place you have and keep up the great work.”

Minutes:
• October 18 Regular Session minutes
Commissioner De Leo made a motion to approve the July 19 Regular Session minutes. Commissioner Dressler seconded.
Action: Motion passed unanimously.
• October 26 Special Session minutes
Commissioner De Leo made a motion to approve the July 19 Regular Session minutes. Commissioner Dressler seconded.
Action: Motion passed unanimously.

Required Approvals:
• Medical Staff Credentials/Appointments/Reappointments
• Medical Staff Policy
• 2017-39 Surplus Equipment
Commissioner De Leo made a motion to approve Medical Staff Credentials/Appointments/Reappointments, Medical Staff Policy, and 2017-39 Surplus Equipment as presented. Commissioner Dressler seconded the motion.
Action: Motion passed unanimously.
Debrief October 4, 2017 Special Session Board Retreat:
Commissioners discussed packet materials that were created by Karma Bass, consultant, Via Healthcare Consulting, after the October 4 Special Session took place, which included, board evaluation summary, board meeting action plan, new meeting times, and presentation templates.

Discussion ensued.

Commissioners discussed how feedback was to be given to presenters.

Commissioners continued to discuss packet materials created by Karma Bass, consultant, Via Healthcare Consulting, which included the board education and topic calendar, CEO assessment and evaluations along with the timeline to complete by December 20 business meeting.

Commissioners and Mike Glenn discussed legislative visits and the new Community Health Improvement Plan (CHIP) Executive Director starting on November 13, 2017.

Discussion ensued.

**Board Reports:**
No board reports were given.

**Conclude:**
Commissioner Dressler made a motion to conclude the meeting. Commissioner Kolff seconded the motion.

**Action:** Motion passed unanimously.

Meeting concluded at 4:12pm.

Approved by the Commission:

President of Commission: Jill Buhler ________________________________

Secretary of Commission: Marie Dressler ____________________________
TO: BOARD OF COMMISSIONERS  
FROM: HILARY WHITTINGTON, CFO  
RE: OCTOBER 2017 WARRANT SUMMARY

The following items need to be approved at the next commission meeting:

- General Fund Warrants & ACH Transfers: $9,350,043.91 (Provided under separate cover)
- Bad Debt / Charity: $460,720.68 (Attached)
- Canceled Warrants: $383.77 (Attached)
TO: BOARD OF COMMISSIONERS  
FROM: HILARY WHITTINGTON, CFO  
RE: OCTOBER 2017 GENERAL FUND WARRANTS & ACH FUND TRANSFERS

Submitted for your approval are the following warrants:

GENERAL FUND:

<table>
<thead>
<tr>
<th>Warrant Number</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>239998 - 240808</td>
<td>$5,484,114.23</td>
</tr>
<tr>
<td>ACH TRANSFERS</td>
<td>$3,865,929.68</td>
</tr>
<tr>
<td></td>
<td><strong>$9,350,043.91</strong></td>
</tr>
<tr>
<td>YEAR-TO-DATE:</td>
<td><strong>$80,652,967.62</strong></td>
</tr>
</tbody>
</table>

Warrants are available for review if requested.
TO: BOARD OF COMMISSIONERS  
FROM: HILARY WHITTINGTON, CFO  
RE: OCTOBER 2017 BAD DEBT, ADMINISTRATIVE, AND CHARITY CARE WRITE OFFS

Submitted for your approval are the following:

<table>
<thead>
<tr>
<th></th>
<th>OCTOBER</th>
<th>OCTOBER YTD</th>
<th>OCTOBER YTD BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bad Debts:</td>
<td>$284,424.62</td>
<td>$2,470,423.76</td>
<td>$2,597,925.50</td>
</tr>
<tr>
<td>Charity Care:</td>
<td>$128,689.56</td>
<td>$945,144.78</td>
<td>$1,095,415.23</td>
</tr>
<tr>
<td>Other Administrative Adjustments:</td>
<td>$47,606.50</td>
<td>$391,757.85</td>
<td>$197,313.81</td>
</tr>
<tr>
<td><strong>TOTAL FOR MONTH:</strong></td>
<td><strong>$460,720.68</strong></td>
<td><strong>$3,807,326.39</strong></td>
<td><strong>$3,890,654.54</strong></td>
</tr>
</tbody>
</table>
TO: BOARD OF COMMISSIONERS  
FROM: HILARY WHITTINGTON, CFO  
RE: OCTOBER 2017 WARRANT CANCELLATIONS

State law requires you to pass a resolution canceling any warrants which are not presented to the Treasurer for payment within one year of issue.

