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Educational Session Agenda  
Wednesday, September 7, 2016

<b><u>Call to Order:</u></b>	3:30
<b><u>Employee Recognition:</u></b>	3:35
• Employee and Team of the Quarter	
<b><u>Approve Agenda:</u></b>	3:45
<b><u>Minutes:</u></b> Action Requested	3:50
• August 17 Regular Session (pages 2-4)	
<b><u>Required Approvals:</u></b> Action Requested	3:55
• Medical Staff Credentials/Appointments/Reappointments (page 5)	
<b><u>Public Comment:</u></b>	4:00
<i>(Alternative methods of providing public comment on any item on the agenda or any other hospital issue is through a letter addressed to Commissioners at 834 Sheridan Street, Port Townsend, WA 98368 or email to Commissioners at <a href="mailto:commissioners@jgh.org">commissioners@jgh.org</a>)</i>	
• Jefferson County Aquatic Coalition Award Presentation	
<b><u>ESSB Second Floor Shell Space Completion Project</u></b>	4:10
• Project Description	
• Construction Cost Estimate	
• Advertisement for Bids	
<b><u>Educational Presentation:</u></b>	4:25
• Update on the Olympic Accountable Community of Care Elya Moore, PhD, Executive Director	
<b><u>Executive Session:</u></b>	5:25
• Real Estate	

**Conclude:**

This Regular Session will be officially audio recorded.

**Jefferson County Public Hospital District No.2  
Board of Commissioners, Business Session Minutes  
Wednesday, August 17, 2016  
Jefferson Healthcare Conf Room  
2500 W. Sims Way suite 302**

**Call to Order:**

The meeting was called to order 3:31 pm by Commissioner Buhler. Present were Commissioners Buhler, De Leo, Dressler, Kolff and Ready. Also present were Mike Glenn, CEO, Jackie Mossakowski, CNO, Lisa Holt, CAO, Steven Feland, CHRO, Brandie Manuel, Executive Director Quality, Kate Burke, Marketing Director, Jennifer Wharton, Executive Director Clinic Group, Joe Mattern, CMO, Molly Hong, Chief of Medical Staff, and Alyssa Rodrigues, Administrative Assistant. This meeting is being officially audio recorded by Jefferson Healthcare.

**Approve Agenda:**

Commissioner Kolff made a motion to approve the August 17 business session agenda as presented. Commissioner Dressler seconded the motion.

**Action:** Motion passed unanimously.

**Patient Story:**

Jackie Mossakowski read a patient letter to the Commissioners regarding the patients' great care in the Emergency Department.

**Minutes:**

- August 3 Educational Session Minutes

Commissioner Dressler made a motion to approve the August 3 Education Session Minutes as presented. Commissioner De Leo seconded the motion.

**Action:** Motion passed unanimously.

**Required Approvals:**

- Medical Staff credentials/Appointments/Reappointments
- July Warrants and Adjustments
- Resolution 2016-19 Cancel Warrants
- Resolution 2016-18 Surplus Equipment

Commissioner Dressler made a motion to approve medical staff credentials/ appointments/ reappointments as presented, July warrants and adjustments as presented, Resolution 2016-19 to cancel warrants as presented and Resolution 2016-18 to surplus equipment as presented. Commissioner De Leo seconded the motion.

**Action:** Motion passed unanimously.

**Public Comment:**

- Emelia DeSouza presented a pride flag and thanked the Board and Jefferson Healthcare for all their support personally and within the LGBT community.

**Financial Report:**

Hilary Whittington gave a presentation on July's financial performance and spoke about Medicare and Noridian.

**Compliance Report:**

Erin Brown, Compliance Officer, gave a presentation about internal and external compliance programs and the Jefferson Healthcare Compliance Committee.

**Administrator's Report:**

Mike Glenn distributed a written report and gave a brief presentation with updates on WSHA, ACO, ACH, Medicaid waivers, VA Contracts, ESSB ribbon cutting, and Port Ludlow Clinic.

**Chief Medical Officer Report:**

Dr. Mattern reported on medical staff activities including: ACO, Rural Provider Leadership report, new psychiatric ARNP, Behavioral Health Update, Palliative care program, Next provider engagement event, "Being Mortal" November 10,11,12, Physician leadership development, Primary Care Strategic Plan, and recruitment

**Board Reports:**

Commissioner Dressler commented on the Jefferson County Fair  
Commissioner Kolff distributed copies of three motions

**Motion:** Commissioner Kolff made a motion that Jefferson Healthcare purchase a small, portable digital, audio-recorder dedicated solely for recording meetings, especially those off-site. Commissioner Ready seconded the motion.

