

**Jefferson County Public Hospital District no. 2  
Board of Commissioners,  
Special Session Minutes  
Joint Board Meeting with Jefferson County Board of Health  
Wednesday, March 9, 2017  
Cotton Building, 607 Water St, Port Townsend, WA 98368**

**Call to Order:**

The meeting was called to order at 3:10pm by Jefferson County Public Hospital District No. 2 chair, Commissioner Buhler. Present were Jefferson County Public Hospital District No. 2 Commissioners Buhler, De Leo, Dressler, Kolff, and Ready. Present from the Jefferson County Board of Health were Port Townsend City Council member Robinson, Jefferson County Commissioners Sullivan, Kler, Dean and Citizen at Large, John Austin. Not present was Sheila Westerman. Also present was Mike Glenn, CEO, Jefferson County Public Hospital District No. 2, Philip Morley, Jefferson County Administrator and Alyssa Rodrigues, Administrative Assistant Jefferson County Public Hospital District No. 2.

**Special Session:**

The purpose of this special session is a joint board meeting between Jefferson County Public Hospital District No.2 Commissioners and Jefferson County Board of Health Commissioners to review the Community Health Improvement Plan and discuss funding.

Hospital Commission Chair Buhler called for introductions. Introductions were made.

**Community Health Improvement Plan Program Staffing:**

Vicki Kirkpatrick, Director Jefferson County Public Health and John Nowak, Director Care Transformation, Jefferson Healthcare gave a presentation regarding Jefferson County Community Health Improvement Plan history, process, what has transpired since last meeting, structure, steering committee and CHIP Executive Director, leadership team, and the members of the leadership team.

Mike Glenn, CEO, Jefferson Healthcare and Philip Morley, Jefferson County Administrator discussed the administrators' approach to approving the CHIP Executive Director position and details related to the position and plan.

Philip Morley, Jefferson County Administrator, distributed an inter-local agreement working draft to all Commissioners.

Discussion ensued.

City Council Member Robinson made a motion to amend the presented Steering Committee group to not include the elected representatives from the various jurisdictions boards, but to be an operational support for the Executive Director and

include Public Health Director, Jefferson Healthcare Director of Care Transformation, Public Health Community Health Director, and Jefferson Healthcare Population Health Coordinator. Hospital Commissioner Dressler seconded the motion.

Discussion ensued.

**Action:** Motion passed unanimously.

Hospital Commissioner Ready made a motion to set the frequency to have Joint Boards meet a minimum of twice a year. Hospital Commissioner Kolff seconded the motion.

Discussion ensued.

**Action:** Motion passed unanimously

Hospital Commissioner Kolff made a motion to include in the 2017-10 Chip Resolution a paragraph referencing that the Hospital District and the County work with the City to develop an Interlocal Agreement. Hospital Commissioner Dressler seconded.

**Action:** Motion passed unanimously

**Resolution 2017-10:**

Recommending the Jefferson County Board of Commissioners, Jefferson County Public Hospital District No. 2 Board of Commissioner and City of Port Townsend Council provide funding to support the Community Health Improvement Plan program through December 31, 2018

Hospital Commissioner De Leo made a suggestion to add two different date lines on Resolution 2017-10.

City Council Member Robinson made a suggestion to update Commissioners name on Resolution 2017-10.

Discussion ensued.

**Public Comment:**

Public comment was made.

Discussion ensued.

**Conclude:**

Hospital Commissioner Dressler made a motion to conclude the meeting. City Council Member Robinson seconded the motion.

**Action:** Motion passed unanimously

Meeting concluded at 4:30pm.