<table>
<thead>
<tr>
<th>DATE</th>
<th>WARRANT</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>10/11/2016</td>
<td>231011</td>
<td>$7.02</td>
</tr>
<tr>
<td>10/11/2016</td>
<td>231043</td>
<td>$71.55</td>
</tr>
<tr>
<td>10/24/2016</td>
<td>231378</td>
<td>$305.20</td>
</tr>
</tbody>
</table>

**TOTAL:** $383.77
### October 2017 Actual vs October 2017 Budget

<table>
<thead>
<tr>
<th>Category</th>
<th>2017 Actual</th>
<th>2017 Budget</th>
<th>Variance</th>
<th>October 2017 YTD</th>
<th>October 2017 Budget YTD</th>
<th>Variance</th>
<th>October 2016 YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td></td>
</tr>
<tr>
<td><strong>Gross Revenue</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Inpatient Revenue</td>
<td>4,408,734</td>
<td>3,440,801</td>
<td>967,932</td>
<td>28%</td>
<td>37,785,192</td>
<td>33,742,040</td>
<td>4,043,152</td>
</tr>
<tr>
<td>Outpatient Revenue</td>
<td>14,713,237</td>
<td>14,146,995</td>
<td>296,242</td>
<td>2%</td>
<td>136,610,187</td>
<td>141,379,525</td>
<td>(769,337)</td>
</tr>
<tr>
<td><strong>Total Gross Revenue</strong></td>
<td>19,121,971</td>
<td>17,857,796</td>
<td>1,264,174</td>
<td>7%</td>
<td>175,121,565</td>
<td>(726,186)</td>
<td>143,122,871</td>
</tr>
<tr>
<td><strong>Revenue Adjustments</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cost Adjustment Medicaid</td>
<td>2,348,747</td>
<td>2,191,686</td>
<td>(157,061)</td>
<td>(7%)</td>
<td>16,601,518</td>
<td>21,492,655</td>
<td>4,891,137</td>
</tr>
<tr>
<td>Cost Adjustment Medicare</td>
<td>6,052,436</td>
<td>5,885,349</td>
<td>(167,087)</td>
<td>(3%)</td>
<td>61,580,794</td>
<td>71,401,374</td>
<td>(3,866,420)</td>
</tr>
<tr>
<td>Charity Care</td>
<td>128,690</td>
<td>111,704</td>
<td>(16,986)</td>
<td>(15%)</td>
<td>136,784</td>
<td>133,615</td>
<td>3,169</td>
</tr>
<tr>
<td>Contractual Allowances Other</td>
<td>1,496,825</td>
<td>1,251,241</td>
<td>(245,584)</td>
<td>(20%)</td>
<td>13,353,647</td>
<td>12,270,230</td>
<td>(1,083,417)</td>
</tr>
<tr>
<td>Adjust Bad Debt</td>
<td>284,425</td>
<td>264,920</td>
<td>(19,505)</td>
<td>(7%)</td>
<td>2,470,424</td>
<td>2,597,926</td>
<td>127,502</td>
</tr>
<tr>
<td><strong>Total Revenue Adjustments</strong></td>
<td>10,358,728</td>
<td>9,725,020</td>
<td>(633,708)</td>
<td>(7%)</td>
<td>95,343,284</td>
<td>95,367,913</td>
<td>24,629</td>
</tr>
<tr>
<td><strong>Net Patient Service Revenue</strong></td>
<td>8,763,243</td>
<td>8,132,776</td>
<td>630,466</td>
<td>8%</td>
<td>79,052,095</td>
<td>79,753,652</td>
<td>(701,557)</td>
</tr>
<tr>
<td>340B Revenue</td>
<td>287,858</td>
<td>260,239</td>
<td>27,619</td>
<td>11%</td>
<td>2,806,524</td>
<td>2,552,012</td>
<td>254,508</td>
</tr>
<tr>
<td>Meaningful Use Ehr Incentive</td>
<td>146,568</td>
<td>112,961</td>
<td>33,607</td>
<td>30%</td>
<td>945,145</td>
<td>1,095,415</td>
<td>150,270</td>
</tr>
<tr>
<td><strong>Total Operating Revenues</strong></td>
<td>9,197,668</td>
<td>8,509,373</td>
<td>688,295</td>
<td>8%</td>
<td>83,333,844</td>
<td>83,446,734</td>
<td>(112,890)</td>
</tr>
<tr>
<td><strong>Operating Expenses</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Salaries And Wages</td>
<td>4,304,326</td>
<td>4,211,112</td>
<td>(93,214)</td>
<td>(2%)</td>
<td>40,787,650</td>
<td>41,266,054</td>
<td>4,478,404</td>
</tr>
<tr>
<td>Employee Benefits</td>
<td>994,542</td>
<td>1,040,237</td>
<td>45,694</td>
<td>4%</td>