**Action:** Motion failed 3 to 2 Commissioners De Leo, Dressler, and Buhler opposed. Commissioners Kolff, and Ready in favor.

**Motion:** Commissioner Kolff made a motion to amend the June 29 Special Session Minutes as presented. Commissioner Ready seconded the motion.

**Action:** Motion passed Commissioners Kolff, Ready, and Buhler in favor, Commissioner Dressler abstained, Commissioner De Leo opposed.

**Motion:** Commissioner Kolff made a motion to support Commissioner Kolff's request for a single-payer healthcare discussion at WSHA annual meeting in October. Commissioner Ready seconded motion.

**Action:** Motion failed 3 to 2, Commissioner Dressler, Buhler, and De Leo opposed Commissioners Kolff and Ready in favor.

Commissioner De Leo spoke about Provider Engagement Dinner, NAMI board meeting, Jefferson County Fair, Port Hadlock Block Party, Port Ludlow "Meet Your New Neighbors", HCA and QHR webinar.

Commissioner Buhler spoke about attending Treating Patients with C.A.R.E program.

**Conclude:**

Commissioner Dressler made a motion to conclude the meeting. Commissioner Kolff seconded the motion.

**Action:** Motion passed unanimously.

Meeting concluded at 5:40 pm.

Approved by the Commission:

President of Commission: Jill Buhler \_\_\_\_\_

Secretary of Commission: Marie Dressler \_\_\_\_\_

DRAFT

FROM: Barbara York – Medical Staff Services  
RE: 8/23/2016 Medical Executive Committee appointments/reappointments and annual policy review recommendations for Board approval 9/7/2016

C-0241

§485.627(a) Standard: Governing Body or Responsible Individual

The CAH has a governing body or an individual that assumes full legal responsibility for determining, implementing and monitoring policies governing the CAH'S total operation and for ensuring that those policies are administered so as to provide quality health care in a safe environment.

Interpretive Guidelines §485.627(a)

*It is the responsibility of the governing body (or responsible individual) to appoint, with the advice of the medical staff, the individual practitioners to the medical staff. After considering medical staff recommendations, and in accordance with established CAH medical staff criteria and State and Federal laws and regulations, the governing body (or responsible individual) decides whether or not to appoint new medical staff members or to continue current members of the medical staff.*

Recommended appointment to the provisional active/courtesy/allied health staff:

1. Cheng, Stephanie, MD – Tele- Radiology
2. McCormick, Kelley, PA-C – Walk in Clinic, Madrona FM Clinic
3. Penn, Justin, MD – Cardiology (remote reads only) HHP Cardiovascular Consultants
4. Squire, Michael, MD – Tele-Radiology
5. Stickler-Ivie, Jodi, PA-C – Orthopedics
6. Wilke, Andrew, MD – Emergency Medicine

### **Reappointments:**

Recommended Reappointments to active staff with privileges as requested:

1. Forbes, Karen, MD – IM/Hospitalist

Recommended Reappointments to courtesy staff with privileges as requested:

1. Conley, Harry, MD – Tele-Radiology
2. Liu, Brandon, MD – Tele-Radiology
3. Paciotti, Mark, MD – Cardiology (HHP Cardiovascular Consultants)
4. Pulukurthy, Satyavardhan, MD – Cardiology (HHP Cardiovascular Consultants)
5. Segerson, Nathan, MD – Cardiology (HHP Cardiovascular Consultants)

Recommended reappointments to the **allied health** staff with privileges as requested:

1. Byers, Candace, PA – Walk In Clinic
2. Erickson, Todd, CRNA – Nurse Anesthetist
3. Hines, Kevin, PA-C – Surgical Services
4. Schott, Charles, ARNP – Pt. Ludlow Clinic

Informational only:

Medical Students:

1. Scott, Emily, MS III – Internal Medicine and ACU/ICU ( Drs. O'Keeffe, Schmidt, Butterfield, Gayne)
2. Young, Anne, MS II – Family Medicine (with Dr. Hong)