Approved by the Commission:

Chair of Commission: Jill Buhler \_\_\_\_\_

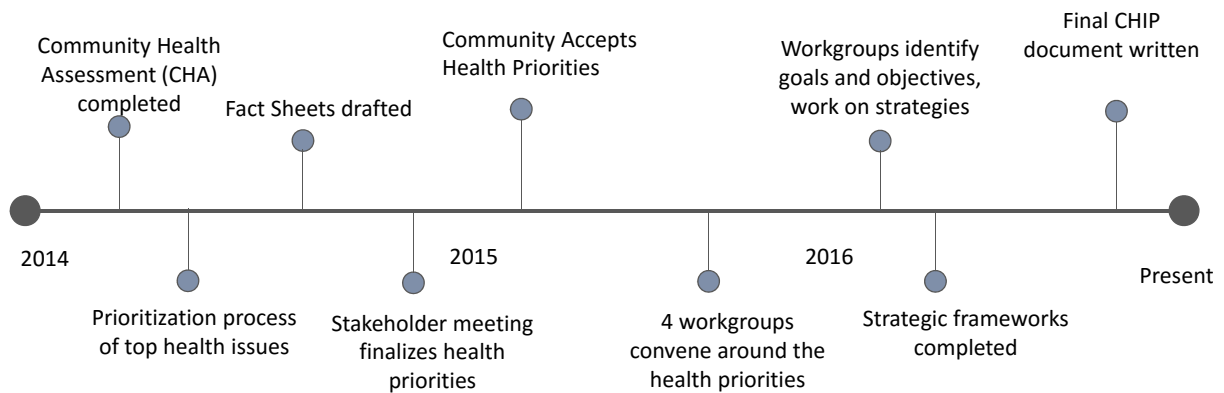
Secretary of Commission: Marie Dressler \_\_\_\_\_



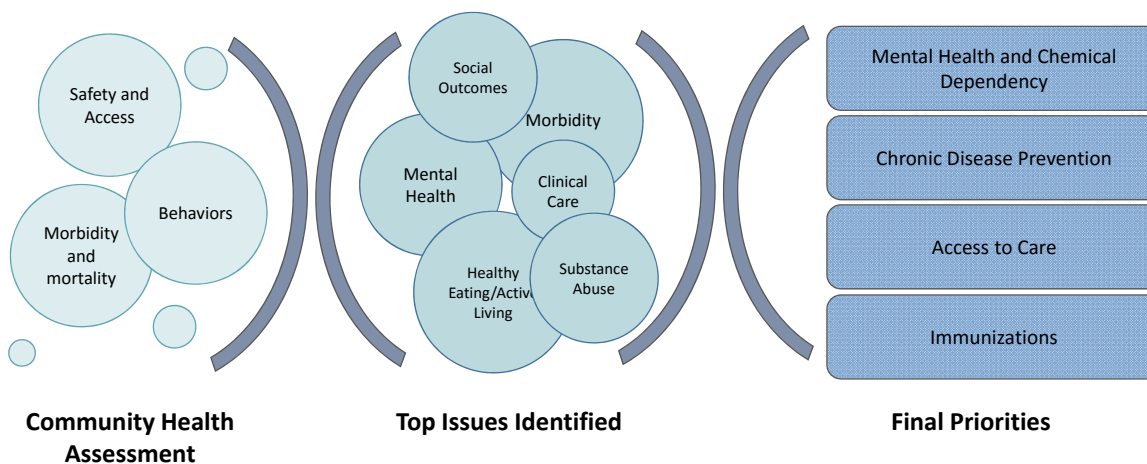
## Jefferson County Community Health Improvement Plan

Photo/Carolyn Avery

### Brief History



# Community Health Improvement Process



## Chronic Disease Prevention

- Increase the percent of the population who get the appropriate activity levels throughout Jefferson County to >75% by 2020.
- Increase the percent of the Jefferson County population eating a healthy diet to >50% by 2020.
- Increase the percentage of youth and pregnant women meeting healthy weight standards.
- Enhance community health improvement strategies in local policy.

## Mental Health and Chemical Dependency

- Decrease the abuse of alcohol, tobacco, and other drugs for all by 10% by 2020.
- Reduce suicides and avoidable drug related fatalities by 75% by 2020.
- Decrease mental health crisis events by 25% by 2020 through addressing underlying risk factors.