<td>10,070,282</td>
<td>10,201,026</td>
<td>130,744</td>
</tr>
<tr>
<td>Professional Fees</td>
<td>443,189</td>
<td>290,474</td>
<td>(152,715)</td>
<td>(5%)</td>
<td>4,213,131</td>
<td>2,848,521</td>
<td>(1,364,610)</td>
</tr>
<tr>
<td>Purchased Services</td>
<td>549,796</td>
<td>539,994</td>
<td>(9,802)</td>
<td>(2%)</td>
<td>5,053,436</td>
<td>5,295,421</td>
<td>241,985</td>
</tr>
<tr>
<td>Supplies</td>
<td>1,693,209</td>
<td>1,212,418</td>
<td>(480,791)</td>
<td>(40%)</td>
<td>13,141,905</td>
<td>11,889,515</td>
<td>(2,252,390)</td>
</tr>
<tr>
<td>Insurance</td>
<td>49,650</td>
<td>57,753</td>
<td>8,103</td>
<td>14%</td>
<td>541,895</td>
<td>566,336</td>
<td>54,441</td>
</tr>
<tr>
<td>Leases And Rentals</td>
<td>108,323</td>
<td>147,734</td>
<td>39,411</td>
<td>(27%)</td>
<td>1,135,082</td>
<td>1,448,747</td>
<td>313,665</td>
</tr>
<tr>
<td>Depreciation And Amortization</td>
<td>386,854</td>
<td>312,906</td>
<td>(73,948)</td>
<td>(24%)</td>
<td>3,585,396</td>
<td>3,068,496</td>
<td>516,900</td>
</tr>
<tr>
<td>Repairs And Maintenance</td>
<td>60,418</td>
<td>77,228</td>
<td>16,811</td>
<td>(22%)</td>
<td>458,785</td>
<td>757,335</td>
<td>298,550</td>
</tr>
<tr>
<td>Utilities</td>
<td>114,804</td>
<td>78,128</td>
<td>(36,677)</td>
<td>(47%)</td>
<td>848,392</td>
<td>766,154</td>
<td>(82,238)</td>
</tr>
<tr>
<td>Licenses And Taxes</td>
<td>60,487</td>
<td>46,565</td>
<td>(13,922)</td>
<td>(30%)</td>
<td>541,709</td>
<td>456,636</td>
<td>(85,073)</td>
</tr>
<tr>
<td>Other</td>
<td>155,676</td>
<td>174,830</td>
<td>19,154</td>
<td>11%</td>
<td>1,314,744</td>
<td>1,714,463</td>
<td>399,719</td>
</tr>
<tr>
<td><strong>Total Operating Expenses</strong></td>
<td>8,921,274</td>
<td>8,189,379</td>
<td>(731,899)</td>
<td>(9%)</td>
<td>81,645,468</td>
<td>80,308,723</td>
<td>(1,336,666)</td>
</tr>
<tr>
<td><strong>Non Operating Revenues (Expenses)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Taxation For Maint Operations</td>
<td>51,447</td>
<td>17,156</td>
<td>34,291</td>
<td>200%</td>
<td>203,184</td>
<td>168,241</td>
<td>34,943</td>
</tr>
<tr>
<td>Taxation For Debt Service</td>
<td>57,362</td>
<td>19,003</td>
<td>38,359</td>
<td>203%</td>
<td>212,525</td>
<td>186,356</td>
<td>26,169</td>
</tr>
<tr>
<td>Investment Income</td>
<td>51,778</td>
<td>6,582</td>
<td>45,196</td>
<td>687%</td>
<td>187,722</td>
<td>64,548</td>
<td>123,174</td>
</tr>
<tr>
<td>Interest Expense</td>
<td>(64,270)</td>
<td>(85,615)</td>
<td>21,345</td>
<td>25%</td>
<td>(548,121)</td>
<td>(830,583)</td>
<td>291,462</td>
</tr>
<tr>
<td>Bond Issuance Costs</td>
<td>(12,740)</td>
<td>12,740</td>
<td>0</td>
<td>100%</td>
<td>(10,000)</td>
<td>(124,932)</td>
<td>114,932</td>
</tr>
<tr>
<td>Gain or (Loss) on Disposed Asset</td>
<td>13,483</td>
<td>13,483</td>
<td>0</td>
<td>0%</td>
<td>(25,556)</td>
<td>0</td>
<td>(25,556)</td>
</tr>
<tr>
<td>Contributions</td>
<td>9,655</td>
<td>11,890</td>
<td>(2,235)</td>
<td>(19%)</td>
<td>349,619</td>
<td>116,603</td>
<td>233,016</td>
</tr>
<tr>
<td><strong>Total Non Operating Revenues (Expenses)</strong></td>
<td>119,655</td>
<td>(43,723)</td>
<td>163,377</td>
<td>374%</td>
<td>807,139</td>
<td>188%</td>
<td>234,904</td>
</tr>
<tr>
<td><strong>Change in Net Position (Loss)</strong></td>
<td>396,049</td>
<td>276,272</td>
<td>117,777</td>
<td>43%</td>
<td>2,066,808</td>
<td>2,709,244</td>
<td>(642,436)</td>
</tr>
</tbody>
</table>

