
Educational Session Agenda
Wednesday, December 7, 2016

<u>Call to Order:</u>	3:30
<u>Employee Recognition:</u>	3:35
• Employee and Team of the Quarter	
<u>Approve Agenda:</u>	3:45
<u>Patient Story:</u> Jackie Mossakowski	3:50
<u>Minutes:</u> Action Requested	3:55
• November 16 Regular Session (pg. 2-4)	
<u>Required Approvals:</u> Action Requested	4:00
• Medical Staff credentials/appointments/reappointments (pg.5)	
• Resolution 2016-29 Surplus Equipment (pg. 6)	
<u>Resolution 2016-28:</u> Action Requested	4:10
• Human Rights Alliance North Sound	
<u>Educational Presentation:</u>	4:20
• Healthcare and Charity Care	
David Snow, Attorney (Hall Render Killian Heath & Lyman, P.C.)	
<u>Executive Session:</u>	4:50
• CEO Evaluation	
• Real Estate	
<u>Conclude:</u>	5:50

This Regular Session will be officially audio recorded.

**Jefferson County Public Hospital District No.2
Board of Commissioners, Business Session Minutes
Wednesday, November 16, 2016
Victor J. Dirksen Conference Room**

Call to Order:

The meeting was called to order at 3:30 pm by Commissioner Buhler. Present were Commissioners Buhler, De Leo, Dressler, Kolff and Ready. Also present were Mike Glenn, CEO, Lisa Holt, CAO, Brandie Manuel, Executive Director Quality, Kate Burke, Marketing Director, Molly Hong, Chief of Medical Staff, Joe Mattern, Chief Medical Officer, Jennifer Wharton, Executive Director of Medical Group, Steven Feland, CHRO, Jackie Mossakowski, CNO, Jay Rodne, Legal Representative, and Alyssa Rodrigues, Administrative Assistant. This meeting is being officially audio recorded by Jefferson Healthcare.

Approve Agenda:

Commissioner Kolff made a motion to approve the November 16 regular session agenda as presented. Commissioner Dressler seconded the motion.

Action: Motion passed unanimously.

Patient Story:

Jackie Mossakowski read aloud a patient letter about an outstanding employee from echo cardiology.

Minutes:

- October 28 Special Session Minutes

Commissioner Dressler made a motion to approve the October 28 special session minutes with a modification to change President to Chair in conjunction with the board book. Commissioner Ready seconded the motion.

Commissioner De Leo made an amendment to have Jefferson Healthcare attendees added to the list of overall attendees.

Commissioner Kolff made a motion to approve the October 28 special session minutes as amended with President changed to Chair in conjunction to the board book.

Commissioner Ready seconded the motion

Action: Motion passed unanimously

Commissioner Kolff made a motion to approve the October 28 special session minutes as amended with Jefferson Healthcare added in the list of attendees. Commissioner De Leo seconded the motion.

Action: Motion passed unanimously.

- November 2 Special Session Minutes

Commissioner Kolff made a motion to approve the November 2 special session minutes as presented. Commissioner Dressler seconded the motion.

Action: Motion passed unanimously.

Required Approvals:

- Medical Staff Credentials/Appointments/Reappointments
- October Warrants and Adjustments
- Resolution 2016-26 Surplus Equipment
- Resolution 2016-27 Cancel Warrants

Commissioner De Leo made a motion to approve Medical Staff Credentials/ Appointments/ Reappointments as presented, October Warrants and Adjustments as presented, Resolution 2016-26 Surplus Equipment as presented, and 2016-27 Cancel Warrants as presented. Commissioner Dressler seconded the motion.

Action: Motion passed unanimously

Public Comment:

Public commented.

Financial Report:

Hilary Whittington presented the October financial report.

Patient Safety & Quality Report :

Brandie Manuel presented about patient safety, quality and TeamSTEPPS.

Inpatient Behavioral Health Update:

Jackie Mossakowski gave a presentation on Inpatient Behavioral Health Update.

Administrator's Report:

Mike Glenn presented the administrator's report which included the election, affordable care act, update on Port Ludlow Clinic, ESSB Phase IV and V, and 2nd floor TI project.

Chief Medical Officer Report:

Joe Mattern, MD gave an update on the ACO, value-based care, recruitment, behavioral health update, palliative care update, and primary care strategic plan.

Board Reports:

Commissioner Kolff reminded the Commissioners about the list of topics he sent out in October, questioned how much time is spent on discussion versus presentations during board meetings, and asked what the board's role is on quality.

Commissioner Dressler made a comment about the Jefferson Healthcare Medical Center transition and thanked everyone for their enthusiasm and hard work.

At 5:00pm Commissioner Buhler announced a brief recess

At 5:10pm Commissioner Buhler reconvened the meeting.

Executive Session:

At 5:10pm Commissioner Buhler announced the Commissioners will go into executive session to discuss potential litigation and will conclude at 5:40pm. No action will be taken.

At 5:30pm Commissioners came out of executive session. No action was taken.

Conclude:

Commissioner Dressler made a motion to conclude the meeting. Commissioner Ready seconded the motion.

Action: Motion passed unanimously.

Meeting concluded at 5:30pm

Approved by the Commission:

Chair of Commission: Jill Buhler _____

Secretary of Commission: Marie Dressler _____

DRAFT

FROM: Barbara York – Medical Staff Services
RE: 11/22/2016 Medical Executive Committee appointments/reappointments and annual policy review recommendations for Board approval 12/7/2016

C-0241

§485.627(a) Standard: Governing Body or Responsible Individual

The CAH has a governing body or an individual that assumes full legal responsibility for determining, implementing and monitoring policies governing the CAH'S total operation and for ensuring that those policies are administered so as to provide quality health care in a safe environment.

Interpretive Guidelines §485.627(a)

It is the responsibility of the governing body (or responsible individual) to appoint, with the advice of the medical staff, the individual practitioners to the medical staff. After considering medical staff recommendations, and in accordance with established CAH medical staff criteria and State and Federal laws and regulations, the governing body (or responsible individual) decides whether or not to appoint new medical staff members or to continue current members of the medical staff.

Recommended appointment to the provisional active/courtesy/allied health staff:

1. Nighswonger, Deborah, ARNP - Family Medicine (with Dr. S. Erickson)

RESOLUTION 2016-29

**A RESOLUTION TO DECLARE CERTAIN ITEMS SURPLUS TO THE NEEDS OF
JEFFERSON COUNTY PUBLIC HOSPITAL DISTRICT NO. 2 AND
TO AUTHORIZE THE DISPOSAL OF SAID EQUIPMENT**

WHEREAS the item(s) of equipment enumerated below are obsolete and otherwise surplus to the needs of the District, and

WHEREAS said equipment now creates a storage problem and represents an unnecessary cost to the District to retain it,

NOW, THEREFORE BE IT RESOLVED THAT:

- 1) The following equipment be declared surplus to the immediate needs of Jefferson County Public Hospital District No. 2 and will be disposed of in compliance with appropriate State laws:

Description	Asset #	Serial #	Model #
Kodak Laster Printer	N/A	K4310-7018	6800
Harmonic Cautery/scalpel	05-00020	GN4050733	Gen04

APPROVED THIS 7th day of December, 2016.

JEFFERSON COUNTY PUBLIC HOSPITAL DISTRICT NO. 2

APPROVED BY THE COMMISSION:

Commission Chair – Jill Buhler: _____

Commission Secretary – Marie Dressler: _____

Attest:

Commissioner – Anthony De Leo: _____

Commissioner – Kees Kolff: _____

Commissioner – Matt Ready: _____