

Jefferson County Public Hospital District No.2
Board of Commissioners
Special Session Minutes
February 23, 2016
Jefferson Healthcare Conf Room
2500 W. Sims Way suite 302

Call to Order

The meeting was called to order at 10:03 am by Chief Governing Officer Buhler. Present were Commissioners Buhler, De Leo, Dressler, Kolff and Ready. Also present were Bertha Cooper, Consultant, and Suzy White, Administrative Assistant. The meeting was officially audio recorded by Jefferson Healthcare.

Commissioner Buhler announced the purpose of this special meeting is to review and possibly revise Jefferson Healthcare Governance policies and bylaws.

Ms. Cooper reviewed the agenda for today's meeting. Commissioners provided feedback on Ms. Cooper's Feb 16 report.

Commissioners agreed to use first names and a free flow discussion process for the work sessions.

Board Book

Commissioners discussed items to include in the new Board Book: policies, purpose, goals, mission, vision, values and appendices.

Commissioners De Leo and Dressler were appointed to review and integrate the Bylaws into the Board Book and bring a recommendation to the next work session.

Commissioners Buhler was assigned to review the Board Processes section 4.0 through 4.8 of the former policy manual and bring a recommendation to the next work session.

Commissioner Kolff offered to review the interactions with community and staff and bring a recommendation to next work session.

Strategic Plan

Commissioners along with CEO Mike Glenn discussed the planning process for the strategic plan.

Commissioners agreed to extend the current strategic plan for an additional year with slight modifications in the fall.

At 12:25 pm Commissioner Buhler announced a recess for 30 minutes. At 12:58 pm Commissioner Buhler reconvened the meeting.

Commissioner Buhler announced a retirement party is planned for Jean Baldwin on Feb 29.

Commissioners briefly discussed Board committees and Administrative committees.

Discussion continued on the strategic planning process. Commissioners Kolff and Ready were assigned to prepare an outline for the strategic planning process and bring a recommendation to the next work session.

Commissioners scheduled another work session for March 8, 10:00-4:00 in the Olympic conference room at the hospital.

Commissioner Buhler announced the Public Health Department Board requests a joint Board meeting with the Hospital Board in October to finalize the Community Health Improvement Plan.

Adjourn:

Commissioner Kolff made a motion to conclude meeting. Commissioner Ready seconded the motion.

Action: Motion passed unanimously.

Meeting concluded at 2:27 pm.

Approved by the Commission:

President of Commission: Jill Buhler _____

Secretary of Commission: Marie Dressler _____