

Jefferson County Public Hospital District No.2
Board of Commissioners, Regular Session Minutes
Wednesday, November 1, 2017
Victor J. Dirksen Conference Room

Call to Order:

The meeting was called to order at 3:30pm by Board Chair, Commissioner Buhler. Additional Commissioners present were Dressler, De Leo, Kolff, and Ready. Also present were Mike Glenn, Chief Executive Officer, Brandie Manuel, Chief Patient Care Officer, Lisa Holt, Chief Ancillary and Specialty Services Officer, Jenn Wharton, Chief Ambulatory and Medical Group Officer, Caitlin Harrison, Chief Human Resources Officer, and Alyssa Rodrigues, Administrative Assistant. This meeting was officially audio recorded by Jefferson Healthcare.

Approve Agenda:

Commissioner Dressler made a motion to approve the agenda. Commissioner De Leo seconded.

Action: Motion passed unanimously.

Patient Story:

Brandie Manuel, Chief Patient Care Officer, read aloud a patient letter regarding the patient's visit to our Jefferson Healthcare Orthopedic Center and her encounter with Orthopedic surgeon, Dr. Naumann, the hospital staff she had met throughout her stay, and wound care provider Patti Hoyecki, ARNP. The patient wrote that all the staff were fabulous and kind, ending her letter with "please tell administration what an incredible place you have and keep up the great work."

Minutes:

- October 18 Regular Session minutes

Commissioner De Leo made a motion to approve the July 19 Regular Session minutes. Commissioner Dressler seconded.

Action: Motion passed unanimously.

- October 26 Special Session minutes

Commissioner De Leo made a motion to approve the July 19 Regular Session minutes. Commissioner Dressler seconded.

Action: Motion passed unanimously.

Required Approvals:

- Medical Staff Credentials/Appointments/Reappointments
- Medical Staff Policy
- 2017-39 Surplus Equipment

Commissioner De Leo made a motion to approve Medical Staff Credentials/Appointments/Reappointments, Medical Staff Policy, and 2017-39 Surplus Equipment as presented. Commissioner Dressler seconded the motion.

Action: Motion passed unanimously.

Debrief October 4, 2017 Special Session Board Retreat:

Commissioners discussed packet materials that were created by Karma Bass, consultant, Via Healthcare Consulting, after the October 4 Special Session took place, which included, board evaluation summary, board meeting action plan, new meeting times, and presentation templates.

Discussion ensued.

Commissioners discussed how feedback was to be given to presenters.

Commissioners continued to discuss packet materials created by Karma Bass, consultant, Via Healthcare Consulting, which included the board education and topic calendar, CEO assessment and evaluations along with the timeline to complete by December 20 business meeting.

Commissioners and Mike Glenn discussed legislative visits and the new Community Health Improvement Plan (CHIP) Executive Director starting on November 13, 2017.

Discussion ensued.

Board Reports:

No board reports were given.

Conclude:

Commissioner Dressler made a motion to conclude the meeting. Commissioner Kolff seconded the motion.

Action: Motion passed unanimously.

Meeting concluded at 4:12pm.

Approved by the Commission:

President of Commission: Jill Buhler _____

Secretary of Commission: Marie Dressler _____