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Educational Session Agenda  
Wednesday, October 5, 2016

<b><u>Call to Order:</u></b>	3:30
<b><u>Patient Story:</u></b> Jackie Mossakowski	3:31
<b><u>Approve Agenda:</u></b>	3:40
<b><u>Minutes:</u></b> Action Requested	3:45
• September 7 Regular Session (pages 2-3)	
<b><u>Required Approvals:</u></b> Action Requested	3:50
• Medical Staff Credentials/Appointments/Reappointments (page 4)	
<b><u>Second Floor Shell Space:</u></b> Action Requested	3:55
• Resolution 2016-21 Acceptance of Bid, ESSB Shell Space Project	
<b><u>Conclude:</u></b>	4:00

This Regular Session will be officially audio recorded.

**Jefferson County Public Hospital District No.2  
Board of Commissioners, Educational Session Minutes  
Wednesday, September 7, 2016  
Jefferson Healthcare Conf Room  
2500 W. Sims Way suite 302**

**Call to Order:**

The meeting was called to order 3:28 pm by Commissioner Buhler. Present were Commissioners Buhler, De Leo, Dressler, Kolff and Ready. Also present were Mike Glenn, CEO, Lisa Holt, CAO, Steven Feland, CHRO, Brandie Manuel, Executive Director Quality, Jennifer Wharton Executive Director of Medical Group, Molly Hong Chief of Medical Staff, Hilary Whittington, CFO and Alyssa Rodrigues Administrative Assistant. This meeting is being officially audio recorded by Jefferson Healthcare.

**Employee Recognition:**

Mike Glenn was pleased to announce the first quarter 2016 winners in our Employee and Team Recognition Program. These individuals consistently demonstrate our service standards and are an inspiration to others. Steven Feland, CHRO announced Richard De Pas and Melissa Logan as Employee of the Quarter. Steven Feland announced Walk-In Clinic (who couldn't attend) as Team of the Quarter.

**Approve Agenda:**

Commissioner Dressler made a motion to approve the September 7 Educational Session agenda as presented. Commissioner De Leo seconded the motion.

**Action:** Motion passed unanimously.

**Minutes:**

- August 17 Regular Session Minutes

Commissioner De Leo made a motion to approve the August 17 Regular Session Minutes as presented. Commissioner Dressler seconded the motion.

**Action:** Motion passed unanimously.

**Required Approvals:**

- Medical Staff Credentials/Appointments/Reappointments

Commissioner De Leo made a motion to approve medical staff credentials/appointments/ reappointments as presented. Commissioner Dressler seconded the motion.

**Action:** Motion passed unanimously.

**Public Comment:**

Representative Mary Bogdan from Jefferson County Aquatic Coalition presented Jefferson Healthcare a Thank you Award for sponsoring the Second Sunday Swim.

**ESSB Second Floor Shell Space Completion Project**

Mike Glenn spoke about the project description, construction cost estimate, and advertisement for bids.

Commissioner Dressler made a motion to authorize administration to go out to bid for ESSB second floor shell space build out project for an estimated construction cost of \$1.1 million. Commissioner Ready seconded the motion.

**Action:** Motion passed unanimously.

**Educational Presentation:**

Elya Moore, PhD, Executive Director presented a power point on an update about the Olympic Accountable Community of Care and answered questions from Commissioners.

**Executive Session:**

At 4:50pm Commissioner Buhler announced a five minute recess, and then at 4:55pm announced the Commissioners will go into executive session to discuss real estate. They expect to conclude at 5:25pm and no action is expected. The Commissioners came out of executive session at 5:25pm seeing no public was present and waiting, the commissioners extended executive session until 5:40pm. Commissioners came out of executive session at 5:40pm and no action was taken.

**Conclude:**

Commissioner Dressler made a motion to conclude the meeting. Commissioner Ready seconded the motion.

**Action:** Motion passed unanimously.

Meeting concluded at 5:40pm.

Approved by the Commission:

President of Commission: Jill Buhler \_\_\_\_\_

Secretary of Commission: Marie Dressler \_\_\_\_\_

FROM: Barbara York – Medical Staff Services  
RE: 8/23/2016 Medical Executive Committee appointments/reappointments and annual policy review recommendations for Board approval 10/5/2016

C-0241

§485.627(a) Standard: Governing Body or Responsible Individual

The CAH has a governing body or an individual that assumes full legal responsibility for determining, implementing and monitoring policies governing the CAH'S total operation and for ensuring that those policies are administered so as to provide quality health care in a safe environment.

Interpretive Guidelines §485.627(a)

*It is the responsibility of the governing body (or responsible individual) to appoint, with the advice of the medical staff, the individual practitioners to the medical staff. After considering medical staff recommendations, and in accordance with established CAH medical staff criteria and State and Federal laws and regulations, the governing body (or responsible individual) decides whether or not to appoint new medical staff members or to continue current members of the medical staff.*

Recommendation by Medical Executive Committee

Dr. Edelman (Dr. Koenig's vacation replacement) is a skilled radiologist with comprehensive skills in breast imaging and procedures (i.e. US guided breast biopsies). He did not meet the JHC required annual 12 procedures in 2015 because he worked as a locum tenens. In an Ad Hoc session, Credentials Committee recommended to grant him this privilege due to his extensive experience and background to allow our patients faster access to care (diagnosis) in Dr. Koenig's absence which was approved at Medical Executive Committee in August. It was agreed upon that Dr. Koenig will do a retrospective chart review of 3 cases and report back to MEC.