# Jefferson County Public Hospital District No.2 Board of Commissioners, Regular Session Minutes Wednesday, January 18, 2017 Victor J. Dirksen Conference Room

#### Call to Order:

The meeting was called to order at 3:28pm by Commissioner Buhler. Present were Commissioners Buhler, De Leo, Dressler, Kolff, and Ready. Also present were Mike Glenn, CEO, Brandie Manuel, Executive Director Quality, Hilary Whittington, CFO, Jackie Mossakowski, CNO, Steven Feland, CHRO, Dr. Kent Smith, Chief of Staff and Alyssa Rodrigues, Administrative Assistant. This meeting was officially audio recorded by Jefferson Healthcare.

#### **Approve Agenda:**

Commissioner Dressler made a motion to approve the January 18 regular session agenda. Commissioner De Leo seconded the motion and made an amendment to add discussion and voting on advocacy agenda for Olympia. Commissioner Dressler seconded the amended motion.

Action: Motion passed unanimously.

#### **Patient Story:**

Jackie Mossakowski reported about the high census at Jefferson Healthcare and expressed her deep appreciation for all employees at Jefferson Healthcare during these times.

#### Minutes:

• January 4 Regular Session minutes

Commissioner Dressler made a motion to approve the January 4 regular session minutes with a recommended correction to strike the word "some" on page 4. Commissioner Kolff seconded the motion.

**Action**: Motion passed unanimously.

#### Required Approvals:

- Medical Staff Credentials/Appointments/Reappointments
- November Warrants and Adjustments

Commissioner De Leo made a motion to approve Medical Staff Credentials/ Appointments/ Reappointments as presented. Commissioner Dressler seconded the motion.

**Action:** Motion passed unanimously.

#### **Public Comment:**

Public comment was made.

#### Financial Report:

Hilary Whittington, CFO presented the December financial report.

#### Administrator's Report:

Mike Glenn presented the administrators report regarding the strategic plan update and advocacy agenda.

Discussion ensued.

Commissioner De Leo made a motion to approve the advocacy agenda. Commissioner Dressler seconded the motion.

Discussion ensued.

**Action:** Motion passed unanimously

Commissioner Ready made a motion to draft an advocacy letter advising President-Elect Trump on healthcare reform. Commissioner Kolff seconded the motion.

Discussion ensued.

**Action:** Motion failed 2 to 3. Commissioners Kolff and Ready in favor, Commissioners Dressler, De Leo, and Buhler opposed.

#### Resolution 2017-03: Action Requested

Commissioner De Leo made a motion to approve Resolution 2017-03: Chimacum School District No. 49 Replacement Levy. Commissioner Dressler seconded the motion.

No public comment.

**Action:** Motion passed unanimously.

#### Resolution 2017-05: Action Requested

Mary Feeney, Director of Emergency Services and Bill Hunt, Emergency Management Coordinator, presented a power point in regards to the Jefferson County Hazard Mitigation Report.

Discussion ensued.

Action: Motion passed unanimously.

#### **Board Reports:**

Commissioner Buhler discussed the documents she passed out regarding agenda topics to come, administrative committees, annual board evaluation criteria, compiled results from board meeting evaluations, and Board of Health minutes.

Commissioner Kolff explained PSARA flyer that he passed out to commissioners and public.

Commissioner Kolff made a suggestion to add power points the same day as the audio recording to the Jefferson Healthcare website.

Commissioner De Leo announced he participated in online training for Open Public Meeting and Public Records Training for Hospital District Commissioners from WSHA, and also Open Public Meeting and Public Records Boot Camp.

Commissioner Buhler announced a break at 5:30pm Commissioner Buhler reconvened the meeting at 5:40pm.

#### **Executive Session:**

Commissioner Buhler announced they will go into executive session at 5:40pm to discuss possible lease or purchase of real estate RCW 42.30.110(1)B, Commissioners will come out of executive session at 6:10pm. No action will be taken.

Commissioners came out of executive session at 6:10pm.

Commissioner Buhler announced they will go back into executive session at 6:10pm and will come out at 6:20pm.

No members of the public were waiting to return to the commissioners meeting at 6:10pm, executive session resumed.

Commissioners came out of executive session at 6:22pm. No action taken.

#### Conclude:

Commissioner Kolff made a motion to conclude the meeting. Commissioner Ready seconded the motion.