## Immunizations

- Meet the National Healthy People 2020 goals for childhood immunization in Jefferson County by 2020, in order to increase protection for children and increase protections for the full community.
- Meet the National Healthy People 2020 goals for adult flu and pneumococcal immunization in Jefferson County by 2020.
- Meet recommendations of CDC for all pregnant women to receive a Tdap immunization in each pregnancy.

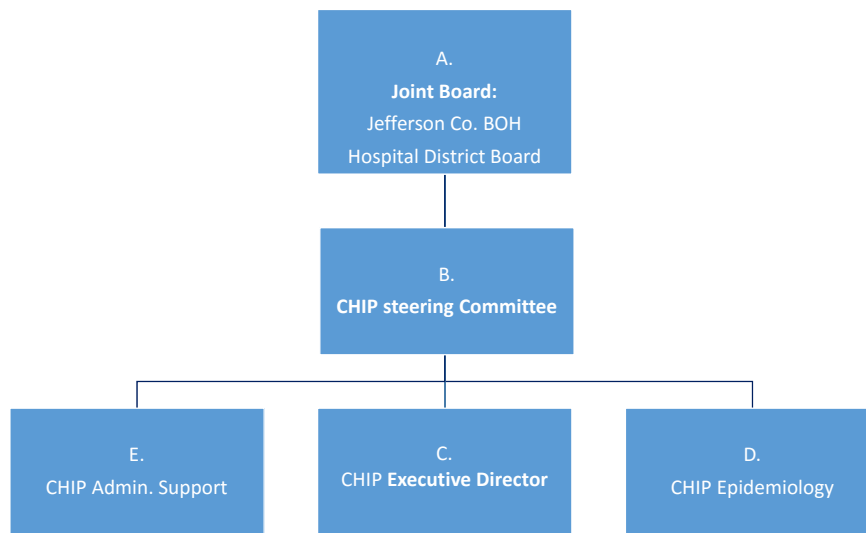
## Access to Care

- 100% of people who seek healthcare are able to get it.
- 100% of people in Jefferson County report that they are adequately insured.
- 100% of people who seek dental care are able to receive it.

## What transpired since last meeting

- CHIP Steering Committee develop recommendations about leadership and structure

## Structure



## Steering Committee

- **Jefferson Co. BOH representative**
- **Hospital District Board representative**
- **JCPH Director**
- **JH Director of Care Transformation**
- **JCPH Community Health Director**
- **JH Population Health Coordinator**
- **CHIP Executive Director✓**

• ✓ *Non-voting member*

## CHIP Executive Director

- The CHIP Executive Director (CHIP ED) provides executive leadership to CHIP efforts that will result in measurable health improvement outcomes in identified health priorities for Jefferson county residents.
- The CHIP ED's time will be divided approximately in the following areas:
  - **20% Advocacy**
  - **20% Monitoring of metrics**
  - **10% Liaison**
  - **20% Identifying funding**
  - **30% Coordination and planning**

## Leadership Team

- The Steering Committee made their recommendation to the leadership team that, at the direction of the Joint Board, developed the staffing and funding recommendation:
- Hire 1 FTE CHIP Executive Director
- Hire or contract .25 FTE Epidemiologist
- In-Kind Steering Committee Support jointly by Jefferson County Public Health and Jefferson Healthcare
- Recommend funding support for 8 months in 2017 and through December 31, 2018.
- Recommend the following total funding (allocated between 2017 and 2018):
  - City of Port Townsend: \$43,750
  - Jefferson County: \$87,500
  - Jefferson Healthcare: \$87,500

## Members of the Leadership Team

- Jefferson Healthcare (Public Hospital District #2): Mike Glenn, CEO
- Jefferson County: Philip Morley, Co. Admin.
- City of Port Townsend: David Timmons, City Admin.
- Jefferson County Board of Health: Dr. Tom Locke, Health Officer
- Staff Support:
  - John Nowak, Director of Care Transformation, Jefferson Healthcare
  - Vicki Kirkpatrick, Director, Jefferson County Public Health



Thank you and questions



Photo/Carolyn Avery