

**Jefferson County Public Hospital District No. 2**  
**Board of Commissioners Special Session**  
**Minutes of the Joint Board Meeting**  
**June 29, 2016**  
**River Room Campbell's Resort**  
**104 W. Woodin Avenue, Chelan Washington**

**Attending:**

Jefferson Healthcare (JHC): CEO Mike Glenn, CFO Hilary Whittington, Board President Jill Buhler, Board Secretary Marie Dressler, Commissioners Tony De Leo, Kees Kolff, and Matt Ready.

Olympic Medical Center (OMC): CEO Eric Lewis, CMO Scott Kennedy, Board President John Nutter, Commissioners John Beitzel, Jim Cammack, and John Miles MD.

Forks Community Hospital (FCH): CEO/CFO Tim Cournyer, and Board Secretary Don Lawley.

JHC Board President Jill Buhler called the meeting to order at 11:31 am, welcomed the attendees; JHC CEO Mike Glenn followed by starting introductions around the table. JHC Board Chair, Jill Buhler made brief opening remarks, as did OMC and Forks Board Presidents John Nutter, and Tim Cournyer, respectively.

Updates on each organization were given by their respective CEOs:

OMC: 40,000sq.ft. Medical Office Building under construction, expected completion November this year; medical provider recruitment drive, both Primary and Specialists; hired Chief Provider Officer; recruiting a COO; updating and renewing equipment. OMC focus on Behavioral Health with Primary care, Peninsula Behavioral Health runs the inpatient Behavioral Health Respite Center.

JHC: Final phase of 48,000 sq. ft. outpatient ESSB construction project. Three floors: First: Women's Imaging, Central registration, Lab draw station. Second: Orthopedic clinic, Cardiology, Women's clinic and Sleep clinic; shell space for future specialist clinics. Third: Medical Short Stay, Oncology, Infusion services, Pain Management and Wound care. Expected completion October this year.

New Primary care/Walk-in clinic building under construction in Port Ludlow, also expected completion October this year. Will include space for visiting specialists and resource space for local residents. New Orthopedist, plus three other Ortho providers relocating to JHC. Other new appointments include HR Director, CNO, and a Medical Director of Primary Care group. Overview of attempt to provide Behavioral health setting in Jefferson County. Now integrating Behavioral Health in Primary Care clinics with psychiatrist on staff.

FCH: Work force recruitment a significant issue and the main challenge right now, with several key positions open. Reactivated Forks Hospital Foundation; Eight long term beds are being converted to Swing Beds; Partnered with a local pharmacy in the 340B program. Forks Police cars are now being equipped with AEDs, collaborating to reduce homelessness.

General discussion of Swedish Affiliation, re: MD recruiting; Epic; Buying group; Rural Residency in Port Angeles; Affiliation experiences varied in each affiliated organization. Annual Swedish/Olympic Collaborative Symposium will be in Port Angeles this year, with a focus on Jefferson and Clallam.

At 1:10 pm Commissioner Buhler announced a brief recess. At 1:17 pm Commissioner Buhler reconvened the meeting with only Jefferson Healthcare attendees.

Commissioner Ready produced a personal recording device, and expressed his interest in having an audio recording of the meeting, Board Chair Jill Buhler expressed her interest in following the advice of the Hospital District's legal counsel that best practice was to use only a dedicated, Hospital District-owned recorder for recording meetings, Discussion ensued. CEO Mike Glenn and Commissioners De Leo, Dressler and Buhler all expressed their interests and continuing concerns.

Commissioner Kolff stated he had no major concern but since no alternative appeared possible, made a motion to conclude. Commissioner De Leo seconded the motion.

**Action:** Motion passed with Commissioner Ready abstaining.

Meeting concluded at 1:33 pm.

Approved by the Commission:

President of Commission: Jill Buhler \_\_\_\_\_

Secretary of Commission: Marie Dressler \_\_\_\_\_