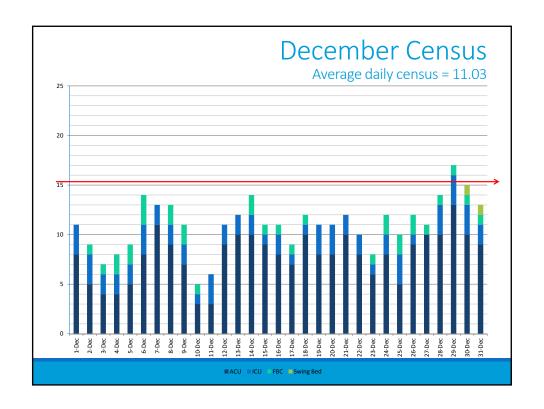
**Action:** Motion passed unanimously.

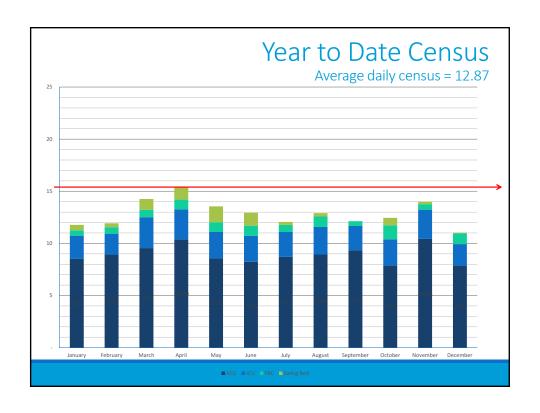
Meeting concluded at 6:22pm.

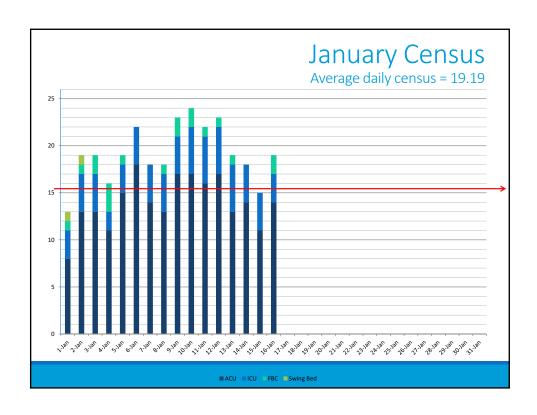
Approved by the Commission:	
President of Commission: Jill Buhler	
Secretary of Commission: Marie Dressler _	





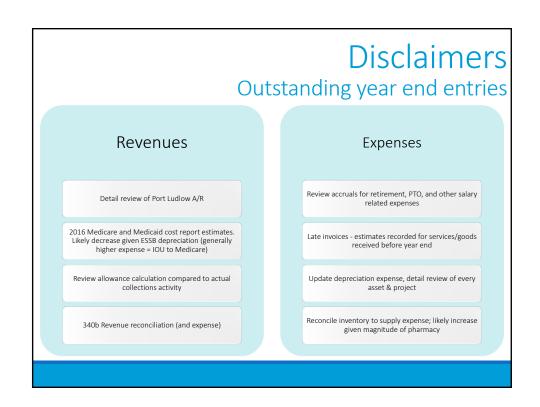






	U	perat	ing St	atist
			Dece	mber 2
STATISTIC DESCRIPTION	DECEMBER BUDGET	DECEMBER ACTUAL	QUANTITY VARIANCE	<u>%</u> VARIANCE
ICU PATIENT DAYS (IP + OBSERVATION, MIDNIGHT CENSUS)	88	75	(13)	-14%
ACU PATIENT DAYS (IP + OBSERVATION, MIDNIGHT CENSUS)	334	276	(58)	-17%
SWING IP PATIENT DAYS (MIDNIGHT CENSUS)	46	2	(44)	-96%
PATIENT DAYS (ACU, ICU, SWING), INCLUDES OBSERVATION	467	353	(114)	-24%
BIRTHS	8	6	(2)	-27%
SURGERY MINUTES (IN OR)	8,333	6,466	(1,867)	-22%
SPECIAL PROCEDURE CASES	61	74	13	219
RECOVERY MINUTES	2,748	2,436	(312)	
LAB BILLABLE TESTS	15,166	17,060	1,894	129
TOTAL BLOOD BANK UNITS MATCHED	55	73	18	34%
TOTAL RADIOLOGY TESTS	1.180	1.370	190	16%
MRIS COMPLETED	1,180	1,370	7	6%
CT SCANS COMPLETED	300	333	33	119
ULTRASOUNDS COMPLETED	265	283	18	7%
NUC MED TESTS	19	18	(1)	
TOTAL DIAGNOSTIC IMAGING TESTS	1,897	2,144	247	13%

