

Jefferson County Public Hospital District No.2
Board of Commissioners
Special Session Minutes
January 19, 2016
Jefferson Healthcare Conf Room
2500 W. Sims Way suite 302

Call to Order

The meeting was called to order at 12:00pm by Chief Governing Officer Buhler. Present were Commissioners Buhler, De Leo, Dressler, Kolff and Ready. Also present were Mike Glenn, CEO, and Suzy White, Administrative Assistant. The meeting was officially audio recorded by Jefferson Healthcare.

Administrative Update:

Mike Glenn provided an administrative update on the following items:

- Mr. Glenn's Leadership role with WSHA
- Organization Challenges: ESSB, Union Negotiations, Provider compensation task force, Reimbursement and physician quality reporting system (PQRS)
- Recruit, re-recruit and stabilize leadership
- Advocacy agenda items included: mental health, dental health, single payer healthcare and rural health
- 2016 Initiatives and project prioritization

At 1:30pm Commissioner Buhler announced a 10 minute recess. At 1:40pm Commissioner Buhler reconvened the meeting.

Policy, Procedures and Bylaws:

Commissioner Buhler announced at today's meeting we will discuss how to effectively work together as a Board. Items listed to review included:

1. Bylaws/Policies
2. 2016-18 Strategic Planning Process
3. Board Agenda
 - a. Board member input
 - i. At least 7 days before the board meeting

Commissioner Ready made a motion that any board member may recommend or request an item for board discussion by submitting the item to the CGO no later than seven business days before the board meeting. Commissioner Kolff seconded.

Action: Motion passed unanimously

4. Board/staff interactions

Commissioner De Leo made a motion that all requests for staff time and resources be routed to the CGO or CEO, Commissioner Dressler seconded the motion.

Action: Motion passed with 3 in favor, Commissioner Kolff opposed and Commissioner Ready abstained.

Policy Manual:

Commissioners agreed to review the Policy Manual, which was eliminated at the 10/28/2015 meeting, to determine which sections to keep or remove.

4.5 members code of conduct:

Commissioner Ready made a motion to adopt the 4.5 Board of Commissioners' Code of Conduct section in the Policy Manual as written. Commissioner Kolff seconded.

Action: Motion passed 4 in favor Commissioner Dressler abstained.

Commissioner Ready made a motion the board adhere to formal salutation during all board meetings. Commissioner De Leo seconded the motion.

Action: Motion passed 4 in favor Commissioner Kolff opposed.

Commissioner Kolff made a motion to take the recently rejected policy and submit to Commissioner Dressler as secretary comments about any section of the policy we would like to see incorporated in the new policy. Commissioner De Leo seconded.

Action: Motion passed unanimously.

Commissioner Kolff rescinded the previous motion and there were no concerns raised and made a motion for Commissioners to bring their comments on the policy manual to the next work session. Commissioner Dressler seconded.

Action: Motion passed 4 in favor Commissioner De Leo opposed.

Commissioners agreed using a facilitator for the next work sessions scheduled for Feb 16, Feb 23, Mar 15 and tentative for Mar 29. The work sessions will run 10:00am-4:00pm.

Commissioner Kolff requested a presentation on opiate addiction by Dr. Locke at a future board meeting. The commissioners agreed to an informational presentation.

Commissioner Kolff requested the Board meetings to begin at 3:00pm. The commissioners agreed to draft a resolution for Board meetings to start at 3:00pm beginning March 2.

Commissioners Kolff and Dressler will be the commission representatives assigned to the medical executive committee for the first quarter.

Adjourn:

Commissioner Dressler made a motion to conclude meeting. Commissioner Ready seconded the motion.

Action: Motion passed unanimously.

Meeting concluded at 4:12pm.

Approved by the Commission:

President of Commission: Jill Buhler _____

Secretary of Commission: Marie Dressler _____