**Total Change in Net Position (Loss)**: 1,527,370
WHEREAS warrants of any municipal corporation not presented within one year of their issue, or, that have been voided or replaced, shall be canceled by the passage of a resolution of the governing body.

NOW, THEREFORE BE IT RESOLVED THAT:
In order to comply with RCW 36.22.100, warrants indicated below in the total amount of $383.77 be canceled.

<table>
<thead>
<tr>
<th>Date of Issue</th>
<th>Warrant #</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>10/11/2016</td>
<td>231011</td>
<td>7.02</td>
</tr>
<tr>
<td>10/11/2016</td>
<td>231043</td>
<td>71.55</td>
</tr>
<tr>
<td>10/24/2016</td>
<td>231378</td>
<td>305.20</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>383.77</strong></td>
</tr>
</tbody>
</table>

APPROVED THIS 15th day of November, 2017.

JEFFERSON COUNTY PUBLIC HOSPITAL DISTRICT NO. 2

APPROVED BY THE COMMISSION:

Commission Chair – Jill Buhler:  
Commission Secretary – Marie Dressler: 
Attest:
Commissioner – Anthony De Leo:
Commissioner – Kees Kolff:
Commissioner – Matt Ready:
WHEREAS the Board of Commissioners has properly given notice of the public hearing held November 15, 2017, to consider the Hospital District’s current expense budget for the 2018 calendar year, pursuant to RCW 84.55.120; and

WHEREAS the Board of Commissioners, after hearing, and after duly considering all relevant evidence and testimony presented, has determined that Jefferson County Public Hospital District No. 2 requires no increase in property tax revenue from the previous year, in addition to the increase resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, in order to discharge the expected expenses and obligations of Jefferson County Public Hospital District No. 2 and in its best interest;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners, that no increase in the regular property tax levy, in addition to any amount resulting from the addition of new construction and improvements to property, refunds from the previous year, and any increase in the value of state-assessed property is hereby authorized for the 2018 levy of $429,621.82 which is a percentage increase of 1 percent ($4,253.68) from the previous year (see RCW 84.55.092).

ADOPTED and APPROVED by the Board of Commissioners of Public Hospital District No. 2, Jefferson County, Washington, at an open public meeting, the following Commissioners being present and voting in favor of the resolution.

APPROVED THIS 15th day of November, 2017

APPROVED BY THE COMMISSION:

Commission Chair – Jill Buhler: ____________________________________________
Commission Secretary – Marie Dressler: ______________________________________

Attest:

Commissioner – Anthony De Leo: ____________________________________________
Commissioner – Matt Ready: ________________________________________________
Commissioner – Kees Kolff: ________________________________________________
Jefferson County Public Hospital District No. 2

RESOLUTION 2017-42
PROPERTY TAX INCREASE RESOLUTION

WHEREAS the Board of Commissioners has properly given notice of the public hearing held November 15, 2017, to consider the Hospital District’s current expense budget for the 2018 calendar year, pursuant to RCW 84.55.120; and

WHEREAS the Board of Commissioners, after hearing, and after duly considering all relevant evidence and testimony presented, has determined that Jefferson County Public Hospital District No. 2 requires no increase in property tax revenue from the previous year, in addition to the increase resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, in order to discharge the expected expenses and obligations of Jefferson County Public Hospital District No. 2 and in its best interest;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners, that no increase in the regular property tax levy, in addition to any amount resulting from the addition of new construction and improvements to property, refunds from the previous year, and any increase in the value of state-assessed property is hereby authorized for the 2018 levy of $457,270.75 which is a percentage increase of 7.5 percent ($31,902.61) from the previous year (see RCW 84.55.092).