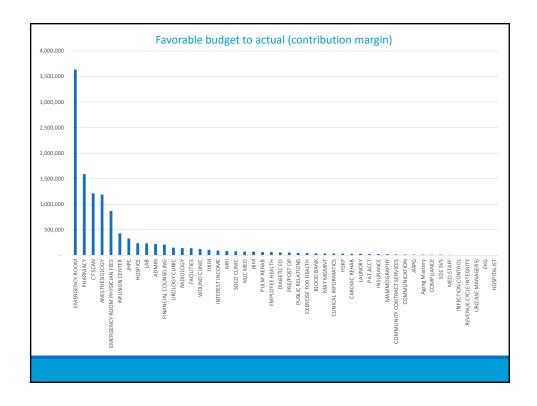
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				ember :
STATISTIC DESCRIPTION	DECEMBER BUDGET	DECEMBER ACTUAL		% VARIANCE
TOTAL PHARMACY UNITS	21,750	17,977	(3,773)	-17%
TOTAL RESPIRATORY THERAPY PROCEDURES	2,000	2,351	351	18%
ER CENSUS	875	960	85	10%
SOCO PATIENT VISITS (ENCOUNTERS)	125	128	3	2%
JHPC & JMPG PATIENT VISITS (ENCOUNTERS)	2,492	2,537	45	2%
JHFM PATIENT VISITS (ENCOUNTERS)	1,433	1,176	(257)	-18%
JHIM PATIENT VISITS (ENCOUNTERS)	565	568	3	0%
TOTAL RURAL HEALTH CLINIC VISITS	5,168	4,409	(759)	-15%
JHPLC PATIENT VISITS (ENCOUNTERS)	379	406	27	7%
GEN SURG PATIENT VISITS	250	170	(80)	-32%
ORTHO PATIENT VISITS	512	371	(141)	-28%
MSS TOTAL MSS PATIENT VISITS	680	707	27	4%
ONCOLOGY VISITS	334	233	(101)	-30%
ANTI COAG VISITS	490	569	79	16%
SLEEP CLINIC VISITS	183	137	(46)	-25%

