

**Jefferson County Public Hospital District No.2**  
**Board of Commissioners**  
**Special Session Minutes**  
**March 15, 2016**  
**Jefferson Healthcare Conf Room**  
**2500 W. Sims Way suite 302**

**Call to Order**

The meeting was called to order at 10:09 am by Chief Governing Officer Buhler. Present were Commissioners Buhler, De Leo, Dressler, Kolff and Ready. Also present were Bertha Cooper, Facilitator, and Suzy White, Administrative Assistant. Mike Glenn was present from 12:00-2:45. The meeting was officially audio recorded by Jefferson Healthcare.

Commissioner Buhler announced the purpose of this special meeting is to review and possibly revise Jefferson Healthcare Governance policies and bylaws.

Ms. Cooper reviewed the agenda for today's meeting. The Commissioners participated in an exercise by responding to four questions: why they ran for commission, what they want to accomplish, what perspective/skills they bring, and what is their biggest worry regarding Jefferson Healthcare sustainability.

**Administrative Committees**

Commissioners discussed the Committee Observation Process prepared by Commissioner Ready. Ms. Cooper will make revisions. Commissioner Ready will develop an outline on special committee participation.

At 12:07 pm Commissioner Buhler announced a 20 minute recess. At 12:36 pm Commissioner Buhler reconvened the meeting.

**Strategic Plan**

Commissioners along with Mike Glenn reviewed the second draft of the Strategic Planning process revised by Commissioners Buhler and Kolff. Commissioner Kolff will work on a third strategic plan draft for the next work session.

At 2:14 pm Commissioner Buhler announced a 10 minute recess. At 2:23 pm Commissioner Buhler reconvened the meeting.

**Board Book**

Commissioners discussed the draft Board Book developed by Commissioner De Leo that combines the Bylaws and Governance policies. Commissioner De Leo will make revisions discussed today.

Commissioner Kolff announced he is looking at dates for the Sea Mar visit.

**Adjourn:**

Commissioner Dressler made a motion to conclude meeting. Commissioner Kolff seconded the motion.

**Action:** Motion passed unanimously.

Meeting concluded at 4:26 pm.

Approved by the Commission:

President of Commission: Jill Buhler \_\_\_\_\_

Secretary of Commission: Marie Dressler \_\_\_\_\_