ADOPTED and APPROVED by the Board of Commissioners of Public Hospital District No. 2, Jefferson County, Washington, at an open public meeting, the following Commissioners being present and voting in favor of the resolution.

APPROVED THIS 15th day of November, 2017

APPROVED BY THE COMMISSION:

Commission Chair – Jill Buhler: ________________________________
Commission Secretary – Marie Dressler ____________________________
Attest:
Commissioner – Anthony De Leo: ________________________________
Commissioner – Matt Ready: ________________________________
Commissioner – Kees Kolff: ________________________________
Jefferson County Public Hospital District No. 2

RESOLUTION 2017-42
WITHOUT PROPERTY TAX INCREASE RESOLUTION

WHEREAS the Board of Commissioners has properly given notice of the public hearing held November 15, 2017, to consider the Hospital District’s current expense budget for the 2018 calendar year, pursuant to RCW 84.55.120; and

WHEREAS the Board of Commissioners, after hearing, and after duly considering all relevant evidence and testimony presented, has determined that Jefferson County Public Hospital District No. 2 requires no increase in property tax revenue from the previous year, in addition to the increase resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, in order to discharge the expected expenses and obligations of Jefferson County Public Hospital District No. 2 and in its best interest;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners, that no increase in the regular property tax levy, in addition to any amount resulting from the addition of new construction and improvements to property, refunds from the previous year, and any increase in the value of state-assessed property is hereby authorized for the 2018 levy of $425,638.14 which is a percentage increase of 0 percent ($0.00) from the previous year (see RCW 84.55.092).

ADOPTED and APPROVED by the Board of Commissioners of Public Hospital District No. 2, Jefferson County, Washington, at an open public meeting, the following Commissioners being present and voting in favor of the resolution.

APPROVED THIS 15th day of November, 2017

APPROVED BY THE COMMISSION:

Commission Chair – Jill Buhler: ____________________________________________

Commission Secretary – Marie Dressler _________________________________________

Attest:

Commissioner – Anthony De Leo: ____________________________________________

Commissioner – Matt Ready: ________________________________________________

Commissioner – Kees Kolff: _______________________________________________
Jefferson County Public Hospital District No. 2

RESOLUTION 2017-43
ADOPT FISCAL YEAR 2018 BUDGET

WHEREAS the Board of Commissioners has properly given notice of the public hearing held November 15, 2017, to consider the Hospital District’s current expense budget for the 2018 calendar year, pursuant to RCW 84.55.120;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Jefferson County Public Hospital District No. 2, that the Operations and Capital Budget for fiscal year 2018 as presented to the Board, as hereto attached, is hereby approved.

ADOPTED and APPROVED by the Board of Commissioners of Public Hospital District No. 2, Jefferson County, Washington, at an open public meeting, the following Commissioners being present and voting in favor of the resolution.

APPROVED THIS 15th day of November, 2017

APPROVED BY THE COMMISSION:

Commission Chair – Jill Buhler: ________________________________

Commission Secretary – Marie Dressler: ________________________________

Attest:

Commissioner – Anthony De Leo: ________________________________

Commissioner – Matt Ready: ________________________________

Commissioner – Kees Kolff: ________________________________
Jefferson County Public Hospital District No. 2

RESOLUTION 2017-40

The Commissioners of Jefferson County Public Hospital District No. 2 have mutually agreed to change the regular meeting time to start at 2:00pm on the fourth Wednesday of each month, beginning January 24, 2017.

APPROVED THIS 20th day of December, 2017.

APPROVED BY THE COMMISSION:

Commission Chair – Jill Buhler: ________________________________
Commission Secretary – Marie Dressler: ________________________________
Attest:
Commissioner – Anthony De Leo: ________________________________
Commissioner – Matt Ready: ________________________________
Commissioner – Kees Kolff: ________________________________