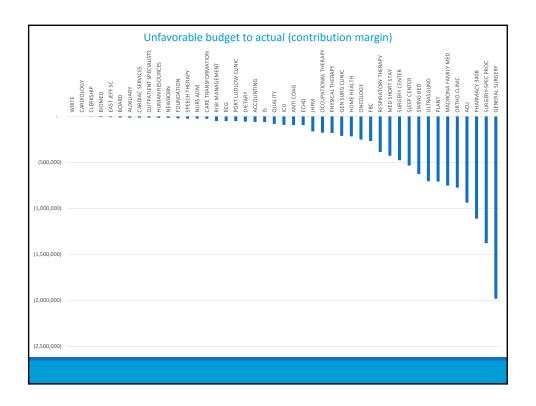


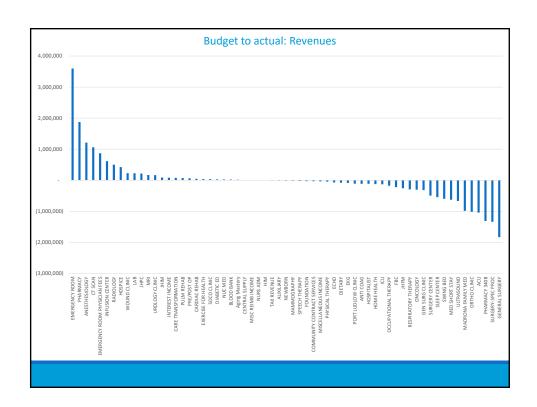
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							-		
	December 2016 Actual	December 2016 Budget	Variance Favorable/ (Unfavorable)	%	December 2016 YTD	December 2016 Budget YTD	Variance Favorable/ (Unfavorable)	%	December 2015 YTD
Gross Revenue		2010011011101011				PO 1995, 4 Me DOWN			
Inpatient Revenue Outpatient Revenue	2,715,625 12,020,404	3,297,643 11,360,630	(582,019) 659,774	-18% 6%	34,037,971 138,908,030	38,933,268 134,128,020	(4,895,297) 4,780,010	-13% 4%	34,808,05 130,057,33
Total Gross Revenue	14,736,029	14,658,273	77,756	1%	172,946,001	173,061,288	(115,287)	0%	164,865,3
Revenue Adjustments									
Cost Adjustment Medicaid	1,806,852	1,781,879	(24,973)	-1%	19,656,891	21,037,559	1,380,667	7%	20,145,9
Cost Adjustment Medicare	4,814,978	4,345,396	(469,582)	-11%	55,718,728	51,303,435	(4,415,293)	-9%	51,291,9
Charity Care	37,678	97,917	60,240	62%	927,129	1,156,048	228,919	20%	1,007,9
Contractual Allowances Other	1,206,222	1,060,797	(145,425)	-14%	12,887,280	12,524,183	(363,098)	-3%	11,724,93
Administrative Adjustments	29,392	16,940	(12,452)	-74%	222,717	200,000	(22,717)	-11%	611,0
Adjust Bad Debt	285,050	340,617	55,567	16%	2,784,396	4,021,458	1,237,061	31%	3,375,2
Total Revenue Adjustments	8,180,171	7,643,546	(536,625)	-7%	92,197,143	90,242,682	(1,954,461)	-2%	88,157,1
Net Patient Service Revenue	6,555,858	7,014,727	(458,870)	-7%	80,748,859	82,818,606	(2,069,747)	-2%	76,708,1
Other Revenue									
340B Revenue	279,541	369,396	(89,855)	-24%	3,048,548	4,361,229	(1,312,681)	-30%	3,742,5
Meaningful Use Ehr Incentive		14,399	(14,399)	-100%	182,750	170,000	12,750	8%	448,1
		89,231	(3,339)	-4%	1,108,111	1,053,500	54,611	5%	855,7
Other Operating Revenue	85,893	2000							

						Г	Dece	m	har
						L		-111	DCI
				Fy	nenses	nonc	peratir	o act	ivities
					ar	nd cha	nge in r	net p	osition
	December	December	Variance	%	December	December	Variance	%	December
	2016 Actual	2016 Budget	Favorable/ (Unfavorable)	~		2016 Budget YTD	Favorable/ (Unfavorable)		2015 YTD
Operating Expenses		Budget	(oniavorable)			TID	(uniavorable)		
Salaries And Wages	3,456,365	3,650,395	194,029	5%	41,613,451	43,097,983	1,484,532	3%	39,147,71
Employee Benefits	706,792	890,696	183,905	21%	9,926,499	10,515,908	589,409	6%	9,409,31
Professional Fees	353,604	264,336	(89,268)	-34%	3,629,666	3,120,850	(508,816)	-16%	3,190,78
Purchased Services	514,354	509,050	(5,304)	-1%	5,700,782	6,010,047	309,265	5%	4,749,68
Supplies	1,069,844	1,054,039	(15,805)	-1%	13,396,056	14,384,800	988,744	7%	11,763,21
Insurance	70,942	59,307	(11,635)	-20%	675,767	700,200	24,433	3%	598,53
Leases And Rentals	112,992	120,268	7,276	6%	1,396,424	1,419,934	23,510	2%	1,291,52
Depreciation And Amortization	518,778	325,032	(193,746)	-60%	4,165,566	3,837,459	(328,107)	-9%	4,175,52
Repairs And Maintenance	60,394	74,529	14,135	19%	674,123	879,913	205,790	23%	885,99
Utilities	81,866	79,675	(2,191)	-3%	832,680	940,670	107,990	11%	874,99
Licenses And Taxes Other	56,078 210,878	60,016 157,549	3,938 (53,329)	7%	624,411 1,761,335	708,575 1.860.091	84,164 98,756	12%	1,683,43
Other	210,070	107,040	(00,020)	19478	1,701,000	1,000,001	50,700	0.76	1,000,40
Total Operating Expenses	7,212,887	7,244,891	32,004	0%	84,396,761	87,476,430	3,079,669	4%	78,440,14
Operating Income (Loss)	(291,596)	242,862	(534,458)	-220%	691,506	926,905	(235,399)	-25%	3,314,39
Non Operating Revenues (Expenses)									
Taxation For Maint Operations	(12,771)	21,516	(34,287)	-159%	168,795	254,025	(85.230)	-34%	164.79
Taxation For Debt Service	(19,677)	14,482	(34,158)	-236%	247,460	170,975	76,485	45%	258,76
Investment Income	10,457	3,146	7,311	232%	117,597	37,140	80,457	217%	41,49
Interest Expense	(25,699)	(52,334)	26,635	51%	(474,328)	(617,878)	143,550	23%	(379,69
Bond Issuance Costs	-		-	0%	-	(610,000)	610,000	0%	(153,30
Gain or (Loss) on Disposed Asset	10,000		10,000	0%	56,749	0	56,749	0%	(31,01
	8,483	12,366	(3,883)	-31%	58,535	146,000	(87,465)	-60%	455,64
Contributions		(825)	(28,382)	-3441%	174,809	(619,738)	794,547	128%	356,69
Contributions  Total Non Operating Revenues (Expenses)	(29,207)								

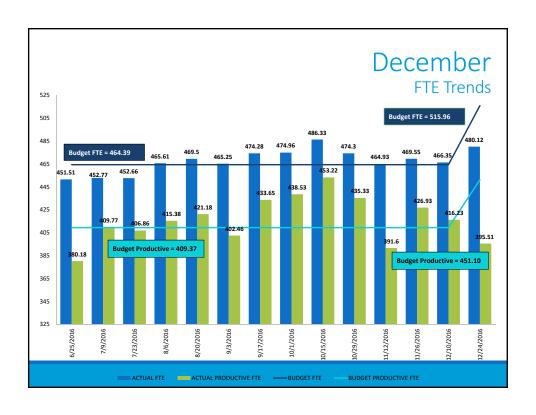
Pecember December December December December December Saviable Provided Forestating Margin 4-22% 3-2% 7-5% 2-29.9% 0.8% 1.0% 0.24% 2-25% 1034 margin 4-25% 3-2% 7-5% 2-29.9% 0.8% 1.0% 0.24% 0.24% 2-25% 1034 1035 1036 1036 1036 1036 1036 1036 1036 1036		•							
December   December   2016 Actual   2016   Favorable/   2016 YTD   2016 Budget	oute	cui to	uraria y	, 111011	CITIOCI	Dec			
2016 Actual   2016   Favorable   2016   Pavorable   2016 YTD   2016 Budget   Favorable   (Unfavorable)   Coperating Margin									
2016 Actual   2016   Favorable   2016   Pavorable   2016 YTD   2016 Budget   Favorable   (Unfavorable)   Coperating Margin									
2016 Actual   2016   Favorable   2016   Pavorable   2016 YTD   2016 Budget   Favorable   (Unfavorable)   Coperating Margin									
2016 Actual   2016   Favorable   2016 YTD   2016 Budget   Favorable   Unflavorable   2016 YTD   2016 Budget   Favorable   Unflavorable   Comparing Margin   4.2%   3.2%   -7.5%   -229.9%   0.8%   1.0%   -0.24%   -2.25%									
Operating Margin -4.2% 3.2% -7.5% -229.9% 0.8% 1.0% -0.24% -22.5%	December 2015 YTD	%	Favorable/	2016 Budget		Favorable/	2016		
Total margin -4.6% 3.2% -7.9% -243.4% 1.0% 0.3% 0.67% 193.0%	4.1	-22.5%	-0.24%		0.8%	-7.5% -229.9%		-4.2%	Operating Margin
The state of the s	4.0	193.0%	0.67%	0.3%	1.0%	-7.9% -243.4%	3.2%	-4.6%	Total margin
Inpatient gross revenue 2,715,625 3,297,643 (582,019) -17.6% 34,037,971 38,933,268 (4,895,297) -12.6%	34,808,05	-12 6%	(4.895.297)	38 933 268	34 037 971	(592 019) _17 6%	3 297 643	2 715 625	Innatient cross revenue
Outpatient gross revenue 12,020,404 11,360,630 659,774 5.8% 138,908,030 134,128,020 4,780,010 3.6%	130,057,32								
Net patient revenue 6,555,858 7,014,727 (458,870) -6.5% 80,748,859 82,818,606 (2,069,747) -2.5%	76,708,18								N ( ) \$1 ( ) ( ) \$1 ( ) \$1 ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) (
Deductions as a % of gross revenue -56.5% -52.1% -3.4% -6.5% -53.3% -52.1% -1.16% -2.2%	-53.6								
Charity as a % of gross revenue -0.3% -0.7% 0.4% 61.7% -0.5% -0.7% 0.13% 19.7%	-0.6								
Bad Debt as a % of gross revenue -1.9% -2.3% 0.4% 16.8% -1.6% -2.3% 0.71% 30.7%	-2.0	30.7%	0.71%	-2.3%	-1.6%	0.4% 16.8%	-2.3%	-1.9%	
Salaries & Benefits as a % of net pt. service rev -63.5% -64.7% 1.2% 1.9% -63.8% -64.7% 0.91% 1.4%	-63.3	1,4%	0.91%	-64.7%	-63.8%	1.2% 1.9%	-64.7%	-63.5%	

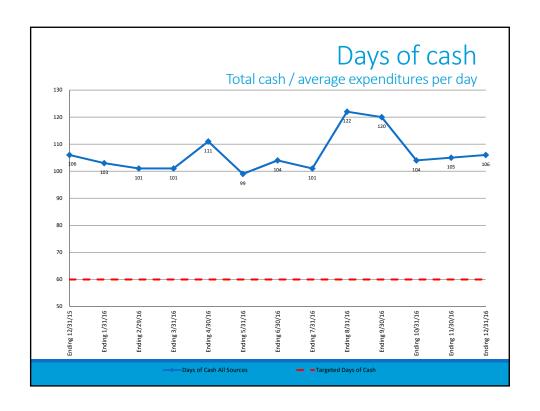


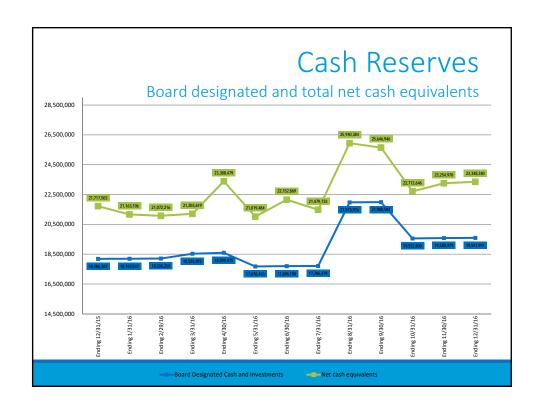


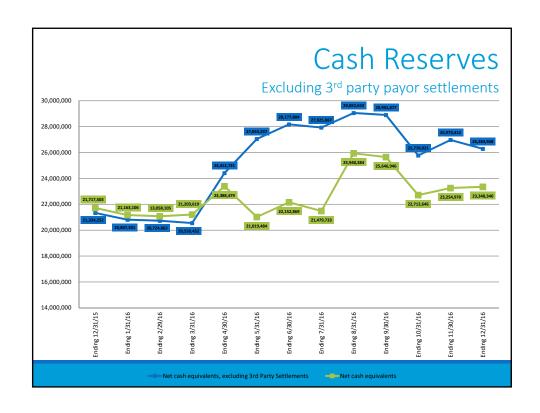


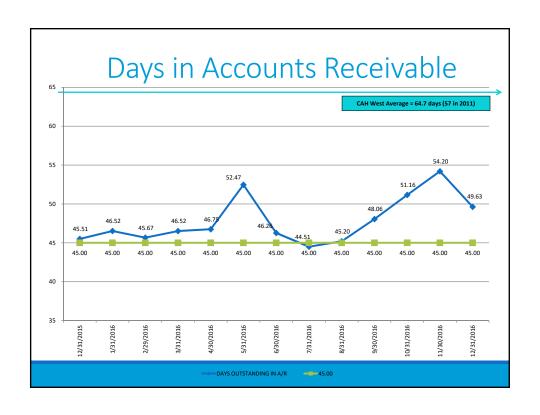
	Bala	n	ce Sł
	December	, 2	016 and
	2016		2015
ASSETS			
Current Assets			
Cash and cash equivalents	\$ 3,756,349	\$	3,692,643
Cash and cash equivalents restricted			
or limited as to use	20,240,389		18,768,134
Receivables	14,436,489		9,728,932
Other current assets	1,967,730		1,873,244
Total current assets	40,400,957		34,062,953
Noncurrent Assets			
Total non-current assets	40,495,660		24,402,953
Total Assets	\$ 80,896,617	\$	58,465,906
LIABILITIES AND NET POSITION			
Current liabilities			
Accounts payable	\$ 3,939,947	\$	3,937,279
Accrued payroll, PTO, and related liabilities	3,267,562		3,346,599
Other current liabilities	1,057,197		1,878,268
Total current liabilities	8,264,705		9,162,146
Noncurrent liabilities			
Long-Term debt net of current portion, refunding lo	oss,		
and bond discounts	27,994,518		11,962,604
Total non-current liabilities	27,994,518		11,962,604
Total liabilities	36,259,224		21,124,750
Net position	44,637,394		37,341,156
Total Liabilities and Net Position	\$ 80,896,617	\$	58,465,906

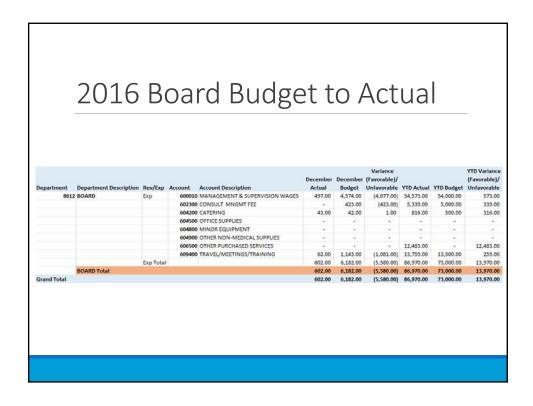


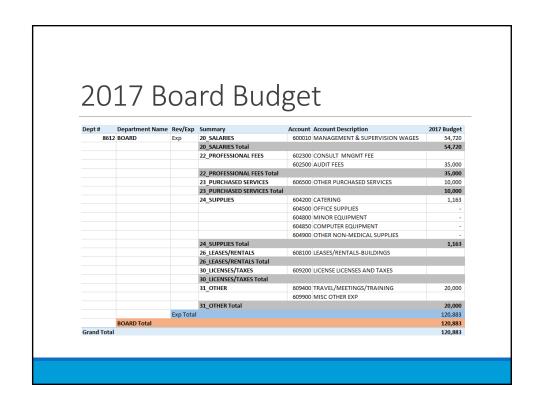












# January preview

# Revenues

\$15,800,000 in HB charges

Average: \$486,000/day (HB only)

Budget: \$560,500/day

\$5,200,000 in HB cash collections

Average: \$199,000/day (HB only)

Goal: \$255,000/day

# Jefferson Healthcare



**QUESTIONS AND COMMENTS?** 

# Administrator's Report

January 18, 2017

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# January 2017

- Busiest two week period in our history
- ED seeing 35-45 patients per day
- Inpatient census 22-25
- Surgery, ancillary departments and primary care clinics very busy
- Hospital or ED never went on divert
- · Staff was awesome!

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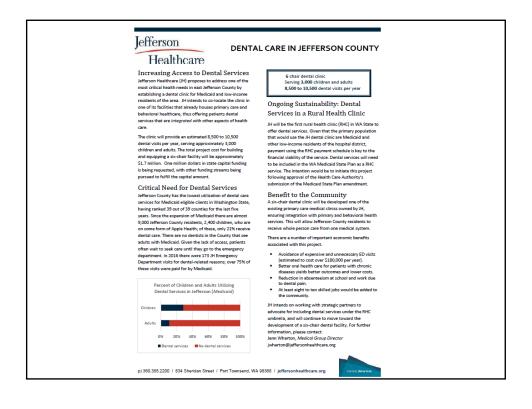
### **Dental Services**

Capital budget appropriations and request.



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# 2017 Legislative Session Member Requested Local Community Project Information Form Project Expanding Dental Services in Jefferson County: Name: The Jefferson Healthcare Dental Clinic Where is the Project Physically Located? Name(s): Jennifer Wharton Name(s): Jennifer Wharton Legislative Sponsor/s: Title: Executive Director of the Medical Group Representative Tharinger Organization: Jefferson Healthcare Organization's www.jeffersonhealthcare.org Website: Website: Phone: 360-385-2200 E-Mail: jwharton@jeffersonhealthcare.org Funding Requested: \$1,030,000 Do not directly enter the Funding Requested amount on the line above. Instead, enter the relevant amounts under "Requested Dollar Amount" on page 2. The total Funding Requested will automatically be calculated set (Blad in or the line above. Mailing Address: 834 Sheridan Street Port Townsend, WA 98368 Organization information Is the requesting organization registered with the state as a non-profit organization? Is there a current or pending 501(c)(3) IRS registration? If answered no to either of the above, is applicant a local government? Funds are available on a reimbursement basis only and cannot be advanced. Projects may be subject to state prevailing wage law (Chapter 39.12 RCW). Requesting organization are encouraged to consult the Industrial Statistician (David Some: 760-902-539) or some 255(elini wa.gov) at the Washington State Department of Labor Industries to determine whether prevailing wages must be paid. High-performance building requirements (Chapter 39,35D RCW and Chapter 28A.150.510 RCW) and Executive Order 13-03 regarding life cycle and operating costs in public works projects may also apply. NOTE: This form is prepared for the use of the Capital Budget Chair. Representative Tharinger. He may efect to submit this forling in the Capital Budget Committee control to submit the forling in the Capital Budget Committee rose filled within the state agency of the capital Budget to the control capital Budget to the form may be filled within the state agency that the state agency of the capital Budget to the state agency of the state agency



# Strategic Plan Review

- Areas of Focus:
  - 1. Improve the patient care experience
  - 2. Improve the Employee/ Provider experience
  - 3. Improve access to Primary Care
  - 4. Expand Jefferson Healthcare specialty services
  - 5. Improve the integration of Primary Care, Behavioral Health, and Dental Care
  - 6. Maintain the access to care improvements resulting from ACA
  - 7. Pivot to population health management
  - 8. Improve financial stability
  - 9. Update Strategic Plan/ Master Site Plan
- Strategic plan facilitator candidate

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# **Advocacy Priorities**

- Advocacy Letter
- January 24 legislative visit

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# Administrator's Report

# Jefferson Healthcare 2017 Advocacy Letter

January 18, 2017

Jefferson Healthcare

# Advocacy, 2017

- Advocacy is always important. This year, it is very important.
- Sometimes, a strong defense is your best offense.
- Protect what is worth protecting, focus on the achievable.
- Fight the right fight.

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# Our most pressing issues

- Preserve access to health care and health coverage for Washingtonians.
- Maintain hospital system financial stability; fund essential services in small rural hospitals as the hospitals transition to new value based payment models.

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# Our most pressing issues

- Improve the mental health system.
  - Allow expansion for new psychiatric beds.
  - Allow alternatives to Eastern and Western state hospitals.
    - Residential treatment center beds

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# Our most pressing issues

- Provide tools to combat opioid overuse by enhancing the prescription monitoring system.
- Support Innovative care models by expanding telemedicine use.
- Provide a new payment model for vulnerable critical access hospitals.

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# Our most pressing issues

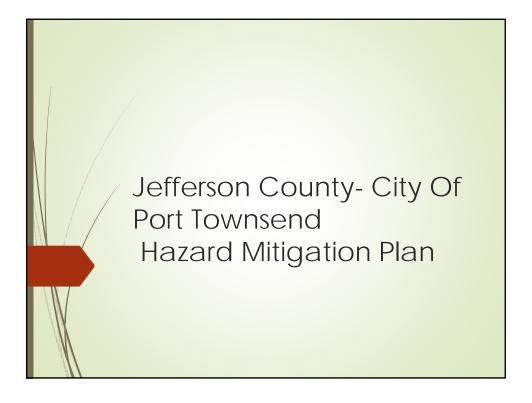
- Allow dental services to be included as a cost based service in Rural Health Clinics.
  - Fund Jefferson County as a pilot project

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# **Questions & Comments**

Jefferson Healthcare



# Why? FEMA requires counties to assess & adopt a hazard mitigation plan. In the event of a disaster JHC will request resources initially from the County By developing an all county plan resources available are clearly defined When requests for resources required are outside the scope of Jefferson County then the request rolls to Region 2 (Jefferson, Clallam, & Kitsap